

Jasper County, Iowa

Joe Brock

Denny Carpenter

Doug Cupples



Board of Supervisors

Courthouse

PO Box 944

Newton IA 50208

Phone 641-792-7016

Fax 641-792-1053

JASPER COUNTY BOARD OF SUPERVISORS AGENDA

www.co.jasper.ia.us

June 26, 2018

9:30 a.m.

Pledge of Allegiance

- Item 1 Iowa DOT – Scott Marler & Dave Lorenzen**
 - a) Update on Traffic Incident Management Training Center
- Item 2 Auditor – Dennis Parrott**
 - a) Auditor Clerk Vacancy
- Item 3 Information Systems – Celia Robertson**
 - a) Tyler Technologies Property Tax Support
- Item 4 Engineer – Russ Stutt**
 - a) Resolution to Sign & Approve Final Plans for HMA Overlay
- Item 5 Buildings & Grounds – Adam Sparks**
 - a) Air Conditioner Replacement for County Attorney's Office
- Item 6 Human Resources – Dennis Simon**
 - a) Employee Hiring Resolution for Sheriff's Office
 - b) Access to Employee Personnel Files
- Item 7 Approval of the Jasper County Civil Service Commission Certification List of those Individuals that Successfully Passed All Components of the Testing Process for the Position of Deputy Sheriff**
- Item 8 Resolution Approving City of Monroe to Exercise Urban Renewal Powers**
- Item 9 Izaak Walton League Liquor License Extending Service Area**
- Item 10 Review Driveway Policy**

- Item 11 Discussion to Streamline Digital Information Exchange with Time Sheets and Budget Turn In
(for departments to be able to see their budget status from a remote computer)**

- Item 12 Transfer 17/18 Fiscal Year Capitol Project Funds to 18/19 Fiscal Year Capitol Project Funds**

- Item 13 Policy Revision on Employee Handbook Discussion
(drug testing, background checks, employee hiring process, travel policy, etc.)**

- Item 14 Auditor’s Office Deputies**

- Item 15 Board Appointments**

- Item 16 Approval of Board of Supervisors minutes for 6/19/2018**

PUBLIC INPUT & COMMENTS



AMENDMENT TO SUBSCRIPTION AGREEMENT

This Amendment is made between Tyler Technologies, Inc., with offices at 5519 53rd Street, Lubbock, Texas 79414 ("Tyler") and the Jasper County, with offices at 101 1st Street North; Suite 108, Newton, IA 50208 ("Client").

WHEREAS, Client and Tyler are parties to the contract numbered 2012-0026 dated March 9, 2012 governing Client's access to the software and services ("Software") described therein; and

WHEREAS, the term of the Agreement expires April 30, 2018;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

1. The term of the Agreement is hereby renewed for a five (5) year term commencing on May 1, 2018 and expiring on April 30, 2023 ("Term").
2. Tyler shall invoice Client \$48,710.00 for the first year's annual subscription fee in advance of the Term renewal date, and in each year through the end of the Term.
3. The subscription fees are based on the number of users described in the Agreement, and the Software may be accessed by no more than this number. Additional user subscriptions may be added during the Term at the same pricing as that for the current subscriptions, prorated for the remainder of the Term in effect at the time the additional user subscriptions are added.
4. This is a Subscription On-Premise Renewal inclusive of Property Tax Management and Tyler Output Director.
5. All terms and conditions of the Agreement not herein amended shall remain in full force and effect.

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Amendment as of the date(s) set forth below.

Tyler Technologies, Inc.
Local Government Division

Jasper County

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Celia Robertson, IT Director

Attest: _____
Dennis Parrott, Auditor

RESOLUTION OF FINAL PLAN SUBMITAL FOR
PROJECT NUMBER FM-C050(122)—55-50

Moved by, _____ seconded by, _____

To sign and approve Final Plans for submittal to DOT for a September 18, 2018 Letting on Project FM-C050(122)—55-50, HMA overlay on a portions of Legion St, E 68th St S, and S 28th Ave E.

AYES: _____

NAYS: _____

Approved this 26th day of June, 2018.

