

Jasper County Commission of Veteran Affairs
Director: Kurt Jackson, VSO Keith N. Thorpe
County Annex Bldg., 115 N 2nd Ave E. Newton, IA 50208
Phone 1-641-792-7993 Fax 1-641-787-1302
Commissioners: Marta Ford, Susan Springer, Jerry Nelson, Mike Naber, Matthew Smith

10 March 2021

Agenda

Call the Meeting to Order:

Approve Minutes: 10 February 2020 Regular Meeting

Unfinished Business:

- 1. Veterans Resources Outreach “Spring 2021”**
- 2. The Dental Practice (appreciation letter)**
- 3. Veterans Outreach Tasks**
- 4.**

New Business:

- 1. February 2020 Director’s Activity Report**
- 2. February 2020 Budget Report / Allocation Fund (FY 2020 -2021)**
- 3.**

Public Input & Announcements:

Confirm next meeting for 14 April 2021 at 1500 in the Board Room of the Jasper County Supervisors; Court House Basement or “Zoom” ...

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Minutes

At 1500 Chairwoman Susan Springer called the Regular Scheduled Meeting of the Jasper County Veterans Affairs to order. The Commissioners in attendance were Marta Ford and Jerry Nelson. Matthew Smith and Michael Naber were absent. Also present were Director Kurt Jackson, VSO/Secretary Keith Thorpe and Newton resident John McMahon.

Approve Minutes: 13 January 2020 Regular Meeting: Marta Ford made a motion and Jerry Nelson seconded to approve the minutes as presented. The motion passed unanimously.

Unfinished Business:

1. **Veterans Resources Outreach: “Spring 2021”:** The Commission is considering a possible virtual “drive-up” event to distribute packets of information on various topics (i.e., health care, pension, etc.). The packet will also include a flyer with information about an upcoming “virtual” event. Possible locations for the county wide virtual event were discussed. It was a consensus of the Commission that a workshop meeting needed to be scheduled to plan and fine tune this Spring Event.
2. **The Dental Practice:** Because of extenuating circumstances, the Commissioners and Director could not attend the 2 February 2021 delivery of the “letter of appreciation”. However, pizza and beverages were delivered to The Dental Practice by Domino’s for a cost of \$122.62. The Director will coordinate a time and date for the Newton Daily News, The Director and Commissioners to present the Doctors and Staff at The Dental Practice the letter of appreciation for their service to veterans.
3. **Veterans Outreach Tasks:** The Director and VSO shared printouts with the Commission which were generated by our VA office computer software “VetraSpec”. The printouts reflect how veteran information is recorded. Commissioners Nelson and Smith will present their metrix for assuring tasks our completed at the March 2021 meeting
4. **Fiscal Year Budget 2021 -2022:** Kurt Jackson will advise the Commission when the final budget has been approved by the Board of Supervisors.

New Business:

1. **January 2020 Director’s Activity Report** was presented to the Commission.
2. **January 2020 Budget/Allocation Fund FY 2020-2021** was presented to the Commission.

Note: Commissioners are to each bring two ideas to the next meeting for the purpose of utilizing as much of the “allocation fund” as possible. The Director will present quotes to the Commission for (7) iPads and Covers. Also, (150) blue stocking caps will be ordered from Maxim.

(OVER)

3. Future Location of VA Office: The Director shared with the Commission the layout for the new office which will probably be completed in 2022.

4. Spring School 2021 – April 12 & 13: Marta Ford made a motion and Jerry Nelson seconded to send Director Jackson and VSO Thorpe to Spring School and that travel expenses, lodging and per diem will be paid for out of the: allocation fund”. The motion passed unanimously.

Announcements: (None)

Public Input: (None)

John McMahon addressed the commission and stated that he really appreciates what the Commission has done in the past and is currently doing.
(i.e., Advertising, RECON Event 2019, November 2020 Flu Clinic, etc.)

Confirm next meeting for Wednesday, March 10, 2021 at 1500 in the Annex Building.

At 1600 Jerry Nelson made a motion and Marta Ford seconded to adjourn. The motion passed unanimously.

/s/ Keith N. Thorpe

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Directors Activities Report – February 2021

I. Ongoing Projects

- a. Vietnam Veteran Book (41) books remaining

II. Veterans Assisted;

- a. Appointments - **19**
- b. Call-ins – **63 (127)**
- c. Iowa Veteran Home applications - **0**
- d. Iowa Trust Fund application - **1**
- e. Health Care applications - **0**
- f. Disability Claims/upgrades - **6**
- g. Pension assistance – **3**
- h. Military Grave Records processed – **9**
- i. Veteran Deaths for Memorial Day Reading - **8**
- j. Grave Markers - **3** / Flag Cases - **1**
- k. Misc. Forms - **26**
- l. Financial Assistance requests – **2**
- m. Records Correction Requests - **1**

