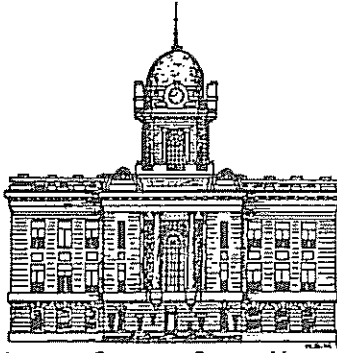


Jasper County, Iowa

Joe Brock

Denny Carpenter

Dennis Stevenson



Board of Supervisors

Courthouse

PO Box 944

Newton IA 50208

Phone 641-792-7016

Fax 641-792-1053

JASPER COUNTY BOARD OF SUPERVISORS AMENDED AGENDA

www.co.jasper.ia.us

June 2, 2015

9:30 a.m.

- Item 1 Elderly Nutrition – Kelli Van Manen**
 - a) NSIP Additional Fund Request
 - b) Contract for Food Service with Skiff Medical Center
 - c) Contract for Colfax Senior Citizens Center

- Item 2 Information Systems – Ryan Eaton**
 - a) Scanning Software for Auditor & Zoning offices

- Item 3 Sheriff – John Halferty**
 - a) Employee Hiring Resolution

- Item 4 Approval of Transfer Orders #1341, #1342, and #1343**

- Item 5 Approval of Fireworks Permit**
 - a) Mike Herbold on 7/1/15-7/10/15

- Item 6 Approval of Board of Supervisors minutes for 5/26/2015**

- Item 7 Board Appointments**

PUBLIC INPUT & COMMENTS

Jasper County Elderly Nutrition
2401 1st Ave. E.
Newton, IA 50208
PH 641-792-7102 Toll Free 866-942-7102
Fax 641-792-7202
jceldnutrition@co.jasper.ia.us

June 2, 2015

Kate Rittman
Nutrition Services Director
Aging Resources of Central Iowa
5835 Grand Avenue, Suite 106
Des Moines, Iowa 50312-1437

Dear Kate,

On behalf of Jasper Elderly Nutrition, we would like to request the excess NSIP funds of \$3942.62. These funds will be used to purchase, pay for, and receive food items before June 30, 2015.

Sincerely,

Kelli Van Manen
Project Manager

Denny Carpenter
Board Chairperson
Jasper County Board of Supervisor

Dennis Parrott
Auditor
Jasper County

AGREEMENT FOR PROVISION OF FOOD SERVICES BETWEEN JASPER COUNTY, IOWA AND SKIFF MEDICAL CENTER

THIS AGREEMENT is made this ____ day of _____, 2015, by and between Jasper County, Iowa, doing business under its "Jasper County Elderly Nutrition Program" and acting by and through its Board of Supervisors (hereinafter referred to as "Contractor") and Skiff Medical Center, Newton, Iowa, (hereinafter referred to as the "Sub-Contractor"), and *PROVIDES AS FOLLOWS*:

1. NATURE AND DURATION OF AGREEMENT:

This agreement creates no new entity and shall be effective from the 1st day of July, 2015 to the last day of June, 2016. Sub-Contractor and all employees and agents of Sub-Contractor are wholly independent of Contractor, and nothing contained within this Agreement is intended to cause Sub-Contractor or any of its employees or agents to become employees or agents of Contractor for any purpose.

2. LICENSING REQUIREMENTS, MEAL PREPARATION AND DELIVERY:

The Sub-Contractor shall be licensed by the Iowa Department of Inspections and Appeals, and shall comply with state restaurant license laws and regulations pertaining to food handling and preparation.

The Sub-Contractor will prepare meals for the Home Delivered Meals aspects of the program each Saturday and Sunday and on the holidays of Thanksgiving Day and Christmas Day.

The Sub-Contractor shall provide the Contractor with monthly or cycle menus of meals prepared for the home delivered meals program. Meals program shall be subject to approval of the program director and shall comply with the food pattern listed below:

Meat or meat alternative – 3 oz. of cooked edible portions of beef, pork, fish, fowl, luncheon meats, eggs or cheese

Two Vegetables and One Fruit group – two 1/2 cup servings (dessert should not be counted toward this).

Three servings of bread or bread alternative.

Butter or Margarine

One Milk / Alternative

Dessert – one 1/2 cup serving of simple dessert such as fruit, pudding, etc.

Modified diets may be provided by the Sub-Contractor upon request by the Contractor and standard meals shall be modified if required by any changes of any state or federal agency rule or grant funding requirement. The Contractor shall be responsible for delivery of meals via its "Elderly Nutrition Program" endeavors.

