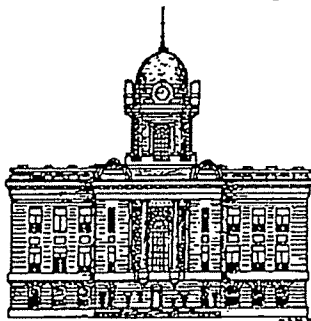


Jasper County, Iowa

Joe Brock

Denny Carpenter

Dennis Stevenson



Board of Supervisors

Courthouse

PO Box 944

Newton IA 50208

Phone 641-792-7016

Fax 641-792-1053

JASPER COUNTY BOARD OF SUPERVISORS AGENDA

www.co.jasper.ia.us

September 27, 2016

9:30 a.m.

- Item 1 Human Resources – Dennis Simon**
- a) Employee Hiring Resolution – Congregate Meals
 - b) Employee Hiring Resolution – Information Technology
 - c) Elimination of GIS Director's Position
 - d) Resignation and Settlement Agreement
- Item 2 Elderly Nutrition – Kelli Van Manen**
- a) Aging Resource Title 111 C-1 Carryover Funds
 - b) Monroe City Hall Contract
- Item 3 Treasurer – Doug Bishop**
- a) Approval of the July & August Treasurer Reports
 - b) Cancellation of Check# 15332 in the Amount of \$5.00
 - c) Assignment of County Held Tax Sale Certificates
 - 1) 0827405010 Cert# 15-0305 Cupples
 - 2) 0833429012 Cert# 15-0307 Johnson
 - 3) 0833429014 Cert# 15-0308 TF18-CCSB
- Item 4 Information Technology- Celia Robertson**
- a) Jasper County Website Follow Up
- Item 5 Approval of Board of Supervisors minutes for 9/20/16**
- Item 6 Board Appointments**

PUBLIC INPUT & COMMENTS

RESIGNATION OF EMPLOYMENT AND RELEASE AGREEMENT

Between

Lorraine Jackson
and
Jasper County, Iowa

This Resignation of Employment and Release Agreement (hereinafter the "Agreement") is entered into by and between Jasper County, Iowa (the "County"), and Lorraine Jackson (hereinafter "Jackson"), employed by the County as the Director of Geographic Information System.

1. By entering this Agreement, Jackson resigns her employment effective September 27, 2016. The County accepts this resignation.
2. Based upon the consideration contained in Paragraph 3, Jackson agrees with the following:
 - (a) Jackson shall not seek re-employment with the County in the future.
 - (b) For this Agreement to be binding it must be ratified by the Board of Supervisors of the County.
3. In return for resigning and agreeing to this release and fulfilling the terms of this Agreement, the County agrees as follows:
 - (a) Upon execution of this Agreement, the County will pay Jackson her bi-weekly salary through October 7, 2016. All salary payments made to Jackson shall be reduced by all applicable payroll taxes.
 - (b) The County will continue to provide Jackson with single health insurance, vision insurance, and dental insurance through the month of October 2016.
 - (c) The County will pay Jackson for all accrued but unused vacation and for any other accrued but unused leaves of absence pursuant to the Jasper County Personnel policies up to September 27, 2016. This payment shall occur after this Agreement becomes final and binding.
 - (e) The County agrees to only provide the following information if contacted by a prospective employer of Jackson: 1) the dates of Jackson's employment and that she resigned effective September 27, 2016; 2) Jackson's salary history; and 3) the jobs held by Jackson while she was a County employee.

4. It is understood and agreed that Jackson is not entitled to receive any compensation from the County other than as set forth in Paragraph 3 of this Agreement.
5. Based upon this Agreement, Jackson fully and forever releases and discharges the County and its elected officials, directors, officers, employees, agents, trustees, administrators, consultants, contractors, and attorneys, whether past, present, or future, and all predecessors, successors, and assigns thereof from any and all claims, demands, agreements, causes of action, injunctions, and restraints or liabilities of whatever kind, whether in law, equity, or otherwise, and whether now known or with reasonable diligence could have been known, including but not limited to, claims, liabilities, or causes of action relating to or arising out of Jackson's recruitment, hiring, employment, or separation from employment with the County, such as (by way of example only) claims under the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. §621 et. seq., Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. §§2000 et seq., The Civil Rights Act of 1991, the Americans With Disabilities Act, 42 U.S.C. §§12181-12189, The Employee Retirement Income Security Act of 1974, as amended, the Iowa Civil Rights Act, as amended, Iowa Code §§216 et seq., Iowa Code §70A.28, the Iowa Wage Payment Collection Law, Iowa Code §91A, claims under any local rule, state or federal statute, claims under common-law, claims for breach of contract, claims for any tort, claims for any wrongful discharge, or any other claims which could have been, but have not been asserted.
6. Jackson further agrees not to sue or to institute or cause to be instituted any kind of claim or action in any federal, state, or local agency or court against the County, or the individuals referenced in paragraph 5, arising out of or attributable to Jackson's employment, or separation from employment with the County, or any other action or cause of action released above.
7. Jackson warrants and represents that she has neither made nor suffered to be made any assignment or transfer of any right, claim, demand, or cause of action covered by the above release or covenant not to sue and that Jackson is the sole and absolute owner of all thereof and that Jackson has not filed nor suffered to be filed on his behalf any claim, action, demand, or other matter of any kind covered by the above release or covenant not to sue as of the date and time of the execution of this Agreement.
8. The provisions of this Agreement shall be construed in accordance with the laws of the State of Iowa.
9. In the event that any paragraph, subparagraph, or provision of this Agreement shall be determined to be contrary to governing law or otherwise unenforceable, all remaining portions of this Agreement shall be enforced to the maximum extent permitted by law; the unenforceable paragraph, subparagraph, or provision shall first be construed or interpreted, if possible, to render it enforceable, and, if that is not possible, then the provision shall be severed and disregarded, and the

remainder of this Agreement shall be enforced to the maximum extent permitted by law.

10. The Agreement shall inure to the benefit of, be binding upon, and be enforceable by and against the parties to it, their heirs, executors, administrators, successors, and assigns.
11. Jackson further acknowledges that she has been advised of her right to consult an attorney, and has in fact has consulted an attorney prior to signing this Agreement. Jackson signs this agreement **knowingly and voluntarily** and solely in reliance upon her own knowledge, belief and judgment and not upon representations made by the County or others on its behalf.
12. Jackson acknowledges that she received a copy of this Agreement on September 16, 2016, and that she was given up to twenty-one (21) days to consider this Agreement.
13. Following the date of her signing of this Agreement, Jackson shall have seven (7) days to revoke the Agreement, and this Agreement shall not be effective until this seven (7) day period has expired. If Jackson chooses to revoke this Agreement, she shall serve notice of such in writing to Michael M. Galloway at Ahlers & Cooney, PC, 100 Court Avenue Suite 600, Des Moines, IA 50309.

