

**REGULAR MEETING
JASPER COUNTY CONSERVATION BOARD
Conservation Office, Armory Building
November 7, 2023, 8:30 A.M.**

Board Members Present: Andy Stone, Carol Kramer, Bill Henninger, and Robyn Friedman

Staff Present: Keri Van Zante, Katie Cantu, and Jade Read

With a quorum present, the business meeting was called to order by Chairperson Herbold at 9:00 am. Minutes of the October 3, 2023, regular meeting and October 24, 2023 special meeting were approved as written.

APPROVAL OF BILLS – ACTION 24-23. Motion by Stone, second by Friedman that the following bills be approved for payment from the conservation fund:

Alliant Energy	0001-22-6110-000-43142	\$245.88	
Alliant Energy	0001-22-6110-000-43143	\$186.71	
Iowa Regional Utilities Assoc	0001-22-6110-000-43244	\$79.60	
Iowa Regional Utilities Assoc	0001-22-6110-000-43242	\$65.10	
Iowa Regional Utilities Assoc	0001-22-6110-000-21249	\$32.55	
Iowa Regional Utilities Assoc	0001-22-6110-000-43213	\$65.10	
Jasper County Engineer	0001-22-6110-000-25000	\$3,591.08	
MidAmerican Energy	0001-22-6110-000-43144	\$152.00	
	0001-22-6110-000-43144	\$44.45	
Skunk River Sanitation LLC	0001-22-6110-000-21944	\$94.00	
Snyder & Associates	0031-22-0210-000-60100	\$7,827.84	
Poured Foundations	0031-22-0210-000-44142	\$25,000.00	
Amerigas	0001-22-6110-000-43044	\$156.55	
Forbes	0001-22-6100-000-40200	\$96.38	
Van Wall Equipment	0001-22-6110-000-63100	\$16,495.00	
Studio MELEE	0023-22-0210-000-60000	\$6,100.00	
Hawkeye Lock and Sec	0001-22-6110-000-44144	\$105.57	
Warnick Inc	0031-22-0210-000-44142	\$16,444.63	
	0031-22-0210-000-44142	\$6,000.00	
Iowa Outdoors	0001-22-6100-000-26139	\$15.00	
ISU Extension & Outreach	0001-22-6110-000-42200	\$90.00	
Jasper County Treasurer	0027-22-0210-000-60000	\$911.00	
Menards	0031-22-0210-000-44142	\$524.15	C
Menards	0031-22-0210-000-44142	\$383.46	C
Gilcrest Jewett	0031-22-0210-000-44142	\$5,745.46	C
Hawkeye Lock & Security	0031-22-0210-000-44142	\$837.72	C
Amazon	0001-22-6100-000-26000	\$208.17	C

Amazon	0001-22-6100-000-26000	\$21.99	C
Bob's Septic	0001-22-6110-000-41046	\$567.00	C
Bob's Septic	0001-22-6110-000-41046	\$567.00	C
Stone Cliff Winery	0028-22-0210-000-60000	\$50.00	C
Amazon	0005-22-6100-000-29280	\$255.39	C
ACME Tools	0001-22-6110-000-29000	\$397.79	C
Bascom Maple Farms	0005-22-6100-000-29280	\$410.08	C
	0001-22-6100-000-41200	\$394.41	C
Theisens	0001-22-6110-000-25400	\$216.11	C
Theisens	0001-22-6110-000-21943	\$60.77	C
Smashburger	0028-22-0210-000-60000	\$25.00	C
Zombie Burger	0028-22-0210-000-60000	\$25.00	C
Walmart	0028-22-0210-000-60000	\$169.00	C
Walmart	0001-22-6110-000-29300	\$16.98	C
	0001-22-6100-000-29139	\$8.94	C
	0001-22-6110-000-20142	\$12.52	C
Menards	0001-22-6100-000-29139	\$60.94	C
Theisens	0001-22-6110-000-21943	\$48.58	C
Amazon	0005-22-6100-000-29280	\$79.96	C
Theisens	0001-22-6110-000-29300	\$19.28	C
Menards	0031-22-0210-000-44142	\$302.17	C
Menards	0031-22-0210-000-44142	\$3,023.44	C
O'Reilly	0001-22-6110-000-44000	\$167.41	C
Amazon	0001-22-6110-000-21900	\$13.85	C
Amazon	0005-22-6100-000-29280	\$99.99	C
Amazon	0001-22-6100-000-29139	\$11.99	C
Amazon	0001-22-6100-000-29139	\$39.49	
	0028-22-0210-000-60000	\$400.00	
Amazon	0001-22-6100-000-40000	\$40.98	C
Amazon	0001-22-6100-000-40000	\$40.98	C
Amazon	0001-22-6100-000-40000	\$40.98	C
Dodd's Trash Hauling & Rec	0001-22-6110-000-44146	\$75.00	C
Gilcrest Jewett	0031-22-0210-000-44142	\$1,264.77	C
Theisens	0001-22-6110-000-63800	\$304.98	C
Theisens	0001-22-6110-000-24100	\$17.94	C
Hewitts Service Center	0001-22-6110-000-44000	\$72.30	C
Farver True Value	0001-22-6110-000-21942	\$7.99	C
Facebook Meta	0001-22-6100-000-40000	\$40.51	C
Gilcrest Jewett	0031-22-0210-000-44142	\$3,938.00	C
Gilcrest Jewett	0031-22-0210-000-44142	\$5,863.08	C
Gilcrest Jewett	0031-22-0210-000-44142	\$2,602.22	C
Menards	0031-22-0210-000-44142	\$192.58	C
Menards	0031-22-0210-000-44142	\$103.15	C