Doug Cupples
Chairman Board of Supervisors

Joseph Brock
Board of Supervisors

Dennis Carpenter
Board of Supervisors

ATTEST: _____
Dennis Parrott
Jasper County Auditor

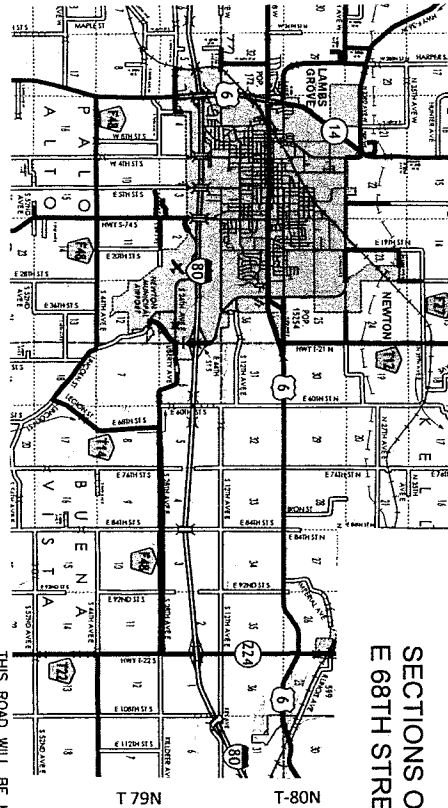
JASPER COUNTY

HMA RESURFACING

UTILITY CONTACT INFORMATION	
UTILITY COMPANY NAME	PHONE
Alliant Energy	319-286-1315
Central Iowa Water Association	641-792-7011
Iowa Communication Network	800-299-1901
Iowa Network Services	515-830-0445
Magellan Midstream Partners	815-574-7351
Magellan LLC	515-868-9647
ONEOK North System LLC	580-395-9285
Midstream Madco	800-299-1901

UTILITIES NOTE

It shall be the responsibility of the contractor to notify the owners of all existing public utilities and locate their existence prior to the beginning of any construction. The contractor shall provide access to the utilities as necessary for modification of service. No claims for additional compensation will be allowed to the contractor for any interference or delay caused by such work. To locate utilities dial ONE CALL 1-800-292-6899.



FARM TO MARKET SYSTEM JASPER COUNTY HMA RESURFACING

DEPARTMENT OF TRANSPORTATION
HIGHWAY DIVISION

PLANS OF PROPOSED IMPROVEMENT ON THE

SECTION OF ROADWAYS, S 28TH AVENUE E,
E 68TH STREET S, AND LEGION STREET

IOWA
DEPARTMENT OF TRANSPORTATION
HIGHWAY DIVISION

PROJECT NUMBER: FM-C050(122)--55-50

INDEX OF SHEETS	
NO	TITLE SHEET
A.01	QUANTITIES TABULATIONS
B.01	GENERAL NOTES
C.01	LOCATION TABLES
D.01	TYPICAL CROSS SECTIONS AND DETAILS
D.02	TYPICAL CROSS SECTIONS AND DETAILS

MILEAGE SUMMARY		
DIV	LOCATION	FEET
1	COUNTY ROAD S 28TH AVENUE E	2,670.00
2	LEGION STREET AND E 68TH STREETS	9,826.00
		1,861
		31,496.00
		5,965

REFER TO THE PROPOSAL FORM FOR LIST OF APPLICABLE SPECIFICATIONS

STANDARD ROAD PLANS	
STANDARD	TITLE
PM-110	04-16-13 LINE TYPES
PM-111	04-21-15 SYMBOLS AND LEGENDS
PM-120	10-21-14 STOP LINES AND ISLANDS
PM-420	04-19-11 TWO-LANE ROADWAY WITH NO TURN LANES (ONE-WAY STOP)
PM-650	04-19-11 TWO-LANE ROADWAY WITH NO TURN LANE (FOUR-WAY STOP)
PR-201	10-21-14 ROUNDOFFS FOR RESURFACING
PR-202	10-21-14 ROUNDOFFS FOR RESURFACING (WITH OR WITHOUT ROUNDOFF)
PV-2	10-18-11 SAFETY EDGE
PV-202	04-16-13 HOT MIX ASPHALT RESURFACING
PV-201	04-19-11 SUPERELEVATION DETAILS TWO LANE ROADWAY
TC-214	04-16-13 LAND CLOSURE WITH FLAGGERS FOR USE WITH PILOT CAR

JASPER COUNTY BOARD OF SUPERVISORS	
Supervisor	Date
Supervisor	Date
Supervisor	Date