**CAUTION: READ CAREFULLY!
THIS RESIGNATION OF EMPLOYMENT AND
RELEASE AGREEMENT, INCLUDES A RELEASE OF ALL CLAIMS!**

FOR THE COUNTY:

FOR THE EMPLOYEE:

By: _____
Denny Stevenson, Chairman
Jasper Co. Board of Supervisors

By: _____
Lorraine Jackson

Date: _____

Date: _____

By: _____
Dennis Simon
Jasper Co. Human Resources Dir.

Date: _____

Jasper County Elderly Nutrition
2401 1st Ave E
Newton, Iowa 50208

September 27, 2016

Kate Rittman
Nutrition Services Director
Aging Resources of Central Iowa
5835 Grand Avenue, Suite 106
Des Moines, Iowa 50312-1437

Dear Kate,

Jasper County Elderly Nutrition would like to request the excess Title 111 C-1 funds of \$1696.00 to be used to purchase food.

Sincerely,

Kelli Van Manen
Project Manager

Dennis Stevenson
Board Chairperson
Jasper County Board of Supervisors

Dennis Parrott
Auditor
Jasper County

**AGING RESOURCES OF CENTRAL IOWA
FY 2017 CONTRACT MODIFICATION**

(July 1, 2016-June 30, 2017)

CONTRACTOR: Jasper Co. Elderly Nut.	MODIFICATION: 1 X 2 3 4
	SERVICE: Nutrition Services

This modification is submitted in accordance with Section 42.0 of the Standard Contract Conditions. It will take effect if and when it is approved and signed by the authorized representatives of both Aging Resources and the contractor. An explanation for the requested changes must be given in the areas identified on this form.

BUDGET LINE ITEM CHANGES

REVENUE BUDGET:	FROM:	TO:	DIFFERENCE:
Title III C-1 Cong	\$ 45,000	\$ 45,000	\$ -
Title III C-2 H-D	\$ 70,000	\$ 70,000	\$ -
NSIP (USDA) Cash	\$ 51,750	\$ 51,750	\$ -
Title III C-1 Carryover Funds	\$ -	\$ 1,696	\$ 1,696.00
USDA Commodities	\$ -	\$ -	\$ -
Elderly/Other Waiver	\$ 50,000	\$ 50,000	\$ -
Local Public Funds	\$ 237,605	\$ 235,909	\$ (1,696.00)
Other Local Funds	\$ 5,000	\$ 5,000	\$ -
Contributions-Cong	\$ 38,000	\$ 38,000	\$ -
Contributions-HD	\$ 77,000	\$ 77,000	\$ -
Non-Cash	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 574,355.00	\$ 574,355.00	\$ -

EXPENDITURE BUDGET:	FROM:	TO:	DIFFERENCE:
Personnel and Fringes	\$ 330,755	\$ -	\$ (330,755.00)
Premise Expense	\$ 5,200	\$ -	\$ (5,200.00)
Travel and Meetings	\$ 44,900	\$ -	\$ (44,900.00)
Equipment	\$ -	\$ -	\$ -
Supplies	\$ 1,000	\$ -	\$ (1,000.00)
Contractual	\$ 6,000	\$ -	\$ (6,000.00)
Raw Food - Cash	\$ 185,000	\$ -	\$ (185,000.00)
Raw Food - Commodities	\$ -	\$ -	\$ -
Other Costs	\$ 1,500	\$ -	\$ (1,500.00)
Indirect Costs	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 574,355.00	\$ -	\$ (574,355.00)

EXPLANATION OF CHANGES: Addition of AR Title III C-1 Carryover Funds

In witness of this agreement, the parties hereto have executed this contract on the day and year last specified below.

Project Manager / Date	Aging Resources Executive Director / Date

Attest: _____
Dennis Parrott, Auditor

2. UNITS OF SERVICE AND TARGETED CHANGES:

TYPE OF SERVICE:				
	FROM:	TO:	FROM:	TO:
UNITS OF SERVICE:				
60+ Persons				
60+ Low Income				
60+ Minority				
60+ Low Income Minority				

TYPE OF SERVICE:				
	FROM:	TO:	FROM:	TO:
UNITS OF SERVICE:				
60+ Persons				
60+ Low Income				
60+ Minority				
60+ Low Income Minority				

MODIFICATION EXPLANATION: (Describe changes to budget, units of service, and client characteristics that are included in this Contract Modification and reason(s) for the change(s))

(Continue explanation on separate page if needed.)

In witness of this agreement, the parties hereto have executed this contract on the day and year last specified below.

Project Manager / Date	Aging Resources Executive Director / Date

Attest: _____
Dennis Parrott, Auditor

**AGREEMENT BETWEEN JASPER COUNTY, IOWA AND
THE CITY OF MONROE, MONROE, IOWA**

SUBJECT OF AGREEMENT: Use of facilities of the Monroe City Hall for Title III C Elderly Nutrition Program.

Agreement is made this _____ day of _____ 2016 by and between Jasper County, Iowa, having its office at the Courthouse in Newton, herein, after designated as the "Project" and the City of Monroe, Monroe Iowa, herein after- designated as the "Company".

In consideration of the mutual promises and covenants contained herein, the Company and Project agree as follows:

A. 1. The Company agrees that it will make available to the Project, the use of the dining room facilities at the Monroe City Hall. This includes tables, chairs, and other equipment necessary to serve an average of twenty (20) persons at about noon each day, five (5) days per week, except for agreed holidays, and that the Company will provide utilities necessary to service that part of the building.

2. The Company agrees to allow the Project Director, the Project Nutritionist and any other duly qualified representatives of the Project to perform their duties as necessary to insure the successful operation of the Project.

3. The Project, on a monthly basis will pay the Company \$200 as rent for use of the facility.

4. The Company will provide trashcans or other suitable containers outside of the Monroe City Hall in a place, which is in harmony with the laws and ordinances of the State of Iowa and will arrange for the regular and orderly removal of trash from such containers.

5. The Company will maintain the building; its fixtures and furnishings in a state of cleanliness, and repair, which permits the safe and sanitary operation of the program. In particular, the Company will:

- a. Comply with local sanitation and fire codes and ordinances.
- b. Employ a professional pest control service on a regular basis.
- c. Provide weekly janitorial service.

