

Jasper County, Iowa Board of Supervisors

PO Box 944, Newton, IA Phone: 641-792-7016 Fax: 641-792-1053

Denny Stevenson

Doug Cupples

Brandon Talsma

October 24, 2023

9:30 a.m.

www.jasperia.org

Live Stream: <https://zoom.us/j/8123744948>

Meeting ID: 812 374 4948

Dial In: +1-646-931-3860

-Anyone that has an item on the agenda must appear in person for the Board to consider it.-

Pledge of Allegiance



- Item 1 Public Hearing – Community Development – Kevin Luetters**
 - a) 2nd Reading for Sean Maher Requesting a Rezone for Parcel 01.11.400.015, from Agricultural (A) to Rural Residential (RR-1)

- Item 2 Buildings & Grounds – Adam Sparks**
 - a) 3 year Generator Maintenance Agreement
 - b) Approved roofs for repair

- Item 3 Human Resources – Dennis Simon**
 - a) Hiring Resolution for Elderly Nutrition, 2nd Cook – Kimberly Bohn

- Item 4 Engineer – Mike Frietsch**
 - a) Resolution to Reclassify a Portion of E 156th St S from Level B to Level C

- Item 5 Approval of Claims Paid through October 24, 2023**

- Item 6 Approval of Board of Supervisors Minutes for October 17, 2023**

PUBLIC INPUT & COMMENTS

**After Regular Meeting:
Work Session**

Rezone Request R-2023-008

I, Sean Maher, request that the properties described as:

Parcel # 01.11.400.015

Parcel "G" lying within the Southwest Quarter of the Southeast Quarter of Section Eleven, Township Eighty-one North, Range Twenty-one West of the Fifth P.M., Jasper County, Iowa, as appears in Plat of Survey recorded in 2017-00004408, in the Office of the Recorder of said County.

Be rezoned from Agricultural to Rural Residential (RR-1)

We, the Jasper County Board of Supervisors, do approve the rezoning of the requested property and therefore do amend the Jasper County Zoning Map to reflect the change requested in the above petition.