3. ACCESS:

Employees of the Contractor, and other qualified representatives shall have access to the facility at such time as is needed to perform their job responsibilities and to ensure full compliance with this Agreement by the Sub-Contractor.

4. CLIENT CERTIFICATION AND RECORDS:

The Contractor, through its Elderly Nutrition Program Director, shall be responsible for certification of eligible recipients of Home Delivered Meals and delivery of said meals. Requests for service shall be referred to the Contractor. The Contractor will notify the Sub-Contractor, in advance, of additions or deletions to the number of meals to be prepared. Information necessary for the successful operation of the program shall be exchanged by both parties. The Sub-Contractor shall maintain a monthly record of meals served to each recipient and submit such records to the Contractor, c/o Jasper County Elderly Nutrition Program, 2401 First Avenue East, Newton, Iowa, 50208, no later than the 5th day of the following month. The Contractor may provide the Sub-Contractor with any forms needed by Contractor record keeping and, if so, Sub-Contractor agrees to promptly and accurately complete and return such forms concurrent with any billing for Sub-Contractor's services provided hereunder.

5. BILLING:

The Sub-Contractor shall submit monthly statements for payment, detailing the number of meals served and cost per meal. Any additional charges shall be itemized in the statement. Statements shall be submitted to the Contractor no later than the last day of the month.

The Sub-Contractor shall provide suitable meals at the rate of \$6.00 each for Saturdays and Sundays, EXCEPT that the rate of \$5.00 per meal shall apply for those meals prepared on Thanksgiving Day and Christmas Day (even if Christmas Day were to fall on a Saturday or Sunday).

6. LIABILITY:

The Contractor shall carry primary insurance for personal injury and personal liability and secondary insurance for product liability. The Sub-Contractor, and its employees and representatives, shall be held harmless from claims and actions against the nutrition program for personal injury and personal liability caused by any employee or representative of Contractor acting within the scope of his or her employment. The Sub-Contractor shall indemnify through insurance policies and hold harmless Contractor, and its employees and representatives, from any act or omission on the part of the Sub-Contractor, or its employees or representatives, causing harm or injury to any third person in relation to any matters involved under this Agreement. The Sub-Contractor shall cooperate to promptly supply the Contractor's program director with copies of the required policy or policies of insurance.

7. NON-DISCRIMINATION:

All parties to this agreement shall comply with the Civil Rights Act of 1964 (P.L. 880352) and all requirements imposed by or pursuant thereto, the Rehabilitation Act of 1965, Section 504, and all other applicable Federal, State and local laws, rules and regulations. In accordance therewith, no person shall be discriminated against, excluded from participation, be denied benefits, or be otherwise subjected to discrimination on the grounds of race, creed, color, sex, age, national origin, or handicap.

8. ASSIGNMENT OF DUTIES AND RESPONSIBILITIES BY SUB-CONTRACTOR:

No assignment or transfer of this agreement or any of the duties imposed hereunder may be made in whole or part without the written consent of the Contractor following public hearing and passage of appropriate resolution.

9. MODIFICATIONS, TERMINATION FOR CONVENIENCE:

No variation or modification of this agreement, and no waiver of its provisions, shall be valid unless in writing and signed by duly authorized officers of both Contractor and Sub-Contractor. Both parties may, at any time during the life of this agreement or any extension thereof, terminate this agreement upon thirty (30) days written notice of intention to do so, except that Contractor may terminate this agreement immediately and without recourse if based upon probable cause of any breach of this agreement or any violation of applicable laws, rules or regulations on the part of the Sub-Contractor.

IN WITNESS WHEREOF, the parties have hereto caused this agreement to be signed by their duly authorized officers/representatives.

JASPER COUNTY, IOWA:

SKIFF MEDICAL CENTER:

Denny Carpenter, Chairperson,
Jasper County Board of Supervisors

Executive Director

Attest: _____
Dennis K. Parrott,
Jasper County Auditor

**AGREEMENT BETWEEN JASPER COUNTY, IOWA AND
THE COLFAX COMMUNITY SENIOR CITIZENS CENTER, COLFAX, IOWA**

SUBJECT OF AGREEMENT: Use of facilities of the Colfax Community Senior Citizens Center for Title III C Elderly Nutrition Program.

Agreement is made this _____ day of _____ 2015 by and between Jasper County, Iowa, having its office at the Courthouse in Newton, herein, after designated as the "Project" and the Colfax Community Senior Citizens Center of Colfax, Iowa, herein after- designated as the "Company".

