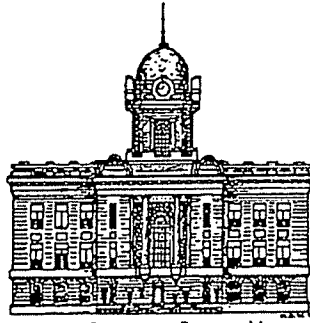


Jasper County, Iowa

Joe Brock

Denny Carpenter

Dennis Stevenson



Board of Supervisors

Courthouse

PO Box 944

Newton IA 50208

Phone 641-792-7016

Fax 641-792-1053

JASPER COUNTY BOARD OF SUPERVISORS AGENDA

www.co.jasper.ia.us

October 11, 2016

9:30 a.m.

- Item 1 **Sheriff – John Halferty**
 - a) Proposal to Fill Open Part-time Positions and Add 2 Additional Part-time Positions
 - b) Approval of Sheriff's Quarterly Report Ending 9/30/2016

- Item 2 **Human Resources – Dennis Simon**
 - a) Employee Hiring Resolution for Elderly Nutrition
 - b) Employee Hiring Resolution for Veteran's Affairs

- Item 3 **Human Resources – Dennis Simon/Bob Meller, Meller Insurance & Consulting**
 - a) Approval of Health, Dental, & Vision Insurance Rates
 - b) Employee Cafeteria Plan Election Forms- 1/1/17-12/31/17
 - c) Elected Officials Cafeteria Plan Election Form – 1/1/17-12/31/17

- Item 4 **Engineer- Russ Stutt**
 - a) Resolution Awarding Contract for Bridge Replacement

- Item 5 **Approval of Recorder's Monthly Report for September, 2016**

- Item 6 **Approval of Board of Supervisors minutes for 10/4/16**

- Item 7 **Board Appointments**

PUBLIC INPUT & COMMENTS

JASPER COUNTY SHERIFF'S OFFICE

PART TIME JAIL STAFF PROPOSAL

SEPTEMBER 21ST, 2016

Current staffing levels at the Jasper County Jail

- 17 full time staff including Chief Jailer and 3 shift leaders
- 3 part time staff

Current authorized staffing levels at the Jasper County Jail

- 17 full time staff including Chief Jailer and 3 shift leaders
- 4 part time staff

Proposed staffing levels effective October 2016

- **17 full time staff including Chief Jailer and 3 shift leaders**
- **6 part time staff**

***Historical and justification information for proposed increase in staffing of part time positions**

Jasper County Jail is designed to hold 84 inmates in 7 different pods. This includes male and females prisoners. However due to requirements, we have certain inmates that need to be held separately from other inmates depending on the protocol. For example sex offenders cannot be housed with other inmates. Another example would be a high risk inmate- violent, suicidal etc. that needs to be housed in a cell alone.

Our current average population for Jasper County inmates is 60, male and female combined, with the largest percentage being male.

Effective August 2016, we began housing male and female inmates from Warren County, due to the closure of their facility. Warren County Sheriff Brian Vos has indicated that this will be long term as they have a possible bond issue and construction project in process.

We are currently holding an average of 20 male inmates and anywhere from 1 to 4 female inmates from Warren County. As of this date our current projected and billed revenue for Warren County is \$37,845 through September 30th, 2016.

I have also provided information to the board in the past about the significant change in inmate behavior and inmate service required by our team members. This includes meals, medications, visitations, and many various services that we allow in the facility to assist the inmates. These include, counseling, jail diversion, Alcoholics Anonymous and Narcotics Anonymous, faith based and non-faith based groups.

Current staffing levels require 3 staff members on duty at all times. This is our minimum requirement.

Twelve (12) of our current full time staff members have 5 years or more of seniority including longevity pay. These members have earned and deserved to have time off from work. Any time off of work has to be filled by other staff members, normally at overtime rate. This can become a revolving door, costing even more money, as staff members have the option to request comp time for overtime worked.

In addition we have several employees that qualify for Family Medical Leave that could and has resulted in lengthy time off. Hiring additional part time staff can help reduce the costs.

*Wage information

5 year hourly wage for jail staff

\$22.16/hr

Overtime rate 1.5%

\$33.24/hr

Full time benefit cost average for a 5 year employee

IPERS \$3163

FICA \$2459

Health \$7488

Total \$13110/per employee

Part Time hourly wage scale is the same as full time plus IPERS and FICA. No health benefits are paid for part time.

1 year \$18.10/hr

5 year \$22.16/hr

Cost comparison- Full time vs Part time filling overtime hours

August 2016

# of Full time employees/OT	hours worked	cost
14	109.25	\$3632.69
# of part time employees/OT		
3	21	\$577.90
Total	17	130.25
		\$4210.59

Proposal using August 2016 comparison

Average Part Time hourly wage \$18.43 x 130.25 = \$2400.51

\$4210.59

\$2400.51

COST SAVINGS \$1810.00 wages only

Conclusion

With the approved proposal to fill the open part time position and add two additional part time position, we will not only see a cost savings, but also allow for these full time staff members who have earned longevity and earned time off, to be allowed to better plan vacations and time off, and less frequency of mandated recall for overtime.

With the current budgeted cycle, I do not anticipate a need to amend the budget. However once we calculate the end of year, I may need to adjust the next annual budget accordingly. We would see a cost savings by paying the regular part time rate as opposed to the full time rate as stated above.

Please contact me if you have any questions or concerns. Thank you for your consideration.

