# Jasper County, Jowa

Joe Brock

**Denny Carpenter** 

**Dennis Stevenson** 



Board of Supervisors Courthouse PO Box 944 Newton IA 50208 Phone 641-792-7016 Fax 641-792-1053

#### JASPER COUNTY BOARD OF SUPERVISORS AGENDA

www.co.jasper.ia.us July 28, 2015 9:30 a.m.

Item 1	Sheriff – John Halferty  a) Equitable Sharing Agreement and Certification
Item 2	Approval of Board of Supervisors minutes for 7/21/15
Item 3	Jasper County Care Facility Demolition
Item 4	Board Appointments

**PUBLIC INPUT & COMMENTS** 



## Equitable Sharing Agreement and Certification



OMB Number 1123-0011 Expires January 31, 2018

○ Police	Department   Sher	iff's Offi	ce 🔘 Task Force (Com	plete Table A)	
○ Prosec	utor's Office 🦳 Nati	onal Gu	ard Counterdrug Unit	○ Other	
*Please fill each required field. Hover mouse over any fillable field for pop-up instructions. * <b>Agency Name:</b> Jasper County Sheriff's Office					
<b>Mailing Address:</b>	2300 Law Center Drive		· · · · · · · · · · · · · · · · · · ·		
City: Newton			State: IA	<b>Zip:</b> 50208	
Finance Contact:	First: Marsha		Last: Steele		
	Phone: 6417925912	_Email:	msteele@jaspersheriff.org		
Preparer:	First: John		Last: Halferty		
Same as Finance Contact	Phone: <u>6417925912</u>	Email:	jhalferty@jaspersheriff.org	5	
Last FY End Date: 06/30/2015 Agency Current FY Budget: \$4,254,387.00					
New Participant	Read Equitable Sharing Ag	reement and	sign Affidavit		
Existing Participant: Complete Annual Certification Report, read Equitable Sharing Agreement, and electronically sign Affidavit					
Amended Form: Revise Annual Certification Report, read Equitable Sharing Agreement, and electronically sign Affidavit					

## **Annual Certification Report**

	Summary of Equitable Sharing Activity	Justice Funds <sup>1</sup>	Treasury Funds <sup>2</sup>
1	Beginning Equitable Sharing Funds Balance (Must match Ending Balance from prior FY)	\$0.00	\$0.00
2	Equitable Sharing Funds Received	\$0.00	
3	Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Forces (Complete Table B)		
4	Other Income	\$0.00	\$0.00
5	Interest Income One Non-Interest Bearing  C Interest Bearing	\$0.00	\$0.00
6	Total Equitable Sharing Funds (total of lines 1 - 5)	\$0.00	\$0.00
7	Equitable Sharing Funds Spent (total of lines a - n below)	\$0.00	\$0.00
8	Ending Equitable Sharing Funds Balance (difference between line 7 and line 6)	\$0.00	\$0.00

<sup>1</sup>Department of Justice Asset Forfeiture Program participants are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA.

<sup>&</sup>lt;sup>2</sup>Department of the Treasury Asset Forfeiture Program participants are: IRS, ICE, CBP, AND USSS.

	Summary of Shared Funds Spent		Justice Funds	Treasury Funds
a	Law enforcement operations and investigations		\$0.00	\$0.00
b	Training and education		\$0.00	\$0.00
c	Law enforcement, public safety, and detention facilities		\$0.00	\$0.00
d	Law enforcement equipment		\$0.00	\$0.00
е	Joint law enforcement/public safety operations		\$0.00	\$0.00
f	Contracting for services		\$0.00	\$0.00
g	Law enforcement travel and per diem		\$0.00	\$0.00
h	Law enforcement awards and memorials		\$0.00	\$0.00
i	Drug, gang, and other education or awareness programs		\$0.00	\$0.00
j	Matching grants (Complete Table C)			
k	Transfers to other participating law enforcement agencies (Complete Table D)			
l	Support of community-based programs (Complete Table E)			
m	m Non-categorized expenditures (Complete Table F)			
n	Salaries (Complete Table G)			
n	Salaries (Complete Table G)	Total:	\$0.00	\$0.00
Plea	Salaries (Complete Table G)  se fill out the following tables, if applicable.  e A: Members of Task Force  Agency Name	Total:	NCIC/ORI/Track	\$0.00 ing Number
Plea	se fill out the following tables, if applicable. e A: Members of Task Force	Total:		
Plea Tabl	se fill out the following tables, if applicable. e A: Members of Task Force Agency Name e B: Equitable Sharing Funds Received from other Agencies		NCIC/ORI/Track	ing Number
Plea	se fill out the following tables, if applicable. e A: Members of Task Force Agency Name e B: Equitable Sharing Funds Received from other Agencies		NCIC/ORI/Track	ing Number
Plea Fabl	se fill out the following tables, if applicable. e A: Members of Task Force Agency Name e B: Equitable Sharing Funds Received from other Agencies Transferring Agency Name, City, and State Agency Name:		NCIC/ORI/Track	

ble D: Transfers to Other Pa Receiving Agency Name,			Justice Funds	Treasury Funds
Agency Name:				
NCIC/ORI/Tracking Numbers	:		E ALLE STATE OF THE STATE OF TH	
	keessaan adamaan adama	,		111
ble E: Support of Communit	ty-based Programs			
Recipient			Justice Funds	Treasury Funds
	The state of the s			
		<u></u>		
ble F: Expenditures not Cate	ogorized in (a) - (n) Above			
Description	290112eu iii (a) - (ii) 112010		Justice Funds	Treasury Funds
	-	,		
ble G: Salaries			turation Eurode	Tarana Gunde
Salary Type			Justice Funds	Treasury Funds
Overtime	Match for Federal Salary Gra			
C DARE/SRO Officer	C Federal Task Force Replacen	nent Officer		
ible H: Civil Rights Cases				
Name of Case		Τν	/pe of Discrimination	Alleged
Nume of 4112			· · · · · · · · · · · · · · · · · · ·	ional Gender
		☐ Disability		
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	Danerwork Redi	uction Act Notic	Δ.	