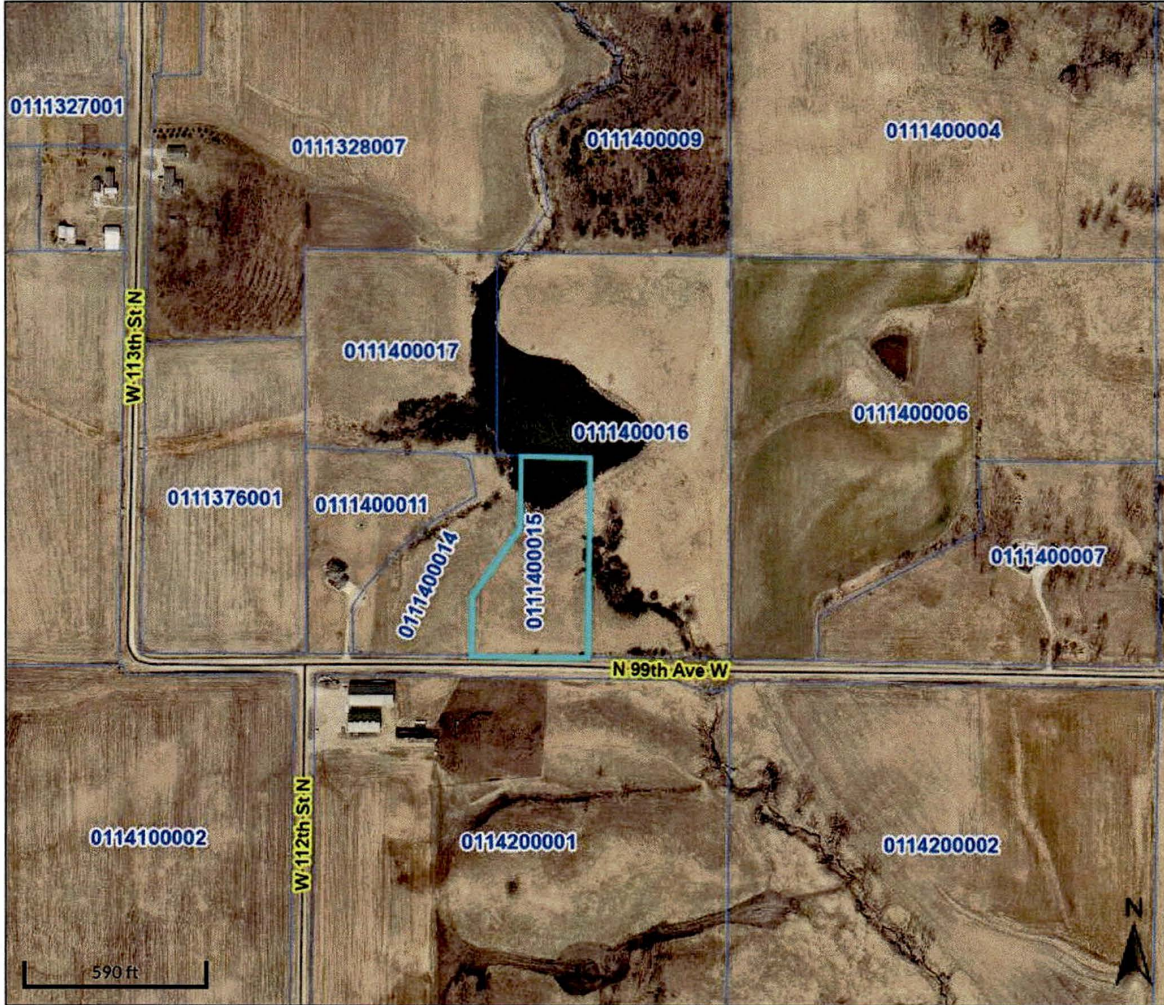
Approved this _____ day of _____, 2023

Auditor

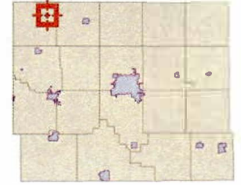
Chairperson



Jasper County, IA



Overview



Legend

Parcels

Parcel

BLL

Corporate Limits

Political Townships

Roads

Local

Primary Highway

Secondary Highway

Other

Parcel ID	0111400015	Alternate ID	05100	Owner Address	MAHER, SEAN
Sec/Twp/Rng	11-81-21	Class	A		PO BOX 22
Property Address		Acreage	4.06		MINGO, IA 50168
District	CCBX7				
Brief Tax Description	SECTION:11 TOWNSHIP:81 RANGE:21 PARCEL G OF SW SE				
	(Note: Not to be used on legal documents)				

Jasper County Data Disclaimer

Please Read Carefully

This Jasper County Geographical Information System product contains information from publicly available sources that are subject to constant change. Jasper County makes no warranties or guarantees, either expressed or implied, as to the completeness, accuracy, or correctness of this product, nor accepts any liability arising from any incorrect, incomplete or misleading information contained therein.

The information presented in this product does not replace or modify land surveys, deeds, and/or other legal instruments defining land ownership and use. All drawing components (lines, curves, points, etc.) are created as a representation and should not be construed as actual.

Date created: 9/18/2023

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GEOSPATIAL

JASPER COUNTY COMMUNITY DEVELOPMENT


CONSISTING OF:

Planning & Zoning Division | Environmental Health Division | Animal Control Division
315 W 3rd ST N - #150 Newton, IA 50208 ph: 641-792-3084

R-2023-008

Sean Maher request that the following described parcel be rezoned from Agricultural "A" to Rural Residential "RR-1" to comply with Jasper County Ordinance #04E.

PARCEL #0111400015

Signed 

Date 9-27-23

Jasper County Zoning Commission recommends that this rezoning request be ~~not be~~ granted.

4 Aye 0 Nay


Chairperson Jasper County Zoning Commission

State of Iowa, Jasper County

On this _____ day of _____, before me _____, a Notary Public in and for the State of Iowa, appeared _____ to me personally known to be the chairperson of the Jasper County Zoning Commission and that said Rezoning Request was signed by him/her on behalf of said Jasper County Zoning Commission. Witness my hand and Notary Seal the day and year above written.

- Notary in and for the State of Iowa

Jasper County, Iowa

Land Evaluation and Site Analysis Summary Worksheet

Owner	Sean Maher
Legal Description	Section 11 Township 81 Range 21 Parcel G of SW SE
Location	Parcel #0111400015
Acres in Parcel	4.06
Date of Evaluation	8/31/2023
Evaluated By	Brett Jennings

	POINTS	X WEIGHT FACTOR	SUB TOTAL
PART ONE (LAND EVALUATION)			
1. Average Site Value	30.88	1	30.88
PART TWO (SITE ASSESSMENT)			
1. Viability of Site for Agricultural Use	1	3	3
2. Adjacent Use	10	2	20
3. Distance to State Regulated Livestock Production Facility	0	2	0
4. Distance from Access to Paved Road	0	1	0
5. Distance to Incorporated City Boundry	0	1	0
6. Distance to Municipal(Common) Water System	0	1	0
7. Distance to Municipal(Common) Sewer System	0	1	0
TOTAL LESA SCORE			53.88

LOW AG VALUE - Scores less than 125 points
 AVERAGE AG VALUE - Sores from 126-250 pts.
 HIGH AG VALUE - Scores higher than 251-362 pts.

Jasper County, Iowa

Land **E**valuation and **S**ite **A**nalysis

LAND EVALUATION WORKSHEET #1

Name Parcel 0111400015

CSR	LESA POINTS FOR EACH CSR	X	NUMBER OF ACRES FOR EACH CSR	=	WEIGHTED VALUE
90-100	100				
80-89	90				
70-79	80				
60-69	70		0.02		1.4
50-59	60				
40-49	50		2.09		104.5
30-39	40				
20-29	30				
0-19	10		1.95		19.5
TOTAL ACRES IN PARCEL			4.06		
TOTAL WEIGHTED VALUE					125.4
DIVIDED BY TOTAL NUMBER OF ACRES					4.06
EQUALS THE AVERAGE POINT VALUE FOR PARCEL*					30.88

