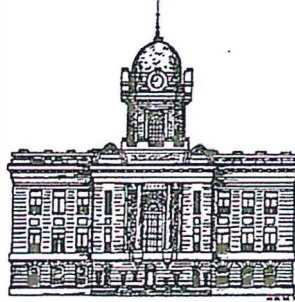


# Jasper County, Iowa

**Denny Carpenter**

**Doug Cupples**

**Brandon Talsma**



**Board of Supervisors**

Courthouse

PO Box 944

Newton IA 50208

Phone 641-792-7016

Fax 641-792-1053

## JASPER COUNTY BOARD OF SUPERVISORS MEETING AGENDA

[www.jasperia.org](http://www.jasperia.org)

June 01, 2021

9:30 a.m.

### Pledge of Allegiance



You may still physically attend the Jasper County Supervisors Meeting, as the County will continue to follow the COVID-19 Guidelines for social distancing. However, you may also attend the meeting by joining us via "Live Stream" at <https://jasper.zoom.us/j/97712718501> Please use the **Meeting ID: 977 1271 8501**. You may also dial in at **+1-312-626-6799**, using the same meeting ID.

- Item 1**      **County Attorney – Scott Nicholson**
  - a) Open Records Written Policy for Jasper County
  
- Item 2**      **Resolution Approving Transfer Order #1453**
  
- Item 3**      **Resolution Approving Transfer Order #1454**
  
- Item 4**      **Auditor – Dennis Parrott**
  - a) Letter of Engagement with Ahlers & Cooney P.C. re: Urban Renewal Plan and TIF for property located at 12986 S. 128<sup>th</sup> Ave. E., Lynnville, Iowa.
  
- Item 5**      **CICS – Connie McQuiston**
  - a) Statement of Understanding for Region Positions
  
- Item 6**      **Community Development – Kevin Luetters**
  - a) Set Public Hearing for Rezone of Co-Line  
(Recommended dates & times: June 15, June 22 & June 29, 2021 at 9:30 AM)
  - b) Set Public Hearing for Rezone of Inroads Paving  
(Recommended dates & times: June 15, June 22 & June 29, 2021 at 9:30 AM)
  - c) Resolution to Approve Savage Subdivision
  
- Item 7**      **Engineer – Paul Geilenfeldt**
  - a) Purchase of Signs
  
- Item 8**      **Treasurer – Doug Bishop**
  - a) Memorandum of Understanding
  
- Item 9**      **Approval of Board of Supervisors Minutes for 05/25/21**

**PUBLIC INPUT & COMMENTS**

Resolution \_\_\_\_\_

STATE OF IOWA  
Jasper County

}

**TRANSFER ORDER**

\$151,133.45

Newton, Iowa, June 1, 2021

Doug Bishop, Treasurer, Jasper County, Iowa

**Transfer** One hundred fifty one thousand one hundred thirty three dollars and 45/100\*\*\*

From: 0001 - General Basic  
Fund

To: 0020 - Secondary Roads Fund

xxxx-99-0051-000-81400

xxxx-4-99-0051-904000

Account of: Road Use Funds Match

**By Order of Board of Supervisors.**

\_\_\_\_\_  
Supervisor

**NO. 1453**

\_\_\_\_\_  
Attest

*Teresa Asubal*

\_\_\_\_\_  
Auditor/Designee

This transfer is required in order to receive State Road Use Funds.

2nd payment for FY2021

Resolution \_\_\_\_\_

STATE OF IOWA  
Jasper County

}

**TRANSFER ORDER**

\$1,263,820.55

Newton, Iowa, June 1, 2021

Doug Bishop, Treasurer, Jasper County, Iowa

**Transfer** One million two hundred sixty three thousand eight hundred twenty dollars and 55/100\*\*\*

From: 0011 - Rural Services  
Fund

To: 0020 - Secondary Roads Fund

xxxx-99-0051-000-81400

xxxx-4-99-0051-904000

Account of: Road Use Funds Match

**By Order of Board of Supervisors.**

**NO. 1454**

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Attest

*Teresa Anderson*

\_\_\_\_\_  
Auditor/Designee

This transfer is required in order to receive State Road Use Funds.

2nd payment for FY2021

	A	B	C	D	E	F	G	H	I	
1	Jasper County				Computation of Maximum/Minimum Allowable Transfer from General					
2	Year ended June 30, 2021				Basic and Rural Services Basic Funds to Secondary Roads Fund					
3	Period 1-9									
4							Tax Rate	Total Fund Tax		
5					Collections	Per \$1000	Levy Per \$1000	Total		
6	<b>Maximum Allowable Transfer (As required by Chapter 331.429 of the Code of Iowa)</b>									
7	General Basic Fund Share of:									
8	Current tax & State Tax Credits (except Military)				7,264,875.36	0.16875	4.52062	271,190.17		
9	Utility & Excise Tax				149,218.45	0.16875	4.52062	5,570.17		
10	Military tax credit				2,581.58	0.16875	3.50000	124.47		
11	Mobile Home tax collections				4,958.38	0.16875	3.50000	239.06		
12	Delinquent tax collections				40,343.35	0.16875	3.50000	1,945.13		
13	Maximum amount authorized				7,461,977.12			279,069.00		
14	Actual Transfers							(127,935.55)		
15	Under (Over) maximum authorized transfers							151,133.45		
16	Percentage of Actual to Maximum							0.46		
17										
18	Rural Services Basic Fund Share of:									
19	Current tax & State Tax Credits (except Military)				2,501,142.98	3.00375	3.38000	2,222,724.33		
20	Utility & Excise Tax				61,542.06	3.00375	3.38000	54,691.41		
21	Military tax credit				603.34	3.00375	3.95000	458.81		
22	Mobile Home tax collections				2,436.42	3.00375	3.95000	1,852.76		
23	Delinquent tax collections				10,768.72	3.00375	3.95000	8,189.00		
24	Maximum amount authorized				2,576,493.52			2,287,916.30		
25	Actual Transfers							(1,024,095.75)		
26	Under (Over) maximum authorized transfers							1,263,820.55		
27	Percentage of Actual to Maximum							0.45		
28										
29	<b>Minimum Allowable Transfer (As required by Chapter 312.2(8) of the Code of Iowa)</b>									
30					Assessed Value of Taxable Property	Tax Rate Per \$1000		Total		
31	General Basic Fund (All taxable property in the County)				1,798,225,271.00	0.16875		303,450.51		
32	Rural Service Fund (Not located within City limits)				1,056,576,782.00	3.00375		3,173,692.51		
33	Total revenue potential							3,477,143.02		
34	Minimum Allowable Transfer (75% of total revenue potential)							2,607,857.27		
35										
36	Total Actual Transfer from General Basic & Rural Services Funds							2,566,985.30		
37	Local Option Sales Tax (Secondary Roads Fund)							-		
38	Other Funds Provided for Secondary Road Purposes							-		
39	Total							2,566,985.30		
40	Under (Over) minimum requirement							40,871.97		
41	Percentage of Minimum Total to Maximum for General Basic & Rural Services Fund (If greater then 75% - OK)							0.74		
42										
43	Source: General Ledger, Transfer Book, Tax Levy Sheet, Local Option Sales Tax, DOT Local Effort Provision Worksheet									
44										
45	Purpose: To test transfers from the General and Rural Service Funds and determine they do not exceed the maximum allowable per									
46	Code of Iowa Section 321.429.									
47										
48	Iowa Code Section: 331.429 for Maximum and 312.2(8) for Minimum									
49										
50	Selection Method: NA									
51										
52	Tick Marks:									
53										
54	Findings:									
55										
56	Conclusion:									
57										
58										
59										
60	Last updated 01/08/2014									