6. The Company will provide utilities including, water, sewer, electricity, and natural gas for the use of the program.

B. 1. The Project will serve meals at the site provided by the Company, five (5) days each week, Monday through Friday, excluding those holidays during which no Project meals are served at any other location pursuant to general employment policies of Jasper County, Iowa and/or pursuant to union contract involving Project employees.

2. The Project will hire employees and other staff as deemed necessary to implement the Program, who shall be employees of Jasper County.

3. The Project will place all disposable trash and other solid waste in plastic bags and into containers provided by the Company.

This Agreement constitutes the entire Agreement between the Company and the Project with respect to

the subject matter hereof and thereto. No variation or modification of the Agreement and no waiver of its provision shall be valid unless in writing and signed by the duly authorized officers of the Project and Company. No assignment or transfer of this Agreement may be made in whole or part, without the written consent of the Project first being obtained.

The Company shall indemnify, save and hold harmless the Project and all its agencies and employees of and from any and all claims, demands, actions, or causes of action of whatever nature or character arising out of or by reason of personal property damage, bodily injury or any other suit brought by any participants or other persons due to accident or injury against the Project, its employees or assigns.

This Agreement shall be effective as of November 1, 2016, and shall be in force commencing on the effective date and ending October 31, 2017 and during which such additional period or periods as the parties hereto agree upon. However, both parties to this Agreement may at any time during the life of this Agreement or any extension there of terminate this Agreement by giving the other party thirty (30) days written notice of its intention to do so.

In connection with the carrying out of this Agreement, all parties shall comply with Title VII of the Civil Rights Act (78 stat. 214) and amendments and regulations issued pursuant thereto.

No person shall, on grounds of race, creed, color or national origin be excluded from participation in, be refused benefits of, or be otherwise subjected to discrimination, under agency grants awarded pursuant to Title III Planning Grant 85 or the Iowa Commission on the Aging Resources of Central Iowa or any project or program supported by such grants. Sub- contractors must comply with the provisions and requirements of Title VII of the Civil Rights Act 1964 and regulations issued by the Department of Health, Education and Welfare thereunder as a condition of the award of Federal Funds and continued grant support.

IN WITNESS WHEREOF, the parties have thereto caused this Agreement to be signed by their duly authorized officers the day and year first above written.

City of Monroe
206 W Sherman
Box 370
Monroe, Iowa 50170

JASPER COUNTY, IOWA
Courthouse, 101 First Street North
Newton, Iowa 50208

Chairperson

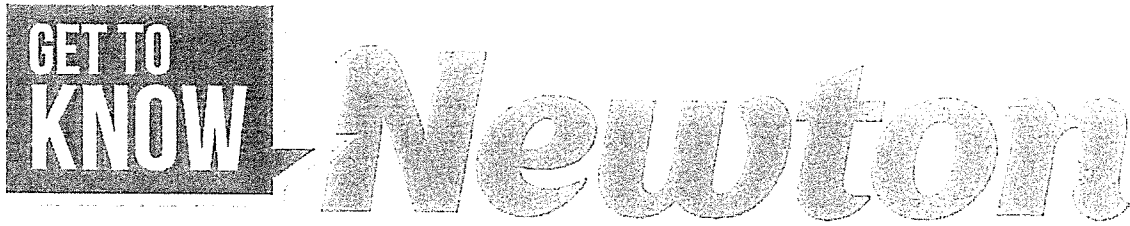
Denny Stevenson, Chairperson

Attest: _____
Dennis K. Parrott, Auditor

Treasurers Bank Reconciliation												
16-Jul	Bank	Account	Bank	Investments	Add:	Add:	Web & IOP	Less:	Less:	Treasurer's	Unrecorded Interest	Unrecorded Interest
Bank	Balance	Number	Balance		Deposits in	NSF	Intransit	Outstanding	Unrecorded	Balance	Traced to Misc. Receipt.	Fund
					Transit	Checks		Checks	Interest		No.	Date
Great Southern Bank												
Tax Account	3,059,514.10	3908454179	3,059,514.10		4,953.00		15,483.75	(20,779.94)	(724.90)	2,568,918.63		
Auditor Account	693,651.68	3908454241	693,651.68					(18,349.62)	(129.50)	675,175.56	93431	8/8/2016
Checking		116580										
Auto Account	788,377.98	3908454233	788,377.98		49,532.35	675.00			(154.75)	838,450.58	93456	8/11/2016
First Newton National Bank												
Tax Account	17,544.28	830313	17,544.28						(0.42)	17,543.86	93417	8/4/2016
Auditor Account		277727										
FSA Account	66,526.71	830445	66,526.71							66,526.71		
First State Bank Lynnhville												
Checking Account		86702										
Super Savings	2,438,526.62	385708	2,438,526.62						(621.24)	2,437,905.38	93398	8/2/2016
		0043-145-2										
First State Bank of Colfax												
Money Market Cash		1754333										
Money Market Cash	1,891,800.16	1754333	1,891,800.16						(1,605.37)	1,890,194.79	93403	8/3/2016
Exchange State Bank												
Community State Bank												
Bank Iowa	3,437,085.23	110624	3,437,085.23						(2,187.98)	3,434,897.25	93412	8/4/2016
		130253							(88.07)	518,502.94		
		3003639										
CD (Memorial Park)		23892		47,895.13								
Great Western Bank												
Property Tax Acct Newton	2,299,928.89	4521716870	2,299,928.89						(486.90)	2,299,441.99	93413	8/4/2016
State Savings Bank Baxter												
Super Checking	253,486.57	440418	253,486.57						(64.57)	253,422.00		
Iowa Public Agency Investment Trust												
General												
Loskot Bonds	12,000.00		12,000.00									
Cash Inventory per Supervisors Cash Count	59,895.13		59,895.13									
Cash and checks on hand					54,485.35	675.00	15,483.75	(487,854.00)	(20,779.94)	15,080,874.82		
										2,450.00		
										15,083,324.82		
Drivers License due State										15,083,324.82		
										9,975.00		
										15,093,299.82		
Amount per semi-annual										(15,093,299.82)		
Cash Items - Long												

