

**REGULAR MEETING  
JASPER COUNTY CONSERVATION BOARD  
Conservation Office, Armory Building  
September 5, 2023, 10:30 A.M.**

**Board Members Present:** Andy Stone, Robyn Friedman, and Chris Herbold

**Staff Present:** Keri Van Zante, Dennis Cooling, Jerry Ratliff, Jade Read, and Ethan VanderPol

With a quorum present, the business meeting was called to order by Chairperson Herbold at 10:30 am. Minutes of the August 1, 2023, regular meeting were approved as written.

**APPROVAL OF BILLS – ACTION 24-09.** Motion by Friedman, second by Stone that the following bills be approved for payment from the conservation fund:

Alliant Energy	0001-22-6110-000-43142	\$334.60	
Alliant Energy	0001-22-6110-000-43143	\$220.08	
Iowa Regional Utilities Assoc	0001-22-6110-000-43244	\$79.60	
Iowa Regional Utilities Assoc	0001-22-6110-000-43242	\$130.97	
Iowa Regional Utilities Assoc	0001-22-6110-000-21249	\$32.55	
Iowa Regional Utilities Assoc	0001-22-6110-000-43243	\$74.51	
Jasper County Engineer	0001-22-6110-000-25000	\$1,881.96	
MidAmerican Energy	0001-22-6110-000-43144	\$152.00	
	0001-22-6110-000-43144	\$49.61	
Skunk River Sanitation LLC	0001-22-6110-000-21944	\$47.00	
Warnick Inc.	0031-22-3210-000-44142	\$10,000.00	A
Warnick Inc.	0031-22-3210-000-44142	\$8,000.00	
Forbes Office Solutions	0001-22-6100-000-40200	\$55.41	
	0001-22-6100-000-40239	\$140.00	
Dodds	0001-22-6110-000-21942	\$35.00	
Logan Contractors	0001-22-6110-000-41546	\$1,650.00	
	0001-22-6110-000-41546	\$2,016.00	
Prairie Ag Supply	0001-22-6110-000-63100	\$8,500.00	
Iowa Natural Her. Found.	0027-22-0210-000-60000	\$8,513.75	
Studio MELEE	0023-22-0210-000-60000	\$10,300.00	
Jasper C EMA	0001-22-6110-000-63500	\$7,000.00	
Studio MELEE	0023-22-0210-000-60000	\$11,464.00	
Hi-Viz Safety	0001-22-6110-000-21446	\$244.00	
Set in Stone Masonry Services	0031-22-0210-000-44142	\$38,400.00	
TK Concrete	0031-22-0210-000-60100	\$60,292.29	
Amerigas	0001-22-6110-000-43044	\$722.52	
Menards	0031-22-0210-000-44142	\$2,485.48	C

Menards	0031-22-0210-000-44142	\$414.78	C
RP Lumber	0031-22-0210-000-44142	\$314.30	C
Hyvee	0005-22-6100-000-29280	\$38.53	C
Menards	0031-22-6100-000-44142	\$551.13	C
Bob's Septic	0001-22-6110-000-41046	\$567.00	C
Amazon	0001-22-6100-000-26000	\$18.99	C
Amazon	0001-22-6110-000-21900	\$90.78	C
	0001-22-6100-000-26000	\$72.74	C
O'Reilly	0001-22-6110-000-25400	\$32.46	C
Amazon	0001-22-6100-000-26000	\$103.45	C
Amazon	0001-22-6100-000-26000	\$24.00	C
Amazon	0028-22-0210-000-60000	\$260.54	C
Kwik Star	0001-22-6110-000-25000	\$60.09	C
Prairie Ag Supply	0001-22-6110-000-44300	\$90.32	C
Spahn & Rose	0031-22-0210-000-44142	\$285.90	C
Walmart	0001-22-6110-000-23200	\$19.68	C
Van Wall Equipment	0001-22-6110-000-29000	\$56.98	C
Walmart	0001-22-6110-000-21900	\$109.94	C
Menards	0031-22-0210-000-44142	\$75.27	C
Capital City Equip	0001-22-6110-000-44300	\$783.57	C
Smokey Lake Maple co.	0005-22-6100-000-29280	\$1,843.75	C
Cappy's Tire and Auto	0001-22-6110-000-44000	\$993.92	C
Cappy's Tire and Auto	0001-22-6110-000-44000	\$296.50	C
NAPA	0001-22-6110-000-44300	\$91.98	C
Walmart	0001-22-6100-000-29139	\$9.98	C
Amazon	0001-22-6100-000-26000	\$25.99	C
	0028-22-0210-000-60000	\$144.09	C
Amazon	0001-22-6100-000-26000	\$38.49	C
Gilcrest Jewett	0031-22-0210-000-44142	\$4,407.48	C
Gilcrest Jewett	0031-22-0210-000-44142	\$125.43	C
Gilcrest Jewett	0031-22-0210-000-44142	\$6,001.10	C
Amazon	0028-22-0210-000-60000	\$15.87	C
Canva	0001-22-6100-000-40000	\$14.99	C
Dodd's	0001-22-6110-000-44146	\$75.00	C
Hickenbottom	0001-22-6110-000-21942	\$193.28	C
NAPA	0001-22-6110-000-44300	\$13.98	C
Van Wall Equipment	0001-22-6110-000-24100	\$60.69	C
USPS	0001-22-6100-000-41200	\$5.50	C
Walmart	0001-22-6110-000-21900	\$21.68	C
	0028-22-0210-000-60000	\$59.94	C
Walmart	0001-22-6110-000-21900	-\$21.68	C
Gilcrest Jewett	0031-22-0210-000-44142	\$433.20	C

