

# Jasper County, Iowa

**Joe Brock**

**Denny Carpenter**

**Doug Cupples**



**Board of Supervisors**

**Courthouse**

**PO Box 944**

**Newton IA 50208**

**Phone 641-792-7016**

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## **JASPER COUNTY BOARD OF SUPERVISORS MEETING AGENDA**

**[www.co.jasper.ia.us](http://www.co.jasper.ia.us)**

**December 18, 2018**

**9:30 a.m.**

**Pledge of Allegiance**

- Item 1      Human Resources – Dennis Simon**
  - a) New Position Resolution –Zoning/Environmental Health**
  
- Item 2      County Attorney – Scott Nicholson**
  - a) Attorney Hiring**
  
- Item 3      Approval of Recorder’s Monthly Report for November 2018**
  
- Item 4      Approval of Board of Supervisors minutes for 12/11/18**
  
- Item 5      Closed Session in accordance with Iowa Code 21.5(c) “To discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent....”**

## **PUBLIC INPUT & COMMENTS**

**9:15 a.m. Canvass of the Baxter Special School Election Held 12/11/2018**

Resolution 18-

WHEREAS, The Jasper County Environmental Health Department and the Community Development (Planning & Zoning) Department has the need for and has requested that the Jasper County Board of Supervisors create a permanent full-time position of Shared Inspections Technician.

NOW, THEREFORE BE IT RESOLVED that the Jasper County Board of Supervisors shall create the permanent full-time position of Shared Inspections Technician.

Resolution adopted this 18th day of December, 2018.

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Doug Cupples, Chairman

Attest:

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Dennis Parrott, Auditor

RECORDED IN BOARD OF SUPERVISORS MINUTES

BOOK 21

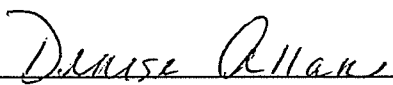
12/18/2018

PAGE

RECORDER'S MONTHLY REPORT  
STATE OF IOWA, COUNTY OF JASPER

TO THE BOARD OF SUPERVISORS OF JASPER COUNTY:

I, Denise Allan, Recorder of the above named county and state do hereby certify that this is a true and correct statement of the fees collected by me in my office for the period of Nov 1, 2018 through Nov 30, 2018, and the same have been paid to the county Treasurer.

  
Denise Allan, Jasper County Recorder

Date: December 7, 2018

\_\_\_\_\_  
Dennis Parrott, Jasper County Auditor

Recording Fees	0001-1-07-8110-400000	<u>\$6,650.00</u>	
	(+) E-File Recording Fees	<u>\$4,115.00</u>	<u>\$10,765.00</u>
Copies	0001-1-07-8110-400000		<u>\$249.00</u>
Fed Tx Search	0001-1-07-8110-400000		<u>\$0.00</u>
Auditor's Trans	0001-1-07-9010-410000	<u>\$670.00</u>	
	(+) E-File Auditor Trans Fees	<u>\$150.00</u>	<u>\$820.00</u>
Co Trans Tax	0001-1-07-8110-404000	<u>\$2,349.28</u>	
	(+) E-File Trans Tax Fees	<u>\$933.81</u>	<u>\$3,283.09</u>
Over Payments	0001-4-07-0054-822000		<u>\$63.80</u>
ELSI Co Fees	0001-1-07-8110-403000		<u>\$278.75</u>
Co Boat Title	0001-1-22-6110-412000		<u>\$10.00</u>
Co Boat Lien	0001-1-07-8110-418000		<u>\$0.00</u>
Snow Title/Lien	0001-1-07-8110-401100		<u>\$40.00</u>
ATV/ORV Title/Lien	0001-1-07-8110-401200		<u>\$135.00</u>
Vital Cert Co	0001-1-07-8110-413000		<u>\$652.00</u>
Vital Plain Copy	0001-1-07-8110-408000		<u>\$0.00</u>
Co Marriages	0001-1-07-8110-417000		<u>\$52.00</u>
Int Bank Acct	0001-4-07-0054-600000		<u>\$1.60</u>
Record Mgmt	0024-1-07-8110-414000	<u>\$301.00</u>	
	(+) E-File Record Mgmt Fees	<u>\$199.00</u>	<u>\$500.00</u>
E-Fees	5300-1-77-0500-416000	<u>\$301.00</u>	
	(+) E-File E-Fees	<u>\$199.00</u>	<u>\$500.00</u>
Misc Revenue Fees	0001-1-07-8110-849000		<u>-\$7.00</u>
Total County Fee Collected for <u>November 2018</u>			<u>\$17,343.24</u>