In consideration of the mutual promises and covenants contained herein, the Company and Project agree as follows:

A. 1. The Company agrees that it will make available to the Project, the use of the dining room facilities at the Colfax Community Senior Citizens Center. This includes tables, chairs, and other equipment necessary to serve an average of fifty (50) to one hundred (100) persons at about noon each day, five (5) days per week, except for agreed holidays, and that the Company will provide utilities necessary to service that part of the building.

2. The Company agrees to allow the Project Director, the Project Nutritionist and any other duly qualified representatives of the Project to perform their duties as necessary to insure the successful operation of the Project.

3. The Project, on a monthly basis will pay the Company \$200 as rent for use of the facility.

4. The Company will provide trashcans or other suitable containers outside of the Colfax Senior Citizens Center in a place, which is in harmony with the laws and ordinances of the State of Iowa and will arrange for the regular and orderly removal of trash from such containers.

5. The Company will maintain the building; its fixtures and furnishings in a state of cleanliness, and repair, which permits the safe and sanitary operation of the program. In particular, the Company will:

- a. Comply with local sanitation and fire codes and ordinances.
- b. Employ a professional pest control service on a regular basis.
- c. Provide weekly janitorial service.

6. The Company will provide utilities including, water, sewer, electricity, and natural gas for the use of the program.

B. 1. The Project will serve meals at the site provided by the Company, five (5) days each week, Monday through Friday, excluding those holidays during which no Project meals are served at any other location pursuant to general employment policies of Jasper County, Iowa and/or pursuant to union contract involving Project employees.

2. The Project will hire employees and other staff as deemed necessary to implement the Program, who shall be employees of Jasper County.

3. The Project will place all disposable trash and other solid waste in plastic bags and into containers provided by the Company.

This Agreement constitutes the entire Agreement between the Company and the Project with respect to the subject matter hereof and thereto. No variation or modification of the Agreement and no waiver of its provision shall be valid unless in writing and signed by the duly authorized officers of the Project and Company. No assignment or transfer of this Agreement may be made in whole or part, without the written consent of the Project first being obtained.

The Company shall indemnify, save and hold harmless the Project and all its agencies and employees of and from any and all claims, demands, actions, or causes of action of whatever nature or character arising out of or by reason of personal property damage, bodily injury or any other suit brought by any participants or other persons due to accident or injury against the Project, its employees or assigns.

This Agreement shall be effective as of July 1, 2015, and shall be in force commencing on the effective date and ending June 30, 2016 and during which such additional period or periods as the parties hereto agree upon. However, both parties to this Agreement may at any time during the life of this Agreement or any extension there of terminate this Agreement by giving the other party thirty (30) days written notice of its intention to do so.

In connection with the carrying out of this Agreement, all parties shall comply with Title VII of the Civil Rights Act (78 stat. 214) and amendments and regulations issued pursuant thereto.

No person shall, on grounds of race, creed, color or national origin be excluded from participation in, be refused benefits of, or be otherwise subjected to discrimination, under agency grants awarded pursuant to Title III Planning Grant 85 or the Iowa Commission on the Aging Resources of Central Iowa or any project or program supported by such grants. Sub- contractors must comply with the provisions and requirements of Title VII of the Civil Rights Act 1964 and regulations issued by the Department of Health, Education and Welfare thereunder as a condition of the award of Federal Funds and continued grant support.

IN WITNESS WHEREOF, the parties have thereto caused this Agreement to be signed by their duly authorized officers the day and year first above written.

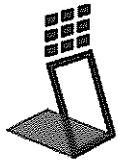
Colfax Community Senior Citizens Center
1 E. Howard & Walnut
Colfax, Iowa 50054

JASPER COUNTY, IOWA
Courthouse, 101 First Street North
Newton, Iowa 50208

Chairperson,

Denny Carpenter Brock, Chairperson

Attest: _____
Dennis K. Parrott, Auditor



IMAGETek, Inc.
1851 SE Mische Drive
Grimes, IA 50111-6627

Estimate

Date	Estimate #
5/20/2015	QW07022271

Name / Address
Jasper County 101 1st Street North - Room 108 Newton, IA 50208

Item	Description	Qty	Rate	Total	Terms	Project
					Net 15	
Digitech PV Enterprise 1	Papervision Enterprise: Concurrent user license for management of documents from central database for multiple projects or document collections. Includes document scanning, MS Office integration, hotkey integration and browser interface, administration console, API's and source code for windows and browser clients. 1 - 24 users.	2	1,260.00	2,520.00		
Digitech PV Enterprise	Software Assurance for PaperVision Enterprise 1-24 (Concurrent)	2	252.00	504.00		
Annual Technical Support Fee	Annual Technical Support Fee - Includes one year of Premium Technical Support		151.20	151.20		
Installation Services, Software	Remote installation and training for software		650.00	650.00		
				Subtotal	\$3,825.20	
Signature _____				Sales Tax (0.0%)	\$0.00	
				Total	\$3,825.20	