* TRANSFER THE AVERAGE SITE VALUE FOR THE PARCEL TO
LINE 1 OF PART ONE ON THE LESA SUMMARY SHEET

L and E valuation and S ite A nalysis

SITE ANALYSIS - WORKSHEET #1

NAME Parcel # 0111400015

VIABILITY OF SITE FOR AGRICULTURAL USE

Check each item that applies

PARCEL SIZE AND CONFIGURATION	Pts	X	Number of Acres	=	Weighted Value
< 5 acres Irregular	0				
< 5 acres Regular/Unbroken	1		4.06		4.06
≥ 5 but < 10 acres Irregular	2				
≥ 5 but < 10 acres Regular/Unbroken	3				
≥ 10 but < 20 acres Irregular	5				
≥ 10 but < 20 acres Regular/Unbroken	6				
≥ 20 but < 35 acres Irregular	7				
≥ 20 but < 35 acres Regular/Unbroken	8				
>35 acres Irregular	9				
>35 acres Regular/Unbroken	10				
TOTAL ACRES			4.06		
TOTAL WEIGHTED VALUE					4.06
DIVIDED BY THE TOTAL NUMBER OF ACRES					4.06
EQUALS THE AVERAGE WEIGHTED VALUE FOR PARCEL					1

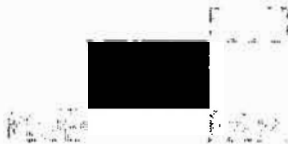
Note: If a regularly shaped parcel is broken, by a man-made (railroad) or natural(stream) barrier that does not allow for continuous cultivation of the entire parcel, then estimate the size of each separate portion and enter it in the applicable category of the table.

SITE ANALYSIS - WORKSHEET #2

NAME _____

USE ADJACENT TO SITE

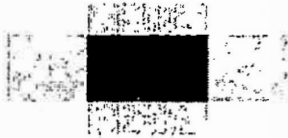
BEGIN WITH 10 POINTS, DEDUCT POINTS ACCORDING TO THE FOLLOWING SCHEDULE:



MAXIMUM POINTS 10

Deduct 1 point for each diagonally adjacent property used similarly to requested use

0



Deduct 2 point for each laterally adjacent property used similarly to the requested use.

0



Deduct between 1 to 2 points for each partial laterally adjacent property used similarly to the requested use.

0

TOTAL DEDUCTIONS 0

TOTAL LESA POINTS 10

An "Ag Tolerance Easement" required if total deductions less than 4

Jasper County, Iowa

Land **E**valuation and **S**ite **A**nalysis

SITE ANALYSIS - WORKSHEET #3

NAME Parcel # 0111400015

Distance ¹ to all applicable Livestock Production Facilities	PT	X	1 Facility Per Quad	=	Points Per Quad
Less than 1/4 mile	10				
> 1/4 but < 3/8 miles	9				
> 3/8 but < 1/2 miles	8				
> 1/2 but < 5/8 miles	7				
> 5/8 miles < 3/4 miles	6				
> 3/4 but < 1 miles	5				
> 1 but < 1-1/4 miles	4				
> 1-1/4 but < 1-1/2 miles	3				
> 1-1/2 but < 1-3/4 miles	2				
> 1-3/4 but < 2 miles	1				
> 2 miles	0		0		0

Total Points 0

¹ Distance is measured from the center of the subject property to the closet point of any building on a defined facility that houses livestock.
 An "Ag Tolerance Easement" required if any one facility rated higher than 5
 An "Ag Tolerance Easement" granted reduces all scores to zero

Jasper County, Iowa

Land **E**valuation and **S**ite **A**nalysis

SITE ANALYSIS - WORKSHEET #4

NAME _____

Distance from access to paved public road	Pts	X	D.U.P.A. ¹ Factor	=	Total Points
> 2 miles	10				
> 1-3/4 but < 2 miles	9				
> 1-1/2 but < 1-3/4 miles	8				
> 1-1/4 but < 1-1/2 miles	7				
> 1 but < 1-1/4 miles	6		0		0
> 3/4 but < 1 miles	5				
> 1/2 but < 3/4 miles	4				
> 3/8 but < 1/2 miles	3				
> 1/4 but < 3/8 miles	2				
> direct access but < 1/4 miles	1				
Direct access	0				
APPLICABLE POINTS					0

¹ Dwelling Units Per Acre	Factor
Single lot with D.U.P.A. less than 1	0
Minor subdivision with D.U.P.A less than 1	1
Major subdivision with D.U.P.A less than 1	3
Any lot or subdivision with D.U.P.A greater than 1	4

Jasper County, Iowa

Land **E**valuation and **S**ite **A**nalysis

SITE ANALYSIS - WORKSHEET #5

NAME _____

Distance to Incorporated City Boundry	PTS	X	D.U.P.A. ¹ Factor	=	Total Points
> 2 miles	10		0		0
> 1-3/4 mi. but ≤ 2mi.	9				
> 1-1/2mi. but ≤ 1-3/4mi.	8				
> 1-1/4 mi. but ≤ 1-1/2 mi.	7				
> 1 mi. but ≤ 1-1/4 mi.	6				
> 3/4 mi. but ≤ 1 mi.	4				
> 1/2 mi. but ≤ 3/4 mi.	3				
> 1/4 mi. but ≤ 1/2 mi.	1				
Adjacent to Less than 1/4mi.	0				
Applicable Points					0