John R. Halferty, Sheriff

JASPER COUNTY SHERIFF'S
REPORT OF RECEIPTS AND DISBURSEMENTS
For the Quarter Ending

ITEM #1b
October 11, 2016 Agenda

September 30, 2016
JUL-AUG-SEP

RECEIPTS:

Fees	\$ 33,885.46
Mileage	\$ 21,053.95
Miscellaneous to Treasurer	\$ 44,764.33
STATE	\$
Board/Care Prisoners	\$ 16,190.00
Work Release & Prisoner Reimb	\$ 6,406.35
C/W Permits County	\$ 9,035.00
Purchase Permits	\$ 440.00
DARE Trust Fund	\$ 1,000.00
DARE Reimbursement	\$ -
Miscellaneous	\$ 3,360.27
Sex Offender Registry	\$ 175.00
Prisoner's Phone	\$ 3,366.03
K-9	\$ -
In House Detention	\$ -
City Law Enforcement	\$
Drug Task Force Reimbursement	\$ -
Tobacco Compliance Checks	\$ -
Forfeiture Money	\$ 4,000.00
Concessions/Comm	\$ -
City Pay/Point Speedway	\$
Overpayment-\$5 or less	\$ 51.68
Donations - Reserve Deputy	\$ 500.00
Inmate Medical Reimbursement	\$ 200.00
Motor Vehicle Inspection Fee	\$ 40.00
Miscellaneous Trusts	\$ 51,942.81
C/W Permits to State IDPS	\$ 2,265.00
Condemnations	\$ -
Sheriff's Sale	\$ 194,239.54

RECEIPTS TOTAL \$ 348,151.09

DISBURSEMENTS:

County Treasurer Receipts	\$ 99,703.74
Clerks of Court	\$ 25,525.00
Garnished Funds (other)	\$ -
C/W Permits to IDPS	\$ 2,265.00
Miscellaneous Trusts	\$ 5,889.03
Sheriff's Sale	\$ 194,239.54
MT Disbursed	\$ 26,237.37
Unclaimed fees to Treasurer	\$ -

DISBURSEMENTS TOTAL \$ 353,859.68

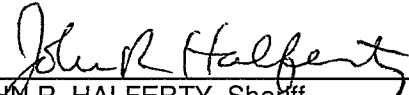
BALANCE ON HAND BEGINNING OF QUARTER	\$ 13,942.87
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Total Receipts	\$ 348,151.09
Total Disbursements	\$ 353,859.68

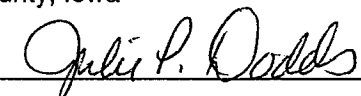
BALANCE ON HAND END OF QUARTER	\$ 8,264.98
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I, the undersigned, do hereby certify that the report given above is a correct report of fees and expenses charged, and of collections and disbursements by me as Sheriff during the specified period.

Dated this 30th day of September, 2016.



JOHN R. HALFERTY, Sheriff
Jasper County, Iowa

prepared by 

JULY 2016

Beginning Balance Carried Forward:		\$ 13,942.87		
RECEIPTS:			DISBURSEMENTS:	
	Fees	\$ 9,785.38	County Treasurer Receipts	\$ 26,490.08
	Mileage	\$ 6,311.35	Clerks of Court	\$ 1,600.00
	Miscellaneous to Treasurer	\$ 10,393.35	Garnished Funds (other)	\$ -
	<i>GTSB</i>	\$ -	C/W Permits to IDPS	\$ 590.00
	<i>Board/Care Prisoners</i>	\$ -	Miscellaneous Trusts	\$ 1,520.21
	<i>Work Release & Prisoner Reimb.</i>	\$ 1,998.13	Sheriff's Sale	\$ 80,098.44
	<i>C/W Permits County</i>	\$ 2,360.00	MT Disbursed	\$ 8,322.45
	<i>Purchase Permits</i>	\$ 130.00	Unclaimed fees to Treasurer	\$ -
	<i>DARE Trust Fund</i>	\$ -	Disbursements for the Month-TOTAL	\$ 118,621.18
	<i>DARE Reimbursement</i>	\$ -		
	<i>Miscellaneous</i>	\$ 992.38	Beginning balance	\$ 13,942.87
	<i>SOR-Sex Offender Registry</i>	\$ 75.00	Receipts for the month	\$ 117,863.57
	<i>Prisoner's Phone Refund</i>	\$ 824.78	Disbursements for the month	\$ 118,621.18
	<i>K-9</i>	\$ -	Ending balance for the month	\$ 13,185.26
	<i>In House Detention</i>	\$ -		
	<i>City Law Enforcement</i>	\$ -	(we paid over in JUNE to JC Treas for stop payment of checks (Voided checks in Aug)	\$ 30.70
	<i>Drug Task Force Reimbursement</i>	\$ -		\$ 13,215.96
	<i>Tobacco Compliance Checks</i>	\$ -		
	<i>Forfeiture Money</i>	\$ 4,000.00		
	<i>Concessions/Commissary</i>	\$ -		
	<i>Overtime Pay Reimb (Speedway)</i>	\$ -		
	<i>Overpayments of \$5 or less</i>	\$ 13.06		
	<i>Donations - Reserve Deputy</i>	\$ -		
	<i>Inmate Medical Reimbursement</i>	\$ -		
	<i>Motor Vehicle Inspection Fee</i>	\$ -		
	Miscellaneous Trusts	\$ 10,685.05		
	C/W Permits to State DPS	\$ 590.00		
	Condemnations	\$ -		
	Sheriff's Sales	\$ 80,098.44		
	Receipts for the Month-TOTAL	\$ 117,863.57		

