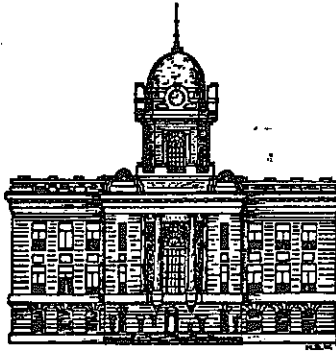


Jasper County, Iowa

Joe Brock

Denny Carpenter

Dennis Stevenson



Board of Supervisors
Courthouse
PO Box 944
Newton IA 50208
Phone 641-792-7016
Fax 641-792-1053

JASPER COUNTY BOARD OF SUPERVISORS AGENDA

www.co.jasper.ia.us

November 25, 2014

9:30 a.m.

- Item 1 Sheriff – John Halferty**
 - a) Maintenance and support agreement with Morphotrak, Inc.

- Item 2 Human Resources – Dennis Simon**
 - a) Employee hiring resolution for PT Snow Plow Drivers at Secondary Roads

- Item 3 Engineer – Russ Stutt**
 - a) Resolution for a No Parking Zone

- Item 4 Kristie Wildung –**
 - a) Property Repair

- Item 5 Approval of Board of Supervisors minutes for 11/18/2014**

- Item 6 Board Appointments**

PUBLIC INPUT & COMMENTS



1250 N. Tustin Ave.
Anaheim, CA 92807
Tel: (714) 238-2000
Fax: (714) 237-0050

July 28, 2014

Sheriff John R. Halferty
Jasper County Sheriff's Office
PO Box 157/ 2300 Law Center Drive
Newton, IA 50208

**RE: Extension to Maintenance and Support Agreement # 003484-000
LiveScan Station**

Dear Sheriff Halferty:

By means of this letter, MorphoTrak, LLC ("MorphoTrak" or "Seller") hereby extends Jasper County Sheriff's Office maintenance and support agreement as referenced above. Enclosed are two (2) copies of the updated Exhibit A Description of Covered Products, Exhibit B Support Plan, Exhibit C Support Plan Options and Pricing Worksheet and Exhibit D Billable Rates for the period 1/1/2015 through 12/31/2015. Pursuant to Section 3.2 of the original agreement as referenced above, all terms and conditions shall remain in full force and effect.

Please indicate acceptance of this extension by signing the acceptance block below and **return two copies to my attention at MorphoTrak, LLC at 1250 North Tustin Avenue, Anaheim, California 92807 or fax it to my attention at 714-237-0050 on or before 09/31/2014.** Failure to return this fully executed letter on or before 12/31/2014 will result in a lapse in maintenance, which will be subject to a 10% recertification and reimplementation fee.

If you have any questions or need further clarification, please contact me directly at 714-238-2071 or e-mail rosario.hernandez@morpho.com.

Sincerely,

Rosario Hernandez
Contracts Administration Specialist
MorphoTrak, LLC

Jasper County Board of Supervisors
Joe Brock, Chairman

Attest:

Dennis Parrott, Jasper County Auditor

Accepted by:

MORPHOTRAK, LLC

JASPER COUNTY SHERIFF'S OFFICE

Signed by: _____

Signed by: _____

Printed Name: Walt Scott

Printed Name: _____

Title: Senior Director

Title: _____

Date: _____

Date: _____

Exhibit A
DESCRIPTION OF COVERED PRODUCTS

MAINTENANCE AND SUPPORT AGREEMENT NO. 003484-000

CUSTOMER: Jasper County Sheriff's Office

The following table lists the Products under maintenance coverage:

<i>Product</i>	<i>Description</i>	<i>Node Name</i>	<i>Qty</i>
LSS-R	LiveScan Station Ruggedized LiveScan station basic software Ruggedized steel cabinet with foot pedal FBI Appendix F certified scanner Monitor, computer, Keyboard and mouse Foot Pedal for hands free advancement	IALSS019	1
Printer	Wristband Printer		1
Printer	Lexmark Printer		1

Exhibit B SUPPORT PLAN

This Support Plan is a Statement of Work that provides a description of the support to be performed.