Ahlers & Cooney, P.C.  
Attorneys at Law  
100 Court Avenue, Suite 600  
Des Moines, Iowa 50309-2231  
Phone: 515-243-7611  
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[www.ahlerslaw.com](http://www.ahlerslaw.com)  
Nathan J. Overberg  
515.246.0329  
[noverberg@ahlerslaw.com](mailto:noverberg@ahlerslaw.com)

Jenna H. Bishop  
515.246.0328  
[jbishop@ahlerslaw.com](mailto:jbishop@ahlerslaw.com)

May 26, 2021

Sent via email: [auditor@jaspercounty.iowa.gov](mailto:auditor@jaspercounty.iowa.gov)

Dennis Parrott  
Jasper County Auditor  
101 1<sup>st</sup> Street N, Room 202  
Newton, IA 50208

RE: Engagement Letter – Urban Renewal Plan and Development Agreement

Dear Dennis:

The purpose of this Engagement Agreement ("Agreement") is to disclose and memorialize the terms and conditions under which Ahlers & Cooney, P.C. will represent Jasper County, Iowa (the "County") in connection to an Urban Renewal Plan and related economic development activities, in accordance with Iowa Code Chapter 403.

#### SCOPE OF ENGAGEMENT

We agree to perform the following services for the fees we charge under this Agreement:

1. Prepare the Urban Renewal Plan ("Plan") in accordance with Iowa Code Chapter 403;
2. Prepare letters of instructions for Board of Supervisor proceedings;
3. Prepare Notices of Meetings and partial agendas;
4. Prepare proceedings for a resolution setting dates of a consultation and public hearing on the Plan;
5. Prepare proceedings to be used on the date fixed for public hearings and adoption of the Plan;
6. Prepare an ordinance for the division of revenues under Iowa Code Section 403.19 ("tax increment financing" or "TIF"), and prepare proceedings for adoption (if necessary);

7. Prepare a development agreement for an industrial development project in the Urban Renewal Area, per the terms provided to us by the County;
8. Prepare proceedings to be used for setting the date of a public hearing on the development agreement and for the date fixed for the public hearing and adoption of the development agreement;
9. Answer questions and advise County staff and the Board throughout the adoption process for the Plan and development agreement; and
10. Any other work related to the adoption of the Plan or documenting development activities thereunder.

Our duties under this Agreement are limited to those expressly set forth above. Absent a separate engagement agreement regarding one or more of the following services, the fees we charge hereunder do not include:

1. Preparing the legal descriptions to be used in the Plan or development agreement;
2. Defending any legal challenges to or arising out of the Plan, ordinance, or any development agreements thereunder;
3. Confirming or calculating any potential tax increment anticipated within the Area, or pursuant to a given project, or otherwise acting in a financial advisory role; or
4. Any bond (finance) related services.

It is not anticipated that it will be necessary for us to personally attend Board meetings in order to accomplish our work. We will be coordinating our services with you and other County staff, as directed by the County. In the event that public hearings or litigation should occur in the course of this matter, we would expect the same to be handled by the County Attorney, unless special arrangements are made for our participation.

#### **ATTORNEY-CLIENT RELATIONSHIP**

As confirmed by the execution of this Agreement, the County will be our client and an attorney-client relationship will exist between us for purposes of providing the services listed above. Our services are limited to those contracted for in this letter and the County's execution of this Agreement will constitute an acknowledgement of those limitations. The Firm's engagement under this Agreement will end when the Plan and development agreement are adopted/approved by the Board and our final invoice has been paid.

#### **FEES**

We will be the attorneys chiefly responsible for providing you with these legal services. However, if efficient and appropriate, we may call on other attorneys and legal assistants from time to time. The fees will be based on the hours worked by firm personnel at their hourly rates



in effect at the time the work is performed. Our rates are generally adjusted on an annual basis, beginning January 1 of each year. Mr. Overberg's current hourly rate is \$310, Ms. Bishop's rate is \$210, and our legal assistant's rate is \$125. It is difficult to estimate the total cost for the work, because we charge by the hour and there are many variables that impact the number of hours spent on the work. Expenses will be billed at the amount incurred. Our statement for services and expenses will be due and payable upon receipt of the invoice, which in most instances, is monthly. Should you have any questions about a statement or a fee, please do not hesitate to call. We do reserve the right to withdraw from representation for any reason, including failure to pay the monthly statement in accordance with this policy. If, for any reason, the County terminates the engagement governed by this Agreement before the completion of the services described herein, we will bill the County for the services rendered as of the date of termination based on the hourly rates of those who provided services.

### RECORDS

At the County's request, any documents furnished by the County will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the above referenced project will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retained by us after the termination of this Agreement.

