

# Jasper County, Iowa Board of Supervisors

PO Box 944, Newton, IA Phone: 641-792-7016 Fax: 641-792-1053

Denny Stevenson

Doug Cupples

Brandon Talsma

**January 10, 2023**

**9:30 a.m.**

[www.jasperia.org](http://www.jasperia.org)

Live Stream: <https://jasper.zoom.us/j/97712718501>

Meeting ID: 977 1271 8501

Dial In: +1-312-626-6799

***-Anyone that has an item on the agenda must appear in person for the Board to consider it.-***

## Pledge of Allegiance



- Item 1 JEDCO – Jeff Davidson**
  - a) Consider an application to the federal Local Assistance and Tribal Consistency Fund
- Item 2 Human Resources – Dennis Simon**
  - a) 2023 IRS Standard Mileage Rates
  - b) Hiring Resolution for Sheriff's Office for 2 Part-Time Advanced Life Provider (Paramedic) – Justin Smith and Logan Derry
- Item 3 Engineer – Mike Frietsch**
  - a) Award of CMAR Phase 1 Contract for the Proposed Secondary Roads Liberty Avenue Yard to Stahl Construction
  - b) Memorandum of Understanding regarding Relocation of Water Main for Bridge O11 Replacement
- Item 4 Approval of Sheriff's Quarterly Report Ending December 31, 2022**
- Item 5 Approval of Recorder's Quarterly Report Ending December 31, 2022**
- Item 6 Amended Farm Lease**
- Item 7 Approval of Board of Supervisors Minutes for January 3, 2023**
- Item 8 Board Appointments**

**PUBLIC INPUT & COMMENTS**

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Date: January 5, 2023  
To: Jasper County Board of Supervisors  
From: Jeff Davidson, Director  
Re: January 10 meeting agenda item

At your January 10 meeting you will consider if you wish to access the Federal Local Assistance and Tribal Consistency Fund. This is a program of the U.S. Treasury which we just found out about. We asked the Mid Iowa Planning Association (MIPA) to research it for us and they have been able to determine that all seven counties in the MIPA area (Boone, Dallas, Jasper, Marion, Polk, Story and Warren) are eligible for the program.

The attached email from MIPA explains how we are eligible for the program. They have further determined that the seven MIPA counties are each eligible for \$50,000 in FY22 and \$50,000 in FY23— this is specifically called out in a spreadsheet published by the Federal government. If I was to attempt to summarize our eligibility it appears it is due to a determination by the Federal government that we have been negatively impacted by the implementation of a Federal program or change to such a program. MIPA has determined that the seven MIPA counties all have land that participates in a least one of these programs that has been negatively impacted.

The \$100,000 that we would receive over two years appears to have virtually no strings attached to it. The funds may be used “in a similar manner to funds generated by our own revenue.” However, there is a deadline of **January 31, 2023** to apply for the funds.

I will be available at your January 10 meeting to discuss if you wish to apply for the funds.

**From:** Caleb Knutson <cknutson@midowaplanning.org>  
**Subject:** MIPA Local Assistance and Tribal Consistency Fund (LACF) Summary  
**Date:** January 3, 2023 at 3:05:47 PM CST

Greetings~

Please find the following summary of the Local Assistance and Tribal Consistency Fund. Every County government in MIPA is eligible to apply. Funding has already been set aside for each County and the money may be used as if it were general funds (see below). Please forward this email on to whomever is the most relevant County point of contact.

Staff **HIGHLY** encourages each County to apply as the funds have been allocated and may be used for any general purpose, except for lobbying.

**Funding Program:** Local Assistance and Tribal Consistency Fund

**Funding Agency:** U.S. Department of the Treasury

**Application Deadline:** January 31, 2023 at 11:59 PM AKST.

**Eligible Agencies:** Eligible revenue sharing Counties that 1) is independent of any other unit of local government, 2) is the principal provider of government services for the area within its jurisdiction, and 3) for which there is a negative revenue impact due to the implementation of a Federal program or changes to such program. **All County governments within the MIPA area are eligible.** Specifically, the counties of Boone, Dallas, Jasper, Marion, Polk, Story, and Warren are all eligible.

**Negative Revenue Impact Definition:** The Treasury is defining Counties with a “negative revenue impact due to the implementation of a Federal program or changes to such a program” to be Counties that participate in the Payments in Lieu of Taxes (PILT) program administered by the Department of the Interior and the Refuge Revenue Sharing program administered by the Fish and Wildlife Service (FWS). Both revenue sharing programs provide funds to Counties that are available for expenditure for general purposes. Every County in MIPA has land that participates in at least one of these programs.

**Available Funding:** The Treasury has allocated funds based on a formula that calculates a county’s relative economic condition compared to other eligible revenue sharing counties and its acres of federal land. The minimum is \$50,000. Attached is a spreadsheet that shows each County in MIPA is eligible to receive \$50,000 in FY 2022 and \$50,000 in FY 2023 for a total of \$100,000 over two years.

**Use of Funds:** The LACF Fund provides flexible support for eligible revenue sharing Counties and eligible Tribal governments to meet their jurisdiction’s needs. Specifically, the statute directs that recipients may use funds for any governmental purpose other than a lobbying activity.

As a general matter, recipients may treat these funds in a similar manner to how they treat funds generated from their own revenue. Programs, services, and capital expenditures that are traditionally undertaken by a government are considered to fulfill a “governmental purpose.”

If you have any questions, please let me know.

Thank you,

Caleb

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Caleb Knutson  
He/Him/His  
Senior Planner  
Mid-Iowa Planning Alliance  
420 Watson Powell Jr. Parkway, Suite 200, Des Moines IA 50309  
515.644.2655 [cknutson@mid-iowaplanning.org](mailto:cknutson@mid-iowaplanning.org)



IR-2022-234, December 29, 2022

WASHINGTON — The Internal Revenue Service today issued the 2023 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on January 1, 2023, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 65.5 cents per mile driven for business use, up 3 cents from the midyear increase setting the rate for the second half of 2022.
- 22 cents per mile driven for medical or moving purposes for qualified active-duty members of the Armed Forces, consistent with the increased midyear rate set for the second half of 2022.
- 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2022.

These rates apply to electric and hybrid-electric automobiles, as well as gasoline and diesel-powered vehicles.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving Expenses for Members of the Armed Forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Taxpayers can use the standard mileage rate but generally must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the standard mileage rate is chosen.

[Notice 2023-03](#) [PDF](#) contains the optional 2023 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2023 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.





# COVER LETTER

Dear Mr. Michael J. Frietsch, P.E., FMP,

We want to thank you for the opportunity to be considered to provide construction services for your New Secondary Roads Liberty Avenue Yard for the Jasper County Highway Department. As leaders of DCI Group, we assure you of our unwavering commitment to the successful delivery of the project for you.

DCI commits to providing strong leadership through our key team members. This dedication, coupled with our vast project experience, will ensure a successful partnership.

DCI Group has fully reviewed the RFP documents including those provided during the December 20, 2022 Pre-Proposal meeting as well as reviewed the current conditions onsite following grading activities by McAninch Corporation. DCI Group does not take any exceptions to the requirements of the RFP. DCI Group has received and acknowledges addendum #01 dated 12/29/2022.

We look forward to the opportunity to partner with you and will work to exceed the goals and expectations of the entire team. Our team is ready to get to work and can be deployed immediately to meet your needs.

Please feel free to contact us with any questions regarding this proposal. We look forward to working with you soon.

The undersigned has the authority to submit this RFP Response on behalf of DCI Group, Inc. to the Jasper County for CM at Rick. New Secondary Roads Liberty Avenue Yard.

Thank you,

**Kevin Kain**  
President / Owner  
DCI Group, Inc.

**Brandon Schulte**  
Vice President  
DCI Group, Inc.

**Michael Steen**  
Construction Manager  
DCI Group, Inc.

# CMR PRECONSTRUCTION SERVICES & FEES

- |                               |                                       |
|-------------------------------|---------------------------------------|
| 1 Project Review              | 7 Construction Cost Model / Estimates |
| 2 Consultation Services       | 8 Coordination of Contract Documents  |
| 3 Value Analysis              | 9 pGMP & GMP                          |
| 4 Schedule                    | 10 Bidding Services                   |
| 5 Quality Control & Assurance | 11 Pre-Construction Fees              |
| 6 Constructability            |                                       |

## 1 Project Review

DCI Group is immediately ready to begin work on the Jasper County Proposed Secondary Roads Liberty Avenue Yard. Our first objective will be to quickly establish a meeting to further develop Owner requirements and project goals. At this meeting DCI Group will present examples and a draft of the Construction Management plan which includes project procedures, milestones, and deliverables.

## 2 Consultation Services

Throughout pre-construction DCI Group will attend all design, coordination, and update meetings. DCI Group will track meeting minutes in Procore which will be made available to all team members. DCI Group has developed tools to ensure meetings are efficient and productive. Some of these tools include template meeting agendas, open issues logs, and constructability reviews. Constructability reviews will be conducted via Bluebeam with a shared session so all comments can be tracked and updated in real time by all participants.

## 3 Value Analysis

DCI Group will conduct thorough constructability reviews throughout the development of design documents. These reviews will analyze the cost, means and methods for construction, quality, safety, site logistics, and procurement. DCI Group will conduct these reviews in Bluebeam and provide a report at each stage of design that includes a description of the item noted, potential cost implications, potential schedule implications, and suggested resolution. DCI Group will utilize the reports to ensure approved considerations have been implemented between design phases.

