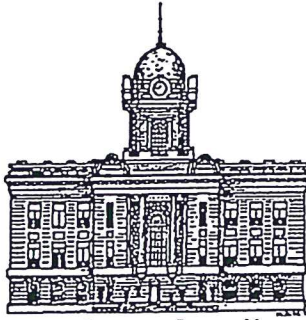


Jasper County, Iowa

Joe Brock

Denny Carpenter

Dennis Stevenson



Board of Supervisors

Courthouse

PO Box 944

Newton IA 50208

Phone 641-792-7016

Fax 641-792-1053

JASPER COUNTY BOARD OF SUPERVISORS AGENDA

www.co.jasper.ia.us

September 6, 2016

9:30 a.m.

- Item 1 **Schneider GIS Services – Ryan Smith**
- Item 2 **Human Resources – Dennis Simon**
 - a) Employee Hiring Resolution – County Attorney Collections Coordinator
- Item 3 **Treasurer – Doug Bishop**
 - a) Suspension of Taxes
- Item 4 **Engineer – Russ Stutt**
 - a) Request to Waive Taxes on Secondary Roads Property in Reasnor Parcel #1811154001
- Item 5 **Resolution Approving Transfer Order #1368**
- Item 6 **Approval for the Newton Athletic Booster Club to use of the Southwest Corner of the Courthouse Lawn for Homecoming on 9/22/16 starting at 4:00pm**
- Item 7 **Approval of Fireworks Permit for Alvin Pickett for 10/1/16 (Rain Date 10/8/16)**
- Item 8 **Approval of Board of Supervisors minutes for 8/23/16**
- Item 9 **Board Appointments**

PUBLIC INPUT & COMMENTS



PROFESSIONAL SERVICES AGREEMENT



This Agreement is made and entered into by and between The Schneider Corporation also doing business as qPublic, an Indiana Corporation, whose place of business is 8901 Avenue, Indianapolis, IN 46216 ("PROFESSIONAL") and Jasper County, Iowa, whose place of business is: 101 1st Street North, Newton, IA 50208 ("CLIENT").

1 Services.

PROFESSIONAL shall provide CLIENT with the following services ("Services"):

A. Staff Augmentation

i. On-site Consulting

As part of the program, Professional will provide on-site consulting time staffed by a Professional staff member. Professional will be on-site one (1) day(s) each month. Consulting includes activities such as assistance with other system integrations to the GIS, assistance with applying GIS to specific tasks, non-classroom style training, and data maintenance. Certain data creation tasks will also be included such as creation of attribute driven data layer like school districts, flood plains, zoning layers, etc. The creation of new projects, such as watershed development, drainage assessment, and field data collection would not be included in this package. It is expected that data creation will be limited to projects that require less than 40 hours total. Each request for data creation will be prioritized with other requests and entered into the queue for prioritized time assignment. Larger data creation requests will be quoted at a favorable rate, as needed.

It is anticipated that multiple departments will be requesting assistance. To assist with the categorizing as well as prioritizing of these tasks, Professional will establish an online tracking program. This will allow the employees to easily add a new request for service/assistance. The program will help manage the expectations by determining a schedule for accomplishing the tasks, as well as serve as a reporting structure from Professional staff to CLIENT.

- a. Program repair
- b. On-site consultation
- c. Training
- d. Ongoing system support
- e. Assessment and development of enhancements to CLIENT's GIS program

ii. Flex Support Time

In addition to the onsite consulting time, CLIENT will have up to twelve (12) hours per month* of other support. This may include but not limited to the following tasks:

- a. Data packaging for custom requests
 - b. Data creation
 - c. Data tune-up
 - d. Map creation
 - e. Custom GIS related request
 - f. Work can be used with Remote Support and/or on-site visits, as needed.
- *hours do not carry over from month to month.*

www.schneidercorp.com

Indianapolis, Indiana
8901 Otis Avenue
Indianapolis, IN 46216
Toll-Free: 866.973.7100

West Lafayette, Indiana
1330 Win Hentschel Blvd
Suite 260
West Lafayette, IN 47906

Ankeny, Iowa
1450 SW Vintage Pkwy
Suite 260
Ankeny, IA 50023

Charlotte, North Carolina
8307 University Executive Park Dr
Suite 220
Charlotte, NC 28262