### APPROVAL

Please carefully review the terms and conditions of this Agreement. **If this Agreement accurately reflects the terms of this particular engagement, please obtain approval by the Board of Supervisors, and execute, date, and return to me the enclosed copy of this Agreement. Please retain the original for your file.**

If you have questions regarding any aspect of the above or our representation, please do not hesitate to contact me. As always, we appreciate the opportunity to represent the County and we look forward to working with you on this project.

Ahlers & Cooney, P.C.

Sincerely,

By:

  
Nathan J. Overberg

By:



Jenna H. Bishop

Accepted and approved on behalf of the Board of Supervisors of Jasper County\*

By: \_\_\_\_\_ Dated: \_\_\_\_\_

Title: \_\_\_\_\_

\*Authorized by action of the governing body, approved on \_\_\_\_\_, 2021.

01893404-1\10747-049

Attest: \_\_\_\_\_

Dennis K. Parrott, Auditor





CICS

Supporting Individuals. Strengthening Communities.

**STATEMENT OF UNDERSTANDING**

FY 2022

According to the Central Iowa Community Services (CICS) 28E (*emphasis added*):

6. STAFF

6.1 Selection process for Regional Administrator Team and CEO

The initial Regional Administrator Team shall consist of the County Central Point of Coordinator (CPC) from each member county and will be called Community Services Director from this point forward (hereinafter referred to as CSDs). The CSDs which make up the Regional Administrator Team shall remain employees of their respective counties. There will be a statement of understanding between the Governing Board and the individual county Boards of Supervisors that will identify the individual employee, the position to be filled, and the portion of the employee's wages and benefits that will be the responsibility of the Region. The Regional Administrator Team will present a recommendation for the Chair/CEO to the Governing Board. The Chief Executive Officer (CEO) shall be appointed by the Governing Board. The initial CEO shall be the CPC Administrator from one of the member counties. The CEO shall remain an employee of his or her respective county and shall report to the Region's Governing Board as outlined in the statement of understanding between the Governing Board and his or her member county Board of Supervisors. The CEO is the single point of accountability in the Region. The CEO shall assign the administrative responsibilities to the Regional Administrator Team to assure that each of the required functions are performed.

This document serves as the Statement of Understanding between Jasper County and Central Iowa Community Services for the following positions:

Employee	Position	% of wages and benefits
Jarica White	Service Coordinator	100%

Begin Date July 2021

The costs for the above position, including salary, benefits and other expenses shall be paid using regional funds currently held by Jasper County in their County Fund 10. Beginning 7/1/17 the amount of salary paid from Fund 10 shall not exceed the maximum reimbursement rate for the position, as approved annually by the CICS Governing Board, multiplied by the percentage of the position that is regionally funded. Individuals in the position prior to 7/1/17 shall be grandfathered in at the pay rate they are receiving 7/1/17 and CICS will allow an annual increase for reimbursement for the position not to exceed the percentage increase allowed for the regional pay matrix annually by the CICS Governing Board. These forms shall be updated each fiscal year or as mutually agreed upon.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

Chair, \_\_\_\_\_ County Board of Supervisors

Chair, Central Iowa Community Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



# CICS

Supporting Individuals. Strengthening Communities.

## STATEMENT OF UNDERSTANDING

FY 2022

According to the Central Iowa Community Services (CICS) 28E (*emphasis added*):

### 6. STAFF

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This document serves as the Statement of Understanding between Jasper County and Central Iowa Community Services for the following positions:

Employee	Position	% of wages and benefits
Connie McQuiston	Administrative Support	50%

Begin Date July 1, 2021

The costs for the above position, including salary, benefits and other expenses shall be paid using regional funds currently held by Jasper County in their County Fund 10. Beginning 7/1/17 the amount of salary paid from Fund 10 shall not exceed the maximum reimbursement rate for the position, as approved annually by the CICS Governing Board, multiplied by the percentage of the position that is regionally funded. Individuals in the position prior to 7/1/17 shall be grandfathered in at the pay rate they are receiving 7/1/17 and CICS will allow an annual increase for reimbursement for the position not to exceed the percentage increase allowed for the regional pay matrix annually by the CICS Governing Board. These forms shall be updated each fiscal year or as mutually agreed upon.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

Chair, \_\_\_\_\_ County Board of Supervisors

Chair, Central Iowa Community Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# JASPER COUNTY COMMUNITY DEVELOPMENT

CONSISTING OF:

Planning & Zoning Division | Environmental Health Division | Animal Control Division  
116 W 4<sup>th</sup> St S Newton, IA 50208 ph: 641-792-3084 fax: 641-275-3708

## Rezone Request

Case File: R-2021-07  
Fee: \$200.00  
Date: 5/5/2021

I, Dale Brand/Co-Line request that the following described parcel be rezoned from "Agricultural" to "General Industrial" to comply with Jasper County Ordinance 04D.

PARCEL # 20.33.300.005 SECTION: 33 TOWNSHIP: 78 RANGE: 17, SW ¼ OF SW ¼

We, the Jasper County Zoning Commission, recommend that this rezoning request be/not be granted.

Aye

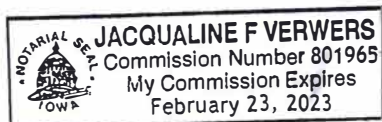
Nay

Chairperson Jasper County Zoning Commission

### State of Iowa, Jasper County

On this 26 day of May 2021, before me JACKIE VERWERS, a Notary Public in and for the State of Iowa, appeared TODD SCHIPPERS to me personally known to be the chairperson of the Jasper County Zoning Commission and that said Rezoning Request was signed by him/her on behalf of said Jasper County Zoning Commission.

Witness my hand and Notary Seal the day and year above written.



Notary in and for the State of Iowa

# JASPER COUNTY COMMUNITY DEVELOPMENT

CONSISTING OF:

Planning & Zoning Division | Environmental Health Division | Animal Control Division  
116 W 4<sup>th</sup> St S Newton, IA 50208 ph: 641-792-3084 fax: 641-275-3708

## Rezone Request

Case File: R-2021-06  
Fee: \$200.00  
Date: 5/4/21

I, Jeff Steinkamp/INROADS PAVING request that the following described parcels be rezoned from "Agricultural" to "General Industrial" to comply with Jasper County Zoning Ordinance.

