

# Jasper County Commission of Veteran Affairs

Director: Kurt Jackson, VSO Keith N. Thorpe

County Annex Bldg., 115 N 2<sup>nd</sup> Ave E. Newton, IA 50208

Phone 1-641-792-7993 Fax 1-641-787-1302

Commissioners: Marta Ford, Susan Springer, Jerry Nelson, Mike Naber, Matthew Smith

**8 September 2021**

## **Agenda**

**Call the Meeting to Order:**

**Approve Minutes: 11 August 2021 Regular Meeting**

**Unfinished Business:**

- 1. Veterans Outreach Tasks “The workshop will be held 15 September 2021.**
- 2. Female Veterans Symposium “Bombshell Patriots”**
- 3. Quilts of Valor**
- 4.**

**New Business:**

- 1. August 2021 Director’s Activity Report**
- 2. August 2021 Budget Report**
- 3. Allocation Fund (FY 2021 – 2022) \$10,000.00 (Received 9/1/2021)**
- 4. Set October 2021 Regular Meeting Date (Fall School is Oct 11 – 14)**
- 5. 2021 IACCVSO Fall School**
- 6. Kurt M. Jackson**
- 7.**

**Public Input & Announcements:**

**Confirm next meeting: October ??? 2021 at 1500 in the Annex Building.**

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Commissioners: Marta Ford, Susan Springer, Jerry Nelson, Michael Naber, Matthew Smith

11 August 2021

**Minutes**

At 1502 Chairwoman Susan Springer called the Regular Scheduled Meeting of the Jasper County Veterans Affairs to order. The commissioners in attendance were Marta Ford and Jerry Nelson. Also, in attendance were Director Kurt Jackson and VSO/Secretary Keith Thorpe. Commissioners Michael Naber and Matthew Smith were absent.

**Approve Minutes: 14 July 2021 Regular Meeting:** Marta Ford made a motion and Jerry Nelson seconded to approve the minutes as presented. The motion passed unanimously.

**Unfinished Business:**

1. **Veterans Outreach Tasks:** The commission has scheduled a workshop meeting for 15 September 2021 at 1500 in the Annex Building to determine Veterans Outreach Tasks.
2. **Female Veterans Symposium “Bombshell Patriots 24 – 26 September Des Moines:**  
The commission discussed the upcoming event which will sponsor local female veterans to attend the symposium. Registration fees will be paid directly to “Bombshell Patriots”. Alyssa Flood will be providing the needed W9 document.

**New Business:**

1. **July 2021 Director’s Activity Report** was presented to the commission.
2. **July 2021 Budget** was presented to the commission.
3. **Allocation Fund (FY2020 – 2021):** The \$10,000.00 from the state has yet to arrive.
4. **Quilts of Valor:** After a brief discussion of the merits of the “Quilts of Valor” program, Marta Ford made a motion and Jerry Nelson seconded to table any action until the 8 September 2011 regular meeting.

**Announcements:**

**Public Input: (None)**

Confirm next meeting: Wednesday, September 8, 2021, at 1500 in the Annex Building.

At 1532 Marta Ford made a motion and Jerry Nelson seconded to adjourn. The motion passed unanimously.

/s/ Keith N. Thorpe

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Commissioners: Marta Ford, Susan Springer, Jerry Nelson, Matt Smith, Mike Naber

## Directors Activities Report – August 2021

### **I. Ongoing Projects**

- a. Vietnam Veteran Book (20) books remaining.

### **II. Veterans Assisted;**

- a. Appointments – **13**
- b. Walk-ins - **27**
- c. Iowa Veteran Home applications - **0**
- d. Iowa Trust Fund application - **1**
- e. Health Care applications - **0**
- f. Disability Claims/upgrades - **2**
- g. Pension assistance – **0**
- h. Military Grave Records processed – **9**
- i. Veteran Deaths for Memorial Day Reading - **14**
- j. Grave Markers - **8** / Flag Cases - **4**
- k. Misc. Forms - **48**
- l. Financial Assistance requests – **2**
- m. Records Correction Requests – **0**