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section: 1400 New York Avenue, N.W., Washington, DC 20005.

### **Equitable Sharing Agreement**

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submission of this form, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the Department of Justice and Department of the Treasury Equitable Sharing Programs. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

- 1. **Submission.** This Document must be submitted to aca.submit@usdoj.gov within 60 days of the end of the Agency's fiscal year. This Document must be submitted and signed electronically. This will constitute submission to the Department of Justice and the Department of the Treasury.
- 2. **Signatories.** This agreement must be electronically signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the head of the agency that appropriates funding to the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor. The governing body head cannot be from the law enforcement agency and must be from a separate entity.
- 3. **Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the Department of Justice and the Department of the Treasury Equitable Sharing Programs as set forth in the current edition of the *Guide to Equitable Sharing for State and Local Law Enforcement Agencies (Guide)*.
- 4. **Transfers.** Before the Agency transfers funds to other state or local law enforcement agencies, it must first verify with the Department of Justice that the receiving agency is a current and compliant Equitable Sharing Program participant. Transfers of tangible property are not permitted.
- 5. **Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures, joint law enforcement operations funds, and other sources must not be commingled with federal equitable sharing funds.

The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed by the Agency's jurisdiction as supplemented by requirements set forth in the current edition of the *Guide*, including the requirement to maintain relevant documents and records for five years.

The misuse or misapplication of shared resources or supplantation of existing resources with shared assets is prohibited. The Agency must follow its jurisdiction's procurement policies when expending shared funds. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the *Guide*.

- 6. **Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and the Department of the Treasury reserve the right to conduct periodic random audits or reviews.
- 7. **Freedom of Information Act**. Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury.

#### **Affidavit**

Under penalty of perjury, the undersigned officials certify that **they have read and understand their obligations under the Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the *Guide* during the reporting period and that the recipient Agency is compliant with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is compliant with the applicable nondiscrimination requirements of the following laws and their implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

O Yes

No

If you answered yes to the above question, complete Table H

Final Instructions:

Step 1: Click to save for your records Step 2: Click to save in XML format

#### **Agency Head Electronic Signature**

Name:	John R.Halferty	Title:	Sheriff
Email:	jhalferty@jaspersheriff.org		
Law Enforce agreement including endove also or procedu Programs.	tement Agency Head whose name appears above. Ent to abide by the policies and procedures set forth in the ensuring permissibility of expenditures and following all indicates his/her acceptance of and agreement to abi- ures issued by the Department of Justice or the Departi	ry of the Agency Hear ne Guide to Equitable Il required procureme de by requirements s ment of the Treasury is on the Prohibited Li	Sharing for State and Local Law Enforcement Agencies, ent policies and procedures. Entry of the Agency Head name et forth in this Equitable Sharing Agreement, and any policie
	Governing Body	Head Electro	nic Signature
Name:	Denny Carpenter	Title:	Board Chair, Jasper County, IA
Email:	dcarpenter@co.jasper.ia.us		
Head whos of the Gove Guide to Eq by the Dep	e name appears above certifies that the agency's budg erning Body Head name above indicates his/her accept quitable Sharing for State and Local Law Enforcement A artment of Justice or the Department of the Treasury r	get has not been supp cance of and agreeme agencies, this Equitable elated to the Asset Fo	
⊠ Ic	ertify that I am authorized to submit this form	on behalf of the A	gency Head and the Governing Body Head.

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Step 3: Email the XML file to aca.submit@usdoj.gov

July 21, 2015

Tuesday, July 21, 2015 the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Carpenter, Brock & Stevenson present and accounted for; Chairman Carpenter presiding.

Motion by Stevenson seconded by Carpenter to approve the Sheriff's Quarterly Report for the period beginning April 1, 2015 and ending June 30, 2015.

YEA: BROCK, CARPENTER, STEVENSON

Motion by Brock seconded by Stevenson to approve the Sheriff's Yearly Report for the period beginning July 1, 2014 and ending June 30, 2015.

YEA: STEVENSON, BROCK, CARPENTER

Motion by Brock seconded by Stevenson to approve the Recorder's Monthly Report of Fees Collected for the period beginning June 1, 2015 and ending June 30, 2015.

YEA: STEVENSON, BROCK, CARPENTER

No action was taken on agenda item #3 "Jasper County Care Facility Demolition".

Motion by Stevenson seconded by Brock to approve Board of Supervisors minutes for July 14, 2015.

YEA: BROCK, STEVENSON, CARPENTER

There were no Board appointments.

Motion by Stevenson seconded by Brock to adjourn the Tuesday, July 21, 2015 meeting of the Jasper County Board of Supervisors.

YEA: BROCK, STEVENSON, CARPENTER

Dennis Parrot, Auditor	Denny Carpenter, Chairman