Revenue Totals

Charge Payment Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
01-01-01	Recording 0001-1-8110-4000-1	\$6,295.00	\$180.00	\$175.00	\$6,650.00	\$0.00	\$0.00	\$0.00	\$6,470.00
01-01-02	Recd Mgmt0024-1-8110-4140-	\$289.00	\$8.00	\$4.00	\$301.00	\$0.00	\$0.00	\$0.00	\$293.00
01-01-03	E-Fee 5300-1-0500-4160-77	\$289.00	\$8.00	\$4.00	\$301.00	\$0.00	\$0.00	\$0.00	\$293.00
01-02-00	Auditors 0001-1-9010-4100-07	\$655.00	\$5.00	\$10.00	\$670.00	\$0.00	\$0.00	\$0.00	\$665.00
01-03-01	Co Tran Tax0001-1-8110-4040	\$2,349.28	\$0.00	\$0.00	\$2,349.28	\$0.00	\$0.00	\$0.00	\$2,349.28
01-03-02	State Tran Tax	\$11,269.92	\$0.00	\$0.00	\$11,269.92	\$0.00	\$0.00	\$0.00	\$11,269.92
01-05-02	Copies 0001-1-8110-4000-07	\$249.00	\$0.00	\$0.00	\$249.00	\$0.00	\$0.00	\$0.00	\$249.00
	***** Account Group 01 Total *****	\$21,396.20	\$201.00	\$193.00	\$21,790.20	\$0.00	\$0.00	\$0.00	\$21,589.20
02-04-01	Marr Co 0001-1-8110-4170-07	\$44.00	\$0.00	\$8.00	\$52.00	\$0.00	\$0.00	\$0.00	\$52.00
02-04-02	Marriage License - State	\$341.00	\$0.00	\$62.00	\$403.00	\$0.00	\$0.00	\$0.00	\$403.00
02-04-03	3 Day Waiver	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02-04-04	Vitalcertco0001-1-8110-4130-C	\$612.00	\$0.00	\$40.00	\$652.00	\$0.00	\$0.00	\$0.00	\$652.00
02-04-05	Vital Cert State	\$2,448.00	\$0.00	\$160.00	\$2,608.00	\$0.00	\$0.00	\$0.00	\$2,608.00
02-04-06	Vital PI Copy01-1-8110-4080-C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	***** Account Group 02 Total *****	\$3,445.00	\$0.00	\$270.00	\$3,715.00	\$0.00	\$0.00	\$0.00	\$3,715.00
03-01-01	Passprt Co 0001-1-8110-4150.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03-01-02	Passport - Federal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03-03-01	Expedite Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	***** Account Group 03 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-00	Hunting & Fishing/Elsi	\$1,417.80	\$0.00	\$471.70	\$1,889.50	\$0.00	\$0.00	\$0.00	\$1,889.50
05-01-01	H&Fw/Elsi 0001-1-8110-4030.	\$233.50	\$0.00	\$45.25	\$278.75	\$0.00	\$0.00	\$0.00	\$278.75
05-01-04	Boat Registration Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-05	Snow & Aiv Registration Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-06	Boat Title Fee	\$10.00	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
05-01-07	Boat Lien Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-08	Snow Title Fee	\$15.00	\$0.00	\$25.00	\$40.00	\$0.00	\$0.00	\$0.00	\$40.00
05-01-09	Snow Lien Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-10	Aiv Title Fee	\$65.00	\$0.00	\$15.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
05-01-11	Aiv Lien Fee	\$35.00	\$0.00	\$0.00	\$35.00	\$0.00	\$0.00	\$0.00	\$35.00
05-01-12	Rsu Perm/Elsi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Revenue Totals