Spahn & Rose Lumber	0031-22-0210-000-44142	\$498.58	C
RP Lumber	0031-22-0210-000-44142	\$459.00	C
Menards	0031-22-0210-000-44142	\$481.34	C
Iowa Assoc. County Conserv	0001-22-6100-000-42239	\$49.00	C
Hotel Julien	0028-22-0210-000-60000	\$900.00	C
Amazon	0001-22-6100-000-29139	\$75.96	C
Amazon	0001-22-6100-000-29539	\$290.99	C
Amazon	0001-22-6110-000-21900	\$46.76	C
Walmart	0001-22-6100-000-26000	\$36.94	C
Walmart	0001-22-6110-000-21900	\$88.77	C
Facebook Meta	0001-22-6100-000-40000	\$3.05	C
Canva	0001-22-6100-000-40000	\$14.99	C
Amazon	0001-22-6100-000-29139	\$42.95	C

\$116,556.27

Motion carried unanimously.

DISCUSSION ITEMS:

Staff reports were presented by Cantu and Read.

CVT TRAILHEAD CABOOSE- ACTION 24-24. Board members discussed the historical importance of keeping the caboose at the trailhead. Motion by Henninger, second by Kramer that JCCB will accept the donation of the caboose from the City of Bater contingent upon developing a partnership with Baxter to patrol the trailhead area, but to also collaborate with the City of Baxter on fundraising for the caboose improvement. Motion carried unanimously.

MY COUNTY PARKS ONLINE RESERVATIONS- ACTION 24-25. Read discussed the MyCountyParks online platform and asked board members if they wanted to make all camping and cabins require online reservations. Motion by Stone, second by Henninger to require all camping and cabin reservations to be online. Opposed by Kramer. Motion carried.

MY COUNTY PARKS CAMPING AND CABIN FEES- ACTION 24-26. Read discussed the MyCountyParks camping and cabin fees that will need to include a processing fee or have one added on top the base cost. Board members would like it to be just one cost with the processing fee included. Motion by Henninger, second by Friedman that Primitive Camping be \$12/unit/night, Modern Camping be \$25/unit/night, Uhlenhopp Cabin be \$150/night with 2 nights required, and Mariposa Cabin be \$175/night with 2 nights required. Motion carried unanimously.

Mariposa Campground and Cabin. Van Zante presented photo updates of the cabin project.

Mariposa Job Description. Board members discussed job descriptions for the Mariposa job without a housing requirement. Van Zante will work with Human Resources to write a job description to present at the December meeting. Van Zante will also set up a meeting with the sheriff and BOS Denny Stevenson to discuss security at the parks, as well.

CVT CHANGE ORDER 2 AND 3 AND SUPPLEMENTAL AGREEMENT 1 AND 2- ACTION 24-27. Van Zante presented Change Orders 2 and 3 for the CVT project to add construction of a cover plate at the end of the bridge abutment, and to remove the sock filter bid item and to add a liquidated damages price adjustment to the final cost. Supplemental agreements were presented to add construction services to the Snyder and Associates fee schedule to account for the additional full reclamation that the contractor inadvertently did (to be reimbursed to JCCB by TK Concrete) and to account for the additional working days. Motion by Friedman second by Stone to approve Change Order 2 and 3 and Supplemental Agreements 1 and 2. Motion carried unanimously.

Sugar Creek Plan. Van Zante asked board members to begin thinking about a management plan for Sugar Creek. Neither Henninger nor Herbold have visited Sugar Creek so Van Zante will take them in the next few months.

FISH HABITAT GRANTS- ACTION 24-28. Van Zante presented 2 fish habitat grant applications to do shoreline stabilization and rock outcroppings for fish habitat at Mariposa and to rehabilitate the Wednesday Pond at Uhlenhopp Arboretum. Fish Habitat grants provide 90% cost share. Motion by Kramer, second by Friedman to approve the fish habitat grant applications. Motion carried unanimously.

GREINER (CmaR) CONTRACT APPROVAL- ACTION 24-29. Van Zante presented the contract between the Construction Manager at Risk (Greiner Construction) and Jasper County Conservation. Motion by Stone, second by Friedman to approve the CMAr Contract between Greiner Construction and JCCB pending County Attorney approval. Motion carried unanimously.

Nature Center. The Caring for Conservation Auction is December 2 at Sugar Grove Vineyards beginning at 6:00 pm

Other. Van Zante updated staff and board that service dogs are indeed allowed to stay in our cabins and campgrounds.

Board Member Concerns. None identified.

ADJOURNMENT- ACTION 24-30. With no further business appearing, motion by Henninger second by Stone that the meeting adjourn. Motion carried unanimously.

ADJOURNMENT - 10:30 a.m.

Bill Henninger, Secretary