## 4 Schedule

At DCI Group we utilize Primavera P6 for all our scheduling needs. At the initial kick-off meeting, DCI Group will work with Jasper County and frk to review and establish the pre-construction schedule. To evaluate the impact of the pre-construction schedule on the date for Owner occupancy, DCI Group will come prepared to discuss the overall construction schedule as well. For DCI Group, scheduling is a daily practice, and this includes during the pre-construction phases. Schedules will consistently be evaluated and updated. P6 also integrates with Procore where both PDFs and native files will be uploaded and displayable.

## 5 Quality Control & Assurance

Throughout pre-construction DCI Group will develop and review all documents and processes through our quality control and quality assurance program. DCI Group will develop a draft of the QA/QC plan for review during the initial kick-off meeting. This plan will be refined with the entire project team, and once finalized, will be used along with the CMPC plan as a guide throughout the entire pre-construction process. This plan will



address items such as project organizational chart, responsibilities, duties, workflows and procedures for submittals and RFIs, documentation control, preinstallation conferences, inspections, risk mitigation, and safety.

## 6 Constructability

In conjunction with section 3 Value Analysis, DCI Group will conduct diligent constructability reviews throughout pre-construction. Along with mark-ups in Bluebeam, DCI Group will maintain a running report of issues identified including a description of the issue, research/background, the issues potential impact on schedule, cost, logistics, or safety, proposed resolutions, and decisions made.

## 7 Construction Cost Model / Estimates

Diligent and accurate cost modeling throughout pre-construction is crucial to understanding costs and providing an opportunity to address any potential concerns prior to bidding. We will work closely with frk and the County to provide cost information throughout the entire design process for design and material evaluation purposes to help the team keep the process moving forward and inform decisions. We utilize our historical cost data for our unit prices and also have great relationships within the local subcontractor market and will consult with them as needed. DCI Group will provide thorough cost savings measures through constructability reviews. Through this process, we will establish a mutually acceptable joint Probable Construction Cost opinion with the County and frk.

## 8 Coordination of Contract Documents

Coordination of contract documents including a thorough review of all disciplines of the project drawings and specifications will be conducted by DCI Group throughout our constructability review process.

## 9 pGMP & GMP

As part of the final probable construction cost opinion and coordination of contract documents, DCI Group will establish a preliminary guaranteed maximum price. At this stage of pre-construction, DCI Group will have worked through multiple budgeting and value analysis exercises to ensure project costs are within the project budget. If through this process the pGMP exceeds the project budget, DCI Group will continue value analysis efforts with the County and frk to bring scope within the established budget. Once an acceptable pGMP is agreed upon, DCI Group will proceed with the bidding process to establish the final GMP. pGMP and Final GMP will include contingencies as outlined in the RFP and agreed upon with Jasper County.

## 10 Bidding Services

Following obtaining approval to proceed with bidding, DCI Group will obtain sealed competitive bids. This process will follow Iowa Code 26A requirements. DCI Group will develop and issue a Request for Statements of Qualifications that meets the requirements of 26A.3(5) and is acceptable to the entire project team. DCI Group will solicit potential bidders including utilization of DCI Group's bid management software, posting to a statewide plan room, construction lead generating service, and on Jasper County's website or another website representing Jasper County. DCI Group will review the submitted RFQs, will prequalify the contractors, and release notifications to all contractors who submitted. DCI Group will then issue bidding documents to qualified subcontractors, coordinate pre-bid meetings, addendums, and bid tabulation. Throughout this process Jasper County and frk will be included in the review and acceptance of all documentation.

## 11 Pre-Construction Fees

DCI Group proposes to provide the above pre-construction services for a Lump sum of \$19,140.00

## CMR CONSTRUCTION SERVICES & FEES

- |                                    |                         |
|------------------------------------|-------------------------|
| 1 Project Communications           | 5 Quality               |
| 2 Cost Control During Construction | 6 Safety                |
| 3 Project Schedule                 | 7 Closeout and Warranty |
| 4 Logistics Management             | 8 Construction Fees     |

### 1 Project Communications

DCI Group's Construction Management Plan will continue into and through the construction phase. This plan will highlight DCI Group's intent for project communication including type and frequency. As part of this plan, DCI Group will look to establish routine Owner, Architect, and Contractor (and subcontractor) meetings to update the team on the status of the work. DCI Group will lead these meetings including development of agendas and distribution of minutes. As with all project documentation, these will be developed, housed, and distributed through the project management software, Procore.

DCI Group will also develop monthly reports that demonstrate the progress of the project, financials, and schedule. The content of this report will be developed in conjunction with Jasper County, frk, and DCI Group. DCI Group will utilize its technology such as Drone Deploy, StructionSite 360, and Procore to provide detailed updates and progress photos.

Some of the other many items that will be part of the Construction Management Plan include: schedule pull plan with subcontractors, daily logs performed by both the DCI Group superintendent and the subcontractor's foremen, daily stand-up meeting including weekly work plans for scheduling, weekly safety audits, and weekly 360 photo documentation. These tools are intended to increase the communication, ensure all parties are informed, and expedite the resolution of open issues.

### 2 Cost Control During Construction

DCI Group will provide all duties necessary to manage the financial processes of a project. This includes budget reporting, payment processing, and change management responsibilities. Our team is well versed in contractual requirements and utilizes our internal software tools to support these responsibilities. This includes budget status reports, projections, change request totals, change order category status reports, and change responsibility matrices.

We review and analyze all changes as it relates to budget and schedule. We demand detailed information and examine it to make sure it fairly matches the change request. DCI Group understands the critical nature of the timely processing of cost and change management on a public project. We will demand accountability from all parties to limit delays.

### 3 Project Schedule

DCI Group will develop a full construction schedule to accompany the bidding documents. This will provide essential schedule direction to bidding contractors. Once contractors are on board, DCI Group practices lean construction which pulls all parties together for a collaborative and optimized approach. DCI Group will pull in the subcontractors to turn this baseline schedule into a master construction schedule. Once established, DCI Group will work with the contractors daily to manage this schedule through our weekly work plan process which reviews the days and the weeks activities on a daily basis.

## 4 Logistics Management

Collaboratively, our team will develop a logistics management plan that will address many items including maintaining storage space, SWPPP, housekeeping, onsite parking, and coordination with active services, highways, and facilities like Jasper County Sheriff's Office. This plan will be worked into our Construction Management Plan and routinely reviewed and refined as needed.

## 5 Quality

As with our Construction Management Plan, our Quality Control and Quality Assurance Plan will be carried into construction. This plan will be updated and refined throughout the project and will be shared with the entire team including subcontractors. Review of the QA/QC plan will be part of our weekly meeting to ensure issues are addressed and pre-installation requirements are being met for upcoming work. Among other things, this plan will include QC checklists, rough-in photo documentation, submittal reviews, pre-installation conferences, mock-ups, first work inspections, and Owner/third-party testing and inspections.

## 6 Safety

Safety will be evaluated and addressed through all phases of pre-construction and construction. DCI Group ensures that the trade contractors have acknowledged the safety requirements to perform their scope of work by obtaining and reviewing each contractor's project specific safety plan. DCI will organize and conduct a weekly safety walk with all trade contractors. DCI Group also initiates a safety orientation program with each individual worker that arrives on site. Furthermore, DCI Group works with third-party consultant, CSSI, for increased safety awareness which includes 24/7 resource for all safety-related needs and jobsite inspections. These inspections are a valuable step to provide us an ally and another set of eyes to ensure safety is top priority.

## 7 Closeout and Warranty

At DCI Group we understand that how a project is closed out can make or break a project and a relationship. This is why DCI Group continues to be heavily engaged in a project until all punch list items are corrected, documentation and training is complete, and warranty items are addressed. DCI Group utilizes a complex closeout matrix to ensure all closeout duties are diligently managed. This will include the submission of owner and maintenance manuals, as-built drawings and attic stock materials. Owner training sessions will be organized and developed to provide Jasper County with the necessary knowledge to operate the facility. We will provide warranty management along with leading post-construction walk-throughs. DCI Group will turnover a custom-built Bluebeam Dashboard that will organize all major project documentation.

## 8 Construction Fees

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DCI Group proposes to provide the above construction services for:

- Construction fee = 3.5% of cost of work
- General Conditions Cost (CM Support General Conditions) = \$165,952.50

The above General Conditions Cost is based on an assumed construction start of 3/22/2023 and substantial completion achieved by 10/27/2023.

See exhibit A for a summary of pre-construction and construction fees and a matrix for defined CM Support General Condition and Project General Conditions.

