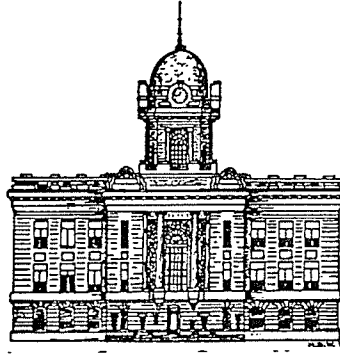


# Jasper County, Iowa

**Joe Brock**

**Denny Carpenter**

**Dennis Stevenson**



**Board of Supervisors**

Courthouse

PO Box 944

Newton IA 50208

Phone 641-792-7016

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## **JASPER COUNTY BOARD OF SUPERVISORS AGENDA**

**[www.co.jasper.ia.us](http://www.co.jasper.ia.us)**

**December 22, 2015**

**9:30 a.m.**

- Item 1      Sheriff – John Halferty**
  - a) Memorandum of Understanding with the Iowa Department of Corrections
  
- Item 2      Engineer – Russ Stutt**
  - a) Federal Aid Agreement T12 Bridge
  - b) Purchase of Pickup
  - c) 2015 Weed Commissioner's Report
  
- Item 3      Approve Recorder's Monthly Report for November, 2015**
  
- Item 4      Approval of Board of Supervisors minutes for 12/15/15**
  
- Item 5      Jasper County Care Facility Demolition**
  
- Item 6      Board Appointments**

**PUBLIC INPUT & COMMENTS**

## MEMORANDUM OF UNDERSTANDING

The Iowa Department of Corrections (“IDOC”) and Jasper County, Iowa (“JC”) desire to have an efficient and mutually beneficial arrangement for the holding of offenders who are alleged to have violated the conditions of their parole. The IDOC and Jasper County agree that an offender placed on parole to Jasper County, Iowa, and is alleged to have committed a violation of their parole, and is to be held solely for that parole violation—shall be transferred and held at the Newton Correctional Facility (“NCF”) pending their parole revocation hearing—subject to the conditions agreed on by the IDOC and Jasper County.

### Parties

This agreement applies to the IDOC—and is applicable to NCF and the Fifth District Department of Correctional Services (“Fifth District”). The IDOC will provide all necessary notifications to NCF and the Fifth District to aid in the implementation of the agreement.

The agreement applies to Jasper County—and is applicable to the Jasper County Sheriff and the Jasper County Jail. Jasper County will provide all necessary notifications to the Sheriff and Jail to aid in the implementation of the agreement.

### Current Procedure

A parolee assigned to Jasper County if arrested for a parole violation, will be taken to the Jasper County Jail. Section 906.17(1) Iowa Code (2015). If an offender is arrested solely for the parole violation; the IDOC will ultimately be responsible for cost of confinement for the alleged parole violator. Section 906.17(2) Iowa Code (2015). Once a parole revocation hearing is completed, the offender will either revoked to prison, released to work release or parole or returned to whatever status ordered by the administrative law judge of the Iowa Board of Parole (“IBOP”). See Section 908.9 Iowa Code (2015).

### New Procedures

A male parolee assigned to Jasper County if arrested solely for a parole violation will be taken to the Jasper County Jail. Section 906.17(1) Iowa Code (2015). The alleged male parole violator shall have his initial appearance while in the custody of Jasper County. After the initial appearance is completed, the offender shall be transferred to NCF at a designated time for the IDOC to hold the alleged parole violator until the completion of the parole revocation proceedings. The alleged parole violator shall be held at NCF until the proceedings are completed or until such time as the offender may be required to be returned to the Jasper County Jail or otherwise released on bond.

For purposes of this agreement, if a male offender is transferred from Jasper County to NCF, the IDOC will not be charged for that days stay for the alleged parole violator.

### Benefits to IDOC and Jasper County

The benefit of this arrangement to IDOC is a reduction in the amount that must be reimbursed to Jasper County for reimbursement of individuals held in Jasper County as a result of an alleged parole violation. Section 906.17(1) Iowa Code (2015).

The benefit to Jasper County is a reduction of the offender population at the Jasper County jail. Specifically, offenders who were held solely on alleged parole violations will be transferred from the Jasper County Jail to NCF within a matter of days of their arrest—rather than waiting for the completion of the revocation proceedings.

### Responsible Parties

The responsible party for the IDOC for any and all communications with regard to the operation of this agreement is:

Warden Terry Mapes  
Newton Correctional Facility  
307 S. 60<sup>th</sup> Ave. W.  
Newton, Iowa 50208  
(641) 792-7552 Ext. 411  
[Terry.Mapes@iowa.gov](mailto:Terry.Mapes@iowa.gov)

The responsible party for Jasper County for any and all communications with regard to the operation of this agreement is:

Sheriff John Halferty  
Jasper County Sheriff's Office/Jail  
2300 Law Center Drive  
Newton, Iowa 50208  
(641) 792-5912  
[jhalferty@jaspersheriff.org](mailto:jhalferty@jaspersheriff.org)

### Iowa Board of Parole

The IDOC shall take all necessary steps to inform the Iowa Board of Parole of the terms of this agreement. As well, the IDOC will develop a system with the Iowa Board of Parole for the efficient parole revocation process and shall assist in all efforts required for a timely resolution of the revocation proceedings.

### Cancellations

This Memorandum of Understanding shall remain in force until cancelled by either the IDOC or Jasper County for any reason. Notice of cancellation by either party shall be made to the responsible parties identified in this agreement.

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**JERRY BARTRUFF**  
Director, Iowa Department of Corrections  
510 E. 12<sup>th</sup> Street  
Jesse Parker Building  
Des Moines, Iowa 50319

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**JOHN HALFERTY**  
Sheriff, Jasper County, Iowa  
2300 Law Center Drive  
Newton, Iowa 50208

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**TERRY MAPES**  
Warden, Newton Correctional Facility  
307 S. 60<sup>th</sup> Avenue W.  
Newton, Iowa 50208

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**Denny Carpenter, Chair**  
Jasper County Board of Supervisors

**Attest:** \_\_\_\_\_  
**Dennis Parrott, Auditor**

September 2012

**IOWA DEPARTMENT OF TRANSPORTATION  
Federal-aid Agreement  
For a County Highway Bridge Program Project**

Recipient: Jasper County

Project No: BROS-C050(112)—5F-50

Iowa DOT Agreement No: 1-15-HBP-S-030

CFDA No. and Title: 20.205 Highway Planning and Construction

This is an agreement between the Jasper County, Iowa (hereinafter referred to as the Recipient) and the Iowa Department of Transportation (hereinafter referred to as the Department). Iowa Code Sections 306A.7 and 307.44 provide for the Recipient and the Department to enter into agreements with each other for the purpose of financing transportation improvement projects on streets and highways in Iowa with Federal funds.

The Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21), Public Law 112-141, continued the Surface Transportation Program (STP), now codified at Section 133(b) of Title 23, United States Code (U.S.C.). The STP program makes Federal funds available for replacement or rehabilitation of highway bridges on public roads on and off the Federal-aid System. A portion of STP funds have been set-aside for this purpose and designated as the Highway Bridge Program.

Pursuant to the terms of this agreement, applicable statutes, and 761 Iowa Administrative Code (IAC) Chapter 161, the Department agrees to provide Highway Bridge Program funding to the Recipient for the authorized and approved costs for eligible items associated with the project.

Under this agreement, the parties further agree as follows:

1. The Recipient shall be the lead local governmental agency for carrying out the provisions of this agreement.
2. All notices required under this agreement shall be made in writing to the appropriate contact person. The Department's contact person will be the District 1 Local Systems Engineer. The Recipient's contact person shall be the County Engineer.
3. The Recipient shall be responsible for the development and completion of the following bridge project:
  - A. FHWA Structure Number: 197720
  - B. Location: Highway T-12 over North Skunk River
  - C. Preliminary Estimated Total Cost: \$750,000
4. The eligible project construction limits shall include the bridge plus grading and/or paving to reach a "touchdown point" determined by the Department. Within the eligible project construction limits, eligible project activities will be limited to the following: construction, engineering, inspection, and right-of-way acquisition. Under certain circumstances eligible activities may also include utility relocation or railroad work that is required for construction of the project. Certain activities necessary to comply with Federal or State environment or permit requirements, including studies and/or mitigation of the project's environmental impacts, are also eligible.
5. Costs associated with work outside the eligible project construction limits, routine maintenance activities, operations, and monitoring expenses are not eligible. In addition, administrative costs, and fees or interest associated with bonds or loans are not eligible.
6. The Recipient shall receive reimbursement for costs of authorized and approved eligible project activities from Highway Bridge Program funds. The portion of the eligible project costs reimbursed by Highway Bridge Program funds shall be limited to a maximum of 80% of eligible costs. Reimbursed costs will be limited to federal funds that are made available for counties through the Federal Highway Bridge Replacement Program outlined in 761 Iowa Administrative Code, Chapter 161.

-continued-

7. The Recipient shall let the project for bids through the Department.
8. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.
9. It is the intent of both parties that no third party beneficiaries be created by this agreement.
10. Responsibility for compliance with the Federal and State laws, regulations, policies, or procedures required by this agreement is not assignable without the prior written consent of the Department.
11. This agreement shall be executed and delivered in two or more copies, each of which shall be deemed to be an original and shall constitute but one and the same agreement.
12. The project shall be let to contract within 3 years of the date this agreement is approved by the Department. If not, this agreement may become null and void, unless the Recipient submits a written request for extension to the Department at least 30 days prior to the 3 year deadline. If approved, this agreement may be extended for a period of time as determined by the Department, but not less than 6 months.
13. This agreement and the attached Exhibit 1 constitute the entire agreement between the Department and the Recipient concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement shall be made in the form of an addendum to this agreement. The addendum shall become effective only upon written approval of the Department and the Recipient.

IN WITNESS WHEREOF, each of the parties hereto has executed this Agreement as of the date shown opposite its signature below.

RECIPIENT: Jasper County

This agreement was approved by official action of the Jasper County Board of Supervisors in official session on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
County Auditor

\_\_\_\_\_  
Chair, Board of Supervisors

IOWA DEPARTMENT OF TRANSPORTATION  
Highway Division

By \_\_\_\_\_  
Gregg Durbin, P.E.  
Local Systems Engineer  
District 1

Date \_\_\_\_\_, \_\_\_\_\_

**EXHIBIT 1**  
**General Agreement Provisions for use of Federal Highway Funds on Non-primary Projects**

Unless otherwise specified in this agreement, the Recipient shall be responsible for the following:

**1. General Requirements.**

- a. The Recipient shall take the necessary actions to comply with applicable State and Federal laws and regulations. To assist the Recipient, the Department has provided guidance in the Federal-aid Project Development Guide (Guide) and the Instructional Memorandums to Local Public Agencies (I.M.s) that are referenced by the Guide. Both are available on-line at: [http://www.iowadot.gov/local\\_systems/publications/im/lpa\\_ims.htm](http://www.iowadot.gov/local_systems/publications/im/lpa_ims.htm). The Recipient shall follow the applicable procedures and guidelines contained in the Guide and I.M.s in effect at the time project activities are conducted.
- b. In accordance with Title VI of the Civil Rights Act of 1964 and associated subsequent nondiscrimination laws, regulations, and executive orders, the Recipient shall not discriminate against any person on the basis of race, color, national origin, sex, age, or disability. In accordance with Iowa Code Chapter 216, the Recipient shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability. The Recipient agrees to comply with the requirements outlined in I.M. 1.070, Title VI and Nondiscrimination Requirements which includes the requirement to provide a copy of the Recipient's Title VI Plan or Agreement and Standard DOT Title VI Assurances to the Department.
- c. The Recipient shall comply with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973 (Section 504), the associated Code of Federal Regulations (CFR) that implement these laws, and the guidance provided in I.M. 1.080, ADA Requirements. When pedestrian facilities are constructed, reconstructed, or altered, the Recipient shall make such facilities compliant with the ADA and Section 504.
- d. To the extent allowable by law, the Recipient agrees to indemnify, defend, and hold the Department harmless from any action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of this project. This agreement to indemnify, defend, and hold harmless applies to all aspects of the Department's application review and approval process, plan and construction reviews, and funding participation.
- e. As required by 49 CFR 18.26, the Recipient is responsible for obtaining audits in accordance with the Single Audit Act Amendments of 1996 (31 U.S. C. 7501-7507) and Subpart F of 2 CFR 200. Subpart F of 2 CFR 200 stipulates that non-Federal entities expending \$750,000 or more in Federal awards in a year shall have a single or program-specific audit conducted for that year in accordance with the provision of that part. Auditee responsibilities are addressed in Subpart F of 2 CFR 200. The Federal funds provided by this agreement shall be reported on the appropriate Schedule of Expenditures of Federal Awards (SEFA) using the Catalog of Federal Domestic Assistance (CFDA) number and title as shown on the first page of this agreement. If the Recipient will pay initial project costs and request reimbursement from the Department, the Recipient shall report this project on its SEFA. If the Department will pay initial project costs and then credit those accounts from which initial costs were paid, the Department will report this project on its SEFA. In this case, the Recipient shall not report this project on its SEFA.
- f. The Recipient shall supply the Department with all information required by the Federal Funding Accountability and Transparency Act of 2006 and 2 CFR Part 170.
- g. The Recipient shall comply with the following Disadvantaged Business Enterprise (DBE ) requirements:
  - i. The Recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any Department-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Department-assisted contracts.
  - ii. The Recipient shall comply with the requirements of I.M. 3.710, DBE Guidelines.