TRAFFIC CONTROL

THIS ROAD WILL BE MAINTAINED TO THROUGH TRAFFIC DURING CONSTRUCTION. LOCAL TRAFFIC TO ADJACENT PROPERTIES WILL BE MAINTAINED AS PROVIDED FOR IN ARTICLE 1107.08 OF THE CURRENT STANDARD SPECIFICATIONS. TRAFFIC CONTROL DEVICES, PROCEDURES, AND LAYOUTS SHALL BE AS PER THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS, AS ADOPTED BY THE DEPARTMENT PER 761 OF THE IOWA ADMINISTRATIVE CODE (IAC), CHAPTER 130.

HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION UNDER THE LAWS OF THE STATE OF IOWA.

RUSSELL A. STUTT
LICENSED PROFESSIONAL ENGINEER
18165
IOWA

BY: _____ DATE: _____

RUSSELL A. STUTT, P.E. 18165
MY LICENSE RENEWAL DATE IS DEC. 31, 2018
SHEETS COVERED BY THIS SEAL: _____
(ENVIRONMENTAL SUBMISSION UNLESS SPECIFIED HERE)

CONTACT INFORMATION
JASPER COUNTY ENGINEERS OFFICE
910 N 11TH AVE E
NEWTON, IA 50208
PHONE: 847.92.2962
FAX: 847.91.7740



BROOKER CORPORATION



PLUMBING, HEATING & AIR CONDITIONING
200 N. 8TH AVE. E.
P.O. BOX 1022
NEWTON, IOWA 50208
PHONE: 641-792-2387 FAX: 641-792-4748
www.brookermech.com



PURCHASER: Jasper County

PHONE:

LOCATION: Koppin Building

CITY: Newton

STATE: IA **ZIP:** 50208

We propose to furnish material and labor for the referenced project:

Ruud U96VA0702317 96% Furnace—2 Stage Heat, variable speed ECM Blower Motor
Thermostat
RA1636AJ1 Condensing Unit/ 13 EER/ 16 SEER
RCF3621M Coil
Line set

Total amount billed to you \$5,675.00

Add \$300 for "SAVE" testing

Black Hills Rebates- Save Certified

96% efficient furnace- \$600 (~~\$700 If "SAVE" Tested~~)
Programmable Thermostat- \$70

Alliant Energy Rebates

A/C system- 13 EER- 16 SEER- \$500
ECM Motor- \$100
Thermostat \$50

Warranties

Parts- 1 year
Compressor- 1 year
Heat Exchanger- 1 year

\$5,675
- \$670 BH
- 650 AE
\$4,350 total after rebates

Thank you for the opportunity to quote this project. If you have any questions, please contact our office.

EXISTING MATERIALS BEING REPLACED TO BECOME PROPERTY OF: BROOKER CORPORATION

OUR WORK WILL BE PERFORMED IN THE HIGHEST WORKMAN-LIKE MANNER AND WILL COMPLY WITH EXISTING GOVERNING CODES AND REGULATIONS. ALL LABOR FURNISHED BY US WILL BEAR A ONE YEAR WARRANTY FROM DATE OF INSTALLATIONS. FIXTURES AND EQUIPMENT FURNISHED BY US WILL CARRY WARRANTIES OF MANUFACTURES AND WILL BE EXPLAINED PRIOR TO ACCEPTANCE OF PROPOSAL OR AS LISTED BELOW.

PRICE AND TERMS: THE BELOW AMOUNT IS DUE AND PAYABLE UPON COMPLETION OF WORK PERFORMED. INTEREST AT 1.5% PER MONTH(18% ANNUALLY) WILL BE CHARGED ON ALL PAST DUE AMOUNTS WITH A MINIMUM CHARGE OF 50 CENTS FOR ANY BALANCE UNDER \$35.00.

THE PRICE IS SUBJECT TO CHANGE AFTER 30 DAYS FROM THE DATE OF THE PROPOSAL UNLESS SIGNED BY BOTH THE CONTRACTOR AND PURCHASER.

CONTRACTOR: BROOKER PLUMBING & HTG.