Dwelling Units Per Acre	Factor
Single lot with D.U.P.A. less than 1	0
Minor subdivision with D.U.P.A less than 1	1
Major subdivision with D.U.P.A less than 1	3
Any lot or subdivision with D.U.P.A greater than 1	4

Jasper County, Iowa

Land **E**valuation and **S**ite **A**nalysis

SITE ANALYSIS - WORKSHEET #6

NAME Parcel # 0111400015

Distance to Municipal or Common Water System	Pts	X	D.U.P.A. ¹ Factor	=	Total Points
> 1,320'	10				
> 990' but < 1,320'	9				
> 600' but < 990'	8				
> 500' but < 660'	7				
> 400' but < 500'	6				
> 300 but < 400'	4				
> 200' but < 300'	3				
> 100' but < 200'	2				
Less than 100'	1				
Adjacent to Site	0		0		0
APPLICABLE POINTS					0

¹ Dwelling Units Per Acre	Factor
Single lot with D.U.P.A. less than 1	0
Minor subdivision with D.U.P.A less than 1	1
Major subdivision with D.U.P.A less than 1	3
Any lot or subdivision with D.U.P.A greater than 1	4

Jasper County, Iowa

Land **E**valuation and **S**ite **A**nalysis

SITE ANALYSIS - WORKSHEET #7

NAME _____

Distance to Municipal or Common Sewer System	Pts	X	D.U.P.A. Factor	=	Total Points
> 1,320'	10		0		0
> 990' but < 1,320'	9				
> 600' but < 990'	8				
> 500' but < 660'	7				
> 400' but < 500'	6				
> 300' but < 400'	4				
> 200' but < 300'	3				
> 100' but < 200'	2				
Less than 100'	1				
Adjacent to Site	0				
APPLICABLE POINTS					0

¹ Dwelling Units Per Acre	Factor
Single lot with D.U.P.A. less than 1	0
Minor subdivision with D.U.P.A less than 1	1
Major subdivision with D.U.P.A less than 1	3
Any lot or subdivision with D.U.P.A greater than 1	4



CUSTOMER PREVENTATIVE MAINTENANCE AGREEMENT

1808 Delaware Avenue • Des Moines, Iowa 50317 • 515-266-8890

This proposal sent on this the **29th Day of September 2023**, from **Electrical Engineering & Equipment Company** to the customer, **JASPER COUNTY MAINTENANCE** | Customer # **152032**

1. **In consideration of the agreements herein contained and valid for 30 days from today's date:**
2. The customer agrees to remit the amount of *****SEE ATTACHED PRICING LIST** per year for a period of **THREE YEARS**, upon receipt of a valid invoice of which the amount, plus any late payment penalty, shall be due and payable in accordance with the terms stated in the invoice sent by 3E after the service is provided.
3. Electrical Engineering & Equipment Company agrees to perform maintenance as listed below, **once per year** on the standby Generator System at the address listed below.
4. Electrical Engineering & Equipment Company's only liability shall be to repair or replace parts, supplied under this maintenance proposal.

Customer's Address:

Unit Information: See attached list

Name- JASPER COUNTY

Address- 101 FIRST STREET (P.O. 944)

City & State- NEWTON, IA 50208

Contact #- 641-792-2196 - ADAM

Email- asparks@jasperia.org

The following services will be furnished:

ENGINE

- A. Change lubricating oil and filters.
- B. Clean Air Filter.
- C. Check Spark Plugs (Spark Ignited Engines Only)
- D. Clean crankcase breather.
- E. Inspect and adjust governor to 60 Hz at rated load.
- F. Check unit safety system.
- G. Inspect all gauges, meters and relays.
- H. Inspect all hoses for leaks.
- I. Check cooling system.
- J. Check battery and battery charger.
- K. Inspect Belts
- L. Change Fuel Filters (If Applicable)

GENERATOR

- A. Check output voltage and frequency -- (Adjust as necessary)
- B. Inspect brushes and spring tension.
- C. Inspect generator bearing.
- D. Inspect all meters, switches, regulators.

AUTOMATIC TRANSFER CONTROL

- A. Inspect Automatic Transfer Switch, contacts, linear motor actuation and moving parts.
- B. Simulate power failure -- assure proper functioning of automatic control.
- C. Check and set time delays and clock exerciser.

Signature:

3E Representative: Scott R Stoeckel

Date: 09/29/2023

Signature:

Owner/Manager: _____

Date: _____

Attest: _____
Jenna Jennings, County Auditor

YEARLY ANNUAL PREVENTATIVE MAINTENANCE PRICING LIST:

<u>MODEL</u>	<u>ANNUAL PRICE</u>	<u>* OPTIONAL LOAD BANK (at time of service)*</u>
300REOZJ SN: 33CYGMHR0001	\$825.00	\$1,050.00 ~ Courthouse
150REOZIF SN: 3379GMKM0015	\$675.00	\$1,050.00 - ADMINISTRATION
300REOZJ DCA45 SN: 7203404	\$450.00	\$650.00 - KCOB
DCA100 SN: 7800052	\$600.00	\$650.00 - ARMORY
300ROZD81 SN: 378747	\$825.00	\$1,050.00 - JAIL
30CCL SN: 33D7GMHD0006	\$375.00	\$650.00 - COURTHOUSE I.T.