DeLand, Florida
120 ½ W. New York Ave
DeLand, FL 32720

iii. **Support Package**

- a. Unlimited phone (includes toll free number), fax, and e-mail support relating to editing and maintaining GIS data and ArcGIS desktop software for all callers within the contracted organization. Website support and maintenance is considered to be a separate function and associated with a web hosting and maintenance agreement. Items that are considered to be associated with website support / maintenance are web-based initiatives (i.e. website support, custom web solutions, ArcGIS Server configuration).
- b. Remote access support where available (depends upon system configuration and software availability).
- c. Installation Assistance – Assist in installing and upgrading latest version of ArcGIS and Geogear™ software releases once a year.
- d. Migration of GIS Data – Assist in migration and moving of GIS data from one GIS server or computer to another, once a year.
- e. Parcel layer backfill
Backfill is the process of copying data from your real estate data or tax systems to your local GIS parcel layer to keep parcel attribute information up to date. The Backfill process uses an automated routine that typically runs on a daily basis, kicked off by Venturi (DataETL or TSCVac). Common network administration activities, such as computer replacements, system upgrades, password resets, database year rollovers, and others, may affect the backfill process, and this requires continual maintenance effort by our Support team.
- f. Up to 4 complimentary admissions to Schneider's Users' Conferences.

iv. **Initial Evaluation**

- a. In addition, we propose an initial 90 day evaluation of your needs by our staff with a final recommendation of what Staff Augmentation components are needed to achieve your goals and expectations. If an increased level of service is needed, a Change Order can be submitted for your consideration and approval.

Other Fixed Fee phases of this project may be developed during the course of this agreement. Once the estimates are accepted, an Authorization to Proceed will have to be signed and submitted before work will begin.

2 Payment for Services.

CLIENT shall compensate PROFESSIONAL for the Services as follows:

September 1, 2016	-	June 30, 2017	:	\$47,250
July 1, 2017	-	June 30, 2018	:	\$33,600
July 1, 2018	-	June 30, 2019	:	\$33,600
July 1, 2019	-	June 30, 2020	:	\$33,600 (optional)

Invoicing will be done on an annual basis at the beginning of the term unless otherwise specified.

Balances due 30 days after the due date for non-government clients and 60 days after the due date for government clients shall be assessed an interest rate of 1½ % per month (18% per year). CLIENT agrees to pay for any and all costs of collection including, but not limited to interest, lien costs, court costs, expert fees, attorney's fees and other fees or costs involved in or arising out of collecting any unpaid or past due balances, including late fees or penalties. If payment is not received within 30 days of the due date, PROFESSIONAL reserves the right, after giving seven (7) days written notice to CLIENT, to suspend services to CLIENT or to terminate this Agreement.

3 Terms of Service. Each party's rights and responsibilities under this Agreement are conditioned upon and subject to the Terms of Service which can be found at <http://schneidercorp.com/termservice/>. By executing this Agreement, CLIENT acknowledges that it has read the above-described Terms of Service and agrees that such Terms of Service are incorporated herein and made a part of this Agreement. PROFESSIONAL reserves the right to update or modify the Terms of Service upon ten (10) days prior notice to CLIENT. Such notice may be provided by PROFESSIONAL to CLIENT by e-mail.

4 Term, Termination and Renewal. The initial term of this Agreement shall be defined in the Scope of Service or Payment Schedule above. If the services provided are for an annual rate and extend for multiple years, PROFESSIONAL will prorate the first year of the agreement to match the fiscal year for the CLIENT, followed by consecutive, 12- month periods. This Agreement shall automatically renew for successive terms which consist of a twelve (12) month period, subject to earlier termination as set

forth in this Agreement or upon written notification by either party thirty (30) days prior to the end of a term. If, for any reason, this Agreement is terminated prior to the end of a term, any waived or discounted fees or specified promotional items provided by PROFESSIONAL shall be invoiced by PROFESSIONAL and paid by CLIENT.

5 Assignment. Neither PROFESSIONAL nor CLIENT shall assign or transfer any rights under or interest in this Agreement without the prior written consent of the other party. Nothing in this paragraph shall, however, prevent PROFESSIONAL from employing consultants or subcontractors to assist in the performance of the Services.

6 Rights and Benefits. Nothing in this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than CLIENT and PROFESSIONAL. CLIENT and PROFESSIONAL expressly state there are no third party beneficiaries to this Agreement.

7 Successors. This Agreement is binding on the partners, successors, executors, administrators and assigns of both parties.

8 Applicable Law. The terms and conditions of this Agreement are subject to the laws of the State of Indiana.

IN WITNESS WHEREOF, the Parties have executed this Agreement by affixing their signatures below.

Pricing is valid through August 30, 2016.

