

Jasper County Commission of Veterans Affairs
County Annex Bldg., 115 N 2nd Ave E. Newton, Ia. 50208
Director: Kurt M. Jackson VSO Keith N. Thorpe
Phone (641) 792-7993 FAX (641) 787-1302
Commissioners: Marta Ford, Susan Springer, Jerry Nelson, Mike Naber, Matthew Smith

14 April 2021

Minutes

At 1500 Chairwoman Susan Springer called the Regular Scheduled Meeting of the Jasper County Veterans Affairs to order. The Commissioners in attendance were Marta Ford, Jerry Nelson, Michael Naber, and Matthew Smith. Also present were Director Kurt Jackson and VSO/Secretary Keith Thorpe.

From 1500 to 1540 Desiree Granstra from CivicPlus, presented “virtually” information about a proposed new “website” for Veterans Affairs.

Approve Minutes: 10 March 2021 Regular Meeting: Marta Ford made a motion and Michael Naber seconded to approve the minutes as presented. The motion passed unanimously.

Review: A Summary of the 25 March 2021 workshop was presented to the Commission.

Unfinished Business:

1. **Veterans Resources Outreach: “Spring 2021”:** The Commission discussed the upcoming “Veterans Q & A Event” scheduled for 29 April 2021. Friday 16 April 2021 is the date in which all pertinent information for the event is to be in the hands of Director Jackson.
2. **Veterans Outreach Tasks:** The Commission will hold a “workshop meeting” at a later date to determine “Outreach Tasks”.

New Business:

1. **March 2021 Director’s Activity Report** was presented to the Commission.
2. **March 2021 Budget/Allocation Fund FY 2020-2021** was presented to the Commission.
3. **3rd Quarter Board of Supervisors Report:** Marta Ford made a motion and Michael Naber seconded that the 3rd Quarter Report be approved as presented. The motion passed unanimously. Kurt Jackson will present this report to the Board of Supervisors.
4. **Allocation Fund (FY2020 – 2021) “CivicPlus Website”:** A decision on the proposed new website from “CivicPlus” was (tabled) until the 12 May 2021 commission meeting.

Jerry Nelson made a motion and Michael Naber seconded to spend \$800.56 from the Allocation Fund to finance a bus trip for veterans to attend the 7 May 2021 Vietnam Veterans Recognition Ceremony. The motion passed unanimously.

5. **Trinkets for Outreach:** Jerry Nelson brought in various items for possible future outreach events to use for providing contact information for our Jasper County Veterans.

(OVER)

6. **Director Evaluation Timeline Parameters:** Michael Naber made a motion and Matthew Smith seconded that “The Jasper County Director of Veterans Affairs Evaluation shall be scheduled every January. The rated period will be the previous calendar year (01 January thru 31 December)”. The motion passed unanimously.
7. **Commissioners Marta Ford and Jerry Nelson Terms end 30 June 2021:**
Kurt Jackson will inform the Jasper County Board of Supervisors that they both would like another term.
8. **Open Meetings and Laws:** Chairwomen Springer asked the commission to watch the Power-Point presentation “Iowa Sunshine Laws”. At our 12 May 2021 Commission Meeting Sue will hold a rollcall on who did or did not watch the Power-Point.
9. **Emergency Assistance Requirement (300% vs 200%):** Jerry Nelson made a motion and Matthew Smith seconded that the Federal Poverty Level Guidelines for our Jasper County Veterans Assistance Program to be increased from 200% to 300%.
The motion passed unanimously.

Announcements: (None)

Public Input: (None)

Confirm next meeting for Wednesday, May 12, 2021 at 1500 in the Annex Building.

At 1650 Michael Naber made a motion and Matthew Smith seconded to adjourn. The motion passed unanimously.

/s/ Keith N. Thorpe