PURCHASER:

BY: Jim Marshall

DATE: 05/15/18

BY:

DATE:

Brookwood Incorporated

409 N 23rd Ave W PO Box 826

Newton, Iowa 50208

(641) 792-1186

Fax (641) 792-1063

June 11, 2018

Jasper County Maintenance
RE: County Attorney's Office
114 W 3rd St N
Newton, IA 50208

Adam 641-521-8844

To install a Lennox EL296UH070XV36B 2 stage gas furnace with a variable speed ECM blower motor. Reattach to plenum, return gas line and PVC venting. Install a Lennox 14ACXS036 16 seer 13 eer a/c with new coil and lineset. Customer to supply lift to get A/C on roof and remove old equipment and install new. Bid does not include roof work.

For The Sum of \$4,440.00

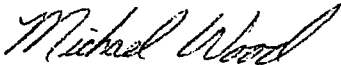
Rebates are guaranteed

Black Hills Rebate	\$670.00
Alliant Rebate	\$600.00 \$650
End Cost	\$3,170.00 + 3,120

Thank you for the opportunity to bid this project and if you have any questions please give me a call.

Terms: Tax is assumed in quote. Payment is due upon date of completion. Quote is guaranteed for 30 days. Permit fees not included.

Thank You,
Brookwood, Inc.



Michael D Wood
MDW/bnb

Mechanical System Recommendation



Date: 5/24/2018
 Job Name: Furnace & A.C. Replacement
 At: Koppin Building

To: Attn: Adam Sparks
 Address:

Items Included In Recommendation			
Installation Material	Yes	Cutting	No
Installation Labor	Yes	Patching	No
Electrical Wiring	Yes	Digging	No
Necessary Plumbing - Condensate		Required Permits	Yes
Gas Piping	Yes	Vent Piping	Yes

We recommend the following equipment:

Carrier furnace model 59TN6A080V17-14, 96.2% efficient with 78,000 BTU heating output on high fire and 50,000 on low. This model is 2-stage and uses a variable speed blower motor.

Carrier air conditioner model 24ABC636A003, 16 SEER with 34,000 BTU cooling capacity. This model uses Puron "ozone-friendly" refrigerant. New refrigeration lines will be installed.

Honeywell digital and programmable thermostat model TH6210U2001.

Commercial Warranties:

- 20 year limited on heat exchanger
- 5 year limited on parts
- 1 year limited on labor

Commercial Rebates:

- \$600 direct from Black Hills - Furnace if NO SAVE Test - \$700 if SAVE Tested
- \$70 direct from Black Hills - Thermostat
- \$500 direct from Alliant - A.C.
- \$100 direct from Alliant - Blower Motor
- \$50 direct from Alliant - Thermostat

Thank you for the opportunity to quote this bid.

Existing equipment being replaced, if any, to be property of

Dealer will remove
 (Dealer / Purchaser)

REASONS TO BUY FROM WARNICK & REEVES MECHANICAL

1. Licensed, Bonded and Insured.
2. Radio dispatched service trucks.
3. Phone answered 24 hours, 7 days a week.
4. Extended warranty on all equipment installed.
5. We sell - We service - We care.
6. Continuing education program for all personnel.
7. We service all makes and models of equipment.
8. Proper design and installation join to give you trouble free operation for a better return on your investment.
9. Quality service at a reasonable price.

Warnick & Reeves Mechanical Warranty Policy

Our work will be performed in the highest skilled manner and will comply with existing governing codes and regulations. All labor on new equipment furnished by us will bear a one year warranty from the date of installation. All material and equipment furnished by us will carry the printed manufacturer warranty. This warranty will be explained to you before acceptance of this proposal.

PRICE AND TERMS

A. Cash <u>X</u> on completion.
B. _____ 1/2 payment now.
C. _____ 1/2 payment day of completion.
D. _____ 90% each month - work completed
Add 3% to total price if paying by credit card.

	Tax	Total
Heating Equipment <u>Carrier 59TN6</u>	No	
Air Conditioner Equip. <u>Carrier 24ABC6</u>	No	\$4,685.00
Plumbing Equipment <u>Rebates</u>		<u>\$1,320</u>
Other Equipment <u>SAVE Test</u>	No	Add \$180.00
<u>\$3,365</u>		

Customer Cost After Rebates with NO SAVE Test=~~\$3,615.00~~ With SAVE Test=\$3,575.00

Unless signed by purchaser price subject to change 30 days from following date.