\$191,642.94

Motion carried unanimously.

**NATURE CENTER RFP SCORING- ACTION 24-10.** RFPs were received for the Construction Manager at Risk (CmaR) and board members read and scored the documents. RFP scores are:

94 Neumann, 91 Stahl, 79 Greiner, 74.6 Dean Snyder, 73.5 DCI, 71.3 Hansen, 70.4 Lang, 67 Boyd, 63.3 Ball, 57 Jensen, 55 McGough

Adding in the RFQ scores as well, the combination scores are:

142 Neumann, 133.2 Stahl, 117.73 Greiner, 110.53 Hansen, 109.93 DCI, 108.39 Dean Snyder, 105 Boyd Jones, 103.2 Lang, 93.55 McGough, 89.15 Ball, and 88.86 Jensen

Next will be the interview phase with the top 5 scorers: Neumann, Stahl, Greiner, Hansen, and DCI.

**CVT PROJECT CHANGE ORDER NO. 1- ACTION 24-11.** Van Zante presented a change order to include the repair work needed to fix the sub-contractor mistake of tearing up the trail from Indian Creek to Hwy 117. This includes installation of 3" of HMA, assurance testing, 4-year maintenance agreement, and an additional 10 working days added to the existing contract. Motion by Friedman, second by Stone to approve Change Order No. 1 for the Chichaqua Valley Trail Repair Project. Motion carried unanimously.

**MARIPOSA CAMPGROUND TRUSS AND FLOOR JOISTS BID APPROVAL- ACTION 24-12.** VanderPol presented costs for trusses and floor joists for the cabin at Mariposa. Bids were received from Menards \$9930.72, RP Lumber \$9697.16, and Gilcrest Jewett \$9800.58, respectively. Gilcrest was utilized for showerhouse building products, and though just about \$100 more than RP, VanderPol suggested utilizing them so that unused items from the shower house construction can be returned and the credit can then be applied to this bill. Motion by Stone, second by Kramer to purchase the trusses and floor joists for the Mariposa Cabin from Gilcrest Jewett at a cost of \$9,800.58. Motion carried unanimously.

**North Skunk Wildlife Area.** Supervisor Cupples indicated he would like to put the North Skunk Wildlife Area up for sale since it is landlocked.

**Mariposa Housing.** Board members discussed the housing at Mariposa for the next employee. All agreed the current house would need to be removed but are not sure if a house will be added back. Members requested that HR Dennis

Simon come to the October meeting to discuss how a job description could be written to cover the question of housing. Van Zante will contact Simon.

**Grants.** None at this time.

**Nature Center.** Nothing at this time.

**Other.** The mayor of Baxter will attend the October meeting to discuss the caboose located at the CVT trailhead.

**Board Member Concerns.** None identified.

**ADJOURNMENT- ACTION 24-13.** With no further business appearing, motion by Stone second by Kramer that the meeting adjourn. Motion carried unanimously.

**ADJOURNMENT - 12:10 p.m.**

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Bill Henninger, Secretary