AUGUST 2016

Beginning Balance Carried Forward:		\$ 13,215.96	(fix link back to without 30.70 total)	
RECEIPTS:			DISBURSEMENTS:	
	Fees	\$ 11,539.82	County Treasurer Receipts	\$ 31,967.55
	Mileage	\$ 6,134.18	Clerks of Court	\$ 8,025.00
	Miscellaneous to Treasurer	\$ 14,293.55	Garnished Funds (other)	\$ -
	<i>GTSB</i>	\$ -	C/W Permits to IDPS	\$ 905.00
	<i>Board/Care Prisoners</i>	\$ 4,940.00	Miscellaneous Trusts	\$ 2,395.40
	<i>Work Release & Prisoner Reimb.</i>	\$ 1,660.82	Sheriff's Sale	\$ 14,010.18
	<i>C/W Permits County</i>	\$ 3,595.00	MT Disbursed	\$ 14,248.34
	<i>Purchase Permits</i>	\$ 180.00	Unclaimed fees to Treasurer	\$ -
	<i>DARE Trust Fund</i>	\$ 1,000.00	Disbursements for the Month-TOTAL	\$ 71,551.47
	<i>DARE Reimbursement</i>	\$ -		
	<i>Miscellaneous</i>	\$ 1,277.89	Beginning balance	\$ 13,215.96
	<i>SOR-Sex Offender Registry</i>	\$ 25.00	Receipts for the month	\$ 164,990.27
	<i>Prisoner's Phone Refund</i>	\$ 850.00	Disbursements for the month	\$ 71,551.47
	<i>K-9</i>	\$ -	Ending balance for the month	\$ 106,654.76
	<i>In House Detention</i>	\$ -		
	<i>City Law Enforcement</i>	\$ -		
	<i>Drug Task Force Reimbursement</i>	\$ -		
	<i>Tobacco Compliance Checks</i>	\$ -		
	<i>Forfeiture Money</i>	\$ -		
	<i>Concessions/Commissary</i>	\$ -		
	<i>Overtime Pay Reimb (Speedway)</i>	\$ -		
	<i>Overpayments of \$5 or less</i>	\$ 24.84		
	<i>Donations - Reserve Deputy</i>	\$ 500.00		
	<i>Inmate Medical Reimbursement</i>	\$ 200.00		
	<i>Motor Vehicle Inspection Fee</i>	\$ 40.00		
	Miscellaneous Trusts	\$ 17,976.62		
	C/W Permits to State DPS	\$ 905.00		
	Condemnations	\$ -		
	Sheriff's Sales	\$ 114,141.10		
	Receipts for the Month-TOTAL	\$ 164,990.27		

SEPTEMBER 2016

Beginning Balance Carried Forward:		\$ 106,654.76		
RECEIPTS:			DISBURSEMENTS:	
	Fees	\$ 12,560.26	County Treasurer Receipts	\$ 41,246.11
	Mileage	\$ 8,608.42	Clerks of Court	\$ 15,900.00
	Miscellaneous to Treasurer	\$ 20,077.43	Garnished Funds (other)	\$ -
	<i>GTSB</i>	\$ -	C/W Permits to IDPS	\$ 770.00
	<i>Board/Care Prisoners</i>	\$ 11,250.00	Miscellaneous Trusts	\$ 1,973.42
	<i>Work Release & Prisoner Reimb.</i>	\$ 2,747.40	Sheriff's Sale	\$ 100,130.92
	<i>C/W Permits County</i>	\$ 3,080.00	MT Disbursed	\$ 3,666.58
	<i>Purchase Permits</i>	\$ 130.00	Unclaimed fees to Treasurer	\$ -
	<i>DARE Trust Fund</i>	\$ -	Disbursements for the Month-TOTAL	\$ 163,687.03
	<i>DARE Reimbursement</i>	\$ -		
	<i>Miscellaneous</i>	\$ 1,090.00	Beginning balance	\$ 106,654.76
	<i>SOR-Sex Offender Registry</i>	\$ 75.00	Receipts for the month	\$ 65,297.25
	<i>Prisoner's Phone Refund</i>	\$ 1,691.25	Disbursements for the month	\$ 163,687.03
	<i>K-9</i>	\$ -	Ending balance for the month	\$ 8,264.98
	<i>In House Detention</i>	\$ -		
	<i>City Law Enforcement</i>	\$ -		
	<i>Drug Task Force Reimbursement</i>	\$ -		
	<i>Tobacco Compliance Checks</i>	\$ -		
	<i>Forfeiture Money</i>	\$ -		
	<i>Concessions/Commissary</i>	\$ -		
	<i>Overtime Pay Reimb (Speedway)</i>	\$ -		
	<i>Overpayments of \$5 or less</i>	\$ 13.78		
	<i>Donations - Reserve Deputy</i>	\$ -		
	<i>Inmate Medical Reimbursement</i>	\$ -		
	<i>Motor Vehicle Inspection Fee</i>	\$ -		
	Miscellaneous Trusts	\$ 23,281.14		
	C/W Permits to State DPS	\$ 770.00		
	Condemnations	\$ -		
	Sheriff's Sales	\$ -		
	Receipts for the Month-TOTAL	\$ 65,297.25		

RECEIPTS GRAND TOTAL \$ 348,151.09

DISBURSEMENTS GRAND TOTAL \$ 353,859.68

**Wellmark Health Plan, Inc.
 Fully Insured Renewal Rates
January 1, 2017 Through December 31, 2017**

	1/1/2016 12/31/2016	1/1/2017 12/31/2017	Percentage Change
	Blue Choice Plan #3	Blue Choice Plan #3	
Single (45)	\$591.80	\$634.54	7.22%
Family (59)	<u>\$1,479.50</u>	<u>\$1,548.84</u>	4.69%
Monthly Total	\$113,921.50	\$119,935.86	5.28%
	Blue Choice Plan #4	Blue Choice Plan #4	
Single (30)	\$458.68	\$491.02	7.05%
Family (39)	<u>\$1,146.68</u>	<u>\$1,190.06</u>	3.78%
Monthly Total	\$58,480.92	\$61,142.94	4.55%
Monthly Total Premium	\$172,402.42	\$181,078.80	5.03%
Annual Total Premium	\$2,068,829.04	\$2,172,945.60	5.03%