EXHIBIT A - TOTAL FEES AND GENERAL  
CONDITIONS MATRIX



FEES		
	Pre-Construction	\$19,140.00
	CM General Conditions	\$165,952.50
	Construction Fee	3.5% of cost of work
Description	CM General Conditions	Project Cost of Work General Conditions
Construction Manager	X	
Project Superintendent	X	
Project Engineer	X	
Mileage - PM and PE	X	
Truck	X	
Cellular Phones	X	
Project Software		X
Temporary Job Site Trailer		X
Job site office trailer mobilize/demobilize		X
Storage Trailer		X
Job Trailer Copier		X
Job site office supplies		X
Project Connectivity - Data Connection/Setup		X
Job site office - Monthly Maintenance		X
Plan Copies		X
Temporary Toilet		X
Temporary Utilities		X
Winter Conditions		X
Snow Removal		X
Safety		X
Traffic Control		X
Cleanup and General Labor - Construction Progress		X
Street Sweeping & Cleanup		X
Dumpsters		X
Final Cleaning		X
Temporary Construction Fence		X
Temporary Construction Signs		X
Temporary Heating, Cooling, And Ventilating		X
Misc. Tools & Equipment		X
Layout		X
Dewatering		X
Building Permits		X
Payment and Performance Bonds		X
GL Insurance		X
Builder's Risk Insurance		X
Professional Liability Insurance	X	



## **JASPER COUNTY IOWA HIGHWAY DEPARTMENT**

CMAR Proposed Secondary Roads Liberty Avenue Yard

Request for Proposal – Due January 4, 2023





January 4, 2023  
Jasper County Iowa  
Highway Department  
910 N 11th Ave E  
Newton, IA 50208  
RE: Proposed Secondary Roads Liberty Avenue Yard Construction Manager at Risk RFP

Ladies and Gentlemen,

It is with great pleasure that Larson Construction Company, Inc. (LCCI) provides Jasper County Iowa Highway Department with our response to the Proposed Secondary Roads Liberty Avenue Yard Construction Manager at Risk (CMAR) Request for Proposal.

LCCI has worked and completed many projects of various sizes and complexity using both hard bid and construction manager at risk delivery methods. We utilize our experience, knowledge, creativity and contractor relationships to provide an efficient, yet enjoyable construction experience! We work alongside the design professionals and all team members to schedule, control, and evaluate from design through construction. We are your construction professional eyes and ears.

A summary of LCCI's differentiators is as follows:

- **Industrial Park Experience:** The Larson Executive Team owns and manages two industrial companies that provide products and services around the globe. Iowa Engineered Processes II (IEP2) designs and fabricates the structural steel for our construction projects. LCCI has assisted in the design and construction of NICC Industrial Education Facilities and Industrial Production Facility and we also manage our own Industrial Facilities. This direct management gives us unparalleled vision for Industrial Yard Space such as your Liberty Avenue Yard.
- **Team Dedication:** Building is our passion, and we take pride in offering our commitment to you by building genuine and trusting relationships. Our team's superb customer service reflects our integrity and dedication at each step throughout the building process. Every project is important to us - large or small - and this one will be no different. You can rest assured that the proper amount of time will be dedicated to your project.

Thank you for this opportunity to be a part of your project and build a facility and yard that will serve the county for years to come. We can only promise that we will always do our best for your great organization.

The undersigned has the authority to submit this RFP Response on behalf of Larson Construction Company, Inc. to the Jasper County for Construction Manager at Risk New Secondary Roads Liberty Avenue Yard.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ann Schwartz", with a long horizontal flourish extending to the right.

Ann Schwartz and The Larson Construction Co, Inc. Team  
Pre-Construction Director

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2	Construction



## PRE-CONSTRUCTION

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### SPECIFIC APPROACH AND METHODOLOGY TO PROVIDING THE LISTED SERVICES:

- PROJECT REVIEW
- VALUE ANALYSIS
- QUALITY CONTROL/ASSURANCE
- CONSTRUCTION COST MODEL/ESTIMATES
- PGMP
- CM-GMP CONTINGENCY
- CONSULTATION SERVICES
- SCHEDULE
- CONSTRUCTIBILITY REVIEW
- COORDINATION OF CONTRACT DOCUMENTS
- COUNTY/OWNER'S CONTINGENCY
- BIDDING SERVICES/BID PACKAGES

LCCI is not a passive partner. We are an active, essential and proactive element of the design team and **we save time, money and resources** from day one. We have a history of providing accurate budgets during the design phase. We provide direction on the size and scope of the project that can be attained based on the owner's budget. LCCI will provide direction on materials, equipment and means and methods. This direction will include not only construction cost analysis but life cycle cost analysis, schedule analysis and quality analysis. It's important to note that quality materials can be procured on time even in today's volatile market.

Finally, communicating frequently with the owner, architect and engineers is essential to maintain cost control. If a change is desired by the owner or design team, the sooner the change happens, the more likely the cost change can be controlled, or even eliminated.

Our typical process for Pre-Construction Activities and Value Engineering is as follows:

#### [Estimating/Budget/Constructibility Review/Value Engineering](#)

- (SD) Schematic Design Budget
  - Initial budget development
  - Material availability/delivery (schedule impacts)
  - Cost implications
  - Long term maintenance implications
- (DD) Design Development Budget
  - Detailed budget (75% Architectural plan stage)
  - Material availability/delivery (schedule impacts)
  - Cost implications
  - Long term maintenance implications
- (Optional) Pre-Bid Budget Review
  - Detailed budget review (95% Architectural plan stage)
  - Material availability/delivery (schedule impacts)
  - Cost implications
  - Long term maintenance implications

#### [Document Coordination](#)

- Plan document coordination with Architect
- Bid Package preparation and supplemental documentation
- Receive/review/compare bids and present to Owner for contract awards
- Prepare AIA contracts for awarded contracts

#### [Bidding Services/Bid Packages](#)

LCCI will qualify the subcontractors, vendors, and suppliers. The Owner benefits from the relationships Larson Construction has built. When developing bid packages, our understanding of the locale that the construction project is located within helps us create the bid packages providing logical descriptions of work and scopes for contractors, allows for the pool to be deeper and not minimize our ability to obtain quotes.

**FEE:**  
2.5% or \$75,000



## CONSTRUCTION

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### SPECIFIC APPROACH AND METHODOLOGY TO PROVIDING THE LISTED SERVICES:

At Larson, for us to be successful construction managers, we incorporate all of the following:

- Great Communication
- Accurate Scheduling
- Organization
- Trusted Relationships

**Communication** is the biggest factor. We manage lead times by calling all subcontractors and ensuring their materials are ordered and we know procurement dates for long lead products. Those procurement dates are shown on our schedules as major milestones to enforce the teams understanding of potential ramifications if products are not received on time. **Schedules** are reviewed during our weekly coordination meetings to keep the project on track and meeting major milestones and team goals. These meetings **organize** the team and address coordination in order for work to efficiently flow throughout the project life cycle. We always utilize our **trusted relationships** with subcontractors for additional ideas they may have on product availability and pricing options to benefit the project. Overall, communication, scheduling, organization and our trusted relationships play a huge role in how we effectively manage our projects.

Our on-site project superintendent always has an open line of communication with the architect and the owners. When there is a discrepancy in the field compared to the drawings or information isn't fully obtainable, we proceed with issuing a Request for Information (RFI) to the architect. Our process for this is as follows: 1) An RFI is sent through to the architect/design team. 2) LCCI will contact the architect to talk through the question at hand if necessary. 3) Once the response is issued, we promptly record the information into our running RFI log for the project. 4) RFI information is communicated to all necessary team players through email or a project platform such as Submittal Exchange. 5) Updated RFI logs are included in our weekly coordination meeting packets as a double check that all parties are informed and the as-builts updated.

**LCCI superintendents are expert problem solvers.** Talking through an RFI with the architect may allow a solution to present itself which is why open communication flow between the superintendent and architect is essential. Documenting changes in RFI's is critical to organize and track the many adjustments made along the project lifespan. Larson Construction will always lead with the no cost or least cost options that also preserve the overall product quality.

If there is a cost adjustment to the project, we follow this process for implementing change orders: 1) LCCI obtains costs from applicable subcontractors and suppliers involved in scope changes and reviews them for accuracy. 2) Pricing is compiled per project specifications and sent to the architect for approval. 3) If additional information is requested from the Design Team, LCCI will pursue until the issue is finalized. 4) Once a change order is approved, our team will record the information in our running CO log for the project. 5) Updated CO logs are included in our weekly coordination meeting packets. 6) Change orders to subcontractors will then be issued per our standard procedure once a fully executed Owner CO is received.

**Warranties and Post Construction** - Our Project Closeout Manager, Kris Gruber, provides the essential role of bringing a project home to the owner. His organization and contractor relationships ensure smooth transitions and attention to the details that need to be taken care of during a project turnover in the post construction phase. During this phase, Kris will coordinate punch list, training, as-built's, operation and maintenance manuals, extra material/stock item turnovers and warranty follow-up. At the 11th month, our team will schedule a review meeting to go through the project to perform a one-year warranty check. Warranty issues arise, and we are there to tackle them for our owners.

**FEE:**  
5% negotiable

Thank you



We invite you to visit [www.larsonconst.com](http://www.larsonconst.com) or scan the QR code for additional information about our company including more background on our family owned and operated business, our culture, our services provided and to view some of our featured projects.

Thank you for this opportunity to be a part of your project! Larson will lead in your best interest to accomplish our company's mission: to provide you with the best quality product for the least possible cost.

Sincerely,

*Larson Construction Co., Inc.*



CONSTRUCTION EXCELLENCE  
WE MAKE THE DIFFERENCE



STAHLL CONSTRUCTION

1861 SE Princeton Drive, Suite 600  
Grimes, IA 50111  
stahlconstruction.com

January 4, 2022

Michael J. Frietsch, P.E., FMP, County Engineer  
Jasper County Highway Department  
910 N 11th Ave E  
Newton, IA 50208

Re: Construction Management at Risk (CMAR) Proposal  
New Secondary Roads Liberty Avenue Yard Project

Dear Michael:

Stahl Construction is pleased to submit its proposal to provide Jasper County with CMAR services for the above-referenced project. What we have taken from reading the RFP and attending the pre-RFP meeting is that the County is looking for the following three key attributes in its CMAR:

1. experience with similar projects
2. ability to build within a strict budget and on schedule
3. willingness to try to involve local subcontractors and workers

We believe Stahl has these three attributes. Stahl has built similar projects for several municipalities, having recently built its second maintenance / service facility for the Army National Guard. Stahl has successfully completed hundreds of GMP projects in both the public and private sectors and is well-versed in the GMP process. And Stahl has built projects in fourteen states, having always involved local subcontractors and workers in support of local communities.