32

Treasurers Bank Reconciliation													
16-Aug Bank	Account Number	Bank Balance	Investments	Add: Deposits in Transit	Add: NSF Checks	Web & IOP Intransit	Other	Less: Outstanding Checks	Less: Unrecorded Interest	Treasurer's Balance	Unrecorded Interest Traced to Misc. Receipt. Fund		
											No.	Date	
Great Southern Bank	3908454179	4,634,318.27		226,307.01	380.00	27,155.05	400.00	(8,790.63)	(634.84)	4,879,134.86			
Tax Account	3908454241	576,592.68					(15,876.04)		(119.75)	560,596.99			
Auditor Account	116580												
Checking	3908454233	777,914.46		48,735.84	145.00				(175.95)	826,698.55			
Auto Account													
First Newton National Bank													
Tax Account	830313	17,544.76							(0.48)	17,544.28	95813	9/6/2016	
Auditor Account	277727												
FSA Account	830445	65,949.41								65,949.41			
First State Bank Lynnvillle													
Checking Account	86702												
Super Savings	385708	2,439,148.02							(621.40)	2,438,526.62	96043	9/7/2016	
	0043-145-2												
First State Bank of Colfax													
Money Market Cash	1754333												
Money Market Cash	1754333	1,893,406.99							(1,606.73)	1,891,800.16	95827	9/6/2016	
Exchange State Bank													
Community State Bank	110624												
Bank Iowa	130253	3,439,274.61							(2,189.38)	3,437,085.23	95831	9/6/2016	
	3003639	518,679.10							(88.09)	518,591.01	96529	9/9/2016	
CD (Memorial Park)	23892		47,895.13							47,895.13			
Great Western Bank													
Property Tax Acct Newton	4521716670	2,303,301.00					(1,752.00)		(487.11)	2,301,061.89	95828	9/6/2016	
State Savings Bank Baxter													
Super Checking	440418	253,551.16							(64.59)	253,486.57	96439	9/9/2016	
Iowa Public Agency Investment Trust													
General													
Loskot Bonds			12,000.00							12,000.00			
Cash Inventory per Supervisors Cash Count			59,895.13							17,250,370.60			
Cash and checks on hand							(17,148.84)	(8,790.63)	(5,988.32)	2,450.00			
										17,252,820.60			
Drivers License due State										17,252,820.60			
										7,568.50			
										17,260,389.10			
Amount per semi-annual Cash Items - Long										(17,260,389.10)			



September 22, 2016

Doug Bishop
Jasper County Treasurer

Dear Doug:

Attached to this letter are copies of two resolutions approved by the Newton City Council that authorize the request for the tax sale certificates for the following properties:

- 1011 E 9th Street N in Newton
- 525 W 4th Street S in Newton

Please forward this request to the Board of Supervisors. The City of Newton believes that moving forward in this manner will allow the properties to eventually return to the tax base. Thank you for the consideration.

Sincerely,

A handwritten signature in black ink that reads "Erin R. Chambers". The signature is fluid and cursive, with a long horizontal stroke at the end.

Erin R Chambers, Director of Planning & Zoning

RESOLUTION NO. 2016 - 194

**RESOLUTION REQUESTING THE ASSIGNMENT OF TAX SALE CERTIFICATES
FOR 1011 EAST 9TH STREET NORTH FROM JASPER COUNTY TO THE CITY OF
NEWTON**

WHEREAS, 1011 East 9th Street North is a cleared and vacant lot legally described as Edmundson's Addition, Lot 5, Block 4, and,

WHEREAS, under the 1997 Uniform Code for the Abatement of Dangerous Buildings, the City demolished the dilapidated home on the property and assessed the cost of that demolition to the property, and

WHEREAS, the property taxes and assessments remain unpaid and that Jasper County now holds the unclaimed tax certificates, and,

WHEREAS, Jasper County has the right to assign the Tax Sale Certificates to another party and the City of Newton wishes to receive the Tax Sale Certificates in order to serve a 90-day notice on the property, beginning the process to become the owner;

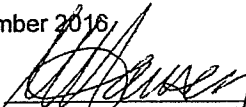
NOW, THEREFORE, BE IT RESOLVED by the City Council of Newton, Iowa: that a request be made to the Jasper County Treasurer and the Jasper County Board of Supervisors to have Tax Sale Certificates for 1011 East 9th Street North be assigned to the City of Newton.

BE IT FURTHER RESOLVED by the City Council of Newton, Iowa: that City of Newton staff be directed and authorized to communicate the City request to Jasper County officials and staff to take the necessary action to acquire title in the properties.

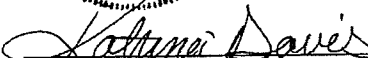
PASSED this 16th day of September 2016.

APPROVED this 17th day of September 2016.





Michael L. Hansen, Mayor



Katrina Davis, City Clerk

RESOLUTION NO. 2016 - 195

**RESOLUTION REQUESTING THE ASSIGNMENT OF TAX SALE CERTIFICATES
FOR 525 WEST 4TH STREET SOUTH FROM JASPER COUNTY TO THE CITY OF
NEWTON**

WHEREAS, 525 West 4th Street South is a dilapidated property, legally described as THE SOUTH 35.625 FEET OF LOT 8, BLOCK 4 COLLEGE ADDITION , and,

WHEREAS, the property taxes remain unpaid and that Jasper County now holds the unclaimed tax certificate, and,

WHEREAS, Jasper County has the right to assign Tax Sale Certificates to another party and the City of Newton wishes to receive the Tax Sale Certificate for 525 West 4th Street South in order to serve a 90-day notice on the property, beginning the process to become the owner;

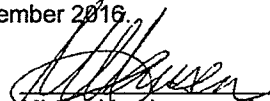
NOW, THEREFORE, BE IT RESOLVED by the City Council of Newton, Iowa: that a request be made to the Jasper County Treasurer and the Jasper County Board of Supervisors to have Tax Sale Certificates for 525 West 4th Street South be assigned to the City of Newton.

BE IT FURTHER RESOLVED by the City Council of Newton, Iowa: that City of Newton staff be directed and authorized to communicate the City request to Jasper County officials and staff to take the necessary action to acquire title in the properties.

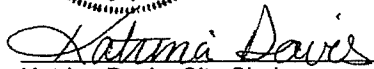
PASSED this 6th day of September 2016.

APPROVED this 17th day of September 2016.





Michael E. Hansen, Mayor



Katrina Davis, City Clerk

6-20-16

Achieve More

Jasper County, Iowa

Website Redesign
Revised Proposal 6.13.16

James Reilly
Regional Sales Manager

 CIVICPLUS

CivicPlus

302 South 4th Street, Suite 500
Manhattan, Kansas 66502
888-228-2233

Project Cost Estimate

What we promise to deliver.

All-Inclusive Pricing

CivicPlus prices on a lump-sum, all-inclusive per project basis. We have found that this type of pricing structure eliminates surprise costs and is overall more cost effective. Our goal is not to “nickel and dime” our clients with hidden fees or hourly rates. We have presented the most cost effective solution while still meeting your needs.