Charge Payment Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
05-01-13	Nrothu Perm/Eisi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-14	Nrsu Perm/Eisi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-02-01	Boat,Write 0001-1-8110-4020-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-02-03	Sno/Alv Wf 0001-1-8110-4010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-02-04	Atw/Drv T&L Co 00011811040'	\$120.00	\$0.00	\$15.00	\$135.00	\$0.00	\$0.00	\$0.00	\$135.00
05-02-05	Snow T&L Co 001-1-8110-401-	\$15.00	\$0.00	\$25.00	\$40.00	\$0.00	\$0.00	\$0.00	\$40.00
05-02-06	Bit Title Co 001-1-6110-4120-2-	\$10.00	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
05-02-07	Bit Lien Co 0001-1-8110-4180-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-03-01	Use Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-03-02	la Sales Tax	\$2,871.00	\$0.00	\$102.00	\$2,973.00	\$0.00	\$0.00	\$0.00	\$2,973.00
05-03-03	Local Option Tax	\$410.50	\$0.00	\$16.00	\$426.50	\$0.00	\$0.00	\$0.00	\$426.50
05-03-04	School Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-03-05	Overpaymt 0001-4-0054-8220-	\$59.80	\$0.00	\$4.00	\$63.80	\$0.00	\$0.00	\$0.00	\$63.80
05-03-06	Rvrs	\$2,158.95	\$0.00	\$413.50	\$2,572.45	\$0.00	\$0.00	\$0.00	\$2,572.45
	***** Account Group 05 Total *****	\$7,441.55	\$0.00	\$1,132.45	\$8,574.00	\$0.00	\$0.00	\$0.00	\$8,574.00
06-01-01	Balance Brought Forward	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
06-01-02	Payment	\$272.00	\$0.00	\$0.00	\$272.00	\$0.00	\$0.00	\$0.00	\$272.00
	***** Account Group 06 Total *****	\$272.00	\$0.00	\$0.00	\$272.00	\$0.00	\$0.00	\$0.00	\$272.00
07-01-01	Ucc Search 0001-1-8110-4000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-01-02	Ucc1/Term 0001-1-8110-4000-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-02-01	Fedxsearch0001-1-8110-400C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-03-01	Interest On Bank Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	***** Account Group 07 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08-01-01	Crfs-Standard Fee	\$0.00	\$0.00	\$4,115.00	\$4,115.00	\$0.00	\$0.00	\$0.00	\$4,115.00
08-01-02	Crfs-Document Management I	\$0.00	\$0.00	\$199.00	\$199.00	\$0.00	\$0.00	\$0.00	\$199.00
08-01-03	Crfs-Erecording Fee	\$0.00	\$0.00	\$199.00	\$199.00	\$0.00	\$0.00	\$0.00	\$199.00
08-01-04	Crfs-Additional Tran Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08-01-05	Crfs-Transfer Fee	\$0.00	\$0.00	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00
08-01-06	Crfs-Transfer Tax	\$0.00	\$0.00	\$5,413.60	\$5,413.60	\$0.00	\$0.00	\$0.00	\$5,413.60
	***** Account Group 08 Total *****	\$0.00	\$0.00	\$10,076.60	\$10,076.60	\$0.00	\$0.00	\$0.00	\$10,076.60

Denise Allan  
County Recorder

Account Balance Report  
From 11/1/2018 Through 11/30/2018

Jasper County, Iowa  
101 1st St N Rm 205  
Newton, IA 50208  
(641) 792-5442

Revenue Totals

Charge Payment Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
11-66-10	Writing Fee	\$0.00			\$0.00			\$0.00	\$0.00
*****	Account Group 11 Total *****	\$0.00			\$0.00			\$0.00	\$0.00
55-55-55	Federal Duck Stamp	\$0.00			\$0.00			\$0.00	\$0.00
*****	Account Group 55 Total *****	\$0.00			\$0.00			\$0.00	\$0.00
	Final Totals :	\$32,554.75	\$201.00	\$11,572.05	\$44,427.80	\$0.00	\$0.00	\$0.00	\$44,226.80

Counts/Totals From 11/1/2018 Through 11/30/2018

Cash Total :	\$3,177.15 +
Check Total :	\$29,760.95 +
Other Pay Total:	\$11,672.05 +
Change Total :	\$383.35 -
Subtotal :	\$44,226.80
Charge Total :	\$201.00 +
Grand Total :	\$44,427.80

Number of Cash Payments :	144
Number of Check Payments :	371
Number of Change Payments :	46
Number of Other Payments :	4
Number of Receipts :	725
Number of Voids :	22

Charge Information

Balance Forward Information	
Number of Payments on Account :	2
Total Paid on Account :	\$272.00

Other Payment Breakdown

Other Payment Method	Total Count	Total Paid
CREDIT CARD	43	\$1,588.45
DIRECT DEPOSIT	214	\$10,083.60
Total :	257	\$11,672.05

December 11, 2018

Tuesday, December 11, 2018 the Jasper County Board of Supervisors met in regular session at 9:30 a.m. Supervisors Brock, Carpenter and Cupples present and accounted for; Chairman Cupples presiding.

Sheriff Halferty reported to the Board that the Jasper County Law Enforcement Center passed the State jail inspection with flying colors. Halferty recognized his staff for the excellent job that they do in maintaining the jail.

