



# Jasper County, Iowa Board of Supervisors

PO Box 944, Newton, IA Phone: 641-792-7016 Fax: 641-792-1053

Denny Stevenson

Doug Cupples

Brandon Talsma

**May 16, 2023**

**9:30 a.m.**

[www.jasperia.org](http://www.jasperia.org)

Live Stream: <https://zoom.us/j/8123744948>

Meeting ID: 812 374 4948

Dial In: +1-646-931-3860

*-Anyone that has an item on the agenda must appear in person for the Board to consider it.-*

## Pledge of Allegiance

### Item 1 Public Hearing - Community Development – Kevin Luetters

- a) Shawn & Jessica Hudson, Requesting a Rezone for Parcel # 01.14.400.011 / 10930 Hwy F-17W, Mingo, IA 50168, from Agricultural to Rural Residential

### Item 2 Public Hearing for FY22-23 Current Budget Amendment

- a) Resolution for an Amendment of Current Budget FY22-23
- b) Appropriation Resolution

### Item 3 JEDCO – Jeff Davidson

- a) Review FY22-23 JEDCO Small Grant Program projects; consider release of \$25,000 budget authority to continue program.

### Item 4 Human Resources – Dennis Simon

- a) Approval of the Compliancy Group Invoice

### Item 5 Engineer – Mike Frietsch

- a) FY2023 Secondary Roads Budget Amendment
- b) Final Plans for Liberty Ave Yard – Phase 1, Jasper County Equipment Garage
- c) Agreement for Cooperative Public Service Between Polk County & Jasper County
- d) Temporary Road Detour Agreement – Between the City of Mitchellville, Iowa, and Jasper County

### Item 6 Approval of Liquor License for Sugar Grove Vineyards

### Item 7 Board Appointment – Randy Camp to the Civil Service Commission to replace Leland Groves with term expiring on 6/30/2026

### Item 8 Approval of Board of Supervisors Minutes for May 9, 2023

## PUBLIC INPUT & COMMENTS

Close Session requested by Brandon Talsma in Accordance with Iowa Code Section 21.5(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.

**After Regular Meeting:**

**Work Session**

**Rezone Request**  
R-2023-004

**I, Shawn and Jessica Hudson, request that the properties described as:**

Parcel # 01.14.400.011 / 10930 Hwy F-17 W – Mingo, IA 50168

Parcel F lying within Parcels C and D of the South Half of the Southeast Quarter of Section 14, Township 81 North, Range 21 West of the 5<sup>th</sup> P.M., Jasper County, Iowa, as appears in plat recorded in Book 1157, Page 72 in the office of the Recorder of said County.

**Be rezoned from Agricultural to Rural Residential (RR)**

**We, the Jasper County Board of Supervisors, do approve the rezoning of the requested property and therefore do amend the Jasper County Zoning Map to reflect the change requested in the above petition.**

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
**Auditor**

\_\_\_\_\_  
**Chairperson**

JASPER COUNTY COMMUNITY DEVELOPMENT

CONSISTING OF:

Planning & Zoning Division | Environmental Health Division | Animal Control Division  
315 W 3<sup>rd</sup> ST N - #150 Newton, IA 50208 ph: 641-792-3084

R-2023-004

Shawn and Jessica Hudson request that the following described parcel be rezoned from Agricultural "A" to Rural Residential "RR" to be able to build a house and comply with Jasper County Ordinance #04E.

PARCEL #0114400011

Signed [Signature]

Date 4-6-23

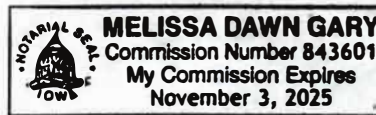
Jasper County Zoning Commission, recommend that this rezoning request be/not be granted.

3 Aye 6 Nay

[Signature]  
Chairperson Jasper County Zoning Commission

State of Iowa, Jasper County

On this 26 day of April, before me Melissa Gary, a Notary Public in and for the State of Iowa, appeared Ross Baxter to me personally known to be the chairperson of the Jasper County Zoning Commission and that said Rezoning Request was signed by him/her on behalf of said Jasper County Zoning Commission. Witness my hand and Notary Seal the day and year above written.



- Notary in and for the State of Iowa [Signature]

JASPER COUNTY COMMUNITY DEVELOPMENT

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R-2023-004

Shawn and Jessica Hudson request that the following described parcel be rezoned from Agricultural "A" to Rural Residential "RR" to be able to build a house and comply with Jasper County Ordinance #04E.

PARCEL #0114400011

Signed Jessie H

Date 4-6-23

Jasper County Zoning Commission, recommend that this rezoning request ~~be~~ not be granted.

3 Aye 0 Nay

[Signature]  
Chairperson Jasper County Zoning Commission

State of Iowa, Jasper County

On this 26 day of April, before me Melissa Dawn G..., a Notary Public in and for the State of Iowa, appeared Ross Baker to me personally known to be the chairperson of the Jasper County Zoning Commission and that said Rezoning Request was signed by him/her on behalf of said Jasper County Zoning Commission. Witness my hand and Notary Seal the day and year above written.