From: Shane Johnson <Shane.Johnson@zieglercat.com>
Sent: Tuesday, October 17, 2023 9:52 AM
To: Adam Sparks
Subject: RE: quote for generator work

[NOTICE: This message originated outside of Jasper County -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Adam

Attached is the breakout for the generators for the next three years. *NO LOAD TEST*

Location	Work Description	Cost	3 year Cost Total
Courthouse Small	Level 2 Costs- Annual Inspection	\$ 558.00	\$ 1,674.00
Courthouse Large	Level 2 Costs- Annual Inspection	\$ 1,611.00	\$ 4,833.00
Annex Admin	Level 2 Costs- Annual Inspection	\$ 1,111.00	\$ 3,333.00
Jail	Level 2 Costs- Annual Inspection	\$ 1,611.00	\$ 4,833.00
KCOB	Level 2 Costs- Annual Inspection	\$ 1,111.00	\$ 3,333.00
Armory	Level 2 Costs- Annual Inspection	\$ 1,611.00	\$ 4,833.00
		Total	\$ 22,839.00
		Annual Payment	\$ 7,613.00

Thanks

Shane Johnson
Customer Support Rep | Ziegler CAT
1500 Ziegler Dr NW | Altoona, IA 50009
515.957.3903 Office
515.344.2427 Cell
515.957.3879 Fax
www.zieglercat.com



Brandon Talsma, Board chair person

Attest:
Jenna Jennings, County Auditor

[Sign up here for our e-newsletters](#)

From: Adam Sparks <asparks@jasperia.org>
Sent: Monday, October 16, 2023 2:34 PM
To: Shane Johnson <Shane.Johnson@zieglercat.com>
Subject: quote for generator work

External Sender

This message came from outside your organization.

Report Suspicious

Shane,

Can I get an updated quote from you for the generator work that you currently do now so I can present it to the board with the other quotes and let them decide who they want to go with.

Thanks,

Adam Sparks
Jasper County Maintenance Director
asparks@jasperia.org
641-792-2196 – office
641-521-8844 – cell



601 1ST AVENUE N • ALTOONA, IA 50009
Phone: 515-967-8300 • Fax: 515-967-8305 • www.duersoncorporation.com

October 17, 2023

Adam Sparks
Jasper County
101 1st st N
Newton, IA 50208

RE: *Roof Replacement of Multiple Buildings*

Thank you for allowing us to be of service to you at **Jasper County**. We are pleased to submit the following Project Information and Scope of Work for your review.

Project Information:

We have put the following bids together based upon your request following the insurance claims for Jasper County buildings. Each building will have a separate scope listed below.

Proposed Scope of Work Courthouse:

- Remove metal edge termination.
- Tear off exiting membrane roofing down to the deck.
- Inspect decking and drains for damage. (Done on a time and material basis.)
- Adhere two (2) layers of 2.6 ISO to meet today's current R-value code requirements.
- Option below to adhere one layer of ¼" Coverboard over ISO.
- Adhere new 50-Mil Duro-Fleece single ply roofing system over the new insulation.
- Adhere all parapet walls as needed to make a watertight system.
- Install the prefabricated curb and pipe flashings as needed to complete the new roofing system.
- Install new 24 g metal coping where it was before.
- Remove and replace 4 Kalwall Skylights.
- All materials - membrane, insulation, and metals are furnished and warranted by Duro-Last Roofing, Inc. to create the Full Systems Warranty.
- Any Mechanical, Electric, or Plumbing (MEP) modifications are the responsibility of the owner.

Total Membrane Roofing Investment:	\$327,912
Install One layer of 1/4" coverboard:	\$45,970
Total Skylight Investment:	\$47,558
Total with Coverboard and Skylight Options:	\$421,440

Proposed Scope of Work Community Center:

- Remove existing edge metal.
- Removal and reinstall of solar panels by others.
- Remove existing roof system down to the deck.
- Inspect the decking for any damage. This will be done on a time and material basis. We will notify the owner before any work is done.
- Additional wood nailer may need to be installed to hold new insulation. Will be billed if concurred.
- Install two (2) layers of 2.6" ISO (code for the area) over the existing deck. Some units and gas lines may need to be raised prior to roofing (this work will need to be done by others).
- Option to install 1/4" Coverboard over the new ISO.
- Install one layer of 50-mil Duro-Last membrane over the new insulation.
- Install the prefabricated curb and pipe flashings as needed to complete the new roofing system.
- Install parapet flashings on each wall as needed.
- Install new Edge metal consisting of gutters, downspouts, and 2-piece.
- All materials - membrane, insulation, and metals are furnished and warranted by Duro-Last Roofing, Inc. to create the Full Systems Warranty.
- Any Mechanical, Electric, or Plumbing (MEP) modifications are the responsibility of the owner.

Total Membrane Roof Investment:	\$169,150
Install one layer of 1/4" coverboard:	\$19,794
Total Roof Replacement with Coverboard Option:	\$188,944

Proposed Scope of Work Attorney Office:

- Remove existing edge metal.
- Removal and reinstall of solar panels by others.
- Remove existing roof system down to the deck.
- Inspect the decking for any damage. This will be done on a time and material basis. We will notify the owner before any work is done.
- Additional wood nailer may need to be installed to hold new insulation. Will be billed if concurred.
- Install two (2) layers of 2.6" ISO (code for the area) over the existing deck. Some units and gas lines may need to be raised prior to roofing (this work will need to be done by others).
- Option to install 1/4" Coverboard over the new ISO.