TOTAL PRICE _____
Payment terms A

The above amount is due and payable on or before the 10th of the month following purchase. Interest at 1 1/2% per month (equal to 18% annually) charged on all past due accounts a minimum charge of \$1.00 for any balance under \$25.00

Dealer Warnick & Reeves Mechanical

Purchaser _____

By Jack Reeves

By _____

Date 5/24/2018 jw

Date _____

Resolution 18-

WHEREAS, a position vacancy has been approved for the following appointment by the Board of Supervisors through the Personnel Requisition Process.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointment to the Auditor for payroll implementation:

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
Sheriff Office	Part-Time Transport Officer	Kevin Zimmerman	\$13.28	Hire-In Range 29 Non- Bargaining Non-Progressive Scale	7/9/18

Resolution adopted this 26th day of June, 2018

Doug Cupples, Chairman

Attest:

Dennis Parrott, Auditor

RECORDED IN BOARD OF SUPERVISORS MINUTES
BOOK 21 6/26/18 PAGE

June 5, 2018

Dennis Parrot, Jasper County Auditor

Jasper County Board of Supervisors

On Saturday, June 2, 2018 the Jasper County Sheriff's Department conducted civil service testing for deputy sheriff candidates.

Jasper County Civil Service Commission members Pat Wallace, Arie Scholten and myself were present for the entirety of the testing and approve the following list of applicants as eligible for hiring, listed alphabetically:

Benjamin Tyler Duncan

Tanner Hull

Dalton Kies

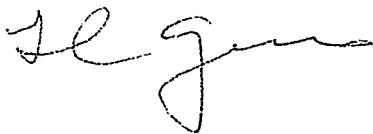
Kody Roos

Bradley Sheeder

Corey Van Kooten

Zach Zeutenhorst

Respectfully submitted,

A handwritten signature in black ink, appearing to read "L. Groves". The signature is fluid and cursive, with a long horizontal stroke at the end.

Leland Groves

Chairman

Jasper County Civil Service Commission

RESOLUTION

WHEREAS, the City of Monroe, Iowa (the "City") has begun the process of adding territory to its Monroe Urban Renewal Area (the "Urban Renewal Area"), pursuant to Chapter 403 of the Code of Iowa; and

WHEREAS, the property which is proposed to be added to the Urban Renewal Area is located outside the city limits, such property being described on Exhibit A hereto (the "Property"); and

WHEREAS, in accordance with paragraph 4 of Section 403.17 of the Code of Iowa, a city may exercise urban renewal powers with respect to property which is located outside but within two miles of the boundary of that city, but only if the city obtains the consent of the county within which such property is located; and

WHEREAS, the City Council of the City has requested that the Board of Supervisors of Jasper County, Iowa ("Jasper County") adopt this resolution giving its consent that the City may exercise urban renewal powers with respect to the portions of the Property lying within two miles of the incorporated city limits in connection with the City's Municipal Wastewater Treatment Facility Improvements Project;

NOW, THEREFORE, it is hereby resolved by the Board of Supervisors of Jasper County, Iowa, as follows:

Section 1. The Jasper County Board of Supervisors hereby gives its consent that the City may exercise urban renewal powers pursuant to Chapter 403 of the Code of Iowa with respect to the portion of the Property situated in Jasper County and outside the incorporated boundaries of the City.

Section 2. This Resolution shall be deemed to meet the statutory requirements of paragraph 4 of Section 403.17 of the Code of Iowa and shall be effective immediately following its approval and execution.

Passed and approved this _____ day of _____, 2018.

Chairperson, Board of Supervisors

Attest:

County Auditor

Ayes: _____

Nays: _____

EXHIBIT A

Certain real property situated in Jasper County, State of Iowa bearing Jasper County Property Tax Identification Number 1830400004.

NOTICE OF PUBLIC HEARING ON DESIGNATION OF EXPANDED
MONROE URBAN RENEWAL AREA AND ON PROPOSED URBAN
RENEWAL PLAN AMENDMENT

Notice Is Hereby Given: That at 7 o'clock P.m., at the Monroe City Hall
Monroe, Iowa, on July 9, 2018, the City Council of the City of Monroe will hold a public hearing
on the question of amending the urban renewal plan (the "Plan") for the Monroe Urban Renewal
Area and designating an expanded Monroe Urban Renewal Area (the "Urban Renewal Area"),
pursuant to Chapter 403, Code of Iowa, by adding and including all the property (the "Property")
described as follows:

Certain real property situated in Jasper County, State of Iowa bearing Jasper
County Property Tax Identification Number 1830400004.