Description	Code	Total \$	Voucher	Date of Request	DATE of Check	What for?	Miles	Who Paid
<b>Wages-Elected/Dept Head</b>		<b>\$3,190.53</b>						
Kurt Jackson		\$1,595.27			8/4/2021	Salary		Kurt Jackson
Kurt Jackson		\$1,595.26			8/18/2021	Salary		Kurt Jackson
<b>Wages - Part Time Assistant</b>		<b>\$1,428.80</b>						
Keith Thorpe		\$714.40			8/4/2021	Wages		Keith Thorpe
Keith Thorpe		\$714.40			8/18/2021	Wages		Keith Thorpe
<b>Vet Affairs Comm-Expenses</b>		<b>\$0.00</b>						
<b>Wages-Vet Affairs Commission</b>		<b>\$100.00</b>				Monthly Meeting		
Marta Ford		\$50.00				Attended		Marta Ford
Mike Naber		\$0.00				Absent		Mike Naber
Jerry Nelson		\$0.00				Attended		
Matthew Smith		\$0.00				Absent		Matthew Smith
Sue Springer		\$50.00				Attended		Sue Springer
<b>Advertisement</b>		<b>\$278.00</b>						
Newton Daily News		\$192.00		7/31/2021	8/27/2021	Advertising		News Printing Company
Hometown Press		\$86.00		7/31/2021	8/27/2021	Advertising		Hometown Press
<b>Maint-Office/Computer Equip</b>		<b>\$363.51</b>						
The Shredder		\$42.00		8/16/2021	8/31/2021	Shredding Services		The Shredder
Premier Copier		\$17.07		7/26/2021	8/27/2021	Copier Contract		Premier Copier
Forbes Office Solutions		\$304.44		7/14/2021	8/27/2021	(Three) Ink Cartridges		Forbes Office Solution
<b>Food/Provisions</b>		<b>\$200.00</b>	<b>\$0.00</b>					
Fareway #848	CC4420	\$200.00				Food Voucher (160)		Fareway #848
<b>Mortgage Payments</b>		<b>\$454.59</b>						
Great Southern Bank	CC4420	\$454.59		8/25/2021	9/14/2021	Shelter (Mortgage)		Great Southern Bank
<b>Utilities (Elec &amp; Gas)</b>		<b>\$0.00</b>						
<b>Water Payments</b>		<b>\$81.54</b>						
Newton Waterworks	CC4420	\$81.54		8/25/2021	9/14/2021	Utilities (Water)		Newton Waterworks
<b>Other Transportation (RIDE)</b>		<b>\$536.82</b>					<b>958.6</b>	
Debbie Boehmer		\$83.44		8/3/2021	8/17/2021	Transport Veterans to Medical Appt July 2	149.0	Jasper County Rides
Bruce Coyle		\$46.26		8/3/2021	8/17/2021	Transport Veterans to Medical Appt July 2	82.6	Jasper County Rides
Bill Ehler		\$22.96		8/3/2021	8/17/2021	Transport Veterans to Medical Appt July 2	41.0	Jasper County Rides
Don Goode		\$40.88		8/3/2021	8/17/2021	Transport Veterans to Medical Appt July 2	73.0	Jasper County Rides
Mary Helms		\$45.36		8/3/2021	8/17/2021	Transport Veterans to Medical Appt July 2	81.0	Jasper County Rides
Larry Pauley		\$25.20		8/3/2021	8/17/2021	Transport Veterans to Medical Appt July 2	45.0	Jasper County Rides
Becky Ruehle		\$47.04		8/3/2021	8/17/2021	Transport Veterans to Medical Appt July 2	84.0	Jasper County Rides
Karen Staker		\$24.64		8/3/2021	8/17/2021	Transport Veterans to Medical Appt July 2	44.0	Jasper County Rides
Sherman Swank		\$39.76		8/3/2021	8/17/2021	Transport Veterans to Medical Appt July 2	71.0	Jasper County Rides
Bill Umbarger		\$161.28		8/3/2021	8/17/2021	Transport Veterans to Medical Appt July 2	288.0	Jasper County Rides
<b>Care-Graves/Markers</b>		<b>\$135.26</b>						
United States Flag Store		\$135.26		8/12/2021	8/27/2021	(144) 8" x 12" Wood Stick w/Spear US Flags		United States Flag Store
<b>Fica-County Portion</b>		<b>\$340.02</b>						
<b>IPERS-County Portion</b>		<b>\$436.06</b>						
<b>Employee Group Insurance</b>		<b>\$1,704.36</b>						

Administrative Expenses				\$5,360.84
Transport Assistance	\$536.82	<b>958.6</b>	<b>Miles</b>	
Shelter Assistance	\$454.59			
Food Assistance	\$200.00			
Utility Assistance	\$81.54			
Medical & Other Assistance	\$0.00			
Funeral Assistance	\$135.26			
Assistance Expenses				\$1,408.21
Outreach Expenses				\$0.00
Admin2 Expenses				\$2,480.44
<b>Monthly Operating Expenses</b>				<b>\$9,249.49</b>

State Allocation Fund Balance		\$10,000.00
Public Donation Fund Balance		\$4,674.08

<b>Veteran Assistance</b>			
(144) US Flags			\$135.26
Mortgage/ Water/Food	CC 4420		\$736.13
Transport Veterans to Medical Appt July 20:	Jasper County Rides		\$536.82
			<b>\$1,408.21</b>

**IOWA ASSOCIATION OF COUNTY COMMISSIONERS**  
**Fall School**  
**October 11<sup>th</sup>, 2021 at the Embassy Suites 101 Locust St Des Moines**

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Monday October 11<sup>th</sup>, 2021

**9:00am-9:15am: IACCVSO President**

**9:15am-9:30am: Sample Test**

**9:30am-10:30am: Chapter 35- Bo**

**10:30am-11:00am: State Allocation funds and how they're supposed to be used -Jenni**

**11:00am-12:00pm: Lunch-Paid for by the association**

**12:00pm-1:00pm: The VSO/Commissioner roles- Patti**

**1:00pm-2:00pm: Update in legislation-Mike, Nick, and Chris**

**2:00pm-2:15pm: BREAK**

**2:15pm-3:00pm: Keys to Retention, addressing performance concerns, and what skills to interview for-ALL PRESENT BOARD MEMEBERS FOR ROUNDTABLE DISCUSSION.**