PROFESSIONAL:
The Schneider Corporation

By: _____

Print: Jeff Corns, GISP

Title: Executive Vice President

Date: _____

CLIENT:
Jasper County, Iowa

By: _____

Print: _____

Title: _____

Date: _____

Resolution 16-

WHEREAS, a position vacancy has been approved for the following appointment by the Board of Supervisors through the Personnel Requisition Process.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointment to the Auditor for payroll implementation:

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
County Attorney Office	Collections Coordinator	Kelley Meyer	\$19.59	R51 Step1 Non-Progressive	9/6/16

Resolution adopted this 6th day of September 2016

Denny Stevenson, Chairman

Attest:

Dennis Parrott, Auditor

RECORDED IN BOARD OF SUPERVISORS MINUTES
BOOK 21 9/6/16 PAGE

Jasper County Treasurer
Doug Bishop

Jasper County Board of Supervisors

Iowa Code 427.9 Suspension of Taxes

Please consider this a request for the suspension of taxes and special assessments on the following parcels:

2015 Tax Year 2016/2017 Payable Years

NWNT	0827429029	Ray	\$1578.00
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09/6/2016

Include this STUB with September 2016 payment.

Jasper County Treasurer
 Doug Bishop
 PO Box 1387
 Newton, IA 50208
 Parcel#: 1811154001
 Receipt# 886217
 Dist: RSMN

(641) 792-7731

Include this STUB with March 2017 payment.

Jasper County Treasurer
 Doug Bishop
 PO Box 1387
 Newton, IA 50208
 Parcel#: 1811154001
 Receipt# 886217
 Dist: RSMN

(641) 792-7731

TAX DUE: Full Year or September 2016

\$160.00 \$80.00

Delq Oct 1, 2016

TAX DUE: March 2017

\$80.00

Delq April 1, 2017



JASPER COUNTY IOWA
 C/O HIGHWAY DEPT
 910 N 11TH AVE E
 NEWTON, IA 50208

JASPER COUNTY IOWA
 C/O HIGHWAY DEPT
 910 N 11TH AVE E
 NEWTON, IA 50208



Jasper County Tax Bill for September, 2016 and March, 2017.

Send the correct stubs along with your check for payment. If your taxes are paid by your Bank in Escrow, this is for your information only. Based on January 1, 2015 valuations. Taxes for July 1, 2015 through June 30, 2016. Payable September 2016 and March 2017.

Keep this document in a safe location.

PARCEL Deed: JASPER COUNTY IOWA Mail: JASPER COUNTY IOWA

Class: R

Dist/Parcel REASNOR CITY 1811154001

Type: 2015 CT Receipt# 886217

Location: Legal: ORIGINAL PLAT LOTS 1 THRU 8 BLK 8 EX HWY

Acres: 0.000

Tax ID:

VALUATIONS AND TAXES

	2015 (This Year)		2014 (Last Year)	
	Assessed	Taxable	Assessed	Taxable
Land:	7,410	4,122	7,410	4,130
Buildings:	0	0	0	0
Dwellings:	0	0	0	0
Total Values:	7,410	4,122	7,410	4,130
Less Military Credit:		0		0
Net Taxable Values:		4,122		4,130
Value Times Levy Rate of:		38.9410600		36.1232700
EQUALS GROSS TAX OF:		\$160.52		\$149.19
Less Credits of:				
Bus Prop Tax Credit Fund:		\$0.00		\$0.00
Homestead:		\$0.00		\$0.00
Low Income/Elderly Credit:		\$0.00		\$0.00
Ag land Credit:		\$0.00		\$0.00
Family Farm Credit:		\$0.00		\$0.00
Payments:		\$0.00		\$0.00
Net Annual Taxes:		\$160.00		\$150.00
		Tax Dollars for Emergency Management County: 185255.00 City: 550.00		

INDEXING

OWNERS

DEED: JASPER COUNTY IOWA

CONTRACT:

Taxing Authority:	Distribution of your current year taxes:			Total property taxes levied by taxing authority:		
	% of Total	2015 (This Year)	2014 (Last Year)	This Year	Last Year	Percent +/-
PCM SCHOOL	38.52	61.66	58.74	3,942,191.00	3,621,534.00	8.85
REASNOR CORPORATION	37.23	59.56	54.19	42,312.00	36,874.00	6.64
COUNTY FUNDS-COUNTYWIDE	21.20	33.92	32.58	11,903,615.00	11,190,140.00	6.38
DMACC - XI MERGED AREA SCHOOL	1.86	2.97	2.81	28,003,055.00	24,899,617.00	12.46
COUNTY ASSESSOR	0.73	1.16	0.94	405,000.00	320,000.00	26.56
AGRICULTURAL EXTENSION COUNCIL	0.45	0.72	0.73	250,000.00	250,000.00	0.00
BRUCellosis & TUBERCULOSIS ERADICAT	0.01	0.01	0.01	490,539.00	485,290.00	1.08
TOTALS:	100.00	160.00	150.00	45,036,712.00	40,805,455.00	