The proposed amendment to the Plan brings the property described above under the Plan
and makes it subject to the provisions of the Plan. The amendment (1) covers the addition of the
Property to the Urban Renewal Area; and (2) authorizes the undertaking of a new urban renewal
project in the Urban Renewal Area consisting of using tax increment financing to pay the costs
of constructing improvements and extensions to the Municipal Wastewater Treatment Facility.

At said hearing any interested person may file written objections or comments and may
be heard orally with respect to the subject matters of the hearing.

Kim Thomas
City Clerk

CITY OF MONROE, IOWA
URBAN RENEWAL PLAN AMENDMENT
MONROE URBAN RENEWAL AREA

July, 2018

The Urban Renewal Plan (the "Plan") for the Monroe Urban Renewal Area (the "Urban Renewal Area") is being amended for the purposes of adding certain property to the Urban Renewal Area and identifying a new urban renewal project to be undertaken therein.

1) Addition of Property. The real property (the "Property") legally described on Exhibit A hereto is, by virtue of this Amendment, being added as the July, 2018 Addition to the Urban Renewal Area. With the adoption of this Amendment, the City will designate the Property as an economic development area. The Property will become subject to the provisions of the Plan for the Urban Renewal Area.

2) Identification of Projects. By virtue of this amendment, the list of authorized urban renewal projects in the Plan is hereby amended to include the following project description:

Name of Project: Municipal Wastewater Treatment Facility Improvements Project

Name of Urban Renewal Area: Monroe Urban Renewal Area

Date of Council Approval of Project: July 9, 2018

Description of Project and Project Site: The Municipal Wastewater Treatment Facility Improvements Project (the "Wastewater Facility Improvements Project") will consist of the construction of improvements to the City's wastewater treatment facilities. The completed Wastewater Facility Improvements Project will have a direct, positive impact on increased and improved commercial and industrial development in the Urban Renewal Area through the provision of enhanced public infrastructure in the City.

Description of Properties to be Acquired in Connection with the Project: The City will acquire such easement territory and rights-of-way as are necessary to successfully undertake the Wastewater Facility Improvements Project.

Description of Use of TIF for the Project: It is anticipated that the City will pay for the Wastewater Facility Improvements Project with either borrowed funds or the proceeds of an internal advance of City funds on-hand. In either case, the City's obligation will be repaid with incremental property tax revenues to be derived from the Urban Renewal Area. It is anticipated that the City's use of incremental property tax revenues for the Wastewater Facility Improvements Project will not exceed \$2,250,000.

3) Required Financial Information. The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Constitutional debt limit of the City:	<u>\$4,170,933</u>
Outstanding general obligation debt of the City:	<u>\$899,000</u>
Proposed debt to be incurred in area to be added in connection with this July, 2018 Amendment*:	<u>\$2,250,000</u>

*It is anticipated that some or all of the debt incurred hereunder will be subject to annual appropriation by the City Council.