### Parcel going from "Agricultural" to "General Industrial"

PARCEL # 15.11.200.009 SECTION: 11 TOWNSHIP: 79 RANGE: 17 WEST, SE 1/4 OF NE 1/4

We, the Jasper County Zoning Commission, recommend that this rezoning request **be/not be** granted.

Aye

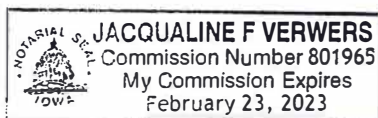
Nay

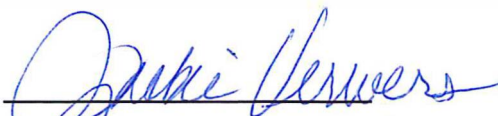
  
\_\_\_\_\_  
Chairperson Jasper County Zoning Commission

### State of Iowa, Jasper County

On this 26 day of May 2021, before me JACKIE VERWERS, a Notary Public in and for the State of Iowa, appeared TODD SCHIPPERS to me personally known to be the chairperson of the Jasper County Zoning Commission and that said Rezoning Request was signed by him/her on behalf of said Jasper County Zoning Commission.

Witness my hand and Notary Seal the day and year above written.



  
\_\_\_\_\_  
Notary in and for the State of Iowa

## JASPER COUNTY COMMUNITY DEVELOPMENT

CONSISTING OF:

Planning & Zoning Division | Environmental Health Division | Animal Control Division  
116 W 4<sup>th</sup> St S Newton, IA 50208 ph: 641-792-3084 fax: 641-275-3708

### SUBDIVISION REQUEST

#### Subdivision Request 21-01

A subdivision request that has been made to Jasper County Community Development for the Savage Subdivision located in the NORTHWEST 1/4 OF THE SOUTHWEST 1/4, THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4, THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 1, THE NORTHWEST 1/4 OF THE NORTHWEST 1/4, THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 12 AND THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 1 TOWNSHIP 79 NORTH, RANGE 17 WEST OF THE 5TH P.M., JASPER COUNTY, IOWA.

We, the Jasper County Zoning Commission, recommend that this rezoning request **be/not be** granted.

Aye

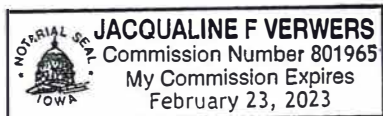
Nay


  
\_\_\_\_\_  
Chairperson Jasper County Zoning Commission

#### State of Iowa, Jasper County

On this 26 day of MAY 2021, before me JACKIE VERWERS, a Notary Public in and for the State of Iowa, appeared TODD SCHIPPERS to me personally known to be the chairperson of the Jasper County Zoning Commission and that said Rezoning Request was signed by him/her on behalf of said Jasper County Zoning Commission.

Witness my hand and Notary Seal the day and year above written.



  
\_\_\_\_\_  
Notary in and for the State of Iowa



**APPROVAL OF SUBDIVISION PLAT NAME  
BY JASPER COUNTY AUDITOR**

Date: 5/19/2021

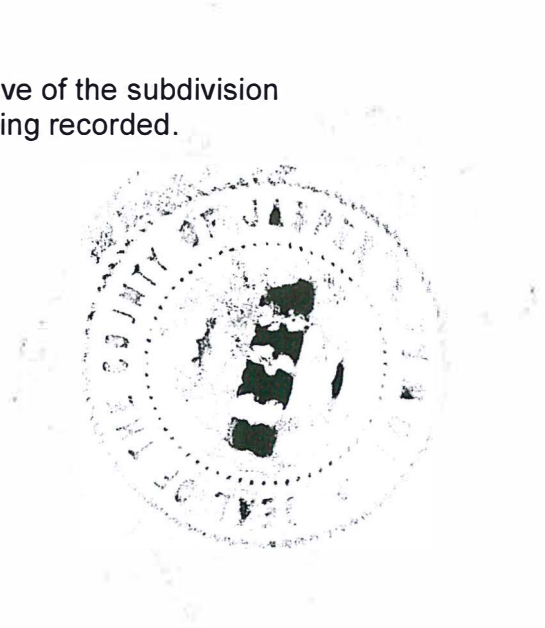
The Jasper County Auditor's Office has reviewed the final plat of:

SAVAGE SUBDIVISION

Pursuant to Iowa Code §354.6(2) and §354.11(A-F), we approve of the subdivision name or title and have no objections to this subdivision plat being recorded.

Signed *Lynna K. Guthrie*  
Real Estate Clerk Jasper County, Iowa

Signed *Dennis [Signature]*  
Auditor of Jasper County, Iowa



RESOLUTION NO. \_\_\_\_\_

**RESOLUTION APPROVING PLAT OF SAVAGE SUBDIVISION**

WHEREAS there has been presented to the Jasper County, Iowa Board of Supervisors a plat of certain property located in Jasper County, said plat being designated as SAVAGE SUBDIVISION, and certified by Jeremy A Harris, PLS of Clapsaddle-Garber Associates.

WHEREAS the property covered by said plat is legally described as follows:

**PROPERTY DESCRIPTION:**

SAVAGE SUBDIVISION LOCATED IN THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4, THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4, THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 1, THE NORTHWEST 1/4 OF THE NORTHWEST 1/4, THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 12 AND THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 11 TOWNSHIP 79 NORTH, RANGE 17 WEST OF THE 5TH P.M., JASPER COUNTY, IOWA.  
MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 11; THENCE, N0°27'37"W 33.00' ALONG THE WEST LINE OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 11; THENCE, N89°37'15"E 1319.44' TO A POINT ON THE WEST LINE OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 12; THENCE, N0°28'48"W 1289.24' ALONG SAID WEST LINE TO THE NORTHWEST CORNER OF SAID SECTION 12; THENCE, N0°00'00"E 1323.84' ALONG THE WEST LINE OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 1 TO THE NORTHWEST CORNER OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 1; THENCE, N0°12'46"W 1141.09' ALONG THE WEST LINE OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 1 TO THE SOUTHWEST CORNER OF A CERTAIN PARCEL OF LAND DESCRIBED AS PARCEL "A" AND RECORDED IN BOOK 1125, PAGE 394 IN THE OFFICE OF THE RECORDER JASPER COUNTY, IOWA; THENCE, S89°57'19"E 516.32' ALONG THE SOUTH LINE OF SAID PARCEL "A" TO THE SOUTHEAST CORNER OF SAID PARCEL "A"; THENCE, N2°31'05"E 138.27' ALONG THE EAST LINE OF SAID PARCEL "A" TO THE NORTHEAST CORNER OF SAID PARCEL "A"; THENCE, N89°31'33"W 522.94' ALONG THE NORTH LINE OF SAID PARCEL "A" TO THE NORTHWEST CORNER OF SAID PARCEL "A", SAID POINT ALSO BEING ON THE WEST LINE OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 1; THENCE, N0°12'46"W 40.08' TO THE NORTHWEST CORNER OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 1; THENCE, N89°52'57"E 2643.24' ALONG THE NORTH LINE OF THE SOUTHWEST 1/4 OF SAID SECTION 1 TO THE CENTER OF SAID SECTION 1; THENCE, S0°34'36"E 2640.64' ALONG THE EAST LINE OF THE SOUTHWEST 1/4 OF SAID SECTION 1 TO THE NORTH 1/4 CORNER OF SAID SECTION 12; THENCE, S0°14'49"E 793.30' ALONG THE EAST LINE OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 12; THENCE, N87°49'36"W 205.00'; THENCE, S4°12'02"W 537.50' TO A POINT ON THE SOUTH LINE OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 12; THENCE, S89°42'03"W 2413.05' ALONG THE SOUTH LINE OF THE NORTHWEST 1/4 OF SAID SECTION 12 TO THE SOUTHEAST CORNER OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 11; THENCE, S89°37'15"W 1319.45' ALONG THE SOUTH LINE OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 11 TO THE POINT OF BEGINNING, CONTAINS 238.34 ACRES INCLUDING 0.09 ACRES OF PRESENTLY ESTABLISHED ROAD RIGHT OF WAY. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY

WHEREAS the plat in all respects conforms to the laws and regulations covering the same.

NOW THEREFORE be it resolved that the plat designated SAVAGE SUBDIVISION of the above-described property be and the same is hereby approved. The chairman of the board is hereby directed to certify a copy of this Resolution and affix the same to the plat for filing in the office of the Jasper County Recorder.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_



Chairman

\_\_\_\_\_  
Auditor

I, Doug Cupples, chairman of the Jasper County Board of Supervisors, do hereby certify that the Resolution hereinabove set out is a true and correct copy of a Resolution approved and adopted by the Jasper County Board of Supervisors on the \_\_\_\_ day of \_\_\_\_\_, 2021 whereby said board accepted and approved the plat of ROLLING PRAIRIE ESTATES PLAT 3.

IN WITNESS WHEREOF, I hereto affix my hand and the seal of Jasper County, Iowa, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary

R. B. JONES OF IOWA INC.

Signos  
PROJECT

LOCATION

OWNER

6-1-21

DATE OF BID OPENING

ITEM NO.

QUANTITY - DESCRIPTION

Misc. Signs

15,135<sup>00</sup>

14,581<sup>00</sup>

14,639<sup>00</sup>

BIDERS  
Neuman Signs Inc

Midwest Patch

3A Specialties Inc



QUOTATION

Newman Signs Inc.  
PO Box 172B  
Jamestown, ND 58402  
Phone: 800-437-9770

**\*\*Prices on quote are guaranteed for 30 days\*\***

Quote #: TRFQTE042933

Quote Date: 5/21/2021

Customer Number: JAS-03-007

Ship Via: DELIVERY

Sales Rep: Nan Elston

FOB: ORIGIN

Payment Terms: Net 30

Bill To:

Jasper County Engineer  
910 N 11th Ave E  
Newton IA, 50208

Ship To:

Jasper County Engineer  
910 N 11th Ave E  
Newton IA, 50208

Header Note: **\*\*THANK YOU NAN AND DEBI\*\***

8	T-W14-348/4T3B 48X36 .125 2 POST STD PUNCH/RADIUS HIP B/Y NO PASSING ZONE	10.00	43.28	432.80
9	T-W1-648/4N7B 48X24 .125 2 POST STD PUNCH/RADIUS DG3 B/Y ARROW	20.00	73.97	1,479.40
10	T-W1-748/4N7B 48X24 .125 2 POST STD PUNCH/RADIUS DG3 B/Y ARROW-DOUBLE	20.00	73.97	1,479.40
11	T-W2-430/2E3B 30X30 .080 1 POST STD PUNCH/RADIUS HIP B/Y T SYM	10.00	33.99	339.90
12	T-W3-130/2E3A-3 30X30 .080 1 POST STD PUNCH/RADIUS HIP B/R/Y/W STOP AHEAD SYM	75.00	36.38	2,728.50
13	T-W5-230/2E3B 30X30 .080 1 POST STD PUNCH/RADIUS HIP B/Y NARROW BRIDGE	10.00	33.99	339.90
14	T-W5-330/2E3B 30X30 .080 1 POST STD PUNCH/RADIUS HIP B/Y ONE LANE BRIDGE	10.00	33.99	339.90
15	T-R2-1-2524/2K3A 24X30 .080 1 POST STD PUNCH/RADIUS HIP B/W SPEED LIMIT 25	10.00	28.28	282.80

5/21/2021 2:13:03 PM



QUOTATION

Newman Signs Inc.  
PO Box 1728  
Jamestown, ND 58402  
Phone: 800-437-9770

**\*\*Prices on quote are guaranteed for 30 days\*\***

Quote #: TRFQTE042933

Quote Date: 5/21/2021

Customer Number: JAS-03-007

Ship Via: DELIVERY

Sales Rep: Nan Elston

FOB: ORIGIN

Payment Terms: Net 30

Bill To:

Jasper County Engineer  
910 N 11th Ave E  
Newton IA, 50208

Ship To:

Jasper County Engineer  
910 N 11th Ave E  
Newton IA, 50208

Header Note: **\*\*THANK YOU NAN AND DEBI\*\***

24	T-SB004008/2K3B 4X8-0.080-1 POST STD PUNCH/RADIUS-SF-HIP-YELLOW DELINEATOR	40.00	4.64	185.60
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Subtotal:	15,135.00
Tax:	0.00
Total:	<b>\$15,135.00</b>

Total subject to any applicable tax and freight charges. Additional freight charges for residential delivery, inside delivery, liftgate delivery, limited access delivery, or other charges incurred will be invoiced to the customer.