This model of pricing eliminates the uncertainty of paying by the hour and provides you with a concrete price that only varies if additional functionality of work outside of the original project scope is requested. If additional services are requested our clients will receive a lump sum cost estimate for each additional service.

Cost Proposal

Year 1

All quotes are priced per project and presented in US dollars.

As detailed in the included Scope of Work, Jasper County project development includes:

Website Design, Development & Deployment

- CivicEngage Content Management System (including upgrades, hosting, maintenance and support)
- Migration of all requested pages of existing content
- Included Security Package

Professional Consulting Services & Training

- Three (3) Days Virtual Implementation Training for up to 6 Staff Members

Projects Enhancements & Functionality

- CivicSend
- CivicMobile App
- Design Essentials
- Predictive Search
- Virtual Webmaster (no charge Year 1)
- Department Header Package
- ePayments - online commerce

Total Investment – Year One
\$28,741
Includes Year 1 Annual Services



Hosting & Ongoing Support Services

Year 2 and Beyond

✓ Annual Hosting/Maintenance Service

(Beginning year 2)

Receive maximum benefit at minimal cost while protecting your investment. Each year of your contract, you'll receive system enhancements, maintenance and optimization and have full access to our support staff so your site stays up-to-date with our latest features and functionality. Your annual services fee includes redundant hosting services, daily backups, extensive disaster recovery plans, 24/7 support, software maintenance, system enhancements, recurring training, and access to the CivicPlus community. Annual Hosting/Maintenance Services are subject to a cumulative annual 5% technology fee increase beginning Year 3 (for non-CPA payment projects) and beyond.

Annual Hosting
& Maintenance
(Beginning year 2)

\$5,810

✓ CivicPlus Redesign Guarantee

At the end of your third year of continuous service with us, you are eligible to receive a basic website redesign with no further out-of-pocket expense. Your website stays current and doesn't need to be re-built from the ground up again!



Alternate Payment Plan

The CivicPlus Advantage (CPA) provides zero interest, level payments that divides the Total Investment - Year One expense of your project over the first four (4) years of your contract. Each payment also includes your Annual Hosting/Maintenance Services. Our CivicPlus Advantage payment plan lowers your initial "out of pocket", expenses dramatically.

1st Year CPA Payment	\$13,453
2nd Year CPA Payment	\$13,453
3rd Year CPA Payment	\$13,454
4th Year Annual + 5% Technology Fee	\$6,100.50

Full Feature Index

The CivicEngage CMS is a robust and flexible CMS that has all of the features and functionality you need today and in the future.

Developed for organizations that have a need to update their site frequently, CivicPlus provides a powerful government content management structure and website menu management system. The system allows non-technical employees the ability to easily update any portion of your website instantaneously. The CivicPlus content management system, CivicEngage utilizes Microsoft SQL Server, ASP, JavaScript and HTML for web development.

The following information details the functionality and administrative features built-in to the CivicEngage CMS and what it will deliver.



Full Feature Index

Features & Functionality

Agenda Center – Create and display agendas and minutes for various civic organizations.

Alert Center – Post emergency or important information on your website to notify citizens via email and SMS.

Bid Postings – Simple and easy-to-use method of posting your bids.

Blog – Post opinions/information about various community topics and allow citizen comments and subscriptions.

Business / Resource Directory – List municipal contact information and community resources.

Calendar – Create multiple calendars and events to inform citizens of upcoming activities.

Citizen Request Tracker™ – Allow users to report a problem and provide follow-up communication with the point of contact.

Community Voice™ – Interact with citizens about projects in your community.

Document Center – Organize and house documents in one central location.

CivicPayments – Allow customers to have the ability to process payment transactions via the website.

Facilities & Reservations – Showcase community facilities and allow reservations online.

Form Center – Create custom online forms that can be completed and submitted online.

Frequently Asked Questions (FAQs) – Answer the most frequently asked questions from your visitors.

Job Postings – Post available jobs online and accept online applications.

My Dashboard – Allow users to personalize their dashboard to stay updated on news, events, and information they care about.

NotifyMe® – Send out mass emails and SMS to subscribers of specific lists.
(Includes 500 SMS subscribers)

News Flash – Post organizational news items, right on your home page, that are important to your citizens.

Opinion Poll – Interact with your site visitors by posting various questions and polls.

Photo Gallery – Store and display photos

Quick Links – Place links on any page.

Spotlight – Highlight important text or widgets in a compact, easy-to-update module.

Staff Directory – Detailed contact information for your staff and offices.



Full Feature Index

Gov 2.0 & Social Networking

CivicPlus understands the importance of Gov 2.0 and how social networking sites like Facebook and Twitter help governments connect with their residents in unique and innovative ways. From your existing community-centric pages on Facebook to real-time Twitter feeds that can deliver emergency alerts, we are dedicated to helping our clients integrate their web content into the most dynamic social media sites and make their marks in the world of Gov 2.0.

CivicPlus can sync your website to your Facebook and Twitter profiles to automatically publish news, notices, and calendar events from one central location. Your social media post includes a reference link to your website to drive citizen traffic towards more information.

Other social networking sites (such as LinkedIn, YouTube, Pinterest, etc.) can be featured on your website as links to your profile on those websites.

Administrative Features

Instantaneous Updates – Once published, updates are posted to the live site in real time.

Browser Based – No installation of programs or software needed! Your staff can update the site from an internet connection or platform (Mac or PC) at any time.

Mobile Updates – Immediately upgrade your site from any location using your tablet or phone.
Action Items – Direct access to a queue of pending items to be published or reviewed by the administrator upon login.

Site Search and Search Log – Powerful site search automatically indexes all content making it easy for visitors to find information. A log of all words that have been searched by visitors is kept, allowing you to update highly searched information and feature key items.

Automatic Alt Tags – Built-in features ensure your site is Section 508 compliant without having to know the requirements.

Bad Links Identifier – This module creates a list of the broken links on your site when they are accessed.

Content Creation – CivicEngage® makes it easy to add new content, edit old content, and keep page layout consistent through use of our What You See Is What You Get (WYSIWYG) editor. Content changes will not affect the design - site breadcrumbs, page structure and sitemaps will dynamically update upon publishing. With mega menus and drop-down, pop-out menu functionality, you can essentially get to any page on your website within a single click if desired!



Full Feature Index

Content Scheduling – Material throughout the entire system can be set to auto-publish, auto-expire or can be manually retired.

Content Versioning – CivicEngage includes version control, a history log for reviewing changes made within the system, file locking through our permission system and an archive of all published content.

Dynamic Layout – The layout for your website will be determined by you and the designer. Placement of navigation and dynamic areas are important in guiding site visitors to key information quickly and easily.