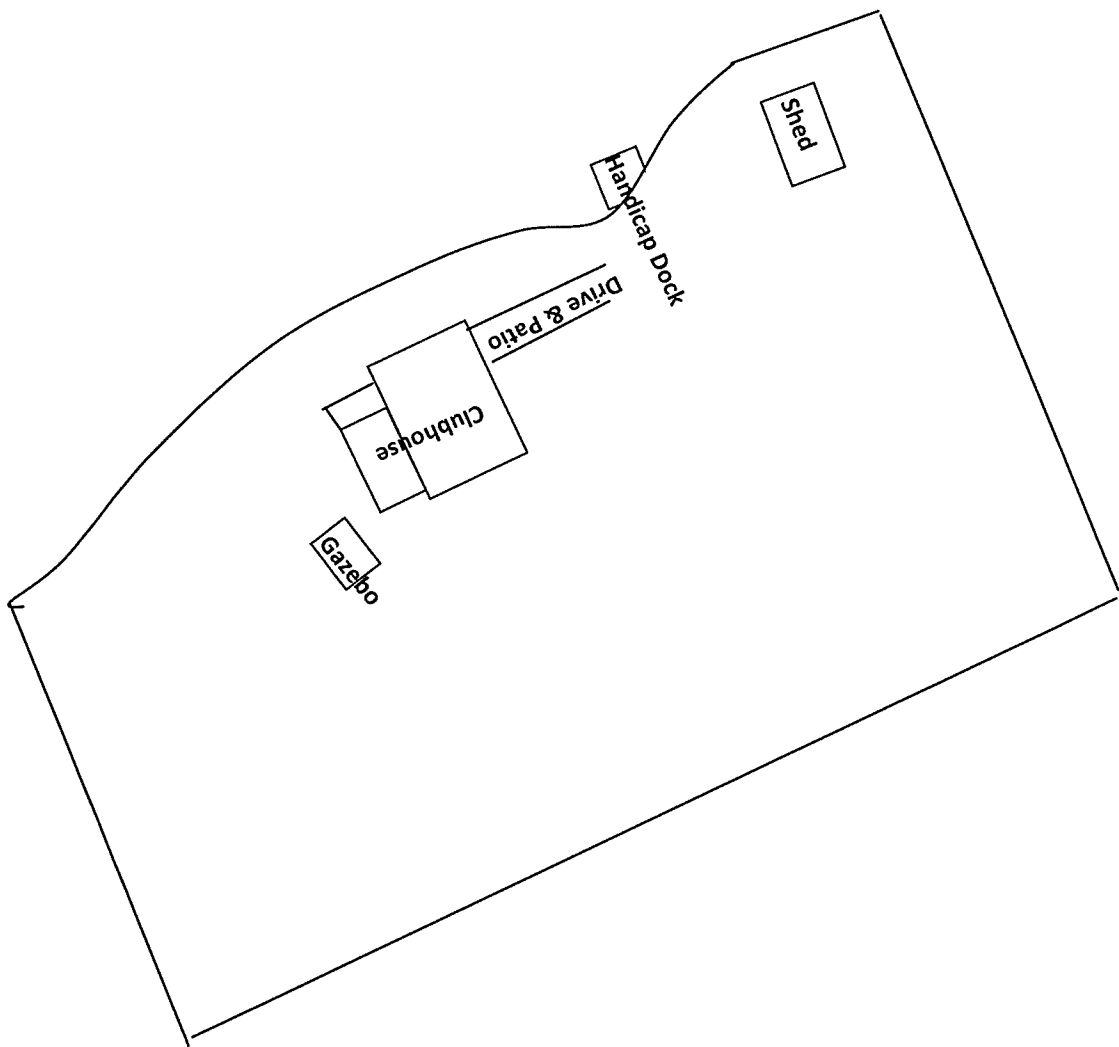
EXHIBIT A
Legal Description
Expanded Monroe Urban Renewal Area
(July, 2018 Addition)

Certain real property situated in Jasper County, State of Iowa bearing Jasper County Property Tax Identification Number 1830400004.



Map

Google



June 19, 2018

Tuesday, June 19, 2018 the Jasper County Board of Supervisors met in regular session at 9:30 a.m. Supervisors Carpenter and Cupples present and accounted for; Chairman Cupples presiding.

Motion by Cupples and seconded by Carpenter to open a public hearing for the first reading of Ordinance 40C Jasper County Building Code amending Ordinance 40B.

YEA: CUPPLES, CARPENTER

There were no comments from the public and no written comments received by the Auditor.

Motion by Cupples and seconded by Carpenter to close the public hearing.

YEA: CARPENTER, CUPPLES

Motion by Cupples and seconded by Carpenter to waive the second and third public hearings and adopt the amendment to Ordinance 40B creating Ordinance 40C Jasper County Building Code.

YEA: CARPENTER, CUPPLES

A complete copy of all County Ordinances is on file in the Office of the Jasper County Auditor.

Community Development Director, Nick Fratzke presented to the Board a 28E Agreement with Prairie City for building code inspections. This is the same agreement that is held with Baxter, Mingo and Oakland Acres. Joe Bartello from Prairie City explained they would like to utilize the county for their building code inspections.

Motion by Cupples and seconded by Carpenter to approve the 28E Agreement with Prairie City for building code inspections.

YEA: CARPENTER, CUPPLES

Ryan and Amanda Menninga presented a proposal for installing a driveway. They have been working with a Contech engineer who indicated they could construct the slope, however it is not within the County Policy. Engineer, Russ Stutt recommended that they follow policy. Cupples recommended changing the County Policy, Carpenter stated he doesn't wish to change policy.

