

**Jasper County Commission of Veterans Affairs**  
315 West 3<sup>rd</sup> Street North, Suite 250, Newton, Iowa 50208  
Administrator Alyssa Wilson & CVSO Keith N. Thorpe  
**Phone (641) 792-7993 FAX (641) 787-1302**

Commissioners: Marta Ford, Susan Springer, Jerry Nelson, Fred Chabot, Ed Spangenburg

8 March 2023

**Minutes**

At 1502 Chairman Jerry Nelson called the Regular Scheduled Meeting of the Jasper County Veterans Affairs to order. The other commissioners in attendance were Marta Ford, Susan Springer, Fred Chabot and Ed Spangenburg. Also, in attendance were Administrator Alyssa Wilson and CVSO Keith Thorpe.

**Approve Minutes:** Fred Chabot made a motion and Ed Spangenburg seconded to approve the minutes of the regular scheduled meeting on 8 February 2023. The motion passed unanimously.

**Unfinished Business:**

1. **Sully Area Outreach 2023:** The outreach event will tentatively be held on Saturday April 1, 2023, at the Lynnville Community Center. Bev Arthur, Lynnville City Clerk, is the contact for the \$35.00 rent. The event will be schedule from 9Am to 11AM. Bakery goods, coffee and water will be provided. Alyssa Wilson will share information on the “Pact Act” as well as other VA related subjects.
2. **DCI; Iowa Homestead Tax Exemption:** After an audit of DIC recipients, it was found that 21 were not receiving this benefit. A letter with application was sent to each informing them of this benefit and the appropriate application was enclosed.
3. **Trifolds:** Riggs Printing is having quality control problems with the printing of our “trifolds”. As soon as a quality product can be produced, they will be delivered.

**New Business:**

1. **The February 2023 Administrator Report** was presented to the commission.
2. **The February 2023 Expenses, Allocation. Donation & ESFP Reports** were presented to the commission.

Marta Ford made a motion and Fred Chabot seconded to purchase a “mobile printer” for house calls and outreach events. The motion passed unanimously. A carrier for the mobile printer will be purchased at the desecration of the office staff.

3. **Staffing Part Time:** BOS denied at this time. Requested we come back next year.
4. **VA S.A.V.E. and Vet in Crisis Training March 22, 2023:** Lori Reynolds, LISW, will be presenting 2 trainings; one for LEO/First Responders and the second for the General Public. This is part of the VHA’s suicide prevention program.
5. **Work Scheduled: “Hours of Operation”:** Complaints are being made to Chairman Jerry Nelson that our office is often unstaffed in the afternoon. Confirmed the office hours set in the April 2022 Commission eeting

**OVER**

Meeting are 8:00 a.m. to 4:30 p.m. with a floating half-hour lunch. Due to the volume of walk ins, most days the “floating 30 minutes lunch” is unable to be taken. Commissioners will be emailed a Verification of Appointment signed by the veteran or veterans’ spouse after each Home Visit.

Announcements:

Public Input

None

Confirm next meeting: 12 April 2023 at 1500 at the Jasper County Office Buildings.

At 1635 Marta Ford made a motion and Fred Chabot seconded to adjourn. The motion passed unanimously.

/s/ Keith N. Thorpe