Our team is qualified, and we are excited about taking on your project and eager to get started. If selected, we promise to be a competent, fully engaged construction partner, effectively addressing construction challenges, and always acting in the County's best interests.

Should you have questions or desire further information, please contact me directly. The undersigned has the authority to submit this RFP response on behalf of Stahl Construction to Jasper County for CMAR services for the New Secondary Roads Liberty Avenue Yard project.

Sincerely,

STAHLL CONSTRUCTION COMPANY

Cathy M. Schmidt, President and CEO  
cschmidt@stahlconstruction.com



Army National Guard Maintenance Facility

## CMAR Services Proposal

New Secondary Roads Liberty Avenue Yard  
Jasper County Iowa





## Key Services Highlighted

Stahl will provide the preconstruction and construction services that are detailed in the RFP and in the proposed AIA A-133 Agreement. Although each service is important, a few are key to your project's success. We have highlighted those briefly below:

### Accurate Early Project Pricing

Because the County has just \$3 million to pay for this project, it is imperative that the budgeting be accurate, right from the start, so the County knows exactly where it stands.

Accurate early estimating ensures that we don't underestimate the cost during preconstruction only to find on bid day that we are over budget or we don't overestimate the cost during preconstruction only to find on bid day that we omitted or reduced scope because we mistakenly thought budget was a concern.

The best way to ensure an accurate estimate in today's construction world is to get real-time market pricing. We will do that by contacting key subcontractors early in the design process when we can most easily make changes, if necessary.

Within two weeks of being hired, we will have accurate budget pricing with subcontractor input to share with the project team.

### Early Scheduling

The budget is priority #1 with your project, but we can't forget that time is also money, so it will be important to complete your project quickly and efficiently. We will want to be enclosed and done with the exterior work before winter arrives to avoid the expensive cost of winter construction.

Within two weeks of being hired, we will have a detailed construction schedule to share with the project team. The construction schedule will be included in the bidding documents so subcontractors can bid on schedule as well as the plans and specifications.

### Local Bidders

The County desires to involve as many local subcontractors as possible, including the Amish, while abiding by the Iowa Code for public bidding.

During preconstruction, we will contact local subcontractors and meet with them to explain the project, answer questions, and encourage them to bid.

---

If we can write certain work scopes in a way that benefits local subcontractors and allows them to be more competitive, we will do that.

### **Prequalifying Bidders**

Utilizing the CMAR delivery method will allow us to prequalify subcontractors that may want to bid on your project.

We will conduct a prequalification process for, at a minimum, the key subcontractors, and then notify those who qualify that we are looking forward to receiving their bids on bid day.

### **GMP**

We addressed the GMP in our RFQ response, but because it is so central to CMAR, we want to emphasize that we are very comfortable with and knowledgeable about the GMP process.

Our pricing will be accurate, and our work scopes will be complete and well-defined, which will ensure a competitive and all-inclusive GMP that will minimize the potential for change orders during construction.

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### **Preinstallation**

In order to ensure that our subcontractors are prepared when they arrive on site, we will require that each subcontractor fill out a preinstallation form that asks them to address items such as crew size, anticipated schedule, safety management, constructibility concerns, and material deliveries.

This form will be reviewed by our field superintendent. A meeting will be scheduled with each subcontractor prior to their arrival on site so outstanding issues can be discussed and resolved prior to their start date.

### **Technology to Manage Budget and Schedule**

Our project team is well versed in the use of Procore for cost control and project management and MS Project for scheduling, and they will leverage these powerful tools to ensure that your project stays on budget and on schedule and everyone is informed.



Often in life we make decisions based on the lowest cost, which doesn't always produce the desired results. The County is hiring a CM to help them successfully manage a multi-million dollar building program on budget and on schedule. Choosing a CM with the best experience, knowledge, expertise, proven management process, and personnel along with a reasonable fee will produce the desired results for the County. We hope your choice will be Stahl Construction.

### **Pre-construction Fee**

Preconstruction is a unique and important time in the life of a construction project because it is the only time when money can be saved.

Once construction starts, there is little opportunity to save money. While changes made during preconstruction can save time and money, changes made during construction likely will cost time and money. It is important to "get things right" as much as possible before construction starts.

Our preconstruction fee is all inclusive and includes profit as well as the cost of personnel, insurance, and all other items necessary to provide the required preconstruction services.

We propose a preconstruction fee of 0.5% of the estimated cost of construction. Based on an estimated cost of construction of \$3 million, our preconstruction fee is \$15,000.

### **Construction Fee**

Our construction fee includes profit as well as the indirect cost of administrative and management personnel stationed at the home office, including project manager, assistant project manager, and project accountant.

Our construction fee does not include the direct cost of field supervision, insurance, and other miscellaneous items detailed in the proposed AIA A133 Agreement as cost of the work.

We propose a construction fee of 2.5% of the actual cost of construction. Based on an estimated cost of construction of \$3 million, our construction fee would be \$75,000.

**DECISION MATRIX FOR CONSTRUCTION MANAGER AT RISK (CMAR) FOR PROPOSED SECONDARY ROADS LIBERTY AVENUE YARD**

Scoring: Excelling 3  
Exceeding 2  
Meeting 1  
Lacking 0

Weighting: Critical 5  
Desired 3  
Required 1

	Level of Importance	DCI Group			Larson Construction			Stahl Construction		
		Score	Total	Notes	Score	Total	Notes	Score	Total	Notes
<b>General</b>										
One unbound copy of Statement of Qualifications (SOQ)	Required	1	1		1	1		1	1	
Electronic copy of SOQ on thumb drive	Required	1	1		1	1		1	1	
Cover letter signed by principal in firm	Required	1	1		1	1		1	1	
Acknowledgment of addenda	Required	1	1		0	0		0	0	
<b>Qualifications of Firm</b>										
Brief history of company?	Required	1	1		1	1		1	1	
Core or range of services?	Required	2	2		2	2		0	0	
Construction management a service?	Desired	2	6		2	6 GMP Expirence		2	6 Cma Not CMAR	
Annual dollar workload for last three (3) years ?	Required	1	1		1	1		1	1	
Previous 5 years of construction experience?	Required	1	1		1	1		0	0	
Project team organizational chart?	Required	1	1		1	1		1	1	
Resumes for key team members?	Required	1	1		1	1		0	0	
Litigation/Claims (sufficient resolution) ?	Required	1	1		1	1		1	1	



Decision Matrix for CMAR for Proposed Secondary Roads Liberty Avenue Yard

Scoring: Excelling 3  
 Exceeding 2  
 Meeting 1  
 Lacking 0

Weighting: Critical 5  
 Desired 3  
 Required 1

Level of Importance	DCI Group			Larson Construction			Stahl Construction		
	Score	Total	Notes	Score	Total	Notes	Score	Total	Notes
<b>Relevant Experience</b>									
Fact sheets provided?	Required	1	1		1	1		1	1
Applicable to project scope?	Critical	2	10		1	5		1	5
Pre-construction services?	Desired	2	6		1	3		0	0
Construction services?	Required	1	1		1	1		1	1
Project fees and construction costs?	Required	2	2		1	1		1	1
Project duration?	Required	1	1		1	1		0	0
<b>Methods and Procedures</b>									
Layout of Pre-Construction services?	Desired	3	9		2	6		2	6
Layout of Construction services?	Desired	3	9		2	6		1	3
Site considerations?	Desired	2	6		0	0		1	3
Project schedule?	Desired	2	6		0	0		0	0
<b>Financial Condition</b>									
Bonding capacity?	Required	1	1		0	0 Available if requested		1	1
Income statements?	Required	1	1		0	0		2	2
Balance sheets?	Required	1	1		0	0		2	2

Decision Matrix for CMAR for Proposed Secondary Roads Liberty Avenue Yard

Scoring: Excelling 3  
 Exceeding 2  
 Meeting 1  
 Lacking 0

Weighting: Critical 5  
 Desired 3  
 Required 1

	Level of Importance	DCI Group			Larson Construction			Stahl Construction		
		Score	Total	Notes	Score	Total	Notes	Score	Total	Notes
<b>Interview</b>										
Timely arrival?	Required	1	1		1	1		1	1	
Prepared?	Required	2	2		2	2		1	1	
Clear and concise?	Required	2	2		1	1		2	2	
Project understanding?	Desired	2	6		2	6		3	9	
Sales pitch (why are they the best option)?	Critical	2	10		2	10		2	10	
<b>Proposal</b>										
Project Approach and Acknowledgement of Objectives and Constraints	Critical	1	5		2	10		3	15	Noted budget constraints
Completeness of Proposal and Demonstrated Understanding of Requirements	Required	1	1		2	2		3	3	Noted use of local contractors
Pre-Construction Services and Fees	Desired	2	6	Lump Sum of \$ 19,140	1	3	Lump Sum of \$75,000	3	9	Lump Sum of \$ 15,000
Construction Services and Fees	Desired	1	3	3.5% of total costs	1	3	5% negotiable	3	9	2.5% of total costs
<b>Total Scores</b>		<b>108</b>			<b>79</b>			<b>97</b>		

**MEMORANDUM OF UNDERSTANDING BETWEEN**  
**JASPER COUNTY, IOWA**  
**AND**  
**IOWA REGIONAL UTILITIES ASSOCIATION**

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**1. Parties and Purpose:**

This Memorandum of Understanding (MOU) is between Jasper County, Iowa (hereinafter referred to as Jasper) and Iowa Regional Utilities Association (hereinafter referred to as Rural Water).