PRINCIPAL LIFE COMPANY
GROUP TERM LIFE, LONG TERM DISABILITY AND
VISION COVERAGES RENEWAL

	<u>Number Covered</u>	<u>Current Principal Rates</u>	<u>Renewal Principal Rates</u>	<u>Percentage Change</u>
Group Term Life	167	\$0.238/\$1000	\$0.238/\$1000	
AD&D	167	\$0.031/\$1000	\$0.031/\$1000	
Combined Life & AD&D	167	\$0.269/\$1000	\$0.269/\$1000	
Volume	167	\$4,973,000	\$4,973,000	
Monthly Premium	167	\$1,337.74	\$1,337.74	
Monthly Change			\$0.00	0.00%
Long Term Disability	167	.50% of Covered Monthly Earnings	.54% of Covered Monthly Earnings	
Volume	167	\$750,341	\$750,341	
Monthly Premium		\$3,751.71	\$4,051.84	
Monthly Change			\$300.13	8.00%
Vision Hardware Ins.	77 Single 90 Family	\$7.26 \$18.48	\$8.00 \$20.34	
Monthly Premium		\$2,222.22	\$2,446.60	
Monthly Change			\$199.56	10.00%
Total Monthly Premium		\$7,311.67	\$7,836.18	
Total Monthly Change			\$521.51	7.17%
Total Annual Change			\$6,258.12	7.17%

-continued-



Jasper County
Group # 1237
Contract Period 1/1/17 through 12/31/17
Financial Exhibit

Delta Dental PPOSM

Enrollment as of 8/31/16	
Single	81
Family	92
Total	<u>173</u>
Current Rates Effective 1/1/16 through 12/31/16	
Single	\$37.82
Family	\$114.44
Renewal Rates Effective 1/1/17 through 12/31/17	
Single	\$38.96
Family	\$117.88
Renewal Percentage Change	
	3.0%

Experience Period	Claims Paid 9/1/15 through 8/31/16	
Claims Paid 9/1/15 through 8/31/16		\$124,661
Estimate of Incurred But Not Reported Claims		\$3,855
Fully Incurred Claims		<u>\$128,516</u>
Trend in Claims		\$6,901
Projected Claims Based on Current Experience		<u>\$135,417</u>
Claims and Enrollment Fluctuation Adjustment		(\$2,741)
Projected Annual Claims Based on Current Enrollment		<u>\$132,676</u>

Fixed Fees	
Administrative Fees	\$28,562
Operating Costs	\$6,771
Broker Fee	

Subtotal Fixed Fees	\$35,333
Projected Annual Expense	\$168,009

I acknowledge acceptance of this renewal at the rates shown above.

Percent of Premium Contributed by Employer: Single _____ % Family _____ %
Total Employees Enrolled: _____ Total Employees Eligible: _____

Signature of Group Administrator _____ Date _____
Please sign and return to fax # 888-337-5157 E-Mail Address _____

DELTA DENTAL OF IOWA

2017 JASPER COUNTY CAFETERIA PLAN ELECTION FORM (AFSCME & Non-Bargaining)

Employee Information

Your Name (last, first, middle initial)		Social Security Number/ID number		
Address (street)		City	State	ZIP code
Please Mark Box If New Address <input type="checkbox"/> New Address	Date of Birth (Mo/day/yr) <input type="checkbox"/> male <input type="checkbox"/> female			

Jasper County will continue to provide at no cost to all eligible employees: \$30,000 group term life and AD&D, long-term disability, single dental and vision benefits coverage.

The County's medical plan contribution for plan #3 coverage will be 90% of the monthly billed rates. Employees will contribute 10% for single and family coverage. The County monthly contribution will be \$605.58 for single and \$1,393.96 for family coverage.

The Vision hardware and Dental benefits will remain with Principal and Delta Dental.

Open enrollment for completing paperwork will begin October 24 with forms to be returned by November 4. **The Federal ERISA and IRC Section 125 codes require employees to annually designate their plan choice and either elect or waive participation in the pre-tax and/or flexible spending account.**

Some items to remember: A Health Care Expense Account (IRC 125) election can only be changed with a birth, death, divorce, or marriage event. The Principal vision plan does not have a calendar year deductible or co-insurance and therefore benefits are based upon the last date-of-service. The medical and dental plans have calendar year deductibles and out-of-pocket maximums. If a member(s) terminates the dental plan and later wishes to re-enroll, they will be subject to one and two year deferred benefits for Basic Services and Major Services. Dependent children will have a three year deferred benefit for Orthodontics.

The following outline provides the Single and Family elections and the associated monthly costs:

#3.) WELLMARK BC/BS- BLUE CHOICE \$500

\$634.54 Single or \$1,548.84 Family

#4) WELLMARK BC/BS- BLUE CHOICE \$2600/\$5200 (HDHP/HSA)

\$491.02 Single or \$1,190.06 Family

#5.) Delta Dental of IA – DENTAL COVERAGE

\$38.96 Single or \$78.92 Dependent cost

#6.) Principal Life Company – VISION COVERAGE

\$8.00 Single or \$12.34 Dependent cost

#7.) I Have Elected the HDHP Option and Direct the Balance of County Flex Dollars

Into My Health Savings Account \$_____.

(EMPLOYEE MONEY)

**#8.) I Elect to Direct from my wages \$_____ per month
to my Section 125 Healthcare Expense Account or**

**I Elect to Direct from my wages \$_____ per month
to my Section 125 Dependent Care Reimbursement Account.**

and/or

Health Savings Account (HSA) \$_____

I decline to participate in our FSA.

You have the option to use IRC Section 125 (Flex I) to fund any payroll deduction. The pre-tax savings is approximately 27.65% (15% Federal, 5% State and 7.65% FICA).