- Notary in and for the State of Iowa



# Jasper County, IA



### Overview



### Legend

- Parcels**
  - Parcel
  - BLL
  - Corporate Limits
  - Political Township
- Roads**
  - Local
  - Primary Highway
  - Secondary Highway
  - Other

<b>Parcel ID</b>	0114400011	<b>Alternate ID</b>	n/a	<b>Owner Address</b>	HUDSON, SHAWN P
<b>Sec/Twp/Rng</b>	14-81-21	<b>Class</b>	R		2001 E 38TH COURT
<b>Property Address</b>	10930 HWY F-17 W	<b>Acreage</b>	9.19		DES MOINES, IA 50317
	MINGO				
<b>District</b>	CCBX7				
<b>Brief Tax Description</b>	SECTION:14 TOWNSHIP:81 RANGE:21 PARCEL F OF SE SE				
	(Note: Not to be used on legal documents)				

### Jasper County Data Disclaimer

#### Please Read Carefully

This Jasper County Geographical Information System product contains information from publicly available sources that are subject to constant change. Jasper County makes no warranties or guarantees, either expressed or implied, as to the completeness, accuracy, or correctness of this product, nor accepts any liability arising from any incorrect, incomplete or misleading information contained therein.

The information presented in this product does not replace or modify land surveys, deeds, and/or other legal instruments defining land ownership and use. All drawing components (lines, curves, points, etc.) are created as a representation and should not be construed as actual.

Date created: 4/11/2023  
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**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**  
**JASPER COUNTY**  
 Fiscal Year July 1, 2022 - June 30, 2023

The JASPER COUNTY will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2023

**Meeting Date/Time:** 5/16/2023 09:30 AM

**Contact:** Teresa Arrowood

**Phone:** (641) 792-7016

**Meeting Location:** Jasper County Board of Supervisors Room  
 Jasper County Courthouse  
 Newton, IA

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	16,488,803	0	16,488,803
Less: Uncollected Delinquent Taxes - Levy Year	2	170,000	0	170,000
Less: Credits to Taxpayers	3	500,000	0	500,000
<b>Net Current Property Tax</b>	4	15,818,803	0	15,818,803
Delinquent Property Tax Revenue	5	880	0	880
Penalties, Interest & Costs on Taxes	6	40,000	0	40,000
Other County Taxes/TIF Tax Revenues	7	2,443,880	0	2,443,880
Intergovernmental	8	11,010,772	108,730	11,119,502
Licenses & Permits	9	160,000	-19,700	140,300
Charges for Service	10	1,431,777	3,000	1,434,777
Use of Money & Property	11	175,227	0	175,227
Miscellaneous	12	782,194	49,500	831,694
Subtotal Revenue	13	31,863,533	141,530	32,005,063
Other Financing Sources:				
General Long-Term Debt Proceeds	14	0	0	0
Operating Transfers In	15	5,016,231	0	5,016,231
Proceeds of Fixed Asset Sales	16	1,500,000	50,000	1,550,000
Total Revenues & Other Sources	17	38,379,764	191,530	38,571,294
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Operating:				
Public Safety and Legal Services	18	9,257,791	0	9,257,791
Physical Health and Social Services	19	2,004,654	0	2,004,654
Mental Health, ID & DD	20	0	0	0
County Environment & Education	21	1,739,905	0	1,739,905
Roads & Transportation	22	11,864,981	853,549	12,718,530
Government Services to Residents	23	1,883,252	0	1,883,252
Administration	24	9,138,242	0	9,138,242
Nonprogram Current	25	35,770	0	35,770
Debt Service	26	1,418,953	0	1,418,953
Capital Projects	27	4,759,350	0	4,759,350
Subtotal Expenditures	28	42,102,898	853,549	42,956,447
Other Financing Uses:				
Operating Transfers Out	29	5,016,231	0	5,016,231
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	47,119,129	853,549	47,972,678
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	32	-8,739,365	-662,019	-9,401,384
Beginning Fund Balance - July 1, 2022	33	26,023,161	0	26,023,161
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	14,230,503	0	14,230,503
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	0	0	0
Fund Balance - Unassigned	39	3,053,293	-662,019	2,391,274
Total Ending Fund Balance - June 30, 2023	40	17,283,796	-662,019	16,621,777

**Explanation of Changes:** DOT Required Amendment

RESOLUTION NO. \_\_\_\_\_

**APPROPRIATION RESOLUTION**

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year 2022-23 in accordance with Section 331.434, subsection 6, of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF SUPERVISORS OF JASPER COUNTY, IOWA

Section 1. Amounts authorized for the fiscal 2022-23 budget adopted March 29, 2022, are hereby appropriated to the departments or offices as itemized in the attached schedule, pursuant to the Code of Iowa, Section 331.434, subsection 6.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2022.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2022-23 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, the Auditor shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers monthly during the 2022-23 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2023.

ATTACHMENT

01-Board of Supervisors	\$	-
02-Auditor	\$	-
03-Treasurer	\$	-
04-Attorney	\$	-
05-Sheriff	\$	-
07-Recorder	\$	-
14-Attorney's Forfeiture	\$	-
15-Sheriff's Forfeiture	\$	-
20-Engineer	\$	853,549
21-Veterans Affairs	\$	-
22-Conservation	\$	-
23-Board of Health	\$	-
25-Dept of Human Services	\$	-
26-Animal Control	\$	-
31-District Court	\$	-
33-County Library	\$	-
38-Elderly Nutrition	\$	-
50-Human resources	\$	-
51-Maintenance	\$	-
52-Information Systems	\$	-
53-Comm Dev/Zoning	\$	-
54-Economic Development	\$	-
55-Geographic Info Systems	\$	-
59-Community Services	\$	-
60-Mental Health	\$	-
99-Nondepartmental	\$	-