5/21/2021 2:13:03 PM

QTE# 42933

Product #	Quantity Ordered	Description	Size	Color	Material	Gauge	Reflectivity
OM3 Left	30 X	Object Marker Left	12x36	Black/Yellow	Alum	0.080	HIP
OM3 Right	30 X	Object Marker Right	12x36	Black/Yellow	Alum	0.080	HIP
R1-1	30 X	Stop Sign	30x30	White/Red	Alum	0.080	HIP
R1-1		Stop Sign	36x36	White/Red	Alum	0.080	DGC
R12-1		Weight Limit Blank	24x30	Black/White	Alum	0.080	DGC
R12-5		Weight Limit Axle Blank	24x36	Black/White	Alum	0.080	DGC
R2-1		Speed Limit Blank	24x30	Black/White	Alum	0.080	DGC
R2-5C		Speed Zone Ahead	24x30	Black/White	Alum	0.080	DGC
R2-5D	10 X	End Speed Zone (121160)	24x30	Black/White	Alum	0.080	HIP
W1-1L	10 X	Turn Left	30x30	Black/Yellow	Alum	0.080	(DGC)
W1-1R	10 X	Turn Right	30x30	Black/Yellow	Alum	0.080	(DGC)
W1-2L		Curve Left	30x30	Black/Yellow	Alum	0.080	DGC
W1-2R		Curve Right	30x30	Black/Yellow	Alum	0.080	DGC
W1-3R		Reverse Turn Right	30x30	Black/Yellow	Alum	0.080	DGC
W1-3L		Reverse Turn Left	30x30	Black/Yellow	Alum	0.080	DGC
W14-1	10 X	Dead End	30x30	Black/Yellow	Alum	0.080	HIP
W14-3	10 X	No Passing Zone	48x36	Black/Yellow	Alum	0.125	HIP
W14-6		Caution Minimum Maintenance Road	30x30	Black/Yellow	Alum	0.080	DGC
W14-6a		Minimum Maintenance Road Ahead	30x30	Black/Yellow	Alum	0.080	DGC
W14-7		Level B	36x18	Black/Yellow	Alum	0.080	DGC
W1-4R		Reverse Curve Right	30x30	Black/Yellow	Alum	0.080	DGC
W1-4L		Reverse Curve Left	30x30	Black/Yellow	Alum	0.080	DGC
W1-6	20 X	Large Arrow	48X24	Black/Yellow	Alum	0.125	(DGC)
W1-7	20 X	Double Head Large Arrow	48X24	Black/Yellow	Alum	0.125	(DGC)
W2-1		Cross Road	30x30	Black/Yellow	Alum	0.080	DGC
W2-2L		Side Road 90°	30x30	Black/Yellow	Alum	0.080	DGC
W2-2R		Side Road 90°	30x29	Black/Yellow	Alum	0.080	DGC
W2-3L		Side Road 45°	30x30	Black/Yellow	Alum	0.080	DGC
W2-3R		Side Road 45°	30x30	Black/Yellow	Alum	0.080	DGC
W2-4	10 X	T Intersection	30x30	Black/Yellow	Alum	0.080	HIP
W3-1	75 X	Stop Ahead	30x30	Black/Yellow/Red	Alum	0.080	HIP
W5-1		Road Narrows	30x30	Black/Yellow	Alum	0.080	DGC
W5-2	10 X	Narrow Bridge	30x30	Black/Yellow	Alum	0.080	HIP
W5-3	10 X	One Lane Bridge	30x30	Black/Yellow	Alum	0.080	HIP
W5-7L		Belly Left	30x30	Black/Yellow	Alum	0.080	DGC
W5-7R		Belly Right	30x30	Black/Yellow	Alum	0.080	DGC
ISI34		All Vehicles	24x12	Black/White	Alum	0.080	DGC
ISI69		Level C	66x30	Black/White	Alum	0.080	DGC
ISI126		Ahead	24x12	Black/White	Alum	0.080	DGC
R2-1	10 X	Speed Limit Sign: 25	24x30	White/Black	Alum	0.080	HIP
R2-1		Speed Limit Sign: 30	24x30	White/Black	Alum	0.080	DGC
R2-1	10 X	Speed Limit Sign: 35	24x30	White/Black	Alum	0.080	HIP
R2-1	10 X	Speed Limit Sign: 45	24x30	White/Black	Alum	0.080	HIP
R2-1		Speed Limit Sign: 55	24x30	White/Black	Alum	0.080	DGC
R12-1		Weight Limit: 10 Tons	24x30	Black/White	Alum	0.080	DGC
R12-1		Weight Limit: 15 Tons	24x30	Black/White	Alum	0.080	DGC
R12-1		Weight Limit: 20 Tons	24x30	Black/White	Alum	0.080	DGC
R12-1		Weight Limit: 25 Tons	24x30	Black/White	Alum	0.080	DGC





**PROOF**

**ARTWORK APPROVAL NEEDED**

Please check over this proof very carefully for errors including spelling. By signing below, you assume all responsibility for measurement and typographical errors. All colors are a simulation for placement only and may not match printed colors exactly. Artwork created by Newman Signs is the sole property of Newman Signs. Any reproduction of elements contained within this artwork is strictly prohibited.  
**IMPORTANT: Your jobs will remain on HOLD until this proof is signed and returned.**