You may pay online at: www.iowatreasurers.org

Your Tax Receipt Number is: **886217**

Jasper County Treasurer
 Doug Bishop
 PO Box 1387
 Newton, IA 50208

Due in September 2016: \$80.00 Due in March 2017: \$80.00

Date Paid: _____ Date Paid: _____

Check # _____ Check # _____

(641) 792-7731

Retain this lower portion for your records. Enter the date paid and your check number for your information. Keep in a safe place.

The Newton High School Athletic Booster Club is requesting permission to use the southwest corner of the courthouse lawn on Thursday, September 22, 2016 beginning at 4:00. The parade starts at 6:00.

Fundraising Committee will be:

selling hotdogs, chips, and pop for \$5.00.

We will be setting up 3 grills for the hotdogs and 3 Monroe tables to set all other items on. Coolers will be used for pop and water. We will need electrical service as well, so we can set up the roasters to keep the hotdogs warm.

There will also be a card table for our raffle.

Merchandise Committee will be:

Setting up 3 Monroe tables for the merchandise they will be selling before and after the parade. They will be selling hats, sweatshirts, t-shirts, etc.

Please let me know if there is any other information you are wanting from the Newton Athletic Booster Club. Hope to hear from you soon and thank you for your assistance

Thanks again,

Daran and Mary Bartels

Josi Arguello and Jason Nevels

Fundraising Committee

641-521-1919

FILED
2016 AUG 31 AM 9:26
JASPER COUNTY AUDITOR

FIREWORKS PERMIT

I, Alvin Pickett, do request a fireworks permit for the following date 10-1-2016 Rain Date 10-8-2016 at the following address 3517 W 75th Ave W Newton
Name of Event Al's Hay Ride Bon Fire

The following person will have possession of and will discharge the fireworks

Al Pickett
(Name of person discharging fireworks)

Approved by Jasper County Board of Supervisors

(Signature-Board Chairperson)

(Date)

INDEMNIFICATION AGREEMENT

That Alvin Pickett for and in consideration of the issuance by the Jasper County Board of Supervisors of a fireworks permit for the following event Al's Hay Ride Bonfire to be held on the following date 10-1-2016 Rain Date 10-8-2016,


does hereby agree to hold harmless and indemnify Jasper County, its Officers, agents and employees from all manner of actions and causes of actions, claims and demands of every kind and nature whatsoever which may arise as a result of the

applicant Alvin Pickett possessing and using fireworks for the following event Al's Hay Ride Bon Fire, on the following date 10-1-2016 Rain Date 10-8-2016,

Address ~~3517~~ 3517 N 75th ave w

City and State Newton Iowa

e-mail address —

Signature 

Date of Application 8-27-2016

August 23, 2016

Tuesday, August 23, 2016 the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Carpenter, Brock & Stevenson present and accounted for; Chairman Stevenson presiding.

Ryan Smith from Schneider Corporation presented to the Supervisors a plan to provide GIS services to the County. Schneider's services would replace Jasper County's current GIS department.

Treasurer Doug Bishop asked the Board to suspend real estate taxes for parcel 1725427001 and to abate outstanding taxes on a junked mobile home.

Motion by Brock, seconded by Carpenter to suspend real estate taxes on the following parcel for the 2015 tax year payable in 2016/17:

MNMN	1725427001	Ross	\$696.00	\$696.00 (New)
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YEA: CARPENTER, BROCK, STEVENSON

Motion by Brock, seconded by Carpenter to abate real estate taxes on the following junked mobile home:

MY9513415V	Earl Smith	Colfax	\$1,746.00
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YEA: CARPENTER, BROCK, STEVENSON

Motion by Carpenter, seconded by Brock to approve Board of Supervisors minutes for 08/16/2016.

YEA: BROCK, CARPENTER, STEVENSON

There were no Board appointments.

Motion by Carpenter, seconded by Brock to adjourn the Tuesday, August 23, 2016 meeting of the Jasper County Board of Supervisors.

Dennis K. Parrott, Auditor

Denny Stevenson, Chairman