Dynamic Page Components – Events Calendar, FAQs, Opinion Poll, News Flash and other new features may be included as dynamic page components. Dynamic Page Components may be placed on any page and will help dedicated areas of the site appear as its own website. For example, the entry page for your Parks and Recreation Department can be customized with specific lists of events, FAQs and news announcements pertaining to that department.

Dynamic Breadcrumbs and Site Map – Dynamic Breadcrumbs are used to show a visitor's location within the site. Breadcrumbs are automatically generated by our system. A dynamically generated site map automatically updates to reflect your new navigation if changes are made.

ePayments / eCommerce Integration – The ePayments module is included with our premium website solution and allows customers to have the ability to process payment transactions via the website, saving staff time and effort by of manually processing payments. To take advantage of this module, additional processing transaction and merchant account fees will apply.

History Log – Easily tracks changes made to your website including items in your Page Menu, Archive Center, Document Center and more. History Log information is searchable, sortable and exportable.

Integration/Interfacing – CivicPlus' integration services work cohesively with most third-party software applications. We have the capability to link with most software or databases currently utilized. Systems such as purchasing, taxes, assessment and utilities have been developed for many of our clients.

Intranet – An intranet is a secure location on your website that allows employees and other groups to login and access non-public resources and information. You will have the ability to set up multiple intranet groups with varying view rights.

Levels of Rights – Levels of Rights may be defined as publishers (create or publish) or authors (create but not publish), or as administrators of modules. Assigned groups may have the right to update their own content without affecting web pages, menu structure, top of page, banner or navigation.



Full Feature Index

LDAP Authentication – LDAP authentication provides a powerful and simple way to manage users and permissions within our system by syncing your website with your existing active directory database - negating the need for multiple user upload and sign-on. Because LDAP authentication requires custom programming time, additional fees apply.

Link Redirects – Instead of sending your users to <http://civicplus.com/248/Awards-and-Recognition>, you can send them to <http://civicplus.com/awards>. A more intuitive approach to help visitors find particular pages.

Maps – Help website users find commonly requested information such as bus routes, highways, tourist attractions, education information, major employers, or demographics. Maps can be simple, clickable maps, using our Image Map Editor, or more sophisticated JavaScript or Flash (additional fees required for JavaScript or Flash development).

Printer Friendly – Our printer friendly functionality does separate critical content from the site template to provide a clean print without menu structure and banner information included.

RSS Feeds – RSS stands for Real Simple Syndication and in short, it brings your site to the people. After signing up, they receive email notifications of the latest news updates.

Supported Browsers – CivicPlus websites are viewable in all common browsers. We optimize them for administrative use with Windows 2000+

and in the two most recent versions of major browsers including: Internet Explorer, Firefox, Safari and Chrome.

Website Statistics – Administrators will be trained on the use and analysis of web statistics, provided through Google Analytics.

Application Programming Interfaces

We have nearly a dozen application programming interfaces (APIs) throughout the system and continue to build more to make integrations with our CivicEngage CMS and disparate applications as straightforward as possible. It's this "open architecture" approach that allows your IT staff and programmers to spend time creating applications and systems that are specific to your community's needs and tie them into the site, using the site itself as a sturdy platform on which to build.

CivicMedia - Mobile Video

CivicPlus offers a robust mobile video experience as part of our CivicMedia solution. Consumption of video is continuing to grow, and providing this option as part of your overall experience is a must have to drive engagement for anything from board meetings to community events.

- Just about any file format is supported and easily searchable, shareable and accessible from almost any device.
- Drag-and-drop uploading
- Includes ability to stream live HD video (additional charges may apply to continuous streaming).

Hosting & Security

CivicPlus protects your investment and takes hosting and security of our client sites seriously. Redundant power sources and internet access ensures consistent and stable connections. We invest over \$1.0M annually to ensure we adapt to the ever-changing security landscape while providing maximum availability. To help ensure your site is protected at the level you need, CivicPlus offers two options for coverage.

INCLUDED HOSTING & SECURITY PACKAGE

Your system is monitored 24/7/365. CivicPlus' extensive, industry-leading process and procedures for protecting and hosting your site is unparalleled. From our secure data center facilities to constant and vigilant monitoring and updating of your system, including 99.7% guaranteed up-time. We've got you covered.

PLATINUM HOSTING & SECURITY PACKAGE

Ensuring your visitors can access your site and that it continues to be business as usual with the least amount of interruption is attainable through the CivicPlus Platinum hosting and security. Cyber security is a high profile topic that makes the news almost daily. Every industry is a target, including local government. Our Platinum package protects your site through all of our included hosting and security features, but also adds the peace of mind of comprehensive and continuous DDoS protection. Our team has been pressure tested by high-profile events and has the experience and expertise to handle any situation. We've got you covered.

ONGOING PROTECTION SERVICES

If you choose the Included Package and experience a DDoS attack or threat, CivicPlus has mitigation and DDoS Advanced Security options that are available to you at the time of event. Whatever your needs are we have an option that will be a fit for your community.

HOSTING & SECURITY FEATURES	INCLUDED	PLATINUM
Data Center		
Highly reliable data center	✓	✓
Managed network infrastructure	✓	✓
On-site power backup & generators	✓	✓
Multiple telecom/network providers	✓	✓
Fully redundant network	✓	✓
Highly secure facility	✓	✓
System monitoring	24/7/365	24/7/365
Hosting		
Automated CivicEngage software updates	✓	✓
Server management & monitoring	✓	✓
Multi-tiered software architecture	✓	✓
Server software updates & security patches	✓	✓
Database server updates & security patches	✓	✓
Antivirus management & updates	✓	✓
Server-class hardware from nationally recognized provider	✓	✓
Redundant firewall solutions	✓	✓
High performance SAN with N+2 reliability	✓	✓
Bandwidth		
Multiple network providers in place	✓	✓
Unlimited bandwidth usage for normal business operations (does not apply in the event of a cyber attack)	✓	✓
Burst bandwidth	22 Gb/s	45 Gb/s

HOSTING & SECURITY FEATURES	INCLUDED	PLATINUM
Disaster Recovery		
Emergency after-hours support, live agent (24/7)	✓	✓
On-line status monitor by Data Center	✓	✓
Event notification emails	✓	✓
Guaranteed recovery TIME objective (RTO)	8 hours	4 hours
Guaranteed recovery POINT objective (RPO)	24 hours	4 hours
Pre-emptive monitoring for disaster situations	✓	✓
Multiple data centers	✓	✓
Geographically diverse data centers	✓	✓
DDoS Mitigation		
Defined DDoS Attack Process	✓	✓
Identify attack source	✓	✓
Identify type of attack	✓	✓
Monitor attack for threshold* engagement	✓	✓
DDoS Advanced Security Coverage		
Continuous DDoS mitigation coverage	NOT INCLUDED	✓
Content Distribution Network support	NOT INCLUDED	✓
Proxy server support	NOT INCLUDED	✓
Live User Detection service	NOT INCLUDED	✓

*THRESHOLDS: Traffic exceeds 25 Mb/s sustained for 2+ hours. Traffic over 1 Gb/s at any point during attack

Continuing Service & Support

CONTINUING SERVICE & SUPPORT

CivicPlus won't be with you just for the development, design and launch – we will be here year after year to respond to new needs and new opportunities for you to continue to have the best site possible. We offer all of our clients continuing support and additional advantages as a member of the CivicPlus family.