iii. The Department's DBE program, as required by 49 CFR Part 26 and as approved by the Federal Highway Administration (FHWA), is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- h. Termination of funds. Notwithstanding anything in this agreement to the contrary, and subject to the limitations set forth below, the Department shall have the right to terminate this agreement without penalty and without any advance notice as a result of any of the following: 1) The Federal government, legislature or governor fail in the sole opinion of the Department to appropriate funds sufficient to allow the Department to either meet its obligations under this agreement or to operate as required and to fulfill its obligations under this agreement; or 2) If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the Department to make any payment hereunder are insufficient or unavailable for any other reason as determined by the Department in its sole discretion; or 3) If the Department's authorization to conduct its business or engage in activities or operations related to the subject matter of this agreement is withdrawn or materially altered or modified. The Department shall provide the Recipient with written notice of termination pursuant to this section.

## **2. Programming and Federal Authorization.**

- a. The Recipient shall be responsible for including the project in the appropriate Regional Planning Affiliation (RPA) or Metropolitan Planning Organization (MPO) Transportation Improvement Program (TIP). The Recipient shall also ensure that the appropriate RPA or MPO, through their TIP submittal to the Department, includes the project in the Statewide Transportation Improvement Program (STIP). If the project is not included in the appropriate fiscal year of the STIP, Federal funds cannot be authorized.
- b. Before beginning any work for which Federal funding reimbursement will be requested, the Recipient shall contact the Department to obtain the procedures necessary to secure FHWA authorization. The Recipient shall submit a written request for FHWA authorization to the Department. After reviewing the Recipient's request, the Department will forward the request to the FHWA for authorization and obligation of Federal funds. The Department will notify the Recipient when FHWA authorization is obtained. The cost of work performed prior to FHWA authorization will not be reimbursed with Federal funds.

## **3. Federal Participation in Work Performed by Recipient Employees.**

- a. If Federal reimbursement will be requested for engineering, construction inspection, right-of-way acquisition or other services provided by employees of the Recipient, the Recipient shall follow the procedures in I.M. 3.310, Federal-aid Participation in In-House Services.
- b. If Federal reimbursement will be requested for construction performed by employees of the Recipient, the Recipient shall follow the procedures in I.M. 3.810, Federal-aid Construction by Local Agency Forces.
- c. If the Recipient desires to claim indirect costs associated with work performed by its employees, the Recipient shall prepare and submit to the Department an indirect cost rate proposal and related documentation in accordance with the requirements of 2 CFR 225. Before incurring any indirect costs, such indirect cost rate proposal shall be certified by the FHWA or the Federal agency providing the largest amount of Federal funds to the Recipient.

## **4. Design and Consultant Services**

- a. The Recipient shall be responsible for the design of the project, including all necessary plans, specifications, and estimates (PS&E). The project shall be designed in accordance with the design guidelines provided or referenced by the Department in the Guide and applicable I.M.s.
- b. If the Recipient requests Federal funds for consultant services, the Recipient and the Consultant shall prepare a contract for consultant services in accordance with 23 CFR Part 172. These regulations require a qualifications-based selection process. The Recipient shall follow the procedures for selecting and using consultants outlined in I.M. 3.305, Federal-aid Participation in Consultant Costs.



- c. If Preliminary Engineering (PE) work is Federally funded, and if right-of-way acquisition or actual construction of the project is not started by the close of the tenth fiscal year following the fiscal year in which the Federal funds were authorized, the Recipient shall repay to the Department the amount of Federal funds reimbursed to the Recipient for such PE work. PE includes work that is part of the development of the PS&E for a construction project. This includes environmental studies and documents, preliminary design, and final design up through and including the preparation of bidding documents. PE does not include planning or other activities that are not intended to lead to a construction project. Examples include planning, conceptual, or feasibility studies.

#### **5. Environmental Requirements and other Agreements or Permits.**

- a. The Recipient shall take the appropriate actions and prepare the necessary documents to fulfill the FHWA requirements for project environmental studies including historical/cultural reviews and location approval. The Recipient shall complete any mitigation agreed upon in the FHWA approval document. These procedures are set forth in I.M. 3.105, Concept Statement Instructions; 3.110, Environmental Data Sheet Instructions; 3.112, FHWA Environmental Concurrence Process; and 3.114, Cultural Resource Regulations.
- b. If farmland is to be acquired, whether for use as project right-of-way or permanent easement, the Recipient shall follow the procedures in I.M. 3.120, Farmland Protection Policy Act Guidelines.
- c. The Recipient shall obtain project permits and approvals, when necessary, from the Iowa Department of Cultural Affairs (State Historical Society of Iowa; State Historic Preservation Officer), Iowa Department of Natural Resources, U.S. Coast Guard, U.S. Army Corps of Engineers, the Department, or other agencies as required. The Recipient shall follow the procedures in I.M. 3.130, 404 Permit Process; 3.140, Storm Water Permits; 3.150, Highway Improvements in the Vicinity of Airports or Heliports; and 3.160, Asbestos Inspection, Removal and Notification Requirements.
- d. In all contracts entered into by the Recipient, and all subcontracts, in connection with this project that exceed \$100,000, the Recipient shall comply with the requirements of Section 114 of the Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all their regulations and guidelines. In such contracts, the Recipient shall stipulate that any facility to be utilized in performance of or to benefit from this agreement is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities or is under consideration to be listed.