Customer Approval \_\_\_\_\_

- Approved As-Is
- Approved with Noted Changes
- Need New Proof

DATE: 2-19-21  
 DESIGNER: SS  
 SAVED AS: OR-END SPEED ZONE-2430  
 COLOR: BLACK ON WHITE  
 SALES REP: DAVE/JODY

## Jasper County Sign Quote 5-26-21

count	Item	size	reflective	gauge	price each	total
30	OM3L	12 X 36	HIP	.080	16.10	483.00
30	OM3R	12 X 36	HIP	.080	16.10	483.00
30	R1-1	30 X 30	HIP	.080	34.00	1020.00
10	R2-5D	24 X 30	HIP	.080	26.50	265.00
10	W1-1L	30 X 30	DGC	.080	48.00	480.00
10	W1-1R	30 X 30	DGC	.080	48.00	480.00
10	W14-1	30 X 30	HIP	.080	33.00	330.00
10	W14-3	36 X 48 X 48	HIP	.125	95.00	950.00
20	W1-6	48 X 24	DGC	.125	73.00	1460.00
20	W1-7	48 X 24	DGC	.125	73.00	1460.00
10	W2-4	30 X 30	HIP	.080	33.00	330.00
75	W3-1	30 X 30	HIP	.080	35.00	2625.00
10	W5-2	30 X 30	HIP	.080	33.00	330.00
10	W5-3	30 X 30	HIP	.080	33.00	330.00
10	R2-1 25	24 X 30	HIP	.080	27.00	270.00
10	R2-1 35	24 X 30	HIP	.080	27.00	270.00
10	R2-1 45	24 X 30	HIP	.080	27.00	270.00
60	W1-6	18 X 24	DGC	.080	23.50	1410.00
10	W13-1 35	18 X 18	DGC	.080	17.25	172.50
10	W13-1 45	18 X 18	DGC	.080	17.25	172.50
10	W3-1	36 X 36	DGC	.080	55.00	550.00
10	W6-1	21 X 15	DGC	.080	18.00	180.00
10	w6-3	21 X 15	DGC	.080	18.00	180.00
40	S6AD	4 X 8	HIP	.080	2.00	80.00

Total **\$14,581.00**

This price includes delivery. No other charges will occur.

Prepared by Rodney  
 Midwest Patch/ Hi-Viz Safety  
 E-mail: [midwestpatch@yahoo.com](mailto:midwestpatch@yahoo.com)  
 Cell : 563-451-8601  
 Fax : 563-852-3485





1110 25th Ave N \* PO Box 1615 \* Fargo, ND 58107-1615  
 800-726-4064 \* Office: 701-293-8599 \* Fax: 701-293-7811  
 Email: sales@3Dspecialties.com

**QUOTE # 16410**

**QUOTE DATE 05/26/2021**

**Bill to:**

Jasper County Highway Dept.  
 910 N 11th AVE E  
 Newton, IA 50208



**Ship to:**

Attn: Jim Harms  
 Jasper County Highway Dept.  
 910 N 11th AVE E  
 Newton, IA 50208  
 641.521.0134  
 FOB Terms: FOB Destination

Cust #	Customer PO #	Requested By	Awarded Date	Exp. Ship Date	Salesperson	Job Assigned	Terms
125550		Jim Harms			Mike Kary		Due Upon Completion

Line	Material	Description	Weight	Quantity	Unit Price	Amount
1	80550	HIP .080 12" X 36" Standard Sign OM-3L Type 3 Object Marker Left	106.80	30.00 EA	\$15.86	\$475.80
2	80550	HIP .080 12" X 36" Standard Sign OM-3R Type 3 Object Marker Right	106.80	30.00 EA	\$15.86	\$475.80
3	80546	HIP .080 30" X 30" Standard Sign R1-1 STOP	222.90	30.00 EA	\$29.71	\$891.30
4	93540	HIP .080 24" X 30" Sign Digital R2-5D End Speed Zone	59.40	10.00 EA	\$31.79	\$317.90
5	81146	DG3 .080 30" X 30" Standard Sign W1-1L Turn Left	75.00	10.00 EA	\$42.96	\$429.60
6	81146	DG3 .080 30" X 30" Standard Sign W1-1R Urn Right	75.00	10.00 EA	\$42.96	\$429.60
7	80546	HIP .080 30" X 30" Standard Sign W14-1 Dead End	74.30	10.00 EA	\$29.71	\$297.10
8	80498125	HIP .125 48" X 36" No Passing Zone Sign W14-3 No Passing Zone	101.70	10.00 EA	\$36.35	\$363.50
9	80078	Standard Sign-DG3 White .125 >=6.25sf 20ea - 48" X 24" - W1-6 One Direction Large Arrow	0.00	160.00 SF	\$8.14	\$1,302.40
10	80078	Standard Sign-DG3 White .125 >=6.25sf 20ea - 48" X 24" - W1-7 Two Direction Large Arrow	0.00	160.00 SF	\$8.14	\$1,302.40
11	93546	HIP .080 30" X 30" Sign Digital W2-4 T Intersection	74.30	10.00 EA	\$36.98	\$369.80
12	85946	HIP .080 30" X 30" Simple Sign W3-1 Stop Ahead	540.75	75.00 EA	\$40.95	\$3,071.25
13	93546	HIP .080 30" X 30" Sign Digital W5-2 Narrow Bridge	74.30	10.00 EA	\$36.98	\$369.80
14	93546	HIP .080 30" X 30" Sign Digital W5-3 One Lane Bridge	74.30	10.00 EA	\$36.98	\$369.80
15	93540	HIP .080 24" X 30" Sign Digital R2-1 Speed Limit 25	59.40	10.00 EA	\$31.79	\$317.90
16	93540	HIP .080 24" X 30" Sign Digital R2-1 Speed Limit 35	59.40	10.00 EA	\$31.79	\$317.90
17	93540	HIP .080 24" X 30" Sign Digital R2-1 Speed Limit 45	59.40	10.00 EA	\$31.79	\$317.90

Continued on next page



1110 25th Ave N \* PO Box 1615 \* Fargo, ND 58107-1615  
 800-726-4064 \* Office: 701-293-8599 \* Fax: 701-293-7811  
 Email: sales@3Dspecialties.com