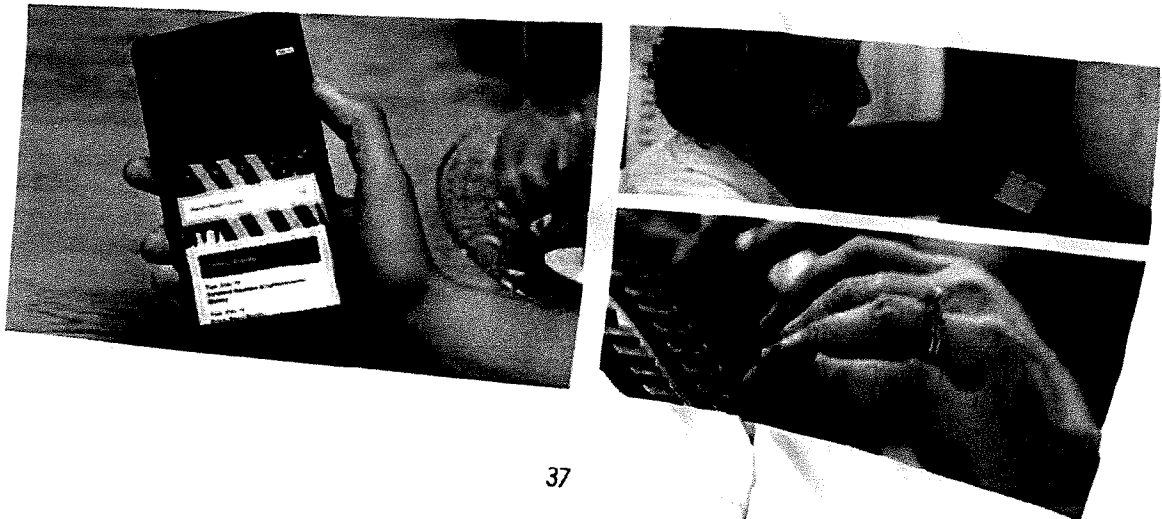
DEDICATED ACCOUNT MANAGEMENT

CivicPlus has a team of dedicated account managers to help you implement the tools needed to successfully meet the level of community engagement that you desire. Upon website Go Live, you will have a dedicated member of this team to help you keep up on new CivicPlus products and optimize your site. This specialized team member can provide you with further information on how to engage your citizens, utilizing the tools that CivicPlus has put into place on your new website.

AROUND-THE-CLOCK TECHNICAL SUPPORT

Our support personnel are ready to answer your staff members' questions and ensure their confidence in using our site. When you choose CivicPlus, our knowledgeable staff is available from 7 a.m. to 7 p.m. (CST) to field your calls and emails, and emergency services are available after regular hours with our on-call staff 24-hours a day.

In addition to fielding support requests, CivicPlus is proactive in identifying any potential system issues. Through regularly scheduled reviews of site logs, error messages, servers, router activity and the internet in general, our personnel often identify and correct issues before they even affect our clients' websites. Our expertise in website management provides assurance to our clients that their site is in good hands.





Professional Services Quote

Company Address 2530 Wilshire Blvd.
2nd Fl
Santa Monica, CA 90403
US

Created Date 8/25/2015
Expiration Date 11/30/2015
Quote Number 00000173

Bill To Name Jasper County - IA
Bill To 101 1st St North
Newton, IA 50208
United States

Prepared By David Luong
E-mail dluong@visioninternet.com

Product	Sales Price	Quantity	Total Price
visionCMS Package	\$14,500.00	1.00	\$14,500.00
Graphic Redesign - Single Design Concept	\$8,000.00	1.00	\$8,000.00
Responsive Design with VisionMobile	\$2,000.00	1.00	\$2,000.00

Grand Total \$24,500.00

*upgrade to their
New Design -*

OVERVIEW

Through our service of nearly 700 of some of the most progressive municipalities across North America, Vision created and refined a comprehensive, research-based development process that will help us understand your goals and implement a solution that will address your community's needs and reflect its personality. Our approach is one of partnership, guiding you to achieve extraordinary results by creating a website that will address three governing purposes, to: 1. Serve, 2. Represent and 3. Delight the community.



Serving your Community

The core of a local government's online presence is to serve residents. This means providing key services online to allow residents to conduct business with you 24/7, eliminating the need for cumbersome visits to your offices. Vision takes the core purpose of serving your community seriously. We will ensure that your residents' needs are quickly addressed by:

- Analyzing the top tasks residents look to complete on the website and the way they access your current site
- Consulting with you to ensure these needs guide the design process
- Providing numerous interactive components, such as Online Job Applications, Facility Reservations, Online Payments, eNotifications and more to create a robust, functional website.

Representing your Community

Years ago, the concept of "branding" was rarely discussed. However, as residents expect more from their local government's online presence, many Vision clients are seizing the opportunity to use their website to brand their community, its leaders and their individual agencies and departments through the use of bold graphics that reflect their unique identities and interactive tools that allow leaders to communicate directly to the public.

Delighting your Community

Certainly, many residents' interactions with you can be far less than "delightful". Since governments first went online, they have sought to digitize a mountain of forms, policies and other paper content and get it on the web. That thought process led to cumbersome sites, often with thousands of pages of dated content that confounds residents and challenges site administrators to keep content current and relevant. If residents can't readily find the information they seek - quickly and easily and on the device of their choice - their opinion of your administration can understandably be affected.



Quote for Jasper County, IA

However, when a resident finds a website that is streamlined and can be accessed on their terms, the seeds of delight are planted. Vision's process and functionality is ever-mindful of the resident, delivering a solution to keep content current, relevant and easily-accessible.