#### **6. Right-of-Way, Railroads and Utilities.**

- a. The Recipient shall acquire the project right-of-way, whether by lease, easement, or fee title, and shall provide relocation assistance benefits and payments in accordance with the procedures set forth in I.M. 3.605, Right-of-Way Acquisition, and the Department's Office of Right of Way Local Public Agency Manual. The Recipient shall contact the Department for assistance, as necessary, to ensure compliance with the required procedures, even if no Federal funds are used for right-of-way activities. The Recipient shall obtain environmental concurrence before acquiring any needed right-of-way. With prior approval, hardship and protective buying is possible. If the Recipient requests Federal funding for right-of-way acquisition, the Recipient shall also obtain FHWA authorization before purchasing any needed right-of-way.
- b. If the project right-of-way is Federally funded and if the actual construction is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the Federal funds were authorized, the Recipient shall repay the amount of Federal funds reimbursed for right-of-way costs to the Department.
- c. If a railroad crossing or railroad tracks are within or adjacent to the project limits, the Recipient shall obtain agreements, easements, or permits as needed from the railroad. The Recipient shall follow the procedures in I.M. 3.670, Work on Railroad Right-of-Way, and I.M. 3.680, Federal-aid Projects Involving Railroads.
- d. The Recipient shall comply with the Policy for Accommodating Utilities on City and County Federal-aid Highway Right of Way for projects on non-primary Federal-aid highways. For projects connecting to or involving some work inside the right-of-way for a primary highway, the Recipient shall follow the Iowa DOT Policy for Accommodating Utilities on Primary Road System. Certain utility relocation, alteration, adjustment, or removal costs to the Recipient for the project may be eligible for Federal funding reimbursement. The Recipient should also use the procedures outlined in I.M. 3.640, Utility Accommodation and Coordination, as a guide to coordinating with utilities.

- e. If the Recipient desires Federal reimbursement for utility costs, it shall submit a request for FHWA authorization prior to beginning any utility relocation work, in accordance with the procedures outlined in I.M. 3.650, Federal-aid Participation in Utility Relocations.

## 7. Contract Procurement.

The following provisions apply only to projects involving physical construction or improvements to transportation facilities:

- a. The project plans, specifications, and cost estimate (PS&E) shall be prepared and certified by a professional engineer or architect, as applicable, licensed in the State of Iowa.
- b. For projects let through the Department, the Recipient shall be responsible for the following:
  - i. Prepare and submit the PS&E and other contract documents to the Department for review and approval in accordance with I.M. 3.505, Check and Final Plans and I.M. 3.510, Check and Final Bridge or Culvert Plans, as applicable.
  - ii. The contract documents shall use the Department's Standard Specifications for Highway and Bridge Construction. Prior to their use in the PS&E, specifications developed by the Recipient for individual construction items shall be approved by the Department.
  - iii. Follow the procedures in I.M. 3.730, Iowa DOT Letting Process, to analyze the bids received, make a decision to either award a contract to the lowest responsive bidder or reject all bids, and if a contract is awarded, execute the contract documents and return to the Department.
- c. For projects that are let locally by the Recipient, the Recipient shall follow the procedures in I.M. 3.720, Local Letting Process, Federal-aid.
- d. The Recipient shall forward a completed Project Development Certification (Form 730002) to the Department in accordance with I.M. 3.750, Project Development Certification Instructions. The project shall not receive FHWA Authorization for construction or be advertised for bids until after the Department has reviewed and approved the Project Development Certification.
- e. If the Recipient is a city, the Recipient shall comply with the public hearing requirements of the Iowa Code Section 26.12.
- f. The Recipient shall not provide the contractor with notice to proceed until after receiving written notice the Department has concurred in the contract award.

## 8. Construction.

- a. A full-time employee of the Recipient shall serve as the person in responsible charge of the construction project. For cities that do not have any full time employees, the mayor or city clerk will serve as the person in responsible charge, with assistance from the Department.
- b. Traffic control devices, signing, or pavement markings installed within the limits of this project shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways" per 761 Iowa Administrative Code Chapter 130. The safety of the general public shall be assured through the use of proper protective measures and devices such as fences, barricades, signs, flood lighting, and warning lights as necessary.
- c. For projects let through the Department, the project shall be constructed under the Department's Standard Specifications for Highway and Bridge Construction and the Recipient shall comply with the procedures and responsibilities for materials testing according to the Department's Materials I.M.s. Available on-line at: <http://www.iowadot.gov/erl/current/IM/navigation/nav.htm>.
- d. For projects let locally, the Recipient shall provide materials testing and certifications as required by the approved specifications.

- e. If the Department provides any materials testing services to the Recipient, the Department will bill the Recipient for such testing services according to its normal policy as per Materials I.M. 103, Inspection Services Provided to Counties, Cities, and Other State Agencies.
- f. The Recipient shall follow the procedures in I.M. 3.805, Construction Inspection, and the Department's Construction Manual, as applicable, for conducting construction inspection activities.

**9. Reimbursements.**

- a. After costs have been incurred, the Recipient shall submit to the Department periodic itemized claims for reimbursement for eligible project costs. Requests for reimbursement shall be made at least annually but not more than bi-weekly.
- b. To ensure proper accounting of costs, reimbursement requests for costs incurred prior to June 30 shall be submitted to the Department by August 1 if possible, but no later than August 15.
- c. Reimbursement claims shall include a certification that all eligible project costs, for which reimbursement is requested, have been reviewed by an official or governing board of the Recipient, are reasonable and proper, have been paid in full, and were completed in substantial compliance with the terms of this agreement.
- d. The Department will reimburse the Recipient for properly documented and certified claims for eligible project costs. The Department may withhold up to 5% of the Federal share of construction costs or 5% of the total Federal funds available for the project, whichever is less. Reimbursement will be made either by State warrant or by crediting other accounts from which payment was initially made. If, upon final audit or review, the Department determines the Recipient has been overpaid, the Recipient shall reimburse the overpaid amount to the Department. After the final audit or review is complete and after the Recipient has provided all required paperwork, the Department will release the Federal funds withheld.
- e. The total funds collected by the Recipient for this project shall not exceed the total project costs. The total funds collected shall include any Federal or State funds received, any special assessments made by the Recipient (exclusive of any associated interest or penalties) pursuant to Iowa Code Chapter 384 (cities) or Chapter 311 (counties), proceeds from the sale of excess right-of-way, and any other revenues generated by the project. The total project costs shall include all costs that can be directly attributed to the project. In the event that the total funds collected by the Recipient does exceed the total project costs, the Recipient shall either:
  - 1) in the case of special assessments, refund to the assessed property owners the excess special assessments collected (including interest and penalties associated with the amount of the excess), or
  - 2) refund to the Department all funds collected in excess of the total project costs (including interest and penalties associated with the amount of the excess) within 60 days of the receipt of any excess funds. In return, the Department will either credit reimbursement billings to the FHWA or credit the appropriate State fund account in the amount of refunds received from the Recipient.

**10. Project Close-out.**

- a. Within 30 days of completion of construction and/or other activities authorized by this agreement, the Recipient shall provide the completed pre-audit checklist to the Department and request a final audit, in accordance with the procedures in I.M. 3.910, Final Review, Audit, and Close-out Procedures for Federal-aid Projects.
- b. For construction projects, the Recipient shall provide a certification by a professional engineer or architect, as applicable, licensed in the State of Iowa, indicating the construction was completed in substantial compliance with the project plans and specifications.
- c. Final reimbursement of Federal funds shall be made only after the Department accepts the project as complete.