Phone #	Email
515-270-4858	qwilliamson@imagetek-inc.com

Attest: _____
Dennis Parrott, Auditor

RESOLUTION _____

HIRING OF A PART TIME MALE JAIL OFFICER POSITION

JASPER COUNTY SHERIFF'S OFFICE

Be it resolved that the Jasper County Board of Supervisors approves the hiring of the following individual for a part time male jail officer and certifies the following appointment to the Auditor for payroll implementation:

POSITION- JASPER COUNTY JAIL PART TIME MALE JAIL OFFICER

NAME OF EMPLOYEE- NATHAN SQUIRE

HOURLY WAGE- Hire-in rate of \$17.23

EFFECTIVE DATE- June 11th, 2015

Resolution adopted this 2nd day of June, 2015

Dennis Carpenter, Chairman
Jasper County Board of Supervisors

Attest:

Dennis K. Parrott, Auditor, Jasper County

STATE OF IOWA
Jasper County

}

TRANSFER ORDER

\$376,171.13

Newton, Iowa, June 1, 2015

Doug Bishop, Treasurer, Jasper County, Iowa

Transfer Three hundred seventy six thousand one hundred seventy one and 13/100***dollars

From: Various Funds
(See Below)

To: 2080 - (2007) TPI/Opus Debt

xxxx-99-0051-000-81400

xxxx-4-99-0051-904000

Account of: Debt Payment

By Order of Board of Supervisors.

Auditor

NO. 1341

Melissa Nantz

Deputy

From Fund	To Fund	Amount	
0802 - Amended 28E Subfund TIF	2080 - (2007) TPI/Opus TIF	\$	199,979.45
0801 - Amended Jasper Co TIF		\$	176,191.68
		\$	<u>376,171.13</u>

This transfer will cover the payment that will be made December 1, 2013 for debt interest on the following bond:
\$4,825,000 bonds dated 11-1-2001 for the TPI/Opus Economic Development Grant.

STATE OF IOWA
Jasper County

TRANSFER ORDER

\$617,560.00

Newton, Iowa, June 1, 2015

Doug Bishop, Treasurer, Jasper County, Iowa

Transfer Six hundred seventeen thousand five hundred sixty and 00/100***dollars

From: Various Funds
(See Below)

To: 2014 - (2013 Refunded LEC/CIP Debt)

xxxx-99-0051-000-81400

xxxx-4-99-0051-904000

Account of: Debt Payment

By Order of Board of Supervisors.

Auditor

NO. 1342

Melissa Hartgering

Deputy

From Fund	To Fund	Amount
0020 - Secondary Roads	2014 - (2013 Refunded LEC/CIP Debt)	\$ 428,260.07
0816 - Colfax TIF		\$ 13,901.41
0817 - Country Estates TIF		\$ 971.30
0818 - Galesburg TIF		\$ 4,577.59
0819 - Gun Club Road TIF		\$ 31,869.10
0820 - Ira TIF		\$ 3,540.28
0821 - Killduff TIF		\$ 8,951.56
0822 - Mingo TIF		\$ 35.73
0823 - Newburg TIF		\$ 2,044.16
0824 - Rock Creek Homesites TIF		\$ 16,851.87
0825 - Sunshine Acres TIF		\$ 1,700.98
0826 - Wood's Estates TIF		\$ 2,118.60
2006 (2005) LEC		\$ 46.10
2010 (1999) SE Interchange		\$ 16,124.15
0802 - Amended 28E		\$ 86,567.10
		<u>\$ 617,560.00</u>

This transfer will cover the payment that will be made December 1, 2013 for debt interest on the following bond:
\$4,160,000 bonds dated 3-1-2005 for resurfacing roads in the unincorporated towns.

-continued-

STATE OF IOWA
Jasper County

}

TRANSFER ORDER

\$152,097.50

Newton, Iowa, June 1, 2015

Doug Bishop, Treasurer, Jasper County, Iowa

Transfer One hundred fifty two thousand ninety seven and 50/100***dollars

From: Various Funds
(See Below)

To: 2011 - (2012A)

xxxx-99-0051-000-81400

xxxx-4-99-0051-904000

Account of: Debt Payment

By Order of Board of Supervisors.

