

**Jasper County Commission of Veterans Affairs**

County Annex Bldg., 115 N 2<sup>nd</sup> Ave E. Newton, Ia. 50208

Administrator Alyssa Flood & CVSO Keith N. Thorpe

Phone (641) 792-7993 FAX (641) 787-1302

Commissioners: Marta Ford, Susan Springer, Jerry Nelson, Michael Naber, Matthew Smith

8 June 2022

**Minutes**

At 1502 Chairwoman Susan Springer called the Regular Scheduled Meeting of the Jasper County Veterans Affairs to order. The other commissioners in attendance were Marta Ford, Michael Naber and Jerry Nelson. Matthew Smith was absent. Also in attendance was CVSO/Secretary Keith Thorpe. Administrator Alyssa Wilson was attending the NACVSO 2022 Conference in San Antino, Texas. Alyssa did phone into the meeting for about ten minutes to take questions from the commission.

**Approve Minutes 11 May 2022 Regular Meeting:** Marta Ford made a motion and Mike Naber seconded to approve the minutes as presented. The motion passed unanimously.

**Unfinished Business:**

1. **Colfax / Mingo Coffee w/Veterans:** David Mast, Mayor of Colfax hosted the coffee at the Colfax City Hall. Thirteen veterans attended as well as Commissioner Marta Ford, Administrator Alyssa Wilson, CVSO Keith Thorpe and Wayne Marek from the Vet Center. There were a lot of question answered about VA Benefits and VA Health Care. The group appreciated our veterans affairs staff and the commission for this outreach event.
2. **Commissioner Vacancy – June 2022:** Jerry Nelson made a motion and Marta Ford seconded that the commission is recommending Mr. Christofer S. Kingrey for filling the vacancy position for outgoing commissioner Michael Naber. The motion passed unanimously. Keith Thorpe will provide copies of DD214s and applications to the Jasper County Human Resources Director Dennis Simon for Mr. Kingrey as well as the other four applicants who applied: Mr. Billings, Mr. Pauley, Mr. Swank. and Mr. Ward.

**New Business:**

1. **May Administrator’s Activity Report** was presented to the commission.
2. **May 2022 Expense Report** was presented to the commission.
3. **Jasper County Rides (rise in gas price):** Jerry Nelson made a motion and Mike Naber seconded that the commission purchase thirty gas cards at fifty dollars apiece. Ten of the cards are to go to the voluntary drivers who take our veterans to medical appointments. The balance of the remaining twenty gas cards to be distributed at the discretion of the office staff. The fifteen-hundred dollars will be taken out of G/L account 0001-21-3210-000-35400 “Other Transportation (RIDE)”.
4. **New Tri Folds:** This topic will be discussed at the July 2022 regular meeting.
5. **Digital Files / Move to New Office:** A motion by Marta Ford and seconded by Mike Naber to shred the existing files that have been digitally saved. Motion passed unanimously.

“OVER”

Announcements:

None

Public Input

None

Confirm next meeting: Undetermined due to the move to the new building.

At 1625 Marta Ford made a motion and Mike Naber seconded to adjourn.  
The motion passed unanimously.

/s/ Keith N. Thorpe