- Install one layer of 50-mil Duro-Last membrane over the new insulation.
- Install the prefabricated curb and pipe flashings as needed to complete the new roofing system.
- Install parapet flashings on each wall as needed.
- Install new Edge metal consisting of gutters, downspouts, and coping cap.
- All materials - membrane, insulation, and metals are furnished and warranted by Duro-Last Roofing, Inc. to create the Full Systems Warranty.
- Any Mechanical, Electric, or Plumbing (MEP) modifications are the responsibility of the owner.

Total Membrane Roof Investment:	\$86,716
Install one layer of ¼" coverboard:	\$12,494
Total Roof Replacement with Coverboard Option:	\$99,210

Proposed Scope of Work Administration Building:

- Tear off existing membrane down to ¼" coverboard.
- Install ¼" Coverboard over the damaged coverboard.
- Install one layer of 50-mil Duro-Last membrane over the new coverboard.
- Install the prefabricated curb and pipe flashings as needed to complete the new roofing system.
- Install parapet flashings on each wall as needed.
- Install new edge metal consisting of 2-piece edge metal.
- All materials - membrane, insulation, and metals are furnished and warranted by Duro-Last Roofing, Inc. to create the Full Systems Warranty.
- Any Mechanical, Electric, or Plumbing (MEP) modifications are the responsibility of the owner.

Total Membrane Roof Investment:	\$149,024
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Notes:

- All material pricing good for 60 days.
- Access will be needed around the building.
- All project employees will be mindful and cautious to follow all standard safety protocols.
- No work time restrictions.
- Snow removal not included.
- Fire treated lumber not included.

Respectfully submitted,

Jake Viggers

Jake Viggers

THE AGREEMENT

The Duerson Corporation will provide the installation of a new Duro-Last Roofing system as per previous information and as per manufacturers' specifications.

The conditions and terms of this agreement are not subject to verbal changes or other agreements unless approved in writing by the buyer and the seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Not responsible for damage to conduits installed at or near the underside of the roof deck or hidden within the existing roofing system.

Select Options Total: \$ _____

The terms of payment are as follows:

Fifty percent (50%) of this agreement is due upon ordering materials; the balance is due in monthly progress payments, receipt of invoice.

Any additional work needed outside of this agreement will be charged at \$80.00 per man hour, and 25% above cost of material.

Your project will be inspected by Duro-Last Roofing, Inc. when complete, and the warranty will be issued at that time. The Duerson Corporation has no scheduling authority with the Duro-Last Roofing Quality Assurance Department.

One and one-half percent (1 1/2%) per month service charge, (18% per year), added to all past due accounts.

Building owner will be responsible for non-workmanship related service calls.

In the event the client fails to pay as required herein, or in the event of any other default by client in performance of the terms of this contract, the client shall pay all expenses of collection and all costs incurred by The Duerson Corporation in enforcing the terms of this contract, including but not limited to, payment by client of all attorney's fees, court costs and other expenses incurred by The Duerson Corporation.

Jake Viggers
The Duerson Corporation
10/19/23

Jasper County, Agent

Date

Attest: Jenna Jennings
County Auditor

LEVEL "C" ROADWAY DESIGNATION RESOLUTION

Number _____

WHEREAS, Jasper County desires to classify a certain stretch of roadway on the area service system to provide for a minimal level of maintenance and access by means of a gate or barrier; and

WHEREAS, the County, after consultation with the County Engineer, has the authority to specify certain roads within the County as Area Service "C" roads pursuant to Iowa Code Section 309.57 (2020-) see attached reference Document 1 of 1; and

WHEREAS, Jasper County has received the attached request from the landowners, for a portion of East 156th Street South located in the Northeast Quarter of Section 36, Township 79 North, Range 17 West of the Fifth P.M., Jasper County, Iowa, described as follows: **Beginning at the north right-of-way line of South 72nd Ave East; thence North approximately 0.35 miles to end.** become designated as Level "C" with gates installed.

1. **Blading.** Blading or dragging will not be performed on a regular basis.
2. **Snow and Ice Removal.** Snow and Ice removal will not be performed on a regular basis. Sanding and salting will not be performed on a regular basis.
3. **Bridges.** Bridges on Area Service "C" Roads may not be maintained to carry legal loads but will be posted as appropriate to advise of any load limitations.
4. **Weed, Brush, and Trees.** Mowing or spraying weeds, cutting brush and tree removal will not be performed on a regular basis. Adequate sight distances will not be maintained as on a regular road.
5. **Structures.** Bridges and Culverts may not be maintained on a regular basis to carry legal loads. Upon failure or loss, the replacement structures will be for traffic thereon.
6. **Road Surfacing.** There will be no surfacing materials applied to Area "C" Service roads.
7. **Shoulders.** Shoulders will not be maintained.
8. **Crown.** A crown will not be maintained.
9. **Repairs.** There will be no repairs on a regular basis.
10. **Uniform Width.** Uniform width for the traveled portion of the road will not be maintained.
11. **Inspections.** Regular inspections will not be conducted.
12. **Gate.** The gate shall be purchased and installed by the County and maintained by the County.