- d. The Recipient shall maintain all books, documents, papers, accounting records, reports, and other evidence pertaining to costs incurred for the project. The Recipient shall also make these materials available at all reasonable times for inspection by the Department, FHWA, or any authorized representatives of the Federal Government. Copies of these materials shall be furnished by the Recipient if requested. Such documents shall be retained for at least 3 years from the date of FHWA approval of the final closure document. Upon receipt of FHWA approval of the final closure document, the Department will notify the Recipient of the record retention date.
- e. The Recipient shall maintain, or cause to be maintained, the completed improvement in a manner acceptable to the Department and the FHWA.

**STDPU - D (O)**

**Regular Cab, 4x4, Long Box, Automatic Transmission, Orange Paint**

Bob Brown Chevrolet	Chevrolet	Silverado	CK15903	1WT	LV3	MYC	\$24,080.00	22	\$12,613	\$24,083.72
Turpin Dodge	Dodge	RAM 1500	DS6L62	Tradesman	ERB	DFL	\$24,483.00	23	\$11,599	\$24,834.69
Stivers Ford	Ford	F150	F1E	XL	998	446	\$23,523.00	23	\$14,519	\$21,692.91
Stew Hansen Dodge	RAM	1500	DS6L62	Tradesman	ERB	DFL	\$23,695.00	23	\$11,599	\$24,046.69
Shottenkirk Chevrolet	Chevrolet	Silverado 1500	CK15903	Work Truck	LV3	MYC	\$23,496.56	22	\$12,613	\$23,500.28
Karl Chevrolet	Chevrolet	Silverado	CK15903	1WT	LV3	MYC	\$23,547.69	22	\$12,613	\$23,551.41
Charles Gabus Ford	Ford	F-150	F1E	100A/XL	998	446	\$24,284.92	23	\$14,519	\$22,454.83

**STDPU - E**

**Extended Cab, 4x2, Short Box, Automatic Transmission**

Bob Brown Chevrolet	Chevrolet	Silverado	CC15753	1WT	LV3	MYC	\$22,098.00	24	\$11,603	\$22,070.80
Turpin Dodge	Dodge	RAM 1500	DS1L41	Tradesman	ERB	DFL	\$22,219.00	25	\$11,238	\$22,118.81
Stivers Ford	Ford	F150	X1C	XL	998	446	\$22,125.00	24	\$14,499	\$19,934.06
Stew Hansen Dodge	RAM	1500	DS1L41	Tradesman	ERB	DFL	\$21,430.00	25	\$11,238	\$21,329.81
Shottenkirk Chevrolet	Chevrolet	Silverado 1500	CC15753	Work Truck	LV3	MYC	\$22,031.80	24	\$11,603	\$22,004.60
Karl Chevrolet	Chevrolet	Silverado	CC15753	1LT	LV3	MYC	\$25,171.55	24	\$15,842	\$22,126.06
Karl Chevrolet	Chevrolet	Silverado	CC15753	1WT	LV3	MYC	\$22,092.95	24	\$11,603	\$22,065.75
Charles Gabus Ford	Ford	F-150	X1C	100A/XL	998	446	\$22,702.92	24	\$14,499	\$20,511.98

**STDPU - F**

**Extended Cab, 4x4, Short Box, Automatic Transmission**

Bob Brown GMC	GMC	Sierra	Tk15753	1SA	LV3	MYC	\$25,597.00	22	\$15,309	\$23,586.60
Bob Brown Chevrolet	Chevrolet	Silverado	CK15753	1WT	LV3	MYC	\$25,199.00	22	\$14,308	\$23,936.20
Turpin Dodge	Dodge	RAM 1500	DS6L41	Tradesman	ERB	DFL	\$26,849.90	23	\$13,838	\$25,526.48
Stivers Ford	Ford	F150	X1E	XL	998	446	\$24,998.00	23	\$18,492	\$20,198.43
Stew Hansen Dodge	RAM	1500	DS6L41	Tradesman	ERB	DFL	\$25,996.00	23	\$13,838	\$24,674.48
Shottenkirk Chevrolet	Chevrolet	Silverado 1500	CK15753	Work Truck	LV3	MYC	\$26,045.40	22	\$14,308	\$24,782.60
Karl Chevrolet	Chevrolet	Silverado	CK15753	1LT	LV3	MYC	\$27,647.54	22	\$18,386	\$23,337.55
Karl Chevrolet	Chevrolet	Silverado	CK15753	1WT	LV3	MYC	\$25,301.54	22	\$14,308	\$24,038.74
Charles Gabus Ford	Ford	F-150	X1E	100A/XL	998	446	\$25,779.92	23	\$18,492	\$20,980.35

**STDPU - G**

**Crew Cab, 4x4, Short Box, Automatic Transmission**

Bob Brown GMC	GMC	Sierra	Tk15543	1sa	LV3	MYC	\$28,187.00	22	\$16,847	\$25,176.78
Bob Brown Chevrolet	Chevrolet	Silverado	CK15543	1WT	LV3	MYC	\$27,989.00	22	\$17,745	\$24,157.52
Turpin Dodge	Dodge	RAM 1500	DS6L98	Tradesman	ERB	DFL	\$27,284.00	23	\$15,544	\$24,687.65
Stivers Ford	Ford	F150	X1E	XL	998	446	\$27,239.00	23	\$20,399	\$21,014.61
Stew Hansen Dodge	RAM	1500	DS6L98	Tradesman	ERB	DFL	\$26,496.00	23	\$15,544	\$23,899.65
Shottenkirk Chevrolet	Chevrolet	Silverado 1500	CK15543	Work Truck	LV3	MYC	\$27,452.81	22	\$17,745	\$23,621.33
Karl Chevrolet	Chevrolet	Silverado	CK15543	1LT	LV3	MYC	\$28,878.54	22	\$20,790	\$22,771.80
Karl Chevrolet	Chevrolet	Silverado	CK15543	1WT	LV3	MYC	\$27,508.94	22	\$17,745	\$23,677.46
Charles Gabus Ford	Ford	F-150	W1E	100A/XL	998	446	\$28,002.92	23	\$20,399	\$21,778.53



**2015 WEED COMMISSIONER'S REPORT**  
Submit to County Board of Supervisors by January 1, 2016  
Return copy to the IDALS office by January 15, 2016

From: RANDY FREESE County: JASPER

**1.) Which of the noxious weeds have you found in your county?**

1 – Found, a problem in my county    2 – Found, but not a problem    3 – Not known in my county    ?- **If you cannot identify this plant**