There is 500 feet of 3” water main that conflicts with the realignment of W 116<sup>th</sup> St S. Realignment of W 116<sup>th</sup> St S is necessary for the replacement of the bridge (Bridge O11) over Squaw Creek on F-48 W. Jasper has the replacement of this bridge on the January 18<sup>th</sup>, 2023, Iowa DOT letting. Project will be funded by a combination of Federal Aid (FA) and State SWAP funds. Realignment of existing utilities will be funded by Local Secondary Road funds.

Rural water hereby agrees to relocate the 3” water main and Jasper hereby agrees to pay for that relocation. See Exhibit A for plan. Moreover, Rural Water shall be responsible for acquiring easements or property required for this water main relocation or notifying property owners about the use of existing easements for this water main relocation.

**2. Term of MOU:**

This MOU is effective upon the date last signed and executed by the duly appointed representatives of the parties to this MOU. This MOU shall remain in full force and effect until all work is completed on both bridges specified above.

**3. General Provisions:**

**3.1. Itemized Payment Schedule:**

<b><u>Item:</u></b>	<b><u>Total Cost</u></b>	<b><u>Jasper Share:</u></b>	<b><u>Rural Water Share:</u></b>
W 116 <sup>th</sup> St S at F-48 W Water Main Relocation	\$5,332.21	\$5,332.21	\$0

**3.2. Payment:**

Full payment by Jasper to Rural Water shall occur before the end of the fiscal year 2023 (June 30, 2023). Final payment shall be based upon completed water main relocation costs.

**3.3. Applicable Law:**

The construction, interpretation, and enforcement of this MOU shall be governed by the laws of the State of Iowa. The Courts of the State of Iowa shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be Jasper County, Iowa.

**3.4. Entirety of Agreement:**

This MOU represents the entire and integrated agreement between the parties and hereby supersedes all prior negotiations, representations, and agreements, whether written or oral.

**4. Signatures:**

By the signatures below, this MOU is in effect beginning on the \_\_\_\_\_ day of 2023.

**JASPER COUNTY, IOWA**

\_\_\_\_\_  
Brandon Talsma, Chairperson  
Jasper County Board of Supervisors

\_\_\_\_\_  
Ron Dunsbergen  
Iowa Regional Utilities Association  
Board President

\_\_\_\_\_  
Jasper County Auditor

\_\_\_\_\_  
Delwin Van Zante  
Iowa Regional Utilities Association  
Board Secretary

# **EXHIBIT A**

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SHEET 31 PARTIAL	REVIEWED BY XX/XX/2008	DRAWN BY 8/4/2008	IOWA REGIONAL UTILITIES ASSOCIATION 1351 IOWA SPEEDWAY DRIVE, NEWTON, IOWA 50208-8254 (541) 792-7011	JASPER COUNTY 1" = 500'	

Item 4  
January 10, 2023

**JASPER COUNTY SHERIFF'S  
REPORT OF RECEIPTS AND DISBURSEMENTS  
For the 2nd Quarter Ending**

FY: 2022-2023  
QTR: 2nd

December 31, 2022  
OCT-NOV-DEC

**RECEIPTS:**

Fees	\$ 30,630.46
Mileage	\$ 8,478.91
Miscellaneous to Treasurer	\$ 109,048.96
Board/Care Prisoners	\$ 71,461.65
Work Release & Prisoner Reimb	\$ 7,677.85
C/W Permits County	\$ 4,140.00
Purchase Permits	\$ 400.00
DARE Trust Fund	\$ -
DARE Reimbursement	\$ -
Miscellaneous	\$ 763.94
Sex Offender Registry	\$ 150.00
Prisoner's Phone	\$ 5,509.00
K-9	\$ -
In House Detention	\$ -
	\$ -
Drug Task Force Reimbursement	\$ -
Tobacco Compliance Checks	\$ -
Forfeiture Money	\$ -
Concessions/Comm	\$ -
	\$ -
Overpayment-\$5 or less	\$ 9.29
Donations - Reserve Deputy	\$ -
Inmate Medical Reimbursement	\$ 18,937.23
Motor Vehicle Inspection Fee	\$ -
Miscellaneous Trusts	\$ 61,976.33
C/W Permits to State IDPS	\$ 1,035.00
Condemnations	\$ -
Sheriff's Sale	\$ 892,159.58
APPLIED RECEIPTS for the Qtr TOTAL	\$ 1,103,329.24
	\$ -
{DEPOSITS FOR THE QTR}	\$ 1,103,329.24 *

**DISBURSEMENTS:**


County Treasurer Receipts	\$ 148,158.33
Clerks of Court	\$ 39,188.01
Garnished Funds (other)	\$ -
C/W Permits to IDPS	\$ 1,035.00
Miscellaneous Trusts	\$ 10,500.00
Sheriff's Sale	\$ 892,159.58
MT Disbursed	\$ 6,450.98


\*\* DISBURSEMENTS for the QTR TOTAL \$ 1,097,491.90

BALANCE ON HAND BEGINNING OF QUARTER	\$ 2,866.31
Total Receipts	\$ 1,103,329.24 *
Total Disbursements	\$ 1,097,491.90 **
BALANCE ON HAND END OF QUARTER	\$ 8,703.65

I, the undersigned, do hereby certify that the report given above is a correct report of fees and expenses charged, and of collections and disbursements by me as Sheriff during the specified period.

Dated this 31<sup>st</sup> day of December, 2022.

  
JOHN R. HALFERTY, Sheriff  
Jasper County, Iowa

prepared by 

JASPER COUNTY AUDITOR  
2022 JAN -5 AM 9:59  
FILED



RECORDER'S QUARTERLY REPORT  
Jasper County, Iowa

Item 5  
January 10, 2023

FY 2022-2023 Months: Oct- Nov-Dec

TO THE BOARD OF SUPERVISORS OF JASPER COUNTY:

I, Denise Allan, Recorder of the above named county and state do hereby certify that this is a true and correct statement of the fees collected by me in my office for the quarter ending December 31, 2022 and the same have been paid to the county Treasurer.



Denise Allan, Jasper County Recorder

Date: January 5, 2023

Jenna Jennings, Jasper County Auditor

Recording Fees	0001-1-07-8110-400000	\$14,470.00	
	(+)E-File Recording Fees	\$17,930.00	\$32,400.00
Copies	0001-1-07-8110-400000		\$1,535.00
Mailing Fees	0001-1-07-8110-425000		\$132.00
Auditor's Trans	0001-1-07-9010-410000	\$1,540.00	
	(+)E-File Auditor Trans Fees	\$1,070.00	\$2,610.00
County Trans Tax	0001-1-07-8110-404000	\$8,228.27	
	(+)E-File Trans Tax Fees	\$8,628.60	\$16,856.87
Overpayments	0001-4-07-0054-822000		\$103.95
ELSI Co Fees	0001-1-07-8110-403000		\$867.75
Co Boat Title	0001-1-22-6110-412000		\$75.00
Co Boat Lien	0001-1-07-8110-418000		\$10.00
Snow Title/Lien	0001-1-07-8110-401100		\$60.00
ATV/ORV/Title/Lien	0001-1-07-8110-401200		\$620.00
Vital Cert Co	0001-1-07-8110-413000		\$2,208.00
Co ATV/UTV Permit	0001-1-07-8110-401300		\$0.00
Co Marriages	0001-1-07-8110-417000		\$188.00
Int Bank Acct	0001-4-07-0054-600000		\$12.73
Record Mgmt	0024-1-07-8110-414000	\$686.00	
	(+)E-File Record Mgmt Fees	\$858.00	\$1,544.00
E-Fees	5300-1-77-0500-416000	\$686.00	
	(+)E-File E-Fees	\$858.00	\$1,544.00
Misc Revenue Fees	0001-1-07-8110-849000		\$0.25
Total County Fee Collected For:			\$60,767.55
October - \$20,152.87			
November - \$20,950.06			
December - \$19,664.62			
<b>Total = \$60,767.55</b>			