WHEREAS, the only persons who will have access rights to the road shall be:

- (1) The owner, lessee, or person in lawful possession of any adjoining land.
- (2) The agent or employee of the owner, lessee, or person in lawful possession of any adjoining land.
- (3) Any peace officers.
- (4) Any magistrate.
- (5) Any public employee whose duty it is to supervise the use or perform maintenance of the road.
- (6) Any agent or employee of any utility located upon the road.

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF JASPER COUNTY that this County does hereby establish the road described as an Area Service "C" road, with restricted access and a minimal level of maintenance.

Enacted this _____ day of _____

Chairperson, Board of Supervisors

Board Member,

Board Member,

Attest: _____
Auditor, Jenna Jennings

Reference 1

309.57 Area service classification.

1. The county board of supervisors, after consultation with the county engineer, and for purposes of specifying levels of maintenance effort and access, may classify the area service system into three classifications termed area service "A", area service "B", and area service "C". The area service "A" classification shall be maintained in conformance with applicable statutes. Area service "B" classification roads may have a lesser level of maintenance as specified by the county board of supervisors, after consultation with the county engineer. Area service "C" classification roads may have restricted access and a minimal level of maintenance as specified by the county board of supervisors after consultation with the county engineer.

2. Roads within area service "B" and "C" classifications shall have appropriate signs, conforming to the Iowa state sign manual, installed and maintained by the county at all access points to roads on this system from other public roads, to adequately warn the public they are entering a section of road which has a lesser level of maintenance effort than other public roads. In addition, area service "C" classification roads shall adequately warn the public that access is limited.

3. Roads may only be classified as area service "C" by ordinance or resolution. The ordinance or resolution shall specify the level of maintenance effort and the persons who will have access rights to the road. The county shall only allow access to the road to the owner, lessee, or person in lawful possession of any adjoining land, or the agent or employee of the owner, lessee, or person in lawful possession, or to any peace officer, magistrate, or public employee whose duty it is to supervise the use or perform maintenance of the road. Access to the road shall be restricted by means of a gate or other barrier.

4. Notwithstanding section 716.7, subsection 2, paragraph "b", subparagraph (2), entering or remaining upon an area service "C" classification road without justification after being notified or requested to abstain from entering or to remove or vacate the road by any person lawfully allowed access shall be a trespass as defined in section 716.7.

5. A road with an area service "C" classification shall retain the classification until such time as a petition for reclassification is submitted to the board of supervisors. The petition shall be signed by one or more adjoining landowners. The board of supervisors shall approve or deny the request for reclassification within sixty days of receipt of the petition.

6. The county and officers, agents, and employees of the county are not liable for injury to any person or for damage to any vehicle or equipment, or contents of any vehicle or equipment, which occurs proximately as a result of the maintenance of a road which is classified as area service "B" or "C" if the road has been maintained to the level required for roads classified as area service "B" or "C".

[S81, §309.57; 81 Acts, ch 100, §1]

96 Acts, ch 1103, §1; 2002 Acts, ch 1063, §10; 2003 Acts, ch 144, §5; 2013 Acts, ch 90, §242

Referred to in §314.30



JASPER COUNTY ENGINEER'S OFFICE

910 N 11TH Ave E Newton, IOWA 50208

Request to Change Road Designation from Level B to Level C**

Street: E 156TH St. S.

Between: N. of S 72nd Ave E &: Road Ends - Pow. County line to the East

Township: Richland Range 79W Section: 36 Qtr Section NE QtrQtr Section _____

Township: _____ Range _____ Section: _____ Qtr Section _____ QtrQtr Section _____

ADJOINING LANDOWNERS

➤ Printed Name: Melvin Dunsbergen Address: 5714 Hwy I-38 S

Lynnville Ia 50153

✓ Signature: Melvin Dunsbergen Date: 9-11-2023

➤ Printed Name: Doyle Verploeg Address: 6705 Hwy I-38 South

Lynnville, Ia 50153

✓ Signature: Doyle Verploeg Date: 9-11-2023

➤ Printed Name: Wesley Van Wyk Address: 1100 6th Street

Sully Ia 50251

✓ Signature: Wesley Van Wyk Date: 9-11-2023

➤ Printed Name: Carol Ratcliff Address: 142 Golden Drive

Sargeant Bluff, Ia 51054

✓ Signature: Carol Ratcliff Date: 9-11-2023

➤ Printed Name: _____ Address: _____

✓ Signature: _____ Date: _____

**Request is for determining interest in changing the road designation from level B to level C. Request does not represent a final decision nor does it supplant the need for board action.

October 17, 2023

Tuesday, October 17, 2023, the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Talsma, Stevenson and Cupples present and accounted for; Chairman Talsma presiding.

Motion by Cupples, seconded by Stevenson to open the Public Hearing regarding Sean Maher requesting a Rezone for Parcel 01.11.400.015 from Agricultural (A) to Rural Residential (RR-1).

YEA: STEVENSON, TALSMAS, CUPPLES

The rezone was presented by Kevin Luetters, Community Development Director. There was discussion against the rezone by area neighbors.