I authorize my future compensation to be reduced by the amount exceeding the employer contribution. This amount will be on my behalf to the county Section 125 Premium Only Plan. I understand this reduces my wages for Social Security purposes, and may reduce my Social Security disability and retirement benefits. I also understand that once I made this election, I can only change it during the election period prior to the next plan year, or if there has been a qualifying change in my family's status, employment or group health care coverage as determined by IRS regulations. NOTE: Changes in election allowed due to a qualifying change in family status must be made no later than 30 days after the date of the qualifying change in status.

I understand the deadline to return this form is November 4, 2016.

Signed:_____

Date:_____

2017 JASPER COUNTY CAFETERIA PLAN ELECTION FORM (PPME)

Employee Information			
Your Name (last, first, middle initial)	Social Security Number/ID number		
Address (street)	City	State	ZIP code
Please Mark Box If New Address <input type="checkbox"/> New Address	Date of Birth (Mo/day/yr)	<input type="checkbox"/> male	<input type="checkbox"/> female

Jasper County will continue to provide at no cost to all eligible employees: \$30,000 group term life and AD&D, long-term disability, single dental and vision benefits coverage.

The County's medical plan contribution for plan #3 coverage will be 90% of the monthly billed rates. Employees will contribute 10% for single and family coverage. The County monthly contribution will be \$605.58 for single and \$1,393.96 for family coverage.

The Vision hardware and Dental benefits will remain with Principal and Delta Dental.

Open enrollment for completing paperwork will begin October 24 with forms to be returned by November 4. **The Federal ERISA and IRC Section 125 codes require employees to annually designate their plan choice and either elect or waive participation in the pre-tax and/or flexible spending account.**

Some items to remember: A Health Care Expense Account (IRC 125) election can only be changed with a birth, death, divorce, or marriage event. The Principal vision plan does not have a calendar year deductible or co-insurance and therefore benefits are based upon the last date-of-service. The medical and dental plans have calendar year deductibles and out-of-pocket maximums. If a member(s) terminates the dental plan and later wishes to re-enroll, they will be subject to one and two year deferred benefits for Basic Services and Major Services. Dependent children will have a three year deferred benefit for Orthodontics.

The following outline provides the Single and Family elections and the associated monthly costs:

#3.) WELLMARK BC/BS- BLUE CHOICE \$500
 \$634.54 Single or \$1,548.84 Family

#4) WELLMARK BC/BS- BLUE CHOICE \$2600/\$5200 (HDHP/HSA)
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 \$38.96 Single or \$78.92 Dependent cost

#6.) Principal Life Company – VISION COVERAGE
 \$8.00 Single or \$12.34 Dependent cost

**#7.) I Have Elected the HDHP Option and Direct the Balance of County Flex Dollars
 Into My Health Savings Account \$_____.**

(EMPLOYEE MONEY)

**#8.) I Elect to Direct from my wages \$_____ per month
into my Section 125 Healthcare Expense Account or**

**I Elect to Direct from my wages \$_____ per month
into my Section 125 Dependent Care Reimbursement Account.**

and/or

Health Savings Account (HSA) \$_____

I decline to participate in our FSA.

You have the option to use IRC Section 125 (Flex I) to fund any payroll deduction. The pre-tax savings is approximately 27.65% (15% Federal, 5% State and 7.65% FICA).

I authorize my future compensation to be reduced by the amount exceeding the employer contribution. This amount will be on my behalf to the county Section 125 Premium Only Plan. I understand this reduces my wages for Social Security purposes, and may reduce my Social Security disability and retirement benefits. I also understand that once I made this election, I can only change it during the election period prior to the next plan year, or if there has been a qualifying change in my family's status, employment or group health care coverage as determined by IRS regulations. NOTE: Changes in election allowed due to a qualifying change in family status must be made no later than 30 days after the date of the qualifying change in status.

I understand the deadline to return this form is November 4, 2016.

Signed:_____

Date:_____

2017 JASPER COUNTY CAFETERIA PLAN ELECTION FORM ITEM #3c October 11, 2016 Agenda

(Elected Officials & Deputies)

Employee Information			
Your Name (last, first, middle initial)	Social Security Number/ID number		
Address (street)	City	State	ZIP code
Please Mark Box If New Address <input type="checkbox"/> New Address	Date of Birth (Mo/day/yr)	<input type="checkbox"/> male	<input type="checkbox"/> female

Jasper County will continue to provide at no cost to all eligible employees: \$30,000 group term life and AD&D, long-term disability, single dental and vision benefits coverage.

The County's medical plan contribution for plan #3 coverage will be 90% of the monthly billed rates. Employees will contribute 10% for single and family coverage. The County will provide Elected Officials and Deputies \$755.58 per single and \$1,543.96 per family coverage.

The Vision hardware and Dental benefits will remain with Principal and Delta Dental.

Open enrollment for completing paperwork will begin October 24 with forms to be returned by November 4. **The Federal ERISA and IRC Section 125 codes require employees to annually designate their plan choice and either elect or waive participation in the pre-tax and/or flexible spending account.**

Some items to remember: A Health Care Expense Account (IRC 125) election can only be changed with a birth, death, divorce or marriage event. The Principal vision plan does not have a calendar year deductible or co-insurance and therefore benefits are based upon the last date-of-service. The medical and dental plans have calendar year deductibles and out-of-pocket maximums. If a member(s) terminates the dental plan and later wishes to re-enroll, they will be subject to one and two year deferred benefits for Basic Services and Major Services. Dependent children will have a three year deferred benefit for Orthodontics.