Account Balance Report  
From 10/1/2022 Through 12/31/2022

Account Number	Account Description	Revenue Totals				Charge Payment Totals			Drawer (1) + (2) + (3)
		Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	
01-01-01	Recording 0001-1-8110-4000-t	\$14,225.00	\$60.00	\$185.00	\$14,470.00	\$0.00	\$0.00	\$0.00	\$14,410.00
01-01-02	Recd Mgmt0024-1-8110-4140-	\$665.00	\$4.00	\$17.00	\$686.00	\$0.00	\$0.00	\$0.00	\$682.00
01-01-03	E-Fee 5300-1-0500-4160-77	\$665.00	\$4.00	\$17.00	\$686.00	\$0.00	\$0.00	\$0.00	\$682.00
01-02-00	Auditors 0001-1-9010-4100-07	\$1,520.00	\$0.00	\$20.00	\$1,540.00	\$0.00	\$0.00	\$0.00	\$1,540.00
01-03-01	Co Tran Tax0001-1-8110-4040	\$8,165.48	\$0.00	\$62.79	\$8,228.27	\$0.00	\$0.00	\$0.00	\$8,228.27
01-03-02	State Tran Tax	\$39,171.32	\$0.00	\$301.21	\$39,472.53	\$0.00	\$0.00	\$0.00	\$39,472.53
01-05-02	Copies 0001-1-8110-400070	\$1,535.00	\$0.00	\$0.00	\$1,535.00	\$0.00	\$0.00	\$0.00	\$1,535.00
***** Account Group 01 Total *****		\$65,946.80	\$68.00	\$603.00	\$66,617.80	\$0.00	\$0.00	\$0.00	\$66,549.80
02-04-01	Marr Co 0001-1-8110-4170-07	\$92.00	\$0.00	\$96.00	\$188.00	\$0.00	\$0.00	\$0.00	\$188.00
02-04-02	Marriage License - State	\$743.00	\$0.00	\$714.00	\$1,457.00	\$0.00	\$0.00	\$0.00	\$1,457.00
02-04-03	3 Day Waiver	\$5.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00
02-04-04	Vitalcertco0001-1-8110-4130-C	\$1,472.00	\$0.00	\$736.00	\$2,208.00	\$0.00	\$0.00	\$0.00	\$2,208.00
02-04-05	Vital Cert State	\$4,048.00	\$0.00	\$2,024.00	\$6,072.00	\$0.00	\$0.00	\$0.00	\$6,072.00
***** Account Group 02 Total *****		\$6,360.00	\$0.00	\$3,570.00	\$9,930.00	\$0.00	\$0.00	\$0.00	\$9,930.00
05-01-00	Hunting & Fishing/Elsi	\$3,209.50	\$0.00	\$1,511.00	\$4,720.50	\$0.00	\$0.00	\$0.00	\$4,720.50
05-01-01	H&Fwf/Elsi 0001-1-8110-4030-	\$617.25	\$0.00	\$250.50	\$867.75	\$0.00	\$0.00	\$0.00	\$867.75
05-01-06	Boat Title Fee	\$50.00	\$0.00	\$25.00	\$75.00	\$0.00	\$0.00	\$0.00	\$75.00
05-01-07	Boat Lien Fee	\$10.00	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
05-01-08	Snow Title Fee	\$25.00	\$0.00	\$30.00	\$55.00	\$0.00	\$0.00	\$0.00	\$55.00
05-01-09	Snow Lien Fee	\$0.00	\$0.00	\$5.00	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00
05-01-10	Atv Title Fee	\$400.00	\$0.00	\$120.00	\$520.00	\$0.00	\$0.00	\$0.00	\$520.00
05-01-11	Atv Lien Fee	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
05-02-04	Atv/Orv T&L Co 00011811040-	\$500.00	\$0.00	\$120.00	\$620.00	\$0.00	\$0.00	\$0.00	\$620.00
05-02-05	Snow T&L Co 001-1-8110-401-	\$25.00	\$0.00	\$35.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
05-02-06	Bt Title Co 001-1-6110-4120-2-	\$50.00	\$0.00	\$25.00	\$75.00	\$0.00	\$0.00	\$0.00	\$75.00
05-02-07	Bt Lien Co 0001-1-8110-4180-	\$10.00	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
05-03-01	Use Tax	\$3,480.00	\$0.00	\$960.00	\$4,440.00	\$0.00	\$0.00	\$0.00	\$4,440.00
05-03-02	Ia Sales Tax	\$10,276.86	\$0.00	\$3,666.00	\$13,942.86	\$0.00	\$0.00	\$0.00	\$13,942.86
05-03-03	Local Option Tax	\$1,356.81	\$0.00	\$560.50	\$1,917.31	\$0.00	\$0.00	\$0.00	\$1,917.31

Account Balance Report  
From 10/1/2022 Through 12/31/2022

Revenue Totals

Charge Payment Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
05-03-05	Overpaymt 0001-4-0054-8220	\$103.95	\$0.00	\$0.00	\$103.95	\$0.00	\$0.00	\$0.00	\$103.95
05-03-06	Rvvr	\$7,170.50	\$0.00	\$2,914.85	\$10,085.35	\$0.00	\$0.00	\$0.00	\$10,085.35
05-03-07	Mail Fee 0001-1-07-8110-425C	\$86.00	\$0.00	\$46.00	\$132.00	\$0.00	\$0.00	\$0.00	\$132.00
	***** Account Group 05 Total *****	\$27,470.87	\$0.00	\$10,268.85	\$37,739.72	\$0.00	\$0.00	\$0.00	\$37,739.72
06-01-02	Payment	\$115.00	\$0.00	\$0.00	\$115.00	\$0.00	\$0.00	\$0.00	\$115.00
	***** Account Group 06 Total *****	\$115.00	\$0.00	\$0.00	\$115.00	\$0.00	\$0.00	\$0.00	\$115.00
08-01-01	Cris-Standard Fee	\$0.00	\$0.00	\$17,930.00	\$17,930.00	\$0.00	\$0.00	\$0.00	\$17,930.00
08-01-02	Cris-Document Management I	\$0.00	\$0.00	\$858.00	\$858.00	\$0.00	\$0.00	\$0.00	\$858.00
08-01-03	Cris-Erecording Fee	\$0.00	\$0.00	\$858.00	\$858.00	\$0.00	\$0.00	\$0.00	\$858.00
08-01-05	Cris-Transfer Fee	\$0.00	\$0.00	\$1,070.00	\$1,070.00	\$0.00	\$0.00	\$0.00	\$1,070.00
08-01-06	Cris-Transfer Tax	\$0.00	\$0.00	\$50,021.60	\$50,021.60	\$0.00	\$0.00	\$0.00	\$50,021.60
	***** Account Group 08 Total *****	\$0.00	\$0.00	\$70,737.60	\$70,737.60	\$0.00	\$0.00	\$0.00	\$70,737.60
	Final Totals :	\$99,892.67	\$68.00	\$85,179.45	\$185,140.12	\$0.00	\$0.00	\$0.00	\$185,072.12

Account Balance Report  
From 10/1/2022 Through 12/31/2022

Revenue Totals

Charge Payment Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
----------------	---------------------	----------------	--------	---------------	-----------	------------	-----------	---------------	------------------------

Counts/Totals From 10/1/2022 Through 12/31/2022

Cash Total :	\$8,252.90 +
Check Total :	\$93,304.17 +
Other Pay Total:	\$85,179.45 +
Change Total :	\$1,664.40 -
<b>Subtotal :</b>	<b>\$185,072.12</b>
Charge Total :	\$68.00 +
<b>Grand Total :</b>	<b>\$185,140.12</b>

Number of Cash Payments :	283
Number of Check Payments :	883
Number of Change Payments :	155
Number of Charge Payments :	4
Number of Other Payments :	1,142
<b>Number of Receipts :</b>	<b>2,191</b>
<b>Number of Voids :</b>	<b>26</b>

Charge Information

Balance Forward Information

Number of Payments on Account :	4
Total Paid on Account :	\$115.00

Other Payment Breakdown

Other Payment Method	Total Count	Total Paid
CREDIT CARD	254	\$14,378.85
DIRECT DEPOSIT	868	\$70,800.60
<b>Total :</b>	<b>1,122</b>	<b>\$85,179.45</b>



## AMENDED - FARM LEASE - CASH OR CROP SHARES

THIS AMENDED LEASE ("Lease") is made between Jasper County ("Landlord"), whose address for the purpose of this Lease is 101 First Street North, Newton, IA 50208 and Dean Van Kooten ("Tenant"), whose address for the purpose of this Lease is 410 Hwy 224 N, Kellogg, IA 50208.

### THE PARTIES AGREE AS FOLLOWS:

1. **PREMISES AND TERM.** Landlord leases to Tenant the following real estate situated in Jasper County, Iowa (the "Real Estate"):

See Attachment with Legal Description ,

and containing 262.54 total acres, more or less, with possession by Tenant for a term of 4 years to commence on March 1, 2023, and end on February 28, 2027. The Tenant has had or been offered an opportunity to make an independent investigation as to the acres and boundaries of the premises. In the event that possession cannot be delivered within fifteen (15) days after commencement of this Lease, Tenant may terminate this Lease by giving the Landlord notice in writing.

2. **RENT.** Tenant shall pay to Landlord as rent for the Real Estate (the "Rent"):
  - a. Total annual cash rent of \$74,298.82.82 payable, unless otherwise agreed, as follows: \$37,149.41 on March 1, 2023, \$37,149.41 on December 1, 2023, and payments to follow each subsequent March and December during the lease years; or

All Rent is to be paid to Landlord at the address above or at such other place as Landlord may direct in writing. Rent must be in Landlord's possession on or before the due date. Participation of this farm in any offered program by the U.S. Department of Agriculture or any state for crop production control or soil conservation, the observance of the terms and conditions of this program, and the division of farm program payments, requires Landlord's consent. Payments from participation in these programs shall be divided 0% Landlord 100.00% Tenant. Governmental cost-sharing payments for permanent soil conservation structures shall be divided 0% Landlord 100.00% Tenant. Crop disaster payments shall be divided 0% Landlord 100.00% Tenant.