1. **Services Provided.** The Services provided are based on the Severity Levels as defined herein. Each Severity Level defines the actions that will be taken by Seller for Response Time, Target Resolution Time, and Resolution Procedure for reported errors. Because of the urgency involved, Response Times for Severity Levels 1 and 2 are based upon voice contact by Customer, as opposed to written contact by facsimile or letter. Resolution Procedures are based upon Seller's procedures for Service as described below.

SEVERITY LEVEL	DEFINITION	RESPONSE TIME	TARGET RESOLUTION TIME
1	Total System Failure - occurs when the System is not functioning and there is no workaround; such as a Central Server is down or when the workflow of an entire agency is not functioning.	Telephone response within 1 hour of initial voice notification	Resolve within 24 hours of initial notification
2	Critical Failure - Critical process failure occurs when a crucial element in the System that does not prohibit continuance of basic operations is not functioning and there is usually no suitable work-around. Note that this may not be applicable to intermittent problems.	Telephone response within 3 Standard Business Hours of initial voice notification	Resolve within 7 Standard Business Days of initial notification
3	Non-Critical Failure - Non-Critical part or component failure occurs when a System component is not functioning, but the System is still useable for its intended purpose, or there is a reasonable workaround.	Telephone response within 6 Standard Business Hours of initial notification	Resolve within 180 days in a Seller-determined Patch or Release.
4	Inconvenience - An inconvenience occurs when System causes a minor disruption in the way tasks are performed but does not stop workflow.	Telephone response within 2 Standard Business Days of initial notification	At Seller's discretion, may be in a future Release.
5	Customer request for an enhancement to System functionality is the responsibility of Seller's Product Management.	Determined by Seller's Product Management.	If accepted by Seller's Product Management, a release date will be provided with a fee schedule, when appropriate.

1.1 **Reporting a Problem.** Customer shall assign an initial Severity Level for each error reported, either verbally or in writing, based upon the definitions listed above. Because of the urgency involved, Severity Level 1 or 2 problems must be reported verbally to the Seller's call intake center. Seller will notify the Customer if Seller makes any changes in Severity Level (up or down) of any Customer-reported problem.

1.2 **Seller Response.** Seller will use best efforts to provide Customer with a resolution within the appropriate Target Resolution Time and in accordance with the assigned Severity Level when Customer allows timely access to the System and Seller diagnostics indicate that a Residual Error is present in the Software. Target Resolution Times may not apply if an error cannot be reproduced on a regular basis on either Seller's or Customer's Systems. Should Customer report an error that Seller cannot reproduce, Seller may enable a detail error capture/logging process to monitor the System. If Seller is unable to correct the reported Residual Error within the specified Target Resolution Time, Seller will escalate its procedure and assign such personnel or designee to correct such Residual Error promptly. Should Seller, in its sole discretion, determine that such Residual Error is not present in its

Release, Seller will verify: (a) the Software operates in conformity to the System Specifications, (b) the Software is being used in a manner for which it was intended or designed, and (c) the Software is used only with approved hardware or software. The Target Resolution Time shall not commence until such time as the verification procedures are completed.

1.3 Error Correction Status Report. Seller will provide verbal status reports on Severity Level 1 and 2 Residual Errors. Written status reports on outstanding Residual Errors will be provided to System Administrator on a monthly basis.

2. Customer Responsibility.

2.1 Customer is responsible for running any installed anti-virus software.

2.2 Operating System ("OS") Upgrades. Unless otherwise stated herein, Customer is responsible for any OS upgrades to its System. Before installing any OS upgrade, Customer should contact Seller to verify that a given OS upgrade is appropriate.

3. Seller Responsibility.

3.1 Anti-virus software. At Customer's request, Seller will make every reasonable effort to test and verify specific anti-virus, anti-worm, or anti-hacker patches against a replication of Customer's application. Seller will respond to any reported problem as an escalated support call.

3.2 Customer Notifications. Seller shall provide access to (a) Field Changes; (b) Customer Alert Bulletins; and (c) hardware and firmware updates, as released and if applicable.

3.3 Account Reviews. Seller shall provide annual account reviews to include (a) service history of site; (b) downtime analysis; and (c) service trend analysis.

