

Jasper County Commission of Veterans Affairs

315 West 3<sup>rd</sup> Street North, Suite 250,

Newton, Iowa 50208

Phone (641) 792-7993

Administrator Alyssa Wilson & CVSO Keith N. Thorpe

Commissioners: Marta Ford, Susan Springer, Jerry Nelson, Fred Chabot & Ed Spangenburg

14 June 2023

Minutes

At 1500 Jerry Nelson called the regular scheduled meeting of the Jasper County Veterans Affairs to order. The other commissioners in attendance were Marta Ford, Susan Spring, Fred Chabot and Ed Spangenburg. Also, in attendance were Administrator Alyssa A. Wilson and CVSO Keith N. Thorpe.

Approve Minutes: Fred Chabot made a motion and Marta Ford seconded to approve the minutes of the regular scheduled meeting of the Jasper County Commission of Veterans Affairs held on 10 May 2023. The motion passed unanimously.

Unfinished Business:

**1. Feedback from the 2023 Newton Memorial Day Services:**

The Memorial Day Ceremony was well attended. The weather was great, and the sound system worked. The Newton American Legion Post 111, Newton VFW Post 1655 and Jasper County Boy and Girl Scouts provided the flag raising and lowering. The Newton Legion Riders provided the flag line. The American Legion and Veterans of Foreign Wars Firing Squad closed the Ceremony with a 21-gun salute and taps.

Jerry Nelson emceed the event. Doug Bishop provided an inspiring speech and Fred Chabot read the names of 76 of our Jasper County Veterans who passed away since Memorial Day 2022. One name from the list of the fallen veterans was omitted from the list. The Jasper County Veterans Affairs office apologized to the widow and presented her with a flag case for her husband's burial flag. Also, his name will be read at next years ceremony.

After the ceremony, the Honor Guard proceeded to the Newton Union Cemetery Veterans Section Three. The City of Newton had just installed a new flagpole. The following three flags were honored: American Flag, POW/MIA Flag, Iowa Flag.

**2. County Funded Cell Phone:**

Marta Ford made a motion and Fred Chabot seconded to purchase a US Cellular Samsung Galaxy for \$39.00/mo. The motion passed unanimously.

**3. By-Laws for the Commission:**

Marta Ford discussed the last time the Commission had By-Laws was when Nancy Deaton was Director. No examples from other counties on the forum.

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**4. Update Commission Portion of the County Web Page:**

The page has been updated with the names of current commission members.

**New Business:**

1. **The May 2023 Administrator Report** was presented to the commission.
2. **The May 2023 Expenses, Allocation, Donation & ESFP Reports** were presented to the commission.
3. **Select a Chairperson and Secretary for FY 2023 – 2024 (Iowa Code 35B.6):**

Marta Ford made a motion and Ed Spangenburg second to elect Jerry Nelson as the chairman for Fiscal Year 2023 – 2024. The motion passed unanimously.

Marta Ford made a motion and Susan Springer seconded to elect Fred Chabot as the secretary for Fiscal Year 2023 – 2024. The motion passed unanimously.

**Announcements:**

**Public Input**

**None**

Confirm next meeting: 12 July 2023 at 1500 at the Jasper County Office Buildings.

At 1600 Fred Chabot made a motion and Ed Spangenburg seconded to adjourn. The motion passed unanimously.

/s/ Keith N. Thorpe