

Jasper County, Iowa Board of Supervisors

PO Box 944, Newton, IA Phone: 641-792-7016 Fax: 641-792-1053

Denny Stevenson

Doug Cupples

Brandon Talsma

November 28, 2023

9:30 a.m.

www.jasperia.org

Live Stream: <https://zoom.us/j/8123744948>

Meeting ID: 812 374 4948

Dial In: +1-646-931-3860

-Anyone that has an item on the agenda must appear in person for the Board to consider it.-

Pledge of Allegiance



- Item 1** **Community Development – Kevin Luettters**
 - a) Requesting to Sell County Property, 248 Hickory St

- Item 2** **IT – Ryan Eaton**
 - a) Move Data Centers
 - b) Storm Pipe Repair from Fiber Ran Through on W. 2nd St. S.

- Item 3** **Approval of the FY2022/2023 Annual Financial Report**

- Item 4** **Allocation of Remaining ARPA Funds**

- Item 5** **Resolution Approving the Selling of Three Parcels of Jasper County Property**

- Item 6** **Bid Opening for Three Parcels of Jasper County Property**

- Item 7** **Approval of City/School Election Minutes for 2nd Tier Canvass held on November 20, 2023**

- Item 8** **Approval of Board of Supervisors Minutes for November 21, 2023**

- Item 9** **Board Appointments**

PUBLIC INPUT & COMMENTS

After Regular Meeting:
Work Session



Statement of Work

Jasper County Information Systems

SHERIFF'S OFFICE NETAPP RAAS

SOW Prepared By:

Keri McMahon
Solution Consultant
Heartland Business Systems, LLC
11259 Aurora Ave
Urbandale, IA, 50322
Phone: (856) 577-3499
kmcmahon@hbs.net

Jesse Everett
Tech/Engineer
Heartland Business Systems, LLC
11259 Aurora Ave
Urbandale, IA, 50322
Phone: (515) 414- 2795
JEverett@hbs.net



Project Overview

This Statement of Work (“SOW”) reflects the services and material to be provided by Heartland Business Systems, LLC, (hereinafter referred to as “HBS”) for Jasper County Information Systems (hereinafter referred to as “Customer Abrv.” or “Customer”).

The objectives of the project are:

- Configure NetApp replication to Lightedge replica for Disaster Recovery.

Project Scope

HBS will provide the following services (hereinafter referred to as the “Scope”):

This project is expected to take less than 1 week in duration to complete from the project kick-off. In the event that an extension to the project timeline is required, the parties shall utilize the Change Order process.

In Scope

- **Network Configuration**
 - Review existing Network Design
 - Create new VLAN through Switching Infrastructure
 - Layer 3 interface
 - Stretch VLAN through Switching Infrastructure
 - Update Routing
 - Configure Firewall zone and policies
 - Configure VPN tunnel
 - Cutover (After-hours)
- **NetApp Configuration**
 - Gather Pre-Requisites
 - IP for Intercluster LIF
 - Destination Intercluster LIF
 - Destination Cluster Name
 - Destination SVM name
 - IPspace and router for broadcast domain
 - Intercluster LIF Names
 - Ensure all desired Data is on source volume
 - Ensure only desired Data is on source volume
 - SnapMirror Labels set on snapshot policy
 - Retention Policy documented that adheres to RPO requirements
 - Create Peering Relationships
 - Create Broadcast Domain
 - Create Intercluster LIFs
 - Create Cluster Peering relationship



- Create Cluster Peer on the destination cluster
- Capture the passphrase somewhere you can retrieve it
- Accept Peering relationship on source cluster
- Create VServer Peering relationship
 - Create VServer peer relationship on source
 - Accept VServer peer relationship on destination
- Configure and Initialize SnapMirror Relationship
 - Create DP volume in Destination Cluster in peered SVM
 - Create the Job Schedule Cron
 - Create SnapMirror Policy with rules for specified retention policy
 - Create SnapMirror Relationship using type SnapVault with previously defined policy
 - Initialize SnapMirror Relationship

Out of Scope

- Project management is not included for this project.
- Any work or material not specifically identified in this document is not included in this Agreement. The out-of-scope items shall include the following: Deployment of any additional equipment not specifically listed in this SOW or Quote for the project.
- Remediation efforts for pre-existing conditions with Network, Servers and Storage.
- Application maintenance and installation
- Firmware updates for any device (Network, Storage, Server, PC)

Additional Requirements and Conditions

- HBS and Customer will both ensure that adequate resources, for which each respective party is responsible, are available when needed throughout the duration of this engagement. The timely completion of this engagement will depend on the availability of the necessary Customer personnel.
- Engineering shall provide updates to Customer regarding the project. Solutions Consultant shall be the Customer's primary contact for any questions regarding billing.
- The timely completion of this engagement will also depend on the availability and delivery of the product(s) associated with this SOW from other vendors. Any shipping and delivery dates are approximate and are not guaranteed and are subject to the current availability of products from third party vendors, production schedules of third party vendors, and supply chain delays and shortages, all of which are outside the control of HBS. Such delays may extend the duration of the project and may result in budget impacts and increased time to manage resources against the estimated product delivery. In the event that a delay may impact the project, the parties shall utilize the change order process in order to address the impacts of such delay.
- Any potential dependencies discovered prior to or during implementation will be communicated to Customer and HBS to determine impact to the timing, scope and pricing for the project, and the parties shall utilize the Change Order process as necessary.

Customer Responsibilities

Site and System(s) Readiness

The items listed below shall be the responsibility of the customer:



Working Conditions and Access

The items listed below shall apply to the extent applicable:

- Customer will provide a Single Point of Contact with decision making ability to interface with HBS. This person is responsible for signing off on Scope of Work and Change Order documents throughout the project.
- Customer will provide Subject Matter Experts (SMEs) when required by project personnel and/or project activities. If delays in the project timeline are a result of delayed access to SME personnel or any other Customer delays, Customer may be subject to additional charges.
- Customer will provide HBS with access, including all password and logins, to required existing network or system assets listed in the scope.
- Customer will provide HBS with proper access and workspace areas at Customer locations that includes internet, physical and remote access to in scope infrastructure or systems.
- Customer will allow the HBS engineer to connect their computer to Customer network in order to perform their duties. HBS will allow Customer to examine said notebook for current anti-virus software, if needed.
- Customer will allow HBS unescorted access to computer rooms, equipment closets and the general facility. If unescorted access is not available, Customer shall assign access levels appropriately and coordinate escorts.
- Customer will provide adequate access and credentials required for the assessment of all components or systems listed in the scope.
- Customer will provide remote access prior to, and throughout, the project if required.
- Customer will have working Internet access available where the work will be performed.
- Customer is responsible for resolving problems outside the SOW that are beyond the control of HBS. These shall include but not be limited to software/firmware bugs, vendor engineering support cases, hardware failures, telecommunication circuits, server issues, desktop issues, the acts or omissions of any third party, or any other occurrence not caused by HBS. HBS can assist with these out-of-scope issues through the Change Order process or on a time and materials basis.

Testing, Notification and Change Control

- Customer will provide advanced notification of any network outages or changes during the implementation period.
- Customer will assist with the creation of and perform user acceptance testing and post-migration end-point validations.
- HBS and Customer will provide 48-hour notification of any schedule changes.
- Customer will assist with the design, testing and validation of the project Deliverables.
- Customer and HBS agree that work shall progress when Customer staff is not available to participate.

Deliverables

The following are the deliverables HBS will provide to Customer (hereinafter referred to as “Deliverables”) for this project:

Any change to the Deliverables listed below will require a Change Order.

#	Deliverables
1	Network Configuration



2	NetApp Configuration
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Fixed Fee Pricing

This SOW is fixed fee. Any additional work required under a Change Order will also be billed to Jasper County Information Systems

Service and equipment identified in this SOW do not include any taxes that may be applicable. Any such taxes shall be specified on an invoice as a separate line item.

Jasper County Information Systems agrees to compensate HBS for providing the Deliverables as stated in the attached Quote # 322945

Project Completion

Project will be complete when all Deliverables have been provided to Customer.

Customer will have seven (7) business days to review the Deliverables for the project. If HBS does not receive a written notice of rejection describing the basis for rejection within this period, the Deliverables will be considered accepted.

After the completion of the project, support may be obtained by contacting the HBS Account Manager. Support will be billed at an agreed upon rate for services rendered.

Change Management

Additional products and services beyond the In-Scope deliverables listed above are considered out of scope and require a Change Order executed by the parties before any such work can be performed. Any additions, deletions, or modifications to the Agreement, regardless of change to project value, require a Change Order.

Terms

Binding Agreement. This SOW describes the professional services and/or products, and results to be provided by HBS. Upon execution, this SOW shall be contractually binding on the parties. The HBS Standard Terms and Conditions are also made part of this Agreement.

Order of Precedence. Any ambiguity or inconsistency between or among the statements of this SOW and the Standard Terms and Conditions shall be resolved by giving priority and precedence in the following order:

- Statement of Work
- Standard Terms and Conditions

Work Hours. All professional services work will be completed during the normal business hours of 8:00 am – 5:00 pm Monday - Friday Central Time. Any work occurring after 5:00 pm or before 8:00 am or on weekends is subject to a bill rate of 1.5 times the normal rate, unless the parties agree otherwise in writing. In the event that any change to the above-stated work hours is required, whether due to shipping or delivery delays or any other reason, the parties shall utilize the Change Order process.



General. No other promises have been made related to this SOW except for those stated in this SOW. This SOW supersedes all other agreements or promises related to this project and SOW. HBS shall not be responsible for any delay caused by the Customer or its vendors or contractors, equipment or shipping delays, or any other occurrence not caused by HBS.

Confidentiality. Each party may have access to confidential information concerning the methodologies, pricing, and business practices of the other. Neither party shall make any use of such information of the other party except in connection with the exercise of its rights and responsibilities under this SOW.

Approval

An authorized signature below indicates acceptance of all terms of this SOW. The individual signing warrants and represents that the individual is a duly authorized representative with full authority to enter into this Agreement on behalf of the individual's organization.

Jasper County Information Systems

Heartland Business Systems, LLC

Authorized Signature

Authorized Signature

Printed Name / Title

Printed Name / Title

Date

Date

Brandon Talsma
Board of Supervisors Chairperson

Attest: Jenna Jennings
County Auditor

Sheriff's Office RaaS

Quote #322945 v1



Prepared For:
Jasper County Information Systems
 Ryan Eaton
 101 1st Street Room N 108
 Newton