Motion by Cupples, seconded by Stevenson to close the Public Hearing for the Rezone of Parcel 01.11.400.015 from Agricultural (A) to Rural Residential (RR-1).

YEA: TALSMAS, CUPPLES, STEVENSON

Robert Meller of Meller Insurance & Consulting presented the 2024 Health, Dental & Vision Insurance renewal rates.

Motion by Stevenson, seconded by Cupples to approve the Health, Dental & Vision Insurance rates as presented.

YEA: TALSMAS, STEVENSON, CUPPLES

Motion by Stevenson, seconded by Cupples to approve the Elected Official Cafeteria Plan Election Form 1/1/24 – 12/31/24.

YEA: CUPPLES, TALSMAS, STEVENSON

Motion by Cupples, seconded by Stevenson to approve the Employee Cafeteria Plan Election Form 1/1/24 -12/31/24.

YEA: STEVENSON, CUPPLES, TALSMAS

Adam Sparks, Buildings & Grounds Director, presented Roof Deck Upgrade proposals for the Courthouse, Attorney's Office & Community Center. Sparks will bring a quote back for approval for all 3 buildings.

Motion by Cupples, seconded by Stevenson to adopt Resolution 23-89, a hiring resolution certifying the following appointment to the Auditor for payroll purposes.

DEPARTMENT	POSITION	EMPLOYEE	PAY RATE	RANGE/STEP	EFFECTIVE DATE
County Attorney's Office	Assistant County Attorney	Abigail Maher	\$80,000 Annual Salary	Standard Rate	11/06/23

YEA: CUPPLES, TALSMAS, STEVENSON

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Cupples, seconded by Stevenson to table agenda item 4b Proposed 2024 County Holiday Schedule.

YEA: TALSMAS, STEVENSON, CUPPLES

Keri VanZante, Conservation Director, presented Baxter Veteran Memorial Easement.

Motion by Cupples, seconded by Stevenson to approve the Baxter Veteran Memorial Easement.

YEA: TALSMA, STEVENSON, CUPPLES

Sheriff Halferty presented the ALS 28E Agreements.

Motion by Stevenson, seconded by Cupples to approve the 28E Agreement with the City of Gilman.

YEA: CUPPLES, STEVENSON, TALSMA

Motion by Cupples, seconded by Stevenson to approve the 28E Agreement with the City of Sully.

YEA: STEVENSON, CUPPLES, TALSMA

Motion by Cupples, seconded by Stevenson to approve the 28E Agreement with the City of Reasnor.

YEA: TALSMA, STEVENSON, CUPPLES

Motion by Stevenson, seconded by Cupples to approve the 28E Agreement with the City of Colfax.

YEA: CUPPLES, TALSMA, STEVENSON

Motion by Cupples, seconded by Stevenson to approve the 28E Agreement with the City of Prairie City.

YEA: STEVENSON, TALSMA, CUPPLES

Motion by Cupples, seconded by Stevenson to approve the 28E Agreement with the City of Baxter.

YEA: TALSMA, STEVENSON, CUPPLES

Motion by Cupples, seconded by Stevenson to approve the 28E Agreement with the City of Kellogg.

YEA: CUPPLES, TALSMA, STEVENSON

Motion by Cupples, seconded by Stevenson to approve the Records Quarterly Report, from July through September 2023.

YEA: STEVENSON, TALSMA, CUPPLES

Motion by Stevenson, seconded by Cupples to budget next fiscal year for demolition of existing house & construction of future shop project at Mariposa Park.

YEA: CUPPLES, TALSMA, STEVENSON

Motion by Cupples, seconded by Stevenson to adopt Resolution 23-90, Transfer Order 1503, from General Fund to Attorney Collections for \$1,689.00.

YEA: TALSMA, STEVENSON, CUPPLES

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Cupples, seconded by Stevenson to adopt Resolution 23-91, Transfer Order 1504 Road Use Funds Match from General Basic to Secondary Roads for \$161,101.35.

YEA: STEVENSON, CUPPLES, TALSMA

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Cupples, seconded by Stevenson to adopt Resolution 23-92, Transfer Order 1505 Road Use Funds Match from Rural Services to Secondary Roads for \$1,578,085.66.

YEA: TALSMA, CUPPLES, STEVENSON

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Cupples, seconded by Stevenson to adopt Resolution 23-93, Transfer Order 1506 Property Tax Relief Allocation from Local Option Sales Tax to General Fund & Rural Basic Services for a total of \$1,837,420.32.

YEA: CUPPLES, STEVENSON, TALSMA

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Cupples, seconded by Stevenson to approve Board of Supervisors minutes for October 10, 2023.

YEA: STEVENSON, TALSMA, CUPPLES

Motion by Sevenson, seconded by Cupples to adjourn the regular meeting and enter into the work session.

YEA: TALSMA, STEVENSON, CUPPLES

Keri VanZante discussed the future shop building at Mariposa. Mike Frietsch updated the board on the Service Bureau & the ICEA Membership & RAISE grant discussion.

Motion by Stevenson, seconded by Cupples to adjourn the Tuesday, October 17, 2023, meeting of the Jasper County Board of Supervisors.

YEA: TALSMA, STEVENSON, CUPPLES

Teresa Arrowood, Deputy Auditor

Brandon Talsma, Chairman