Sheriff Halferty also told the Board that the Feds completed a PREA (Prison Rape Elimination Act) & compliant audit on the Sheriff's staff and procedures dealing with sexual harassment. The Jasper County Sheriff's Office is only one of 200 jails in the whole country that is compliant and meets federal standards.

Motion by Carpenter and seconded by Brock to set a public hearing on the Lease, Service and Revenue Sharing Agreement between Jasper County and HomeWAV, LLC to provide inmate video visitation over the internet. The hearing is set for January 2, 2019 at 9:30 a.m. in the Supervisors Room of the Jasper County Courthouse.

YEA: BROCK, CARPENTER, CUPPLES

Ryan Eaton from the IT Department presented to the Board quotes to purchase an HP DesignJet T520 36" Printer and they are as follows:

Connection Public Sector Solutions	\$1,861.82
CDW-G	\$1,910.21

Motion by Brock and seconded by Carpenter to approve the purchase of a HP DesignJet T520 36" Printer from Connection Public Sector Solutions in the amount of \$1,861.82.

YEA: CARPENTER, BROCK, CUPPLES

Ryan Eaton asked that the Board hold a Closed Session to discuss his performance and salary range due to sensitive security information that he would be passing onto the Supervisors. The Closed Session will be held at the end of the Board meeting.

Human Resources Director Dennis Simon presented to the Board a hiring resolution and a resolution to create a new position for the Sheriff's Office.

Motion by Carpenter and seconded by Brock to adopt Resolution 18 – 85, a hiring resolution certifying the following appointment to the Auditor for payroll implementation:

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
Elderly Nutrition	Substitute 3 <sup>rd</sup> Cook	Tina Dittmer	\$10.26	Hire-in Non-progressive Union Scale	12/12/2018

YEA: BROCK, CARPENTER, CUPPLES

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Brock and seconded by Carpenter to adopt Resolution 18 – 86 to create the permanent full-time position of Assistant Chief Jailer.

YEA: CARPENTER, BROCK, CUPPLES

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Community Development Director Nick Fratzke and Environmental Health Director Kevin Luetters asked the Board to allow them to hire and share an employee.

Motion by Brock and seconded by Carpenter to approve a full-time shared position for Community Development and the Environmental Health Department.

YEA: CARPENTER, CUPPLES, BROCK

Motion by Carpenter and seconded by Brock to set a public hearing for a FY18/19 Budget Amendment. The hearing is set for January 2, 2019 at 9:30 a.m. in the Supervisors Room of the Jasper County Courthouse.

YEA: BROCK, CARPENTER, CUPPLES

Motion by Brock and seconded by Carpenter to set a public hearing for a road vacation. The description being: That remaining portion of E 40<sup>th</sup> St S, established September 4, 1875 Book 1, page 238, road number 596 commencing at the SE Corner of Section 14, T78N, R19W, thence running one-half mile North to the NE Corner of the SE Corner of the SE Quarter of Section 14, T78N, R19W. Hearings are set for January 2, 2019, January 8, 2019 and January 15, 2019 at 9:30 a.m. in the Supervisors Room of the Jasper County Courthouse.

YEA: BROCK, CARPENTER, CUPPLES

Motion by Carpenter and seconded by Brock to approve a liquor license for Westwood Golf Course.

YEA: BROCK, CARPENTER, CUPPLES

Motion by Brock and seconded by Carpenter to approve a liquor license for the Izaak Walton League.

YEA: CARPENTER, BROCK, CUPPLES

Motion by Carpenter and seconded by Brock to have Chairman Doug Cupples secure a survey and abstract for the County property located at 115 W 2<sup>nd</sup> Street, Newton, Iowa.

YEA: BROCK, CARPENTER, CUPPLES

Motion by Carpenter and seconded by Brock to approve Board of Supervisors minutes for 12/04/2018.

YEA: BROCK, CARPENTER, CUPPLES

Motion by Carpenter and seconded by Brock to enter into Closed Session in accordance with Iowa Code Section 21.5(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

YEA: BROCK, CARPENTER, CUPPLES

The Board re-entered into open session.

Motion by Carpenter and seconded by Brock to set Ryan Eaton's salary at Range 25 Step 2 - \$90,671.64.



YEA: BROCK, CARPENTER

NAY: CUPPLES

Motion by Carpenter and seconded by Brock to adjourn the Tuesday, December 11, 2018 meeting of the Jasper County Board of Supervisors.

YEA: BROCK, CUPPLES, CARPENTER

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Dennis K. Parrott, Auditor

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Doug Cupples, Chairman