QUOTE # 16410

QUOTE DATE 05/26/2021

Line	Material	Description	Weight	Quantity	Unit Price	Amount
18	81130	DG3 .080 18" X 24" Standard Sign W1-8 Chevron	216.00	60.00 EA	\$22.22	\$1,333.20
19	94128	DG3 .080 18" X 18" Sign Digital W13-1 Advisory Speed (Plaque) - 35 MPH	27.00	10.00 EA	\$19.07	\$190.70
20	94128	DG3 .080 18" X 18" Sign Digital W13-1 Advisory Speed (Plaque) - 45 MPH	27.00	10.00 EA	\$19.07	\$190.70
21	86352	DG3 .080 36" X 36" Simple Sign W3-1 Stop Ahead	103.90	10.00 EA	\$78.04	\$780.40
22	94136	DG3 .080 21" X 15" Sign Digital M6-1R Turn Arrow Right (Auxiliary) - Yellow/Blue	26.30	10.00 EA	\$18.56	\$185.60
23	94136	DG3 .080 21" X 15" Sign Digital M6-3 Up Arrow (Auxiliary) - Yellow/Blue	26.30	10.00 EA	\$18.56	\$185.60
24	83624	.080 HIP Sheeted Blank 40ea - 4" X 8" - SGAD Delineator - Yellow 3931	10.22	8.89 SF	\$6.36	\$56.53
25	99540	Shipping & Handling	0.00	1.00 EA	\$296.58	\$296.58
<b>Total Weight</b>			<b>2,200.47</b>			

Sales Tax	\$1,024.76
<b>Total Quote</b>	<b>\$15,663.82</b>

1,024.76  
 14639.06

Notes:  
 FOB Newton, IA

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Customer Ref/PO #: \_\_\_\_\_

Material only sale. All orders and sales are final. Unless otherwise specified above, payment due upon receipt of material. For special order items, unless otherwise specified above, payment due prior to ordering. Unless otherwise specified above, all material FOB the 3D Specialties, Inc. office providing this Quote. This Quote is valid for 15 days unless otherwise specified above. Acceptance of the material specified in this Quote constitutes acceptance of the terms in this Quote, regardless of signature. In the event of any conflict between the terms of this Quote and any purchase order or other agreement with the Purchaser, the terms of this Quote will govern. This Quote is made effective as of the date issued, sets forth the goods, supplies or materials to be provided by 3D Specialties, Inc. and is further subject to the terms and conditions detailed at <http://3dspecialties.com/quote-terms-and-conditions.php>, which are incorporated herein by reference.

**Doug Bishop**

**Jasper County Treasurer**

Memorandum of understanding 6/1/2021

The following action by the Board of Supervisors will increase the pay of the following employees:

Ericka Rhone

Heather Ross

Heather Preston

With the addition of CDL testing and cross department/balancing duties, each listed employee has taken on additional responsibilities.

These duties will be permanent and the increase of \$2.50 per hour will take place on July 1<sup>st</sup>, 2021.

The Treasurer reserves the right to adjust the classification and pay of these positions based on future reassignment of job responsibilities.

\_\_\_\_\_  
Doug Cupples, Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Doug Bishop, Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Angie Smith, ASCCME 2840 President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Matt Butler, AFSCME Council 61

\_\_\_\_\_  
Date

Attest: \_\_\_\_\_

Dennis K. Parrott, Auditor

May 25, 2021

Tuesday, May 25, 2021, the Jasper County Board of Supervisors met in regular session at 9:30 a.m. Supervisors Talsma, Carpenter, and Cupples present and accounted for; Chairman Cupples presiding.

Motion by Talsma and seconded by Carpenter to request that the Auditor advertise for the sale of the County Annex Building, with the bid opening to be set for June 15, 2021.

YEA: CARPENTER, TALSMA, CUPPLES

Buildings and Grounds Director, Adam Sparks, presented to the Board quotes to repair the roof on the County Engineer's Shop at 910 N 11<sup>th</sup> Ave E and they are as follows:

Diamond Commercial Roofing	\$18,860
Hawkeye Roof Solutions	\$19,080
M&M Roofing & Coatings	\$17,586

Motion by Talsma and seconded by Carpenter to approve the quote from M&M Roofing & Coatings in the amount of \$17,586 to repair the roof on the County Engineer's Shop.

YEA: CARPENTER, TALSMA, CUPPLES

Motion by Talsma and seconded by Carpenter to approve the agreement between Newton Main Street and Jasper County for the installation and use of two 50a 4 wire outlets on the Northwest and Northeast corners of the Courthouse. Newton Main Street has agreed to pay \$1923.35 for the installation by Van Maanen Electric Inc. Newton Main Street will work with Adam Sparks when needing the use of the outlets for events. Newton Main Street will pay one lump sum of \$250 for the year to Jasper County for the use of the power. It is a ballpark estimate that the outlets will cost \$0.65 per hour for the use. After the first year we can relook at the value. The use of the outlets and boards by anyone other than Jasper County will run through Newton Main Street.

YEA: CARPENTER, TALSMA, CUPPLES

Motion by Talsma and seconded by Carpenter to approve the FY 2021-2022 Hourly Non-bargaining Pay Plan.

YEA: CARPENTER, TALSMA, CUPPLES

Motion by Talsma and seconded by Carpenter to approve the Memorandum of Understanding between Jasper County and Central Iowa Community Services (CICS) Mental Health and Disability Services (MHDS) Region to be the Mental Health Advocate for Jasper County.

YEA: CARPENTER, TALSMA, CUPPLES

Motion by Talsma and seconded by Carpenter to approve a liquor license for Sugar Grove Vineyards.

YEA: CARPENTER, TALSMA, CUPPLES

Motion by Talsma and seconded by Carpenter to approve a 28E Building Inspections Agreement between Jasper County and the City of Kellogg, Iowa.

YEA: CARPENTER, TALSMA, CUPPLES

Motion by Carpenter and seconded by Talsma to approve Board of Supervisors minutes for 05/18/2021.

YEA: TALSMA, CARPENTER, CUPPLES

Motion by Carpenter and seconded by Talsma to adjourn the Tuesday, May 25, 2021, meeting of the Jasper County Board of Supervisors.

YEA: TALSMA, CARPENTER, CUPPLES

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Dennis K. Parrott, Auditor

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Doug Cupples, Chairman