3.4 Remote Installation. At Customer's request, Seller will provide remote installation advice or assistance for Updates.

3.5 Software Release Compatibility. At Customer's request, Seller will provide: (a) current list of compatible hardware operating system releases, if applicable; and (b) a list of Seller's Software Supplemental or Standard Releases.

3.6 On-Site Correction. Unless otherwise stated herein, all suspected Residual Errors will be investigated and corrected from Seller's facilities. Seller shall decide whether on-site correction of any Residual Error is required and will take appropriate action.

4. Compliance to Local, County, State and/or Federal Mandated Changes. *(Applies to Software and interfaces to those Products)* Unless otherwise stated herein, compliance to local, county, state and/or federally mandated changes, including but not limited to IBR, UCR, ECARS, NCIC and state interfaces are not part of the covered Services.

(The below listed terms are applicable only when the Maintenance and Support Agreement includes Equipment which is shown on the Description of Covered Products, Exhibit A to the Maintenance and Support Agreement)

5. On-site Product Technical Support Services. Seller shall furnish labor and parts required due to normal wear to restore the Equipment to good operating condition.

5.1 Seller Response. Seller will provide telephone and on-site response to Central Site, defined as the Customer's primary data processing facility, and Remote Site, defined as any site outside the Central Site, as shown in Support Plan Options and Pricing Worksheet.

5.2 At Customer's request, Seller shall provide continuous effort to repair a reported problem beyond the PPM. Provided Customer gives Seller access to the Equipment before the end of the PPM, Seller shall extend a two (2) hour grace period beyond PPM at no charge. Following this grace period,

any additional on-site labor support shall be invoiced on a time and material basis at Seller's then current rates for professional services.

Exhibit C
SUPPORT PLAN OPTIONS AND PRICING WORKSHEET

Maintenance and Support Agreement # 003484-000

Date July 28, 2014

New Term Effective Start January 1, 2015

End December 31, 2015

CUSTOMER:	Jasper Co Sheriff's Office	BILLING AGENCY:	SAME
Address (1):	PO Box 157/ 2300 Law Center Drive	Address (1):	
Address (2):		Address (2):	
CITY, STATE, ZIP CODE:	Newton, IA 50208	CITY, STATE, ZIP CODE:	
CONTACT NAME:	John R. Halferty	CONTACT NAME:	
CONTACT TITLE:	Sheriff	CONTACT TITLE:	
TELEPHONE:	(641) 792-5912	TELEPHONE:	
FAX:		FAX:	
Email:	jhalferty@jaspersheriff.org	Email:	

For support on products below, please contact Customer Support at (800) 734-6241 or email at cscenter@morphotrak.com.

AFIS System LiveScan™ Station Printrak™ BIS System

STANDARD SUPPORT **ANNUAL FEE**

Advantage – Software Support \$ 2,482.00

◆ 8 a.m. – 5 p.m. Monday to Friday PPM	◆ Supplemental Releases & Updates	◆ Software Customer Alert Bulletins
◆ Unlimited Telephone Support	◆ Standard Releases & Updates	◆ Telephone Response: 2 Hour
◆ Remote Dial-In Analysis*	◆ Automatic Call Escalation	

STANDARD SUPPORT TOTAL \$ 2,482.00

SUPPORT OPTIONS **ANNUAL FEE**

On-Site Hardware Support \$ Not Included

◆ 8 a.m. – 5 p.m. Monday-Friday PPM	◆ Defective Parts Replacement	◆ Hardware Service Reporting
◆ Next day PPM On-site Response	◆ Escalation Support	◆ Product Repair
◆ Hardware Vendor Liaison	◆ Hardware Customer Alert Bulletins	◆ Equipment Inventory Detail Management

Parts Support \$ Not Included

◆ Parts Ordered & Shipped Next Business Day ◆ Parts Customer Alert Bulletins

◆ *If customer is providing their own on-site hardware support, the following applies:*

* Customer Orders & Replaces Parts * Telephone Technical Support for Parts Replacement Available