<u>Primary Noxious Weeds</u>		<u>Secondary Noxious Weeds</u>	
Buckthorn	2	Buckhorn Plantain	3
Bull Thistle	2	Cocklebur	2
Canada Thistle	1	Wild sunflower	2
Field Bindweed	3	Curly dock (Sour dock)	2
Hoary Cress (Perennial Peppergrass)	3	Poison hemlock	3
Horsenettle	2	Puncturevine	3
Leafy Spurge	3	Red Sorrel (Sheep sorrel)	3
Musk Thistle	1	Smooth dock	2
Perennial Sowthistle	2	Teasel	2
Quackgrass	2	Velvetleaf (Butterprint)	2
Russian knapweed	2	Wild Carrot	2
		Wild Mustard	2
		Multiflora Rose	2
Purple loosestrife	3	Shattercane	2

**2.) Please list any other plants which are a problem in your county:**

\_\_\_\_\_

**3.) As County Weed Commissioner do your duties include roadside spraying?**

Yes     No

- 4.) Did your county employ contract spraying during 2015?  Yes  No  
 If Yes, what percentage of your total spray program is contracted? \_\_\_\_\_ %  
 If possible please list the contract rates. \$/mile \_\_\_\_\_  
 Total Contract Cost. \$ \_\_\_\_\_
- 5.) In the past year how much did your county spend on purchasing Herbicides? \$ 11,557.50
- 6.) How many times during 2015 was it necessary to serve a noxious weed notice?  
 Private (written) 10 Public (written) (DOT,DNR,CCB) 0
- 7.) How many times did you contact individuals personally, rather than sending them a weed control notice?  
 Private (verbal) 1 Public (verbal) (DOT,DNR,CCB) 2
- 8.) How many times did you actually enter private or public land, control weeds, and assess the cost to the owner? 0
- 9.) The year in which you became County Weed Commissioner 2015
- 10.) How many months were you employed as weed commissioner in 2015? 12
- 11.) Are your duties as weed commissioner incorporated into another county job?  
 Yes  No If Yes, what? SEC. ROS. ASST. SUPERINTENDANT  
 Weed Comm. Duties 2 % IRVM Duties 0 % Other County Duties 98 %
- 12.) How does the overall county weed situation compare with last year?  
 Improved  Unchanged  Worse
- 13.) Is brush control included in your weed commissioner duties?  Yes  No  
 If yes, what method(s) do you use?  Spraying,  Cutting,  Stump treatment,  Basal bark,  other, explain \_\_\_\_\_
- 14.) BRUSH CONTROL IS SECONDARY ROADS DEPT.  
 What are your suggestions and/or recommendations which may improve your county weed and brush infestations?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 15.) What would you like to see the Iowa Weed Commissioners organization do in



the future? What are some directions you think we should move towards?  
 What do you think should stay the same?

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16.) \*\*Email Address for "Point of Contact" within the County; Either Weed commissioner or administrative support.

rstutt@co.jasper.ga.us  
 (please write legibly)

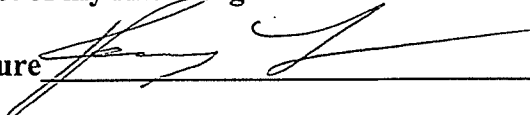
17.) What herbicides did your county use in your weed control program. **Be specific, please list brand name and quantity of each.** Please do not list surfactants/adjuvants. If spray program is contracted in your county, ask your contractor for this information. Add another page if necessary.

**Herbicide usage table;**

CHEMICAL/BRAND	RATE USED	QUANTITY USED	TO CONTROL?
<u>EXAMPLE</u> <u>MILESTONE</u>	<u>4 FLUID</u> <u>OUNCES/ACRE</u>	<u>425 OUNCES</u>	<u>THISTLE AND</u> <u>TEASEL ON</u> <u>ROADSIDE</u>
<u>STRAUWLINE</u>	<u>8 OZ./</u> <u>ACRE</u>	<u>48 lbs</u>	<u>BRUSH</u>
<u>MILESTONE</u>	<u>5 OZ./</u> <u>100 GAL</u>	<u>2.5 GAL</u>	<u>WEED</u>
<u>PATHWAY</u>	<u>STRAIGHT</u>	<u>200 GAL</u>	<u>STUMP</u> <u>TREATMENT</u>


The above report is true to the best of my knowledge.

County Weed Commissioner,

Date 12-16-15 Signature 

Chairman, County Board of Supervisors,

Date \_\_\_\_\_ Signature \_\_\_\_\_

RETURN A COPY TO: IOWA DEPARTMENT OF AGRICULTURE AND LAND  
 STEWARDSHIP  
 STATE WEED COMMISSIONER  
 2230 SOUTH ANKENY BOULEVARD  
 ANKENY, IOWA 50023


Or [Ryan.Krull@IowaAgriculture.gov](mailto:Ryan.Krull@IowaAgriculture.gov) or Fax 515-725-1471

Attest: \_\_\_\_\_  
 Dennis Parrott, Auditor

RECORDER'S MONTHLY REPORT  
STATE OF IOWA, COUNTY OF JASPER

TO THE BOARD OF SUPERVISORS OF JASPER COUNTY:

I, Denise Allan, Recorder of the above named county and state do hereby certify that this is a true and correct statement of the fees collected by me in my office for the period of Nov 1, 2015 through Nov 30, 2015, and the same have been paid to the county Treasurer.

  
Denise Allan, Jasper County Recorder

Date: December 14, 2015

\_\_\_\_\_  
Dennis Parrott, Jasper County Auditor

Recording Fees	0001-1-07-8110-400000	<u>\$7,620.00</u>	
	(+) E-File Recording Fees	<u>\$2,860.00</u>	<u>\$10,480.00</u>
Copies	0001-1-07-8110-400000		<u>\$671.23</u>
Fed Tx Search	0001-1-07-8110-400000		<u>\$0.00</u>
Auditor's Trans	0001-1-07-9010-410000	<u>\$675.00</u>	
	(+) E-File Auditor Trans Fees	<u>\$115.00</u>	<u>\$790.00</u>
Co Trans Tax	0001-1-07-8110-404000	<u>\$2,863.05</u>	
	(+) E-File Trans Tax Fees	<u>\$321.81</u>	<u>\$3,184.86</u>
Over Payments	0001-4-07-0054-822000		<u>\$52.14</u>
ELSI Co Fees	0001-1-07-8110-403000		<u>\$175.50</u>
Co Boat Title	0001-1-22-6110-412000		<u>\$20.00</u>
Co Boat Lien	0001-1-07-8110-418000		<u>\$10.00</u>
Snow Title/Lien	0001-1-07-8110-401100		<u>\$15.00</u>
ATV/ORV Title/Lien	0001-1-07-8110-401200		<u>\$100.00</u>
Vital Cert Co	0001-1-07-8110-413000		<u>\$612.00</u>
Vital Plain Copy	0001-1-07-8110-408000		<u>\$0.00</u>
Co Marriages	0001-1-07-8110-417000		<u>\$44.00</u>
Int Bank Acct	0001-4-07-0054-600000		<u>\$1.62</u>
Record Mgmt	0024-1-07-8110-414000	<u>\$354.00</u>	
	(+) E-File Record Mgmt Fees	<u>\$156.00</u>	<u>\$510.00</u>
E-Fees	5300-1-77-0500-416000	<u>\$354.00</u>	
	(+) E-File E-Fees	<u>\$156.00</u>	<u>\$510.00</u>
Misc Revenue Fees	0001-1-07-8110-849000		<u>\$0.00</u>
Total County Fee Collected for <u>November 2015</u>			<u>\$17,176.35</u>