Vision's proposed services are comprised of three components:

- 1) **Professional Services** – During the Vision Implementation Process, our Professional Services team will take you through Vision, Concept, Design, Development, Documentation, Training and Launch stages of your project and will create a unique website that meets your needs.
- 2) **Software Subscription** – The Software Subscription provides access to our SaaS-based Content Management System (CMS) and includes Support and On-Going Services offered through visionLive™. Since we continually update and launch new functionality to our CMS, you have the knowledge that your website will be fresh and relevant over the course of the contract.
- 3) **Optional Departmental Services** – Often-times certain departments require specialized functionality and branding to best serve their unique audiences. In order to accommodate these needs, Vision offers three department branding packages that allows you to customize these sites to the level you need.

Included Professional Services

Services
<p>Vision Stage</p> <ul style="list-style-type: none"> ➤ Leading a planning and brainstorming session where we discuss the current website, needs of users and staff, and possible approaches for the future ➤ Scope includes one day web-based consultation meeting
<p>Concept Stage</p> <ul style="list-style-type: none"> ➤ Creating the information architecture which supports easy access to information ➤ Creating a conceptual sitemap and categorization of pages ➤ Content migration ➤ Creating a homepage layout wireframe that shows the placement of key information and dynamic content
<p>Design Stage</p> <ul style="list-style-type: none"> ➤ Providing art direction and the creation of homepage design concepts (one in total) ➤ One homepage concept will be selected for implementation
<p>Development Stage</p> <ul style="list-style-type: none"> ➤ Implementing your visionCMS™ and interactive components on a development site
<p>Documentation and Training Stage</p> <ul style="list-style-type: none"> ➤ Conducting training on the visionCMS™ with your staff ➤ Scope includes one day web-based training session
<p>Launch Stage</p>



Quote for Jasper County, IA

➤ Conducting final quality assurance checks	
➤ Bringing the new site live	
TOTAL	\$24,500

Please note that your current content management system will not be identical to the new visionCMS™. Existing features, customizations, or integrations to the existing site files or database will not be implemented on the new visionCMS™. Your staff may be responsible for identifying any customizations and for implementing them in the new system. As part of the contracting process, we can provide details and costs on which existing features, customizations, or integrations can be implemented into the new visionCMS™. The cost above does not include implementation of these features, customizations, or integrations.

We will migrate your existing content to the new site except for content from the customizations above and from the Form Tool, Polling Tool, Service Requests and Facilities Directory. These tools have been revamped and your staff will need to recreate the content currently used on the website.

Optional Professional Services

Depending upon your needs and available resources, you may opt for these additional services.

Optional Services	Fee
Onsite consulting <ul style="list-style-type: none"> ➤ Two consecutive days of onsite consulting ➤ Onsite consulting and brainstorming sessions ➤ Requirements gathering from project team ➤ Creation of survey ➤ All travel expenses 	\$6,110
Onsite training program <ul style="list-style-type: none"> ➤ Two consecutive days of onsite training ➤ Classroom style content editor training ➤ Advanced administrator training ➤ All travel expenses 	\$4,540



Quote for Jasper County, IA



Basic Edition	Standard Edition	Plus Edition
\$4,500	\$6,500	\$8,500

visionCMS™ Functionality

Site Administration & Security

Advanced WYSIWYG Editor	✓	✓	✓
In-page Editing	✓	✓	✓
User Management & Security	✓	✓	✓
Navigation Management	✓	✓	✓
Accessibility Features	✓	✓	✓
Approval Cycle *		✓	✓
Advanced Mega Menu *		✓	✓
Extranet (Password Protected External Content)		✓	✓

User Experience & Interactivity

Calendar	✓	✓	✓
FAQs	✓	✓	✓
Facility Directory	✓	✓	✓
Staff Directory	✓	✓	✓
Service Directory	✓	✓	✓
Google Translation	✓	✓	✓
Online Form Builder	✓	✓	✓
News Postings	✓	✓	✓
Job Posts	✓	✓	✓
Facilities/Events Registration		✓	✓
Online Polling		✓	✓
Citizen Request Management Tool		✓	✓
Business Directory		✓	✓

* Requires an implementation fee



Quote for Jasper County, IA

visionLive
editions

	Basic Edition	Standard Edition	Plus Edition
RFP Posts		✓	✓
Online Payments		✓	✓
Job Application Manager			✓
Outreach, Media & Social Networking			
eNotification Tool	✓	✓	✓
Emergency Alerts	✓	✓	✓
RSS Feeds	✓	✓	✓
Facebook & Twitter Feed Readers	✓	✓	✓
Audio & Video Embedding	✓	✓	✓
Photo Gallery & Slide Show	✓	✓	✓
One-Click Social Networking	✓	✓	✓
Streaming Video Center		✓	✓
Developer Features			
APIs		✓	✓
Sandbox Test Environment			✓

September 20, 2016

Tuesday, September 20, 2016 the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Carpenter, Brock & Stevenson present and accounted for; Chairman Stevenson presiding.

Sheriff John Halferty asked the Board to approve an inmate telephone services agreement.

Motion by Carpenter, seconded by Brock to approve the Inmate Telephone Services Agreement between Jasper County and Inmate Calling Solutions, LLC. (ICS) effective June 15, 2016 through June 15, 2021.

YEA: BROCK, CARPENTER, STEVENSON

Graham Sullivan from Newton Main Street spoke to the Supervisors about placing art on the west side of the County owned building that faces the parking lot behind the Maid Rite Diner. The art would be produced on a material that could be hung from the building. Sullivan said that she would return later with formal plans.

Human Resources Director Dennis Simon asked the Board to consider hiring a delivery driver for the Elderly Nutrition Department.

Motion by Carpenter, seconded by Brock to adopt Resolution 16-66 a hiring resolution certifying the following appointment to the Auditor for payroll purposes:

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
Elderly Nutrition	Delivery Driver (Monroe)	Shawn Dobbs	\$9.93	R-9 / St-3 Non-progressive	09/21/2016

YEA: BROCK, CARPENTER, STEVENSON

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Brock, seconded by Carpenter to table item #3(b) Elimination of GIS Director's Position.

YEA: CARPENTER, BROCK, STEVENSON

Motion by Carpenter, seconded by Brock to set the public hearing date: October 4, 2016 at 9:30 a.m. in the Supervisors Room for a 2016/17 budget amendment.

YEA: BROCK, CARPENTER, STEVENSON

Motion by Brock, seconded by Carpenter to approve Board of Supervisors minutes for 09/13/2016.

YEA: CARPENTER, BROCK, STEVENSON

There were no Board appointments.

Motion by Carpenter, seconded by Brock to adjourn the Tuesday, September 20, 2016 meeting of the Jasper County Board of Supervisors.

YEA: BROCK, CARPENTER, STEVENSON