The following outline provides the Single and Family elections and the associated monthly costs:

#3.) WELLMARK BC/BS- BLUE CHOICE \$500
 \$634.54 Single or \$1,548.84 Family

#4.) WELLMARK BC/BC-BLUE CHOICE \$2600/\$5200 (HDHP/HSA)
 \$491.02 Single or \$1,190.06 Family

#5.) Delta Dental of IA – DENTAL COVERAGE
 \$38.96 Single or \$78.92 Dependent cost

#6.) Principal Life Company – VISION COVERAGE
 \$8.00 Single or \$12.34 Dependent cost

**#7.) I Elect to Direct the Balance of County Flex (\$755.58 or \$1,543.96) \$_____ per month
 Into my Section 125 Healthcare Expense Account or**

**I Elect to Direct the Balance of County Flex (\$755.58 or \$1,543.96) \$_____ per month
 Into my Section 125 Dependent Care Reimbursement Account.**

and/or

Health Savings Account (HSA) \$_____

-continued-

(EMPLOYEE MONEY)

**#8.) I Elect to Direct from my wages \$_____ per month
to my Section 125 Healthcare Expense Account or**

**I Elect to Direct from my wages \$_____ per month
to my Section 125 Dependent Care Reimbursement Account.**

and/or

Health Savings Account (HSA) \$_____

I decline to participate in our FSA.

You have the option to use IRC Section 125 (Flex I) to fund any payroll deduction. The pre-tax savings is approximately 27.65% (15% Federal, 5% State and 7.65% FICA).

I authorize my future compensation to be reduced by the amount exceeding the employer contribution. This amount will be on my behalf to the county Section 125 Premium Only Plan. I understand this reduces my wages for Social Security purposes, and may reduce my Social Security disability and retirement benefits. I also understand that once I made this election, I can only change it during the election period prior to the next plan year, or if there has been a qualifying change in my family's status, employment or group health care coverage as determined by IRS regulations. NOTE: Changes in election allowed due to a qualifying change in family status must be made no later than 30 days after the date of the qualifying change in status.

I understand the deadline to return this form is November 4, 2016.

Signed: _____

Date: _____

Resolution No. _____

RESOLUTION AWARDING CONTRACT FOR
BRIDGE REPLACEMENT ON T12
PROJECT NUMBER BROS-C050(112)—5F-50

Moved by, _____ seconded by, _____

To accept the low bid from Iowa Bridge and Culvert, L.C. and award the contract for said project BROS-C050(112)—5F-50 in the amount of One Million, Forty Thousand, Three Hundred, Thirty and 94/100 dollars (\$1,040,330.94). This project consists of replacing the bridge over the North Skunk River on T-12 in Section 6-80N-18W of Jasper County. This Resolution awards the contract and authorizes the Chairman to sign the contract and performance bond.

AYES: _____

NAYS: _____

Approved this 11th day of October, 2016.

Dennis Stevenson
Chairman Board of Supervisors

Dennis Carpenter
Board of Supervisors

Joseph Brock
Board of Supervisors

ATTEST: _____
Dennis Parrott
Jasper County Auditor

RECORDER'S MONTHLY REPORT
STATE OF IOWA, COUNTY OF JASPER

2016 OCT -6 AM 9:10
 JASPER COUNTY IOWA
 DENISE ALLAN RECORDER

TO THE BOARD OF SUPERVISORS OF JASPER COUNTY:

I, Denise Allan, Recorder of the above named county and state do hereby certify that this is a true and correct statement of the fees collected by me in my office for the period of Sept. 1, 2016 through Sept. 30, 2016, and the same have been paid to the county Treasurer.

Denise Allan
Denise Allan, Jasper County Recorder

Date: October 4, 2016

Dennis Parrott, Jasper County Auditor

Recording Fees	0001-1-07-8110-400000	<u>\$8,580.00</u>	
	(+) E-File Recording Fees	<u>\$3,705.00</u>	<u>\$12,285.00</u>
Copies	0001-1-07-8110-400000		<u>\$132.22</u>
Fed Tx Search	0001-1-07-8110-400000		<u>\$0.00</u>
Auditor's Trans	0001-1-07-9010-410000	<u>\$770.00</u>	
	(+) E-File Auditor Trans Fees	<u>\$190.00</u>	<u>\$960.00</u>
Co Trans Tax	0001-1-07-8110-404000	<u>\$2,168.88</u>	
	(+) E-File Trans Tax Fees	<u>\$465.75</u>	<u>\$2,634.63</u>
Over Payments	0001-4-07-0054-822000		<u>\$100.00</u>
ELSI Co Fees	0001-1-07-8110-403000		<u>\$296.25</u>
Co Boat Title	0001-1-22-6110-412000		<u>\$50.00</u>
Co Boat Lien	0001-1-07-8110-418000		<u>\$0.00</u>
Snow Title/Lien	0001-1-07-8110-401100		<u>\$20.00</u>
ATV/ORV Title/Lien	0001-1-07-8110-401200		<u>\$150.00</u>
Vital Cert Co	0001-1-07-8110-413000		<u>\$660.00</u>
Vital Plain Copy	0001-1-07-8110-408000		<u>\$20.00</u>
Co Marriages	0001-1-07-8110-417000		<u>\$92.00</u>
Int Bank Acct	0001-4-07-0054-600000		<u>\$1.44</u>
Record Mgmt	0024-1-07-8110-414000	<u>\$386.00</u>	
	(+) E-File Record Mgmt Fees	<u>\$195.00</u>	<u>\$581.00</u>
E-Fees	5300-1-77-0500-416000	<u>\$386.00</u>	
	(+) E-File E-Fees	<u>\$195.00</u>	<u>\$581.00</u>
Misc Revenue Fees	0001-1-07-8110-849000		<u> </u>
Total County Fee Collected for <u>September 2016</u>			<u>\$18,563.54</u>