**Revenue Totals**

**Charge Payment Totals**

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
01-01-01	Recording 0001-1-8110-4000-I	\$7,610.00	\$10.00	\$0.00	\$7,620.00	\$0.00	\$0.00	\$0.00	\$7,610.00
01-01-02	Recd Mgmt0024-1-8110-4140-	\$353.00	\$1.00	\$0.00	\$354.00	\$0.00	\$0.00	\$0.00	\$353.00
01-01-03	E-Fee \$300-1-0500-4160-77	\$353.00	\$1.00	\$0.00	\$354.00	\$0.00	\$0.00	\$0.00	\$353.00
01-02-00	Auditors 0001-1-9010-4100-07	\$675.00	\$0.00	\$0.00	\$675.00	\$0.00	\$0.00	\$0.00	\$675.00
01-03-01	Co Tran Tax0001-1-8110-4040	\$2,863.05	\$0.00	\$0.00	\$2,863.05	\$0.00	\$0.00	\$0.00	\$2,863.05
01-03-02	State Tran Tax	\$13,734.55	\$0.00	\$0.00	\$13,734.55	\$0.00	\$0.00	\$0.00	\$13,734.55
01-05-02	Copies 0001-1-8110-4000-07	\$671.23	\$0.00	\$0.00	\$671.23	\$0.00	\$0.00	\$0.00	\$671.23
	***** Account Group 01 Total *****	\$26,259.83	\$12.00	\$0.00	\$26,271.83	\$0.00	\$0.00	\$0.00	\$26,259.83
02-04-01	Marr Co 0001-1-8110-4170-07	\$40.00	\$0.00	\$4.00	\$44.00	\$0.00	\$0.00	\$0.00	\$44.00
02-04-02	Marriage License - State	\$310.00	\$0.00	\$31.00	\$341.00	\$0.00	\$0.00	\$0.00	\$341.00
02-04-03	3 Day Waiver	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02-04-04	Vitalcertco001-1-8110-4130-C	\$588.00	\$0.00	\$24.00	\$612.00	\$0.00	\$0.00	\$0.00	\$612.00
02-04-05	Vital Cert State	\$2,352.00	\$0.00	\$96.00	\$2,448.00	\$0.00	\$0.00	\$0.00	\$2,448.00
02-04-06	Vital Pl Copy01-1-8110-4080-C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	***** Account Group 02 Total *****	\$3,290.00	\$0.00	\$155.00	\$3,445.00	\$0.00	\$0.00	\$0.00	\$3,445.00
03-01-01	Passprt Co 0001-1-8110-4150-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03-01-02	Passport - Federal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03-03-01	Expedite Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	***** Account Group 03 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-00	Hunting & Fishing/Elsi	\$1,139.00	\$0.00	\$134.50	\$1,273.50	\$0.00	\$0.00	\$0.00	\$1,273.50
05-01-01	H&Fwf/Elsi 0001-1-8110-4030-	\$160.00	\$0.00	\$15.50	\$175.50	\$0.00	\$0.00	\$0.00	\$175.50
05-01-04	Boat Registration Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-05	Snow & Atv Registration Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-06	Boat Title Fee	\$20.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
05-01-07	Boat Lien Fee	\$10.00	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
05-01-08	Snow Title Fee	\$5.00	\$0.00	\$10.00	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
05-01-09	Snow Lien Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-10	Atv Title Fee	\$80.00	\$0.00	\$15.00	\$95.00	\$0.00	\$0.00	\$0.00	\$95.00
05-01-11	Atv Lien Fee	\$5.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00

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**Revenue Totals**

**Charge Payment Totals**

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
05-01-12	Rsu Perm/Elsi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-13	Nrohvu Perm/Elsi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-14	Nrsu Perm/Elsi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-02-01	Boat,Write 0001-1-8110-4020-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-02-03	Sno/Atv Wf 0001-1-8110-4010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-02-04	Atv/Orv T&L Co 00011811040'	\$85.00	\$0.00	\$15.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
05-02-05	Snow T&L Co 001-1-8110-401'	\$5.00	\$0.00	\$10.00	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
05-02-06	Bt Title Co 001-1-6110-4120-2.	\$20.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
05-02-07	Bt Lien Co 0001-1-8110-4180-	\$10.00	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
05-03-01	Use Tax	\$307.54	\$0.00	\$0.00	\$307.54	\$0.00	\$0.00	\$0.00	\$307.54
05-03-02	la Sales Tax	\$162.00	\$0.00	\$337.50	\$499.50	\$0.00	\$0.00	\$0.00	\$499.50
05-03-03	Local Option Tax	\$19.00	\$0.00	\$55.25	\$74.25	\$0.00	\$0.00	\$0.00	\$74.25
05-03-04	School Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-03-05	Overpaymt 0001-4-0054-8220-	\$52.14	\$0.00	\$0.00	\$52.14	\$0.00	\$0.00	\$0.00	\$52.14
05-03-06	Rvrs	\$1,285.80	\$0.00	\$175.65	\$1,461.45	\$0.00	\$0.00	\$0.00	\$1,461.45
	***** Account Group 05 Total *****	\$3,385.48	\$0.00	\$768.40	\$4,133.88	\$0.00	\$0.00	\$0.00	\$4,133.88
06-01-01	Balance Brought Forward	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
06-01-02	Payment	\$66.00	\$0.00	\$0.00	\$66.00	\$0.00	\$0.00	\$0.00	\$66.00
	***** Account Group 06 Total *****	\$66.00	\$0.00	\$0.00	\$66.00	\$0.00	\$0.00	\$0.00	\$66.00
07-01-01	Ucc Search 0001-1-8110-4000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-01-02	Ucc1/Term 0001-1-8110-4000-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-02-01	Fedtxsearch0001-1-8110-400C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-03-01	Interest On Bank Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	***** Account Group 07 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08-01-01	Ciris-Standard Fee	\$2,860.00	\$0.00	\$0.00	\$2,860.00	\$0.00	\$0.00	\$0.00	\$2,860.00
08-01-02	Ciris-Document Management I	\$156.00	\$0.00	\$0.00	\$156.00	\$0.00	\$0.00	\$0.00	\$156.00
08-01-03	Ciris-Erecording Fee	\$156.00	\$0.00	\$0.00	\$156.00	\$0.00	\$0.00	\$0.00	\$156.00
08-01-04	Ciris-Additional Tran Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08-01-05	Ciris-Transfer Fee	\$115.00	\$0.00	\$0.00	\$115.00	\$0.00	\$0.00	\$0.00	\$115.00