3. **LANDLORD'S LIEN AND SECURITY INTEREST.** As security for all sums due or which will become due from Tenant to Landlord, Tenant hereby grants to Landlord, in addition to any statutory liens, a security interest as provided in the Iowa Uniform Commercial Code and a contractual lien in all crops produced on the premises and the proceeds and products thereof, all contract rights concerning such crops, proceeds and/or products, all proceeds of insurance collected on account of destruction of such crops, all contract rights and U.S. government and/or state agricultural farm program payments in connection with the above described premises whether such contract rights be payable in cash or in kind, including the proceeds from such rights, and any and all other personal

property kept or used on the real estate that is not exempt from execution. Tenant shall also sign any additional forms required to validate the security interest in government program payments.

Tenant shall not sell such crops unless Landlord agrees otherwise. Tenant shall notify Landlord of Tenant's intention to sell crop at least three (3) business days prior to sale of the crop (with business days being described as Monday through Friday, except any Iowa or federal holidays). Tenant shall pay the full rent for the crop year in which the crop is produced, whether due or not, at the time of sale pursuant to Landlord's consent to release Landlord's security interests. Upon payment in full Landlord shall release Landlord's lien on the crop produced in that crop year on the premises. The parties agree that by the Landlord releasing the lien as to the crop in one year, the Landlord in no way releases the lien or agrees to release the lien in any prior or subsequent year.

Tenant shall sign and deliver to Landlord a list of potential buyers of the crops upon which Landlord has been granted a security interest in this lease. Unless Landlord otherwise consents, Tenant will not sell these crops to a buyer who is not on the potential list of buyers unless Tenant pays the full rent due for the crop year to the Landlord at or prior to the date of sale. Landlord may give notice to the potential buyers of the existence of this security interest.

Landlord is further granted the power, coupled with an interest, to sign on behalf of Tenant as attorney-in-fact and to file one or more financing statements under the Iowa Uniform Commercial Code naming Tenant as Debtor and Landlord as Secured Party and describing the collateral herein specified. Tenant consents to the financing statement being filed immediately after execution of this Lease.

4. **INPUT COSTS AND EXPENSES.** Tenant shall prepare the Real Estate and plant such crops in a timely fashion. Tenant shall only be entitled to pasture or till those portions of the Real Estate designated by Landlord. All necessary machinery and equipment, as well as labor, necessary to carry out the terms of this lease shall be furnished by and at the expense of the Tenant. The following materials, in the amounts required by good husbandry, shall be acquired by Tenant and paid for by the parties as follows:

	% Landlord	% Tenant
(1) Fertilizer	0%	100.00%
(2) Lime and Trace Minerals	0%	100.00%
(3) Herbicide	0%	100.00%
(4) Insecticides	0%	100.00%
(5) Seeds	0%	100.00%
(6) Seed Cleaning	0%	100.00%
(7) Harvesting and/or Shelling Expense	0%	100.00%
(8) Grain Drying	0%	100.00%

(9) Grain Storage	0%	100.00%
(10) Other Expenses	0%	100.00%

Phosphate and potash on oats or beans shall be allocated N/A% the first year and N/A% the second year, and on all other crops allocated N/A% the first year and N/A% the second year. Lime and trace minerals shall be allocated over 2 years. If this Lease is not renewed, and Tenant does not therefore receive the full allocated benefits, Tenant shall be reimbursed by Landlord to the extent Tenant has not received the benefits. Tenant agrees to furnish, without cost, all labor, equipment and application for all fertilizer, lime, trace minerals and chemicals \_\_\_\_\_.

5. **PROPER HUSBANDRY; HARVESTING OF CROPS; CARE OF SOIL, TREES, SHRUBS AND GRASS.** Tenant shall farm the Real Estate in a manner consistent with good husbandry, seek to obtain the best crop production that the soil and crop season will permit, properly care for all growing crops in a manner consistent with good husbandry, and harvest all crops on a timely basis. In the event Tenant fails to do so, Landlord reserves the right, personally or by designated agents, to enter upon the Real Estate and properly care for and harvest all growing crops, charging the cost of the care and harvest to the Tenant, as part of the Rent. Tenant shall timely control all weeds, including noxious weeds, weeds in the fence rows, along driveways and around buildings throughout the premises. Tenant shall comply with all terms of the conservation plan and any other required environmental plans for the leased premises. Tenant shall do what is reasonably necessary to control soil erosion including, but not limited to, the maintenance of existing watercourses, waterways, ditches, drainage areas, terraces and tile drains, and abstain from any practice which will cause damage to the Real Estate.

Upon request from the Landlord, Tenant shall by August 15 of each lease year provide to the Landlord a written listing showing all crops planted, including the acres of each crop planted, fertilizers, herbicides and insecticides applied showing the place of application, the name and address of the applicator, the type of application and the quantity of such items applied on the lease premises during such year.

Tenant shall distribute upon the poorest tillable soil on the Real Estate, unless directed otherwise by Landlord, all of the manure and compost from the farming operation suitable to be used. Tenant shall not remove from the Real Estate, nor burn, any straw, stalks, stubble, or similar plant materials, all of which are recognized as the property of Landlord. Tenant may use these materials, however, upon the Real Estate for the farming operations. Tenant shall protect all trees, vines and shrubbery upon the Real Estate from injury by Tenant's cropping operation or livestock.

Tenant shall maintain accurate yield records for the real estate, and upon request, during or after lease term, shall disclose to Landlord, all yield base information required for participation in government program

6. **DELIVERY OF GRAIN.** If this lease is a crop share lease, Tenant, without cost to Landlord, shall deliver Landlord's grain pursuant to request, at reasonable times, to the elevator at \_\_\_\_\_ or elsewhere at no further distant point.
7. **LANDLORD'S STORAGE SPACE.** If this lease is a crop share lease, Landlord reserves 0% of all crib and granary space for storage of the rent share crops.
8. **ENVIRONMENTAL.**

- a. Landlord. To the best of Landlord's knowledge to date:
- i. Neither Landlord nor, Landlord's former or present tenants, are subject to any investigation concerning the premises by any governmental authority under any applicable federal, state, or local codes, rules, and regulations pertaining to air and water quality, the handling, transportation, storage, treatment, usage, or disposal of toxic or hazardous substances, air emissions, other environmental matters, and all zoning and other land use matters.
  - ii. Any handling, transportation, storage, treatment, or use of toxic or hazardous substances that has occurred on the premises has been in compliance with all applicable federal, state, and local codes, rules, and regulations.
  - iii. No leak, spill release, discharge, emission, or disposal of toxic or hazardous substances has occurred on the premises.
  - iv. The soil, groundwater, and soil vapor on or under the premises is free of toxic or hazardous substances except for chemicals (including without limitation fertilizer, herbicides, insecticides) applied in conformance with good farming methods, applicable rules and regulations and the label directions of each chemical.

Landlord shall hold Tenant harmless against liability for removing solid waste disposal sites existing at the execution of this Lease, with the exception that Tenant shall be liable for removal of solid waste disposal sites to the extent that the Tenant created or contributed to the solid waste disposal site at any time.

Landlord shall assume liability and shall indemnify and hold Tenant harmless against any liability or expense arising from any condition which existed, whether known or unknown, at the time of execution of the lease which is not a result of actions of the Tenant or which arises after date of execution but which is not a result of actions of the Tenant.

Landlord shall disclose in writing to Tenant the existence of any known wells, underground storage tanks, hazardous waste sites, and solid waste disposal sites. Disclosure may be provided by a properly completed groundwater hazard statement to be supplemented if changes occur.

- b. Tenant. Tenant shall comply with all applicable environmental laws concerning application, storage and handling of chemicals (including, without limitation, herbicides and insecticides) and fertilizers. Tenant shall apply any chemicals used for weed or insect control at levels not to exceed the manufacturer's recommendation for the soil types involved. Farm chemicals may not be stored on the premises for more than one year. Farm chemicals for use on other properties may not be stored on this property. Chemicals stored on the premises shall be stored in clearly marked, tightly closed containers. No chemicals or chemical containers will be disposed of on the premises. Application of chemicals for agricultural purposes per manufacturer's recommendation shall not be construed to constitute disposal.

Tenant shall employ all means appropriate to insure that well or ground water contamination does not occur, and shall be responsible to follow all applicator's licensing requirements. Tenant shall install and maintain safety check valves for injection of any chemicals and/or fertilizers into an irrigation system (injection valve only, not main well check valve). Tenant shall properly post all fields (when posting is required) whenever chemicals are applied by ground or air. Tenant shall haul and spread all manure on appropriate fields at times and in quantities consistent with



environmental protection requirements. Tenant shall not dispose of waste oil, tires, batteries, paint, other chemicals or containers anywhere on the premises. Solid waste may not be disposed of on the premises. Dead livestock may not be buried on the premises. If disposal of solid waste or burial of dead animals is permitted as stated in the previous two sentences, the disposal or burial shall be in compliance with all applicable environmental laws. Tenant shall not use waste oil as a means to suppress dust on any roads on or near the premises. No underground storage tanks, except human waste septic systems that meet current codes, rules, and regulations, shall be maintained on the premises.

Tenant shall immediately notify Landlord of any chemical discharge, leak, or spill which occurs on premises. Tenant shall assume liability and shall indemnify and hold Landlord harmless for any claim or violation of standards which results from Tenant's use of the premises. Tenant shall assume defense of all claims, except claims resulting from Landlord's negligence, in which case each party shall be responsible for that party's defense of any claim. After termination, Tenant shall remain liable for violations which occurred during the term of this Lease.