Revenue Totals

Charge Payment Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
01-01-01	Recording 0001-1-8110-4000-I	\$8,450.00	\$40.00	\$90.00	\$8,580.00	\$0.00	\$0.00	\$0.00	\$8,540.00
01-01-02	Recd Mgmt0024-1-8110-4140-	\$379.00	\$4.00	\$3.00	\$386.00	\$0.00	\$0.00	\$0.00	\$382.00
01-01-03	E-Fee 5300-1-0500-4160-77	\$379.00	\$4.00	\$3.00	\$386.00	\$0.00	\$0.00	\$0.00	\$382.00
01-02-00	Auditors 0001-1-9010-4100-07	\$755.00	\$10.00	\$5.00	\$770.00	\$0.00	\$0.00	\$0.00	\$760.00
01-03-01	Co Tran Tax0001-1-8110-4040	\$2,168.88	\$0.00	\$0.00	\$2,168.88	\$0.00	\$0.00	\$0.00	\$2,168.88
01-03-02	State Tran Tax	\$10,404.72	\$0.00	\$0.00	\$10,404.72	\$0.00	\$0.00	\$0.00	\$10,404.72
01-05-02	Copies 0001-1-8110-4000-07	\$127.22	\$0.00	\$5.00	\$132.22	\$0.00	\$0.00	\$0.00	\$132.22
	***** Account Group 01 Total *****	\$22,663.82	\$58.00	\$106.00	\$22,827.82	\$0.00	\$0.00	\$0.00	\$22,769.82
02-04-01	Mairr Co 0001-1-8110-4170-07	\$80.00	\$0.00	\$12.00	\$92.00	\$0.00	\$0.00	\$0.00	\$92.00
02-04-02	Marriage License - State	\$620.00	\$0.00	\$93.00	\$713.00	\$0.00	\$0.00	\$0.00	\$713.00
02-04-03	3 Day Waiver	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02-04-04	Vitalcertco0001-1-8110-4130-C	\$640.00	\$0.00	\$20.00	\$660.00	\$0.00	\$0.00	\$0.00	\$660.00
02-04-05	Vital Cert State	\$2,560.00	\$0.00	\$80.00	\$2,640.00	\$0.00	\$0.00	\$0.00	\$2,640.00
02-04-06	Vital PI Copy01-1-8110-4080-C	\$20.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
	***** Account Group 02 Total *****	\$3,920.00	\$0.00	\$205.00	\$4,125.00	\$0.00	\$0.00	\$0.00	\$4,125.00
03-01-01	Passprt Co 0001-1-8110-4150-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03-01-02	Passport - Federal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03-03-01	Expedite Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	***** Account Group 03 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-00	Hunting & Fishing/Elsi	\$2,097.50	\$0.00	\$200.00	\$2,297.50	\$0.00	\$0.00	\$0.00	\$2,297.50
05-01-01	H&Fwf/Elsi 0001-1-8110-4030-	\$272.50	\$0.00	\$23.75	\$296.25	\$0.00	\$0.00	\$0.00	\$296.25
05-01-04	Boat Registration Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-05	Snow & Atv Registration Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-06	Boat Title Fee	\$40.00	\$0.00	\$10.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
05-01-07	Boat Lien Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-08	Snow Title Fee	\$15.00	\$0.00	\$5.00	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
05-01-09	Snow Lien Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-10	Atv Title Fee	\$110.00	\$0.00	\$15.00	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00
05-01-11	Atv Lien Fee	\$25.00	\$0.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
05-01-12	Rsu Perm/Elsi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

continues

Revenue Totals

Charge Payment Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
05-01-13	Nrohvu Perm/Eisi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-14	Nrsu Perm/Eisi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-02-01	Boat,Write 0001-1-8110-4020-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-02-03	Sno/Atv Wf 0001-1-8110-4010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-02-04	Atv/Orv T&L Co 00011811040'	\$135.00	\$0.00	\$15.00	\$150.00	\$0.00	\$0.00	\$150.00	\$150.00
05-02-05	Snow T&L Co 001-1-8110-401'	\$15.00	\$0.00	\$5.00	\$20.00	\$0.00	\$0.00	\$20.00	\$20.00
05-02-06	Bt Title Co 001-1-6110-4120-2'	\$40.00	\$0.00	\$10.00	\$50.00	\$0.00	\$0.00	\$50.00	\$50.00
05-02-07	Bt Lien Co 0001-1-8110-4180-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-03-01	Use Tax	\$834.00	\$0.00	\$0.00	\$834.00	\$0.00	\$0.00	\$834.00	\$834.00
05-03-02	la Sales Tax	\$963.00	\$0.00	\$37.50	\$1,000.50	\$0.00	\$0.00	\$1,000.50	\$1,000.50
05-03-03	Local Option Tax	\$110.49	\$0.00	\$5.25	\$115.74	\$0.00	\$0.00	\$115.74	\$115.74
05-03-04	School Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-03-05	Overpaymt 0001-4-0054-8220-	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$100.00
05-03-06	Rwrs	\$2,834.20	\$0.00	\$297.25	\$3,131.45	\$0.00	\$0.00	\$3,131.45	\$3,131.45
	***** Account Group 05 Total *****	\$7,591.69	\$0.00	\$623.75	\$8,215.44	\$0.00	\$0.00	\$8,215.44	\$8,215.44
06-01-01	Balance Brought Forward	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
06-01-02	Payment	\$90.00	\$0.00	\$0.00	\$90.00	\$0.00	\$0.00	\$90.00	\$90.00
	***** Account Group 06 Total *****	\$90.00	\$0.00	\$0.00	\$90.00	\$0.00	\$0.00	\$90.00	\$90.00
07-01-01	Ucc Search 0001-1-8110-4000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-01-02	Ucc1/Term 0001-1-8110-4000-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-02-01	Fedxsearch0001-1-8110-400C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-03-01	Interest On Bank Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	***** Account Group 07 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08-01-01	Ciris-Standard Fee	\$3,705.00	\$0.00	\$0.00	\$3,705.00	\$0.00	\$0.00	\$3,705.00	\$3,705.00
08-01-02	Ciris-Document Management l	\$195.00	\$0.00	\$0.00	\$195.00	\$0.00	\$0.00	\$195.00	\$195.00
08-01-03	Ciris-Erecording Fee	\$195.00	\$0.00	\$0.00	\$195.00	\$0.00	\$0.00	\$195.00	\$195.00
08-01-04	Ciris-Additional Tran Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08-01-05	Ciris-Transfer Fee	\$190.00	\$0.00	\$0.00	\$190.00	\$0.00	\$0.00	\$190.00	\$190.00
08-01-06	Ciris-Transfer Tax	\$2,700.00	\$0.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$2,700.00	\$2,700.00
	***** Account Group 08 Total *****	\$6,985.00	\$0.00	\$0.00	\$6,985.00	\$0.00	\$0.00	\$6,985.00	\$6,985.00