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**Revenue Totals**

**Charge Payment Totals**

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
08-01-06	Citis-Transfer Tax	\$1,865.60	\$0.00	\$0.00	\$1,865.60	\$0.00	\$0.00	\$0.00	\$1,865.60
*****	Account Group 08 Total *****	\$5,152.60	\$0.00	\$0.00	\$5,152.60	\$0.00	\$0.00	\$0.00	\$5,152.60
11-66-10	Writing Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*****	Account Group 11 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55-55-55	Federal Duck Stamp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*****	Account Group 55 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Final Totals :</b>	<b>\$38,133.91</b>	<b>\$12.00</b>	<b>\$923.40</b>	<b>\$39,069.31</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$39,067.31</b>

**Counts/Totals From 11/1/2015 Through 11/30/2015**

Cash Total :	\$7,321.09	+
Check Total :	\$30,983.82	+
Other Pay Total :	\$923.40	+
Change Total :	\$171.00	-
<b>Subtotal :</b>	<b>\$39,057.31</b>	
Charge Total :	\$12.00	+
<b>Grand Total :</b>	<b>\$39,069.31</b>	

Number of Cash Payments :	263
Number of Check Payments :	369
Number of Change Payments :	27
Number of Charge Payments :	1
Number of Other Payments :	21
Number of Receipts :	599
Number of Voids :	20

<b>Charge Information</b>
Balance Forward Information
Number of Payments on Account : 1
Total Paid on Account : \$66.00

**Other Payment Breakdown**

Other Payment Method	Total Count	Total Paid
CREDIT CARD	17	\$923.40
<b>Total :</b>	<b>17</b>	<b>\$923.40</b>

Tuesday, December 15, 2015 the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Carpenter, Brock & Stevenson present and accounted for; Chairman Carpenter presiding.

JEDCO Director, Chaz Allen updated the Supervisors on recent JEDCO activities and introduced Jeff Davis, who has served as the Hometown Pride Coach for Newton and six other Cities in Jasper County for the last eight months. Davis said that he is helping to make towns stronger, prepare for the future and move into the new economy.

Motion by Stevenson, seconded by Brock to approve the Economic Assistance Contract between Beck's Superior Hybrids Inc., Jasper County and the Iowa Economic Development Authority.

YEA: BROCK, STEVENSON, CARPENTER

Buildings and Grounds Director, Adam Sparks presented to the Board quotes for courthouse clock tower re-placement windows and they are as follows:

Clarke Glass Inc.	\$19,950
Randy's Construction option 1	\$16,916
option 2	\$15,419
REEP, Inc.	\$19,842

Motion by Brock, seconded by Stevenson to approve the purchase of eight, fixed glazed arch-top windows to match the previously installed EFCO windows for the amount of \$19,842 from REEP Inc.

YEA: STEVENSON, BROCK, CARPENTER

The Supervisors approved the purchase of the higher priced windows because the quality of the windows was superior to the ones in the lower quote.

Human Resources Director, Dennis Simon asked the Board to approve the new Service Coordinator position for the Mental Health Region.

Motion by Brock, seconded by Stevenson to adopt Resolution 15-55 to create a new full time Service Coordinator position to assist the Jasper County Mental Health Regional Representative.

YEA: STEVENSON, BROCK, CARPENTER

A complete copy of the resolution is on file in the Office of the Jasper County Auditors Office.

The Supervisors heard a presentation from representatives of Nationwide Retirement Solutions. The purpose of the presentation was to give employees another option for their 457 retirement plans.

The Supervisors heard a presentation from representatives of Washington National Supplemental Benefits offering county employees extra health benefit above and beyond the health insurance plan that the County offers each employee.

Motion by Brock, seconded by Stevenson to approve a contract between Jasper County and Tricrete Construction in the amount of \$27,892 to complete the paving work on the West entrance of the Jasper County Courthouse.

YEA: STEVENSON, BROCK, CARPENTER

Motion by Stevenson, seconded by Brock to approve a contract between Jasper County and REW Services Corporation in the amount of \$5,546 to remove the remaining asbestos at the old County Care Facility.

YEA: BROCK, STEVENSON, CARPENTER

Motion by Brock, seconded by Stevenson to approve a liquor license for Westwood Golf Course.

YEA: STEVENSON, BROCK, CARPENTER

Motion by Stevenson, seconded by Brock to approve a liquor license for Fore Seasons Golf Practice Facility.

YEA: BROCK, CARPENTER, STEVENSON

Motion by Stevenson seconded by Brock to adopt Resolution 15-56 approving Transfer Order #1352 as follows:

<u>Transfer #</u>	<u>Amount</u>	<u>Funds Transferred From</u>	<u>Funds Transferred To</u>
1352	\$108,211.61	General Fund	Secondary Roads Fund

This transfer is required in order to receive State Road Use Funds.

YEA: BROCK, STEVENSON, CARPENTER

A complete copy of the resolution is on file in the Office of the Jasper County Auditors Office.

Motion by Brock, seconded by Stevenson to adopt Resolution 15-57 approving Transfer Order #1353 as follows:

<u>Transfer #</u>	<u>Amount</u>	<u>Funds Transferred From</u>	<u>Funds Transferred Too Fund</u>
1353	\$1,006,808.39	Rural Services Fund	Secondary Roads Fund

This transfer is required in order to receive State Road Use Funds.

YEA: STEVENSON, BROCK, CARPENTER

A complete copy of the resolution is on file in the Office of the Jasper County Auditors Office.

Motion by Stevenson, seconded by Brock to approve Supervisors minutes for 12/8/2015.

YEA: BROCK, STEVENSON, CARPENTER

There was no new information concerning the Jasper County Care Facility demolition project.

There were no Board appointments.

Motion by Stevenson, seconded by Brock to adjourn the Tuesday, December 15, 2015 meeting of the Jasper County Board of Supervisors.

YEA: CARPENTER, BROCK, STEVENSON

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Dennis K. Parrott, Auditor

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Denny Carpenter, Chairman