Sheriff John Halferty presented a new food service agreement with Consolidated Management Company. Previously they have used CBM, however, if they have at least 65 meals it is .20 less per meal. The meals have over the required calories for inmates. They are offering \$1000.00 sign on bonus and will provide \$1500.00 annual savings by purchasing some of the supplies used in the kitchen.

Motion by Cupples and seconded by Carpenter to approve the Food Service Contract with Consolidated Management Company beginning September 1, 2018 through August 30, 2021.

YEA: CARPENTER, CUPPLES

Assistant Jasper County Attorney Scott Nicholson presented that the DECT trailer that was previously used for Drug Endangered Children was no longer needed so the trailer was sold and that money was put into the general fund. The team runs on a tight budget assisting drug endangered children throughout the

county. Nicholson requested that the funds from the trailer sale be transferred to the DECT Fund. Auditor Parrott advised this would need to be done through a transfer order.

Central Iowa Community Services CEO, Jody Eaton presented her employee statements of understanding for wages and benefits as of 7/1/2018. She also presented a program regarding Mental Health first aid and a C3 De-escalation program that would be available for county employees to attend if they would like to. Eaton explained how beneficial the training would be for employees. Cupples questioned cost of the training program and Eaton advised it would be at no cost.

Motion by Cupples and seconded by Carpenter to approve the CICS statements of understanding for CICS employees.

YEA: CARPENTER, CUPPLES

Motion by Cupples and seconded by Carpenter to accept the county training opportunities presented by Jody Eaton.

YEA: CUPPLES, CARPENTER

Auditor, Dennis Parrott presented a Memorandum of Understanding between the Union and Auditor's office for an employee taking on additional responsibilities to compensate that employee accordingly. Cupples asked for specifics, Auditor Parrott explained additional responsibilities and provided a wage chart. Cupples expressed concern with replacing any positions in the Auditor's office. Carpenter asked if Schneider had been contacted about mapping. The Auditor advised they already do the mapping projects. Union Representative Adam Swihart explained that the memorandum is requesting moving a job classification not adding any positions. There would be an entry level position replacing the vacant position in the Auditor's office. Cupples advised he would like to discuss further the replacement of the Auditor's Clerk vacancy.

Motion by Cupples and seconded by Carpenter to approve the Memorandum of Understanding between the Union and Auditor to change the job classification of Susan Young to "Payroll Clerk, Auto Examiner A, Real Estate" effective 6/19/2018.

YEA: CARPENTER, CUPPLES

Human Resources Director, Dennis Simon and Lenny Woythaler representing Iowa Communities Assurance Pool presented the renewal for Jasper County. Simon recommended increasing the general liability coverage to 8 million due to the increasing trend and cost of employer liability. Woythaler explained the liability coverage. These are annual contributions starting 7/1/2018.

Motion by Cupples and seconded by Carpenter to increase the General Liability Coverage to 10 million.

YEA: CUPPLES, CARPENTER

Denny Carpenter explained that he is currently on the Iowa Heartland RC&D Board and feels that they are getting out of the conservation area and working toward other areas trying to stay afloat. They are spending money and asking board members to pay out of their own pocket. Carpenter recommended that the county discontinue participation with the Iowa Heartland RC&D. Marion County has withdrawn and

Dallas County doesn't participate. Jacobsen advised he reviewed Marion County's letter of withdrawal and feels they could withdraw.

Motion by Cupples and seconded by Carpenter to withdraw from participation with Iowa Heartland RC&D Board.

YEA: CARPENTER, CUPPLES

Motion by Cupples and seconded by Carpenter to approve Scratch Cupcakes to use the county parking lot on June 20, 2018 from 11:00am – 3:00pm.

YEA: CUPPLES, CARPENTER

Motion by Cupples and seconded by Carpenter to approve the minutes for the work session held on May 29, 2018.

YEA: CARPENTER, CUPPLES

Motion by Cupples and seconded by Carpenter to approve Board of Supervisors minutes for June 12, 2018.

YEA: CUPPLES, CARPENTER

Motion by Cupples and seconded by Brock to adjourn the Tuesday, June 19, 2018 meeting of the Jasper County Board of Supervisors.

YEA: CARPENTER, CUPPLES

Dennis Parrott, Auditor

Doug Cupples, Chairman