**In the absence of selection of an alternative where choices are provided in this paragraph 8b, the choice of the word "may" shall be presumed unless that presumption is contrary to applicable environmental laws and regulations.**

9. **TERMINATION OF LEASE.** This Lease shall automatically renew upon expiration as a year-to-year lease, upon the same terms and conditions unless either party gives due and timely written notice to the other of an election not to renew this Lease. Timely notice not to renew shall be made no later than September 1 of each year.
10. **POSSESSION AND CONDITION AT END OF TERM.** At the termination of this Lease, Tenant will relinquish possession of the Real Estate to the Landlord. If Tenant fails to do so Tenant agrees to pay Landlord \$0.00 per day, as liquidated damages until possession is delivered to Landlord. At the time of delivery of the Real Estate to Landlord, Tenant shall assure that the Real Estate is in good order and condition, and substantially the same as it was when received by Tenant at the commencement of this Lease, excusable or insurable loss by fire, unavoidable accidents and ordinary wear, excepted.
11. **LANDLORD'S RIGHT OF ENTRY AND INSPECTION.** In the event notice of termination of this Lease has been properly served, Landlord may enter upon the Real Estate or authorize someone else to enter upon the Real Estate to conduct any normal tillage or fertilizer operation after Tenant has completed the harvesting of crops even if this is prior to the date of termination of the lease. Landlord may enter upon the Real Estate at any reasonable time for the purpose of viewing or seeding or making repairs, or for other reasonable purposes.
12. **VIOLATION OF TERMS OF LEASE.** If Tenant or Landlord violates the terms of this Lease, the other may pursue the legal and equitable remedies to which each is entitled. Tenant's failure to pay any Rent when due shall cause all unpaid Rent to become immediately due and payable, without any notice to or demand upon Tenant.
13. **REPAIRS.** Tenant shall maintain the fences on the leased premises in good and proper repair. Landlord shall furnish necessary materials for repairs that Landlord deems necessary within a reasonable time after being notified of the need for repairs. Tenant shall haul the materials to the repair site without charge to Landlord.

14. **NEW IMPROVEMENTS.** All buildings, fences and improvements of every kind and nature that may be erected or established upon the Real Estate during the term of the Lease by the Tenant shall constitute additional rent and shall inure to the Real Estate, becoming the property of Landlord unless the Landlord has agreed in writing prior to the erection that the Tenant may remove the improvement at the end of the lease.
15. **WELL, WINDMILL, WATER AND SEPTIC SYSTEMS.** Tenant shall maintain all well, windmill, water and septic systems on the Real Estate in good repair at Tenant's expense except damage caused by windstorm or weather. Tenant shall not be responsible for replacement or installation of well, windmill, water and septic systems on the Real Estate, beyond ordinary maintenance expenses. Landlord does not guarantee continuous or adequate supplies of water for the premises.
16. **EXPENSES INCURRED WITHOUT CONSENT OF LANDLORD.** No expense shall be incurred for or on account of the Landlord without first obtaining Landlord's written authorization. Tenant shall take no actions that might cause a mechanic's lien to be imposed upon the Real Estate.
17. **NO AGENCY.** Tenant is not an agent of the Landlord.
18. **TELEVISION AND RADIO.** Tenant may install and remove, without causing material injury to the premises, Tenant's television reception antennas, microwave dishes, and radio reception and transmission antennas.
19. **ACCOUNTING.** The method used for dividing and accounting for the harvested grain shall be the customary and usual method used in the locale.
20. **ATTORNEY FEES AND COURT COSTS.** If either party files suit to enforce any of the terms of this Lease, the prevailing party shall be entitled to recover court costs and reasonable attorneys' fees.
21. **CHANGE IN LEASE TERMS.** The conduct of either party, by act or omission, shall not be construed as a material alteration of this Lease until such provision is reduced to writing and executed by both parties as addendum to this Lease.
22. **CONSTRUCTION.** Words and phrases herein, including the acknowledgment, are construed as in the singular or plural and as the appropriate gender, according to the context.
23. **NOTICES.** The notices contemplated in this Lease shall be made in writing and shall either be delivered in person, or be mailed in the U.S. mail, certified mail to the recipient's last known mailing address, except for the notice of termination set forth in Section 9, which shall be governed by the Code of Iowa.
24. **ASSIGNMENT.** Tenant shall not assign this Lease or sublet the Real Estate or any portion thereof without prior written authorization of Landlord.
25. **CERTIFICATION.** Tenant certifies that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and it is not engaged in this transaction, directly or indirectly on behalf of, or instigating or facilitating this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Tenant hereby agrees to defend, indemnify and hold harmless Landlord from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any

breach of the foregoing certification.

26. **ADDITIONAL PROVISIONS.** Mid-Contract Rate Negotiation: The parties shall meet in September 2024 to discuss the 2025 crop/lease year. At said meeting the parties shall enter in a good-faith renegotiation of the lease price for the 2025 crop/lease year. It is not required to renegotiate the lease price; however, the parties may renegotiate.

27. **AMENDED AND SUBSTITUTED.** This agreement shall replace all other previous agreements and all other previous agreements shall be null and void.

DATED: \_\_\_\_\_.

TENANT:

LANDLORD:

\_\_\_\_\_  
Dean Van Kooten, Tenant

\_\_\_\_\_  
Brandon Talsma, Chairman Board of Supervisors, Jasper County, Landlord

\_\_\_\_\_  
Attest: Jenna Jennings, Jasper County Auditor

**INDIVIDUAL ACKNOWLEDGMENT**

STATE OF IOWA, COUNTY OF JASPER

This record was acknowledged before me on \_\_\_\_\_,  
by \_\_\_\_\_ and \_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public

Tuesday, January 3, 2023, the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Talsma, Stevenson and Cupples present and accounted for; Chairman Talsma presiding.

Motion by Cupples, seconded by Stevenson to continue with Brandon Talsma as Chair and Doug Cupples as Vice-Chair.

YEA: STEVENSON, CUPPLES

OBSTAINED: TALSMA

Motion by Stevenson, seconded by Cupples to adopt Resolution 23-01 Establishing Board Meetings, to continue the first four Tuesdays of each month of 2023 at 9:30a.m. in the Board of Supervisors Room of the Jasper County Courthouse, and in compliance with Iowa Code Chapter 21.

YEA: CUPPLES, TALSMA, STEVENSON

Motion by Cupples, seconded by Stevenson to designate the Official Newspapers as: Newton Daily News, Jasper County Tribune, and Hometown Press.

YEA: TALSMA, STEVENSON, CUPPLES

Sue Ponder, Director of Prairie City Library, requested \$5000 in matching funds, required for the Iowa Economic Development Authority Community Attraction & Tourism (CAT) Grant Application, in the amount of \$170,000. The City of Prairie City has pledged around \$400,000 in total funding.

Motion by Stevenson, seconded by Cupples to approve the matching funds for the Prairie City Library in the amount of \$5000.00, contingent to grant approval.

YEA: CUPPLES, STEVENSON, TALSMA

Jeff Davidson, JEDCO Director, gave an update on the Façade Grant Program for 2022. Six grants in total have been given out in the cities of: Monroe, Colfax, Mingo & Prairie City. Davidson is requesting the budgeted 2023 funding to be applied for future grants in the amount of \$50,000.

Mike Frietsch, Engineer, presented the Water Service Agreement for the Liberty Ave Facility, in the amount of \$6500, to be paid from ARPA Funds. The \$234.37 regular fees are to be paid with regular funding.

Motion by Cupples, seconded by Stevenson to approve the Water Service Agreement for Liberty Ave Facility, in the amount of \$6500, paid with ARPA funds.

YEA: TALSMA, CUPPLES, STEVENSON

Motion by Stevenson, seconded by Cupples to approve claims paid through January 3, 2023.

YEA: CUPPLES, TALSMA, STEVENSON

Motion by Cupples, seconded by Stevenson to approve Board of Supervisors Minutes for December 27, 2022.

YEA: STEVENSON, TALSMA, CUPPLES

There were no Board appointments.

Motion by Stevenson, seconded by Cupples to recess until 1:00p.m.

YEA: CUPPLES, TALSMA, STEVENSON

Chairman Talsma called the meeting back to order at 1:00p.m.

Motion by Stevenson, seconded by Cupples to enter Closed Session per Iowa Code 21.5(i), for Auditor Interview #1, Tina Mulgrew, per her request.

YEA: TALSMA, CUPPLES, STEVENSON

Motion by Stevenson, seconded by Cupples to exit Closed Session.

YEA: CUPPLES, STEVENSON, TALSMA

Motion by Cupples, seconded by Stevenson to enter Closed Session per Iowa Code 21.5(i), for Auditor Interview #2, Jenna Jennings, per her request.

YEA: STEVENSON, TALSMA, CUPPLES

Motion by Cupples, seconded by Stevenson to exit Closed Session.

YEA: TALSMA, CUPPLES, STEVENSON

Motion by Stevenson, seconded by Cupples to appoint Jenna Jennings to the Auditor position.

YEA: STEVENSON, TALSMA, CUPPLES

Motion by Stevenson, seconded by Cupples to adjourn the Tuesday, January 3, 2023 meeting of the Jasper County Board of Supervisors.

YEA: TALSMA, STEVENSON, CUPPLES

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Teresa Arrowood, Deputy Auditor

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Brandon Talsma, Chairman