Description	Code	Total \$	Voucher	Date of Request	DATE of Check	What for?	Miles	Who Paid
Wages-Elected/Dept Head								
Kurt Jackson		\$3,055.53						
Kurt Jackson		\$1,527.76			2/3/2021	Salary		Kurt Jackson
Kurt Jackson		\$1,527.77			2/17/2021	Salary		Kurt Jackson
Wages - Part Time Assistant								
Keith Thorpe		\$1,322.01						
Keith Thorpe		\$577.83			2/3/2021	Wages		Keith Thorpe
Keith Thorpe		\$744.18			2/17/2021	Wages		Keith Thorpe
Wages-Vet Affairs Commission								
Marta Ford		\$100.00				Monthly Meeting		
Mike Naber		\$50.00		2/10/2021	2/16/2021	Attended		Marta Ford
Jerry Nelson		\$0.00				Absent		Mike Naber
Matthew Smith		\$0.00				Attended		
Sue Springer		\$0.00				Absent		Matthew Smith
Sue Springer		\$50.00		2/10/2021	2/16/2021	Attended		Sue Springer
Advertisement								
Hometown Press		\$316.00						
Hometown Press		\$76.00		1/30/2021	2/27/2021	Advertising		Hometown Press
Newton Daily News		\$240.00		1/31/2021	2/27/2021	Advertising		News Printing Company
Maint-Office/Computer Equip								
The Shredder		\$254.38						
Premier Copier		\$42.00		2/1/2021	2/16/2021	Shredding Service		The Shredder
Forbes Office Solutions		\$87.97		2/24/2021	2/27/2021	Copier Contract		Premier Copier
Forbes Office Solutions		\$124.41		1/13/2021	2/27/2021	Black Ink Cartridge		Forbes Office Solutions
Food/Provisions								
Fareway #848	EL2597	0.00	\$232.00			Food / Provisions		
Fareway #848					2/9/2021	Vouchers (157, 158)		Fareway #848
Mortgage Payments								
FNNB	WK1742	\$611.23						
FNNB		\$611.23		2/1/2021	2/16/2021	Mortgage (Shelter)		FNNB
Utilities (Elec & Gas)								
MidAmerican Energy	KS3246	\$122.00						
MidAmerican Energy		\$122.00		2/24/2021	3/16/2021	Utilities (Electric & Gas)		MidAmerican Energy
Utilities (Electric)								
Alliant Energy	EL2597	\$138.71						
Alliant Energy		\$138.71		2/9/2021	2/16/2019	Utilities (Electricity)		Alliant Energy
Other Transportation (RIDE)								
Bill Ehler		\$454.16					811	
Bill Ehler		\$33.04		1/3/2021	2/16/2021	Transport Veterans to Medical Appt Jan 2021	59	Jasper County Rides
Don Goode		\$26.32		1/3/2021	2/16/2021	Transport Veterans to Medical Appt Jan 2021	47	Jasper County Rides
Mary Helms		\$90.72		1/3/2021	2/16/2021	Transport Veterans to Medical Appt Jan 2021	162	Jasper County Rides
Paul Koeppen		\$50.40		1/3/2021	2/16/2021	Transport Veterans to Medical Appt Jan 2021	90	Jasper County Rides
Larry Pauley		\$75.60		1/3/2021	2/16/2021	Transport Veterans to Medical Appt Jan 2021	135	Jasper County Rides
Becky Ruehle		\$70.56		1/3/2021	2/16/2021	Transport Veterans to Medical Appt Jan 2021	126	Jasper County Rides
Karen Staker		\$49.28		1/3/2021	2/16/2021	Transport Veterans to Medical Appt Jan 2021	88	Jasper County Rides
Bill Uimbarger		\$58.24		1/3/2021	2/16/2021	Transport Veterans to Medical Appt Jan 2021	104	Jasper County Rides
Fica-County Portion								
IPERS-County Portion								
Employee Group Insurance								

NOT POSTED AS OF 3/5/2021

Administrative Expenses				\$5,047.92
Transport Assistance	\$454.16	811	Miles	
Shelter Assistance	\$611.23			
Food Assistance	\$232.00			
Utility Assistance	\$260.71			
Medical & Other Assistance	\$0.00			
Funeral Assistance	\$0.00			
Assistance Expenses				\$1,558.10
Admin2 Expenses				\$0.00
Monthly Operating Expenses				\$6,606.02

Veteran Assistance			
Utilities (Electric & Gas)	KS3246	\$122.00	
Food/Provisions & Utilities (Electricity)	EL2597	\$370.71	
Mortgage (Shelter)	WK1742	\$611.23	
Transport Veterans to Medical Appt Jan 2021	Jasper County Ride	\$454.16	
			\$1,558.10

State Allocation Fund Balance	\$8,016.99
Public Donation Fund Balance	\$4,274.08

**Jasper County Veterans Affairs
Allocation Fund FY 2020 - 2021**

3/4/2021

Date	Who to:	What For:	Amount
Beginning Allocation Amount			\$10,000.00
6/25/2020	Forbes Office Solutions	(1) Conference Room Chair	172.92
10/22/2020	Maxim Advertising	Embroidery Logo & 250 pcs 6x6 Microfiber Cloth	\$415.62
11/19/2020	Susan Springer	Kellogg Legion Post 355 Outreach Dinner	\$68.14
11/30/2020	Maxim Advertising	(98) Knit Caps w/ Jasper County Veterans Logo	\$545.85
2/2/2021	Domino's Pizza	Pizzas and Beverages "The Dental Practice Outreach / Advertising	\$122.62
2/22/2021	Maxim Advertising	(157) Knit Caps w/ Jasper County Veterans Logo	\$830.78
			\$1,983.01
Allocation Funds Remaining			\$8,016.99