continues

Revenue Totals

Charge Payment Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
11-66-10	Writing Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*****	Account Group 11 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55-55-55	Federal Duck Stamp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*****	Account Group 55 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Final Totals :	\$41,250.51	\$58.00	\$934.75	\$42,243.26	\$0.00	\$0.00	\$0.00	\$42,185.26

Counts/Totals From 9/1/2016 Through 9/30/2016

Cash Total :	\$10,623.93	+
Check Total :	\$31,055.28	+
Other Pay Total :	\$934.75	+
Change Total :	\$428.70	-
Subtotal :	\$42,185.26	
Charge Total :	\$58.00	+
Grand Total :	\$42,243.26	

Number of Cash Payments :	335
Number of Check Payments :	467
Number of Change Payments :	43
Number of Charge Payments :	4
Number of Other Payments :	24
Number of Receipts :	771
Number of Voids :	0

Charge Information
Balance Forward Information
Number of Payments on Account : 2
Total Paid on Account : \$90.00

Other Payment Breakdown

Other Payment Method	Total Count	Total Paid
CREDIT CARD	24	\$934.75
Total :	24	\$934.75

Tuesday, October 4, 2016 the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Carpenter, Brock & Stevenson present and accounted for; Chairman Stevenson presiding.

Motion by Brock, seconded by Carpenter to open a public hearing on a FY16/17 budget amendment.

YEA: CARPENTER, BROCK, STEVENSON

There were no public comments and no comments taken in by the Auditor's Office.

Motion by Brock, seconded by Carpenter to close the public hearing.

YEA: CARPENTER, BROCK, STEVENSON

Motion by Brock, seconded by Carpenter to approve the FY16/17 budget amendment.

YEA: CARPENTER, BROCK, STEVENSON

Motion by Carpenter, seconded by Brock to adopt Resolution 16-69 changing the appropriation of funds to the Conservation Department (\$882,549) and the Maintenance department (\$46,000).

YEA: BROCK, CARPENTER, STEVENSON

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Sheriff John Halferty presented to the Board an agreement to participate in the I-Pledge Program to monitor businesses that sell tobacco, alternative nicotine and vapor products.

Motion by Carpenter, seconded by Brock to approve the 28E agreement between Jasper County and the Iowa Department of Alcoholic Beverages Division to participate in the I-Pledge Program for the 2017 fiscal year.

YEA: BROCK, CARPENTER, STEVENSON

Human Resources Director, Dennis Simon, asked the Supervisors to approve the 2017 Holiday Schedule.

Motion by Brock, seconded by Carpenter to approve the 2017 Holiday Schedule as follows:

NEW YEAR'S DAY – January 2, 2017 (Monday)

PRESIDENT'S DAY – February 20, 2017 (Monday)

MEMORIAL DAY – May 29, 2017 (Monday)

INDEPENDENCE DAY – July 4, 2017 (Tuesday)

LABOR DAY – September 4, 2017 (Monday)

VETERANS DAY – November 10, 2017 (Friday)

THANKSGIVING HOLIDAY – November 23 & 24, 2017 (Thursday & Friday)

CHRISTMAS HOLIDAY – December 25 & 26, 2017

(Due to the Court's schedule the County Attorney's Office will observe Martin Luther King Day on Monday, Jan. 16, 2017 instead of Presidents Day)

YEA: CARPENTER, BROCK, STEVENSON

IT Director, Celia Robertson, presented to the Supervisors a contract for the County's website design and services.

Motion by Brock, seconded by Carpenter to approve a Master Agreement between CivicPlus, Inc. and Jasper County in the amount of \$28,741 for installation and a \$5,810 annual support fee.

YEA: CARPENTER, BROCK, STEVENSON

Doug Garrett, representing the North Gateway Project in Colfax, asked the Supervisors to approve a resolution expressing their support of the project.

Motion by Brock, seconded by Carpenter to adopt Resolution 16-70 expressing support for the North Gateway Project in Colfax, Iowa.

YEA: CARPENTER, BROCK, STEVENSON

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Carpenter, seconded by Brock to approve the Federal Aid Agreement for funding the Transportation Alternative Program for the North Gateway Project in Colfax, Iowa.

YEA: BROCK, CARPENTER, STEVENSON

Motion by Carpenter, seconded by Brock to approve the Project Development Certification with the Iowa Department of Transportation for the North Gateway Project in Colfax, Iowa.

YEA: BROCK, CARPENTER, STEVENSON

Motion by Brock, seconded by Carpenter to approve Board of Supervisors minutes for 9/27/2016.

YEA: CARPENTER, BROCK, STEVENSON

There were no Board appointments.

Motion by Carpenter, seconded by Brock to adjourn the Tuesday, October 4, 2016 meeting of the Jasper County Board of Supervisors.

YEA: BROCK, CARPENTER, STEVENSON

Dennis K. Parrott, Auditor

Denny Stevenson, Chairman