Grand Total \$ 853,549

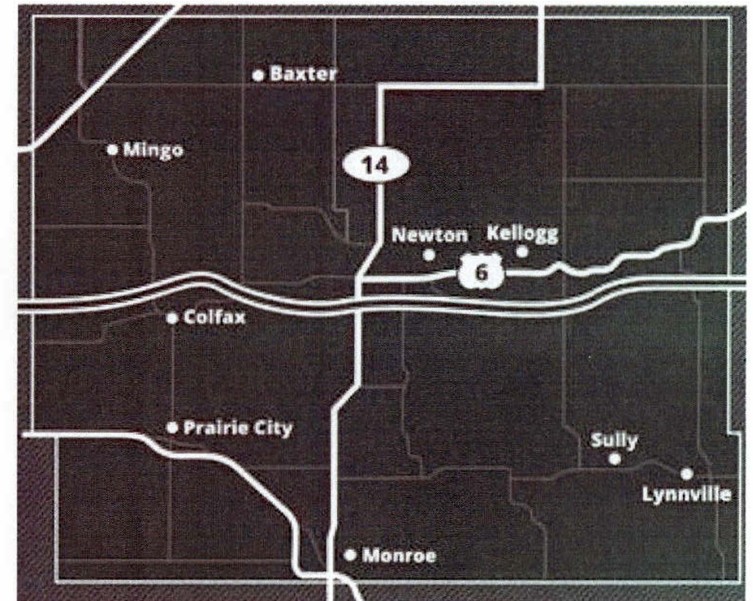
Resolution adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Brandon Talsma, Chairman

Attest:

\_\_\_\_\_  
Jenna Jennings, Auditor

# JEDCO Small Grants Program





# FY 22-23 Projects

- Sully residential subdivision platting
- Prairie City Zoning Map update
- Jasper County Conservation Design residential subdivision concept plan
- Colfax local grocery store assistance
- Baxter Nursing Home property consultant contract
- Colfax City Council strategic plan update
- Mingo residential subdivision platting
- Monroe SBA application fee for local grocery store



**FROM**

55 Broadway, Unit 684  
Greenlawn, NY 11740  
855-854-4722 Ext 4

**BILL TO**

Jasper County  
Ryan Eaton  
101 1st St. N., Room 108  
Newton, IA 50208  
United States

**INVOICE NUMBER** 2023-42638  
**DATE** 07/22/2023  
**TERMS** Due on receipt  
**DUE DATE** 07/22/2023  
**AMOUNT DUE (USD)** \$ 5,395.40

SUBSCRIPTION TYPE / DESCRIPTION	QUANTITY	RATE	AMOUNT
The Guard ENTERPRISE The Guard ENTERPRISE: 1 year access to The Guard up to 250 Users, HIPAA related questionnaires, audits, policies and procedure	1	\$ 3,200.00	\$3,200.00
The Guard Additional LOCATION Additional location(s) access to HIPAA related questionnaires, audits, policies & procedures.	3	\$ 630.00	\$1,890.00
		<b>SUBTOTAL</b>	<b>\$5,090.00</b>
		<b>SALES TAX (6%)</b>	<b>\$ 305.40</b>
		<b>AMOUNT DUE (USD)</b>	<b>\$ 5,395.40</b>

# Iowa Department of Transportation SECONDARY ROADS BUDGET

## COUNTY CERTIFICATION

This Secondary Road Budget was adopted by the Board of Supervisors on \_\_\_\_\_

Date

## ATTESTED

\_\_\_\_\_  
County Auditor

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Engineer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairperson, Board of Supervisors

\_\_\_\_\_  
Date

## IOWA DOT BUDGET APPROVALS

Recommended Approval: \_\_\_\_\_

OLS Reviewer

\_\_\_\_\_  
Date

Approval: \_\_\_\_\_

Director of Local Systems

\_\_\_\_\_  
Date

## SECONDARY ROADS BUDGET

		Actual Receipts Prior Years		Estimated Receipts	
		2 <sup>nd</sup> Prior	1 <sup>st</sup> Prior	Current	Next
		FY 2020	FY 2021	FY 2022	FY 2023
1. County Auditor's Beginning Balance		\$2,702,432.68	\$4,012,254.02	\$7,279,479.72	\$8,902,978.03
Receipts from Property Tax Levies	0.00000 Dollars on all taxable property in county except on property within cities and towns. (Max. \$3.00375)	\$3,088,733.71	\$3,477,143.02	\$3,079,845.07	\$2,200,000.00
	0.00000 Dollars on all taxable property in the county. (Max. \$0.16875)				
2A. Local Option Sales Tax		\$0.00	\$0.00	\$150,000.00	\$493,600.00
3. Regular Road Use Tax Received	(Doesn't include transfer of local R.U.T. to FM account for const. on FM routes)	\$5,033,764.38	\$5,669,653.04	\$5,609,642.10	\$5,159,457.00
3b. Amount for 306.4(a3)	(Senate File 451 - FM Ext. in City <=500)	\$36,320.58	\$42,289.46	\$38,846.43	\$34,904.70
3c. Time 21		\$646,240.84	\$809,525.12	\$699,789.89	\$649,460.00
4. RISE Funds		\$0.00	\$0.00	\$0.00	\$0.00
5. FA Bridge Replacement Funds		\$2,640.94	\$13,628.39	\$0.00	\$0.00
5a. SWAP Bridge Replacement Funds		\$0.00	\$0.00	\$0.00	\$0.00
6. Proposed transfer of FM funds to Local Secondary Fund.(Section 309.10)		\$0.00	\$0.00	\$0.00	\$0.00
7. Tax Refunds (-) and/or Credits (+).(Section 309.10 - Code of Iowa)		\$0.00	\$0.00	\$0.00	\$0.00
8. Miscellaneous Receipts  <i>Donations, sale of used materials, Special Assessments, etc</i>  <i>Itemized for 2023</i>	Culvert, Bridge and Sign Damage Reimbursements			\$1,034.56	\$1,050.00
	Dust Control, Jury Duty and Maps				\$11,000.00
	Fuel Dividends and Usage Reimbursement			\$114,752.45	\$100,000.00
	Miscellaneous/Rock Reimb.			\$250.00	\$23,650.00
	Permits			\$69,705.00	\$40,300.00
	All Other	\$700,859.43	\$950,145.35	\$75,377.86	\$1,720,530.00
9. Total Miscellaneous Receipts		\$700,859.43	\$950,145.35	\$261,119.87	\$1,896,530.00
<b>10. TOTAL RECEIPTS</b>		<b>\$12,210,992.56</b>	<b>\$14,974,638.40</b>	<b>\$17,118,723.08</b>	<b>\$19,336,929.73</b>
11. Road Use Tax Funds or other local funds not transferred to Secondary Roads to be transferred to FM fund for construction.		0	0	\$0.00	\$0.00