Auditor

NO. 1343

Missie Hawyer

Deputy

From Fund	To Fund	Amount	
0810 - Colfax Interchange	2011 - (2012A)	\$	150,693.71
2007 - (2006) LEC		\$	1,403.79
		\$	<u>152,097.50</u>

This transfer will cover the payment that will be made December 1, 2014 for debt interest on the following bond:
refunding of GO Bonds 2012A, \$3,235,000, refunding of: 2001, 2006 & 2012 \$1,450,000 Debt.

FIREWORKS PERMIT

I, MIKE HERBOLD, do request a fireworks permit for the following date 7-1-15 / 7-10-15, at the following address 4544 W 166th ST S
NEWTON
Name of Event JULY 4th CELEBRATION

The following person will have possession of and will discharge the fireworks

MIKE HERBOLD
(Name of person discharging fireworks)

JASPER COUNTY SUPERVISOR
2015 MAY 28 AM 9:24

Approved by Jasper County Board of Supervisors

(Signature-Board Chairperson)

(Date)

INDEMNIFICATION AGREEMENT

That MIKE HERBOLD for and in consideration of the
issuance by the Jasper County Board of Supervisors of a
fireworks permit for the following event JULY 4th CELEBRATION

to be held on the following date 7-1-15 / 7-10-15,

does hereby agree to hold harmless and indemnify Jasper
County, its Officers, agents and employees from all manner of
actions and causes of actions, claims and demands of every kind
and nature whatsoever which may arise as a result of the

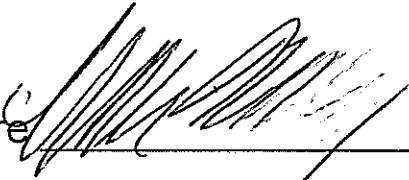
applicant MIKE HERBOLD possessing and using fireworks
for the following event JULY 4th CELEBRATION,

on the following date 7-1-15 / 7-10-15,

Address 4544 W 600th ST S

City and State NEWTON, IA

e-mail address —

Signature 

Date of Application 5-28-15

Tuesday, May 26, 2015 the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Carpenter, Stevenson and Brock present and accounted for; Chairman Carpenter presiding.

Motion by Stevenson, seconded by Brock to amend the agenda to include a resolution to approve the Iowa Department of Transportation Secondary Roads Budget for Fiscal Year 2015.

YEA: BROCK, STEVENSON, CARPENTER

Motion by Stevenson, seconded by Brock to open a public hearing for a Fiscal Year 2014-2015 budget amendment.

YEA: BROCK, STEVENSON, CARPENTER

There were no public comments and no comments were received by the Auditor.

Motion by Brock, seconded by Stevenson to close the public hearing for the budget amendment.

YEA: CARPENTER, STEVENSON, BROCK

Motion by Stevenson, seconded by Brock to adopt Resolution 15-26 to approve the Fiscal Year 2014-2015 budget amendment.

YEA: BROCK, STEVENSON, CARPENTER

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Brock, seconded by Stevenson to adopt Resolution 15-27, the Iowa Department of Transportation Secondary Roads budget for Fiscal Year 2015 Amendment #1.

YEA: STEVENSON, BROCK, CARPENTER

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Engineer Russ Stutt presented two bids for rock salt for the 2015-2016 winter season and they are as follows:

Independent Salt \$75.87 per ton

Cargill Incorporated \$80.46 per ton

Motion by Brock, seconded by Stevenson to approve the bid for \$75.87 per ton of rock salt from Independent Salt.

YEA: STEVENSON, BROCK, CARPENTER

Motion by Stevenson, seconded by Brock to approve the use of the Courthouse lawn for the Thanks with Franks Event scheduled for September 3, 2015.

YEA: BROCK, STEVENSON, CARPENTER

Motion by Brock, seconded by Stevenson to approve a liquor license for Sugar Grove Vineyards.

YEA: STEVENSON, BROCK, CARPENTER

Motion by Stevenson, seconded by Brock to approve a fireworks permit for Michael Huffstetter on July 4, 2015.

YEA: BROCK, STEVENSON, CARPENTER

Motion by Brock, seconded by Stevenson to approve Board of Supervisors minutes for May 19, 2015.

YEA: STEVENSON, BROCK, CARPENTER

There were no Board appointments.

Motion by Brock, seconded by Stevenson to adjourn the Tuesday, May 26, 2015 meeting of the Jasper County Board of Supervisors.

YEA: STEVENSON, BROCK, CARPENTER

Dennis Parrott, Auditor

Denny Carpenter, Chairman