UPLIFTS

◆ Increase PPM to _____ \$ N/A

◆ Increase Response Time to _____ \$ N/A

SUPPORT OPTIONS TOTAL \$ Included as Checked

THIRD PARTY SUPPORT **ANNUAL FEE**

THIRD PARTY VENDOR NAME: \$ N/A

◆ **TERM DATE:**

◆ **COVERAGE:**

THIRD PARTY SUPPORT TOTAL \$ N/A

USERS CONFERENCE – NORTH AMERICA **ANNUAL FEE**

Users Conference Attendance (\$2,950 per Attendee) Year _____ Number Attendees Requested _____ \$ N/A

• Registration fee	• Hotel accommodations
• Roundtrip travel for event	• Daily meal allowance

USERS CONFERENCE TOTAL \$ N/A

OTHER AVAILABLE OPTIONS **ANNUAL FEE**

LiveScan 3000 Prism Protection \$1,500 unit/year – Covers labor and material fee for replacement of one (1) prism per year \$ N/A

Other: \$ N/A

OTHER AVAILABLE OPTIONS TOTAL \$ N/A

Prepared by: *Rosario Hernandez, 714-238-2071, rosario.hernandez@morpho.com*

SUPPORT TOTAL* \$ 2,482.00
USERS CONFERENCE TOTAL \$ N/A
FULL TERM FEE GRAND TOTAL* \$ 2,482.00

*Exclusive of taxes if applicable

PLEASE PROVIDE A COPY OF YOUR CURRENT TAX EXEMPTION CERTIFICATE (if applicable)

Exhibit D
CURRENT BILLABLE RATES

MAINTENANCE AND SUPPORT AGREEMENT NO. 003484-000

CUSTOMER: Jasper County Sheriff's Office

The following are Seller's current billable rates, subject to an annual change:

COVERAGE HOURS (PPM)	BILLABLE RATES (OUTSIDE THE SCOPE OF A CURRENT EXECUTED AGREEMENT)
8am-5pm, M-F (local time)	\$160 per hour, 2 hours minimum
After 5p, Saturday, Sunday, Seller Holidays	\$240 per hour, 2 hours minimum

COVERAGE HOURS (PPM)	BILLABLE RATES (WITHOUT AN AGREEMENT)
8am-5pm, M-F (local time)	\$320 per hour, 2 hours minimum
After 5p, Saturday, Sunday, Seller Holidays	\$480 per hour, 2 hours minimum

Resolution No. _____

**RESOLUTION TO
ESTABLISHING A
NO PARKING ZONE**

Moved by _____, seconded by _____

to place a NO PARKING ZONE in all Jasper County Right-of-Way on N 33RD AVENUE E and E 28TH ST N in Section 23 & 24-80N-19W of Newton Township in Jasper County in the State of Iowa.

The No Parking Zone will remain in place and enforced until the time that a resolution is passed to change such.

AYES: _____

NAYS: _____

Approved this 25th day of November, 2014.

Joseph Brock (Chairman of the Board)

Dennis Stevenson

Dennis Carpenter

ATTEST: _____

Dennis Parrott
Jasper County Auditor

FOR ENGINEER USE ONLY:

Date Signs Erected: _____

Time: _____

Tuesday, November 18, 2014 the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Brock, Stevenson and Carpenter present and accounted for; Chairman Brock presiding.

Human Resources Director, Dennis Simon, asked the Supervisors to create a Part-time Service Coordinator position.

Motion by Carpenter, seconded by Stevenson to adopt Resolution 14-51 to create a Part-time Service Coordinator position for the Jasper County Mental Health Regional Representative.

YEA: STEVENSON, CARPENTER, BROCK

A complete copy of the Resolution is on file in the Office of the Jasper County Auditor.

Motion by Stevenson, seconded by Carpenter to approve Board of Supervisors minutes for November 10, 2014.

YEA: CARPENTER, STEVENSON, BROCK

There were no Board appointments.

Motion by Carpenter, seconded by Stevenson to adjourn the Tuesday, November 18, 2014 Board of Supervisors' meeting.

YEA: STEVENSON, CARPENTER, BROCK

Dennis Parrott, Auditor

Joe Brock, Chairman