## SECONDARY ROADS BUDGET

	Actual Expenditures Prior Years		Estimated Expenditures	
	Prior 2	Prior 1	Current	Next
	FY 2020	FY 2021	FY 2022	FY 2023
<b>70X * Administration and Engineering</b>				
700 Administration Expenditures	\$372,427.89	\$226,071.48	\$291,958.89	\$348,061.00
701 Engineering Expenditures	\$419,870.38	\$519,871.45	\$436,608.17	\$385,225.00
<b>TOTAL ADMINISTRATION AND ENGINEERING</b>	<b>\$792,298.27</b>	<b>\$745,942.93</b>	<b>\$728,567.06</b>	<b>\$733,286.00</b>
<b>020* Construction</b>				
Adjusted Construction Program Expenditures (300) on FM and Local Sec. Roads <i>(With other than FM funds ---See Accomplishment Year projects)</i>	\$2,557.00	\$80,660.79	\$559,266.06	\$515,832.00
<b>71X* Roadway Maintenance</b>				
710 Bridges and Culverts (420, 430)	\$698,066.53	\$401,006.38	\$348,786.69	\$425,263.00
711 Roads (4250, 460, 480)	\$3,967,572.76	\$3,761,322.28	\$3,217,802.50	\$4,164,170.00
712 Snow and Ice Control (520)	\$502,549.47	\$590,811.32	\$386,303.42	\$591,495.00
713 Traffic Controls (590)	\$116,895.05	\$243,706.44	\$227,391.53	\$261,083.00
714 Road Clearing (490)	\$377,684.93	\$301,915.56	\$361,677.31	\$350,581.00
<b>TOTAL ROADWAY MAINTENANCE</b>	<b>\$5,662,768.74</b>	<b>\$5,298,761.98</b>	<b>\$4,541,961.45</b>	<b>\$5,792,592.00</b>
<b>72X * General Roadway</b>				
720 New Equipment (610)	\$156,945.00	\$0.00	\$510,325.04	\$3,800,000.00
721 Equipment Operations (620, 630, 650)	\$1,171,763.05	\$1,372,188.48	\$1,658,864.85	\$1,722,326.00
722 Tools, Materials and Supplies (655, 660, 670, 680, 690)	\$377,998.92	\$178,560.98	\$145,070.24	\$390,820.00
723 Real Estate and Buildings (800)	\$34,407.56	\$19,043.52	\$71,690.35	\$141,200.00
<b>TOTAL GENERAL ROADWAY</b>	<b>\$1,741,114.53</b>	<b>\$1,569,792.98</b>	<b>\$2,385,950.48</b>	<b>\$6,054,346.00</b>
<b>TOTAL EXPENDITURES (70X + 020 + 71X + 72X)</b>	<b>\$8,198,738.54</b>	<b>\$7,695,158.68</b>	<b>\$8,215,745.05</b>	<b>\$13,096,056.00</b>
County Auditor's balance at end of fiscal year	\$4,012,254.02	\$7,279,479.72	\$8,902,978.03	\$6,240,873.73
<b>TOTAL (Must equal receipts) [Does not include transfer of Road Use Tax to FM Fund]</b>	<b>\$12,210,992.56</b>	<b>\$14,974,638.40</b>	<b>\$17,118,723.08</b>	<b>\$19,336,929.73</b>

## 2023 County Five Year Program Resolution 0.1

### Jasper County Secondary Roads

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan.

The Board of Supervisors of Jasper County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2023), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following projects shall be REMOVED:

Project Number Name Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of Work Fund	Total
L---73-63 Local Bridge Replacement 49771	On COUNTY LINE RD, Over CALHOUN CREEK, from W 66th St S W 0.6 miles S4 T77 R20 Bridge on Marion County line. Jasper County will pay for half.	15 0.000 miles 241280	320 Bridges Local	\$40,000

The following projects shall be MODIFIED as follows:

Project Number Name Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of Work Fund	Modifications	Total
BRS-C050(116)--60-50 O11PWA527 27021	On County Road F48, Over Squaw Creek, on the west side of W 116th St S S11 T79 R21	1250 0.100 miles 30380	2021 Bridge Replacement FA	Project Number updated	\$1,500,000
LFM-C050(F31)--7X-50 Mingo Main Street Structure Replacement 52728	On W MAIN ST, Over SMALL STREAM, from W 124th St N E 0.2 miles S3 T80 R21	22 0.000 miles 503501	320 Bridges Local	Project Number updated Fund basis updated added 100,000 Local dollars to 2023 removed 250,000 FM dollars from 2023	\$100,000
BROS-5110(602)--8J-50 Bridge Replacement - F04 49766	In the city of Mingo, On N E ST, Over SMALL NATURAL STREAM, from E Main St N 0.2 miles S3 T80 R21 City Bridge Funds awarded for this project. Maximum reimbursable limit is set at \$1,500,000.	344 0.000 miles 198462	320 Bridges FA	Name updated Project Location updated removed 220,000 Local dollars from 2023 added 1,500,000 FA dollars to 2024	\$1,500,000

Fund	Accomplishment Year		
	Previous Amount	New Amount	Net Change
Local	\$849,344	\$689,344	\$ -160,000
Farm-to-Market	\$510,000	\$260,000	\$ -250,000
Special	\$0	\$0	\$0
SWAP	\$3,300,000	\$3,300,000	\$0
Federal Aid	\$1,200,000	\$1,200,000	\$0
Totals	\$5,859,344	\$5,449,344	\$ -410,000

**Recommended**

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\_\_\_\_\_  
County Engineer

\_\_\_\_\_  
Date

**Approved**

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\_\_\_\_\_  
Chair Board of Supervisors

\_\_\_\_\_  
Date

**Attested**

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I, \_\_\_\_\_, Auditor in and for Jasper County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Jasper County, Iowa, at its meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
County Auditor

# LIBERTY AVE YARD - PHASE 1 JASPER COUNTY EQUIPMENT GARAGE

JASPER COUNTY ENGINEERING DEPARTMENT  
NEWTON, IOWA

**THOMAS C. WOLLAN**  
P21547  
IOWA  
I hereby certify that the engineering document was prepared by me or under my direct supervision and responsibility. I am a duly licensed Professional Engineer under the laws of the State of Iowa.  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed or typed name: THOMAS C. WOLLAN  
License number: 2545  
My license renewal date is June 30, 2023  
Pages or sheets covered by this seal: G-001, A-101 thru A-301

**DAVID C. INGHAM, P.E.**  
P21587  
IOWA  
I hereby certify that the engineering document was prepared by me or under my direct supervision and responsibility. I am a duly licensed Professional Engineer under the laws of the State of Iowa.  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed or typed name: DAVID C. INGHAM, P.E.  
License number: P21587  
My license renewal date is December 31, 2022  
Pages or sheets covered by this seal: \_\_\_\_\_

**BRIAN R. BARTLETT, P.E.**  
P21081  
IOWA  
I hereby certify that the engineering document was prepared by me or under my direct supervision and responsibility. I am a duly licensed Professional Engineer under the laws of the State of Iowa.  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed or typed name: BRIAN R. BARTLETT, P.E.  
License number: 20291  
My license renewal date is December 31, 2024  
Pages or sheets covered by this seal: S-001

**KRISTEN L. SPINA, P.E.**  
P21081  
IOWA  
I hereby certify that the engineering document was prepared by me or under my direct supervision and responsibility. I am a duly licensed Professional Engineer under the laws of the State of Iowa.  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed or typed name: KRISTEN L. SPINA, P.E.  
License number: P21081  
My license renewal date is December 31, 2023  
Pages or sheets covered by this seal: \_\_\_\_\_

**MICHAEL J. FRIETSCH, P.E.**  
26431  
IOWA  
I hereby certify that the engineering document was prepared by me or under my direct supervision and responsibility. I am a duly licensed Professional Engineer under the laws of the State of Iowa.  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed or typed name: MICHAEL J. FRIETSCH, P.E.  
License number: 26431  
My license renewal date is December 31, 2024  
Pages or sheets covered by this seal: \_\_\_\_\_

**MICHAEL J. FRIETSCH, P.E.**  
26431  
IOWA  
I hereby certify that the engineering document was prepared by me or under my direct supervision and responsibility. I am a duly licensed Professional Engineer under the laws of the State of Iowa.  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed or typed name: MICHAEL J. FRIETSCH, P.E.  
License number: 26431  
My license renewal date is December 31, 2024  
Pages or sheets covered by this seal: \_\_\_\_\_

**ARCHITECT + STRUCTURAL ENGINEER:**

2500 Westpark Parkway Suite 340, West Des Moines, Iowa 50261  
515.222.5100  
www.frk.com

**MECHANICAL/ELECTRICAL CONSULTANT:**

**IMEG CORPORATION**  
2882 106th Street  
Urbandale, Iowa 50322  
P 515.334.9906  
F 515.334.9908

**JASPER COUNTY BOARD OF SUPERVISORS**

SUPERVISOR:	DATE:
SUPERVISOR:	DATE:
SUPERVISOR:	DATE:

**CIVIL ENGINEERING:**

**JASPER CNTY ENGINEER**  
910 N 11TH AVE E  
NEWTON, IA 50208  
P 641.792.5862  
F 641.791.7740

**LIST OF DRAWINGS**

GENERAL	TITLE DRAWING AND CODE PLAN	MECHANICAL
G-001	TITLE DRAWING AND CODE PLAN	M-000 HVAC LEGENDS
C-001	CIVIL COVER SHEET	M-001 FIRST FLOOR HVAC PLAN
C-100	CIVIL GENERAL NOTES	M-002 HVAC SCHEDULES
C-101	PROPOSED SITE PLAN	M-003 PLUMBING LEGENDS
C-102	PHASE 1 EXISTING SITE PLAN	M-004 FIRST FLOOR PLUMBING PLAN
C-103	PHASE 1 PROPOSED SITE PLAN	M-005 PLUMBING SCHEDULES
C-104	PHASE 1 SITE UTILITY PLAN	M-006 PLUMBING STACKS
C-105	PHASE 1 SITE DRAINAGE PLAN	M-007 DOMESTIC RISER DIAGRAM
C-106	PHASE 1 EROSION CONTROL PLAN	E-000 ELECTRICAL LEGENDS
C-107	PHASE 1 SITE PAVING DETAILS	E-001 FIRST FLOOR LIGHTING PLAN
A-101	FLOOR PLAN, REFLECTED CEILING PLAN & ROOF ROOF	E-002 FIRST FLOOR POWER PLAN
A-201	EXTERIOR ELEVATIONS & BLDGS. SECTION	E-003 ELECTRICAL SCHEDULES & DETAILS
A-301	WALL SECTIONS, DOOR & FRAME SCHEDULES & DETAILS	E-004 ELECTRICAL DIAGRAMS
S-101	STRUCTURAL GENERAL NOTES	E-005 ELECTRICAL SITE UTILITY PLAN

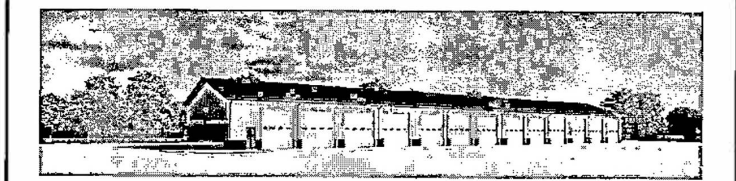
**ABBREVIATIONS:**

AC	ACRYLIC CASINO	INS-GL	INSULATED CLEAR LAMINATED GLASS
ADU	ADJUSTMENT	INS-GL	INSULATED LOW E CLEAR FLOAT GLASS
ADJ	ADJUSTMENT	INS-GL	INSULATED LOW E TINTED FLOAT GLASS
ALUM	ALUMINUM	INS-GL	INSULATED LOW E TINTED TEMPERED GLASS
ALU	ALUMINUM	INS-GL	INSULATED LOW E TINTED CLEAR FLOAT GLASS
ANCH	ANCHOR	INT	INTERIOR
ANCH	ANCHOR	INT	INTERIOR
APC	AGGREGATE PANEL CEILING	LAV	LAVATORY
APC	AGGREGATE PANEL CEILING	LAV	LAVATORY
APC	AGGREGATE PANEL CEILING	LAV	LAVATORY
APC	AGGREGATE PANEL CEILING	LAV	LAVATORY
APC	AGGREGATE PANEL CEILING	LAV	LAVATORY

**MATERIALS LEGEND:**

**NOTE:**  
REFER TO SITE PLAN, REFLECTED CEILING PLANS, MECHANICAL AND ELECTRICAL DRAWINGS FOR ADDITIONAL MATERIALS LEGEND AND SYMBOLS.  
REFER TO FLOOR PLAN AND SECTIONS FOR SPECIFIC PARTITION TYPES.

	EARTH		PLYWOOD
	SOD		WOOD - FINISHED
	ASPHALT		WOOD - ROUGH
	GRANULAR FILL		CEMENTITIOUS WOOD FIBER
	CONCRETE MASONRY		RIGID INSULATION
	PRECAST CONCRETE		BATT INSULATION
	INSULATED WALL PANEL		GYPSON WALLBOARD
	CONCRETE / PRECAST CONCRETE		MARBLE
	BRICK		TERRAZZO
	METAL		QUARRY TILE
	GLAZING		METAL STUD W/ GYPSON WALLBOARD
	ACOUSTICAL PANEL		METAL STUD W/ GYPSON WALLBOARD & SOUND INSULATION



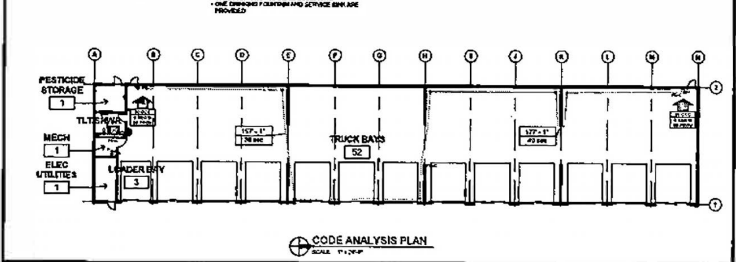
ALLOWABLE HEIGHTS/STORIES				ALLOWABLE FLOOR AREA			
DEVELOPMENT TYPE	CONSTRUCTION TYPE	ALLOWABLE HEIGHT	ACTUAL HEIGHT	DEVELOPMENT TYPE	CONSTRUCTION TYPE	ALLOWABLE AREA	ACTUAL AREA
B-0	MB	30 FT MAX	1 STORY MAX	B-0	MB	12,000 SF	11,112 SF

**CODE ANALYSIS NOTES:**

1. THIS IS A TYPE III CONSTRUCTION BUILDING. ALL EXTERIOR WALLS SHALL BE CONCRETE OR MASONRY WITH A MINIMUM OF 8" THICKNESS. ALL EXTERIOR ROOFS SHALL BE CONCRETE OR MASONRY WITH A MINIMUM OF 4" THICKNESS. ALL EXTERIOR ROOFS SHALL BE CONCRETE OR MASONRY WITH A MINIMUM OF 4" THICKNESS. ALL EXTERIOR ROOFS SHALL BE CONCRETE OR MASONRY WITH A MINIMUM OF 4" THICKNESS.

**SYMBOLS:**

	EXISTING		LIGHT POLE		SECTION OR ELEVATION
	CONSTRUCTION LINE		FIRE HYDRANT		DETAIL NUMBER
	PROPERTY LINE		TEST BORING		DRAWING NUMBER
	EXISTING SPOT ELEVATION		SIGN		ELEVATION LINE
	NEW SPOT ELEVATION		ROOM TAG		REVISION
	EXISTING CONTOUR		DOOR TAG		ROOM FINISH KEY
	NEW CONTOUR		WINDOW TAG		



LIBERTY AVE YARD - PHASE 1  
JASPER COUNTY EQUIPMENT GARAGE

PROJECT NO.: 1080  
DATE: MAY 2023  
DRAWING NO.: G-001



**AGREEMENT FOR COOPERATIVE PUBLIC SERVICE  
BETWEEN  
POLK COUNTY, IOWA  
AND  
JASPER COUNTY, IOWA**

THIS AGREEMENT is entered into by and between Polk County, Iowa, a governmental subdivision of the State of Iowa, hereinafter referred to as "Polk County", and Jasper County, Iowa, a governmental subdivision of the State of Iowa, hereinafter referred to as "Jasper County" for the 2023-24 Local HMA Resurfacing Project, hereinafter referred to as "Project". Polk County and Jasper County may be referred to as "Party" or "Parties".

1. This Agreement shall consist of five (5) pages and Attachments A, B, C, D and E which shall be considered a part of this Agreement.
2. This Agreement shall become effective on the latter date of the two signatory dates below and shall remain in effect until the duties of the parties are completed to the satisfaction of all parties or prior termination.
3. The purpose of this Agreement is listed in Attachment A.
4. The duties of Polk County are listed in Attachment B.
5. The duties of Jasper County are listed in Attachment C.
6. Attachment D is the estimated cost of the project.
7. Attachment E is a map of the project location.
8. The Polk County shall be the lead agency for carrying out the terms of this agreement.
9. Polk County Public Works shall administer performance of this Agreement for

Polk County.

10. Any party may terminate this Agreement:
  - (a) For convenience by sending written notice of termination, specifying the reasons for termination, at least sixty days prior to the effective date of termination. Notice shall be sent to the governing body of the other Party at its principal place of doing business by registered mail. The termination of this Agreement for convenience shall not relieve any party to this Agreement of any obligations or liability arising during the time the Agreement was in effect; or
  - (b) For cause (a) upon written notice of breach by either Party of any material term, covenant, obligation or provision of this Agreement and (b) if such breach is not cured within the time period specified in the notice of breach provided to the to the other (provided cure is reasonably feasible). The termination of this Agreement for cause shall not relieve any party to this Agreement of any obligations or liability arising during the time the Agreement was in effect.
11. In the event of a breach by any entity of this Agreement, that breach shall not be considered to affect any remaining terms or conditions of this Agreement. If any terms or conditions of this Agreement are held to be invalid or illegal, those remaining terms or conditions shall not be construed to be affected.
12. This is the entire Agreement between the Parties relating to the subject matter hereof and shall stand in place of all prior or contemporaneous agreements whether written or oral. This Agreement may be amended only upon the agreement of all parties and only in writing.

13. Any and all litigation commenced in connection with this Agreement shall be brought and maintained solely in the Iowa District Court for Polk County.
14. The parties shall approve the Agreement by resolution or motion of their respective Board or Council, which shall authorize the execution of the Agreement.

**EXECUTION OF AGREEMENT**

**IN WITNESS THEREOF**, Polk County has caused this Agreement to be executed in three (3) separate counterparts, each of which shall be considered an original, on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

Polk County, Iowa

By: \_\_\_\_\_  
Chairperson

**EXECUTION OF AGREEMENT**

**IN WITNESS THEREOF**, Jasper County has caused this Agreement to be executed in three (3) separate counterparts, each of which shall be considered an original, on the \_\_\_\_ day of \_\_\_\_\_ 20\_\_

Jasper County, Iowa

by: \_\_\_\_\_  
Chairperson

ATTEST:

by: \_\_\_\_\_  
Auditor

## ATTACHMENT A

The purpose of this Agreement is to establish the terms and conditions between Polk County and Jasper County for the Project consisting of the following:

1. Project includes construction of a 2.25 inch Hot Mix Asphalt (HMA) resurfacing of NE 120<sup>th</sup> Street (W 148<sup>th</sup> Street S) from NE 54<sup>th</sup> Avenue (Hwy F48W) to NE 58<sup>th</sup> Avenue. This section is joint jurisdiction roadway. See attachment E for map of location.
2. Project is an improvement of an existing roadway due to pavement age or condition and not in response to City of Mitchellville development or annexation plans.

## ATTACHMENT B

### Duties of Polk County

Polk County, through their Public Works Department, shall provide all planning, design, administration, engineering and inspection for the projects without reimbursement by Jasper County.

The labor, equipment, materials and traffic control required for construction of all the project improvements shall be completed by a third party contractor under contract with Polk County for the Project.

Upon completion of the Project, Polk County shall prepare and forward a billing to Jasper County for its share of the project costs. Final billing shall be based on actual quantities used at the contract unit prices.

## ATTACHMENT C

### Duties of Jasper County

Jasper County shall, within thirty (30) days of receipt of the billing from Polk County, make payment directly to Polk County's contractor for its share of the project. Work shall be completed in 2023. Payment shall be due upon completion of the work and receipt of the billing, but not before July 1, 2023.



ATTACHMENT D

Cost Estimate

1. HMA Resurfacing of NE 120<sup>th</sup> Street

<b>Entity</b>	<b>Share</b>	<b>Cost</b>
Jasper County	50%	\$59,510.12
Polk County	50%	\$59,510.12
<b>Total</b>		<b>\$119,020.24</b>





ATTACHMENT A

Revised: 01-11-2007

**Detour Compensation Calculations**  
 In Accordance with Iowa DOT Policy No. 600.05, Appendix A (Gas Tax Method)

Project Number: BRS-C050(116)-60-50  
 Local Agency: City of Mitchellville

Date Prepared: April 28, 2023  
 Prepared By: Michael J. Frietsch, P.E., FMP

**Calculation of Detoured Primary Highway Traffic Volume**

Based on Iowa DOT Traffic Book data for the year: 2018

Description of Primary Highway Sections Detoured (route number, beginning and ending points)	Section Length (miles)	Cars AADT	Trucks AADT	Weighted Cars AADT	Weighted Trucks AADT
F-48 W - Mitchellville to Colfax	5.200	1323	147	1323	147
				0	0
				0	0
				0	0
				0	0
				0	0
				0	0
				0	0
				0	0
				0	0
<b>Totals =</b>	<b>5.200</b>			<b>1323</b>	<b>147</b>

**Detour Description and Input**

Route of Detour (county route or street names; beginning and ending points, approx. length of each segment):

Center Avenue South to Center Avenue North to 6th Street Northwest then west on 6th Street Northwest to Cotton Avenue Northwest then north to I-80

Length of Detour (miles) = 1.64  
 Duration of Detour (days) = 180

**Calculation of Detour Compensation**

Average fuel efficiency for Cars (mpg) = 24  
 Average fuel efficiency for Trucks (mpg) = 7  
 Combined Gas Tax Factor for Cars (\$/gal) = 0.13  
 Combined Gas Tax Factor for Trucks (\$/gal) = 0.16  
 Gas Tax Income from Cars = \$ 2,115.48  
 Gas Tax Income from Trucks = \$ 991.87  
**Total Detour Compensation (Gas Tax Method) = \$ 3,107.35**

Tuesday, May 9, 2023, the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Stevenson, Talsma, and Cupples present and accounted for; Chairman Talsma presiding.

Motion by Stevenson, seconded by Cupples to approve 2023-2024 Department Head, Salaried, and Hourly Non-Bargaining Pay Plans.

YEA: STEVENSON, TALSMAS, CUPPLES

Motion by Cupples, seconded by Stevenson to adopt Resolution 23-42, a hiring resolution certifying the following appointment to the Auditor for payroll implementation:

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
Sheriff's Office	FT Jailer	Benton Sielaff	\$19.56	Hire-In Rate Union Scale	05/15/2023

YEA: STEVENSON, TALSMAS, CUPPLES

A complete copy of the Resolution is on file in the Office of the Jasper County Auditor.

Motion by Cupples, seconded by Stevenson to adopt Resolution 23-43, a hiring resolution certifying the following appointment to the Auditor for payroll implementation:

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
Secondary Roads	Seasonal Skilled Laborer	Joseph Oleson	\$17.00	Standard Rate	05/15/2023

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
Secondary Roads	Seasonal Skilled Laborer	Joel Oleson	\$16.00	Standard Rate	05/15/2023

\*These positions will be discontinued on or before September 1, 2023.

YEA: STEVENSON, TALSMAS, CUPPLES

A complete copy of the Resolution is on file in the Office of the Jasper County Auditor.

Motion by Cupples, seconded by Stevenson to approve Liberty Ave Yard Water and Sanitary Sewer Service Improvements Change Order #2 with Vanderpool Construction in the amount of \$550.00.

YEA: STEVENSON, TALSMAS, CUPPLES

Motion by Stevenson, seconded by Cupples to approve summer hours for Union Maintenance Employees of (4) ten-hour days effective June 5, 2023, and ending August 31, 2023.

YEA: STEVENSON, TALSMAS, CUPPLES

Motion by Cupples, seconded by Stevenson to approve the final plans for F-48W HMA Resurfacing with Milling from Bridge N03 to Newton City limits.

YEA: STEVENSON, TALSMAS, CUPPLES

Motion by Cupples, seconded by Stevenson to adopt Resolution 23-44 vacating a portion of S 12<sup>th</sup> Ave E.

YEA: STEVENSON, TALSMAS, CUPPLES

A complete copy of the Resolution is on file in the Office of the Jasper County Auditor.

Engineer, Mike Frietsch, presented bids for pavement markings. There were four bids submitted:

KAM Line Highway Markings      \$107,539.32

Quality Striping, Inc	\$163,010.36
Vogel Traffic Services	\$239,260.70
Iowa Plains Signing, Inc	\$444,750.69

Motion by Stevenson, seconded by Cupples to approve the bid submitted by KAM Line Highway Markings in the amount of \$107,539.32 for painting pavement markings.

YEA: STEVENSON, TALSMA, CUPPLES

Motion by Cupples, seconded by Stevenson to approve the final pay estimate for 128 & 129 (Bridge J11 and F01 Replacement).

YEA: STEVENSON, TALSMA, CUPPLES

Engineer, Mike Frietsch, presented bids for crack filling on Highways F-24, S-52, S-62, and F-17. There were two bids submitted:

Manatt's	\$172,414.65
Denco	\$226,099.17

Motion by Cupples, seconded by Stevenson to approve the bid submitted by Manatt's in the amount of \$172,414.65 to fill cracks on Highways F-24, S-52, S-62, and F-17.

YEA: STEVENSON, TALSMA, CUPPLES

Motion by Stevenson, seconded by Cupples to proclaim the month of May as Mental Health Month 2023 "Look Around, Look Within".

YEA: STEVENSON, TALSMA, CUPPLES

Motion by Cupples, seconded by Stevenson to approve claims paid through May 9, 2023.

YEA: STEVENSON, TALSMA, CUPPLES

Motion by Cupples, seconded by Stevenson to approve Board of Supervisors minutes for May 2, 2023.

YEA: STEVENSON, TALSMA, CUPPLES

Motion by Cupples, seconded by Stevenson to adjourn the Regular Board of Supervisors Meeting and enter into a work session.

YEA: STEVENSON, TALSMA, CUPPLES

During the work session plans for the Liberty Ave Yard Site were reviewed for both the civil and architectural designs.

Motion by Stevenson, seconded by Cupples to adjourn the Tuesday, May 9, 2023, meeting of the Jasper County Board of Supervisors.

YEA: STEVENSON, TALSMA, CUPPLES

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Jenna Jennings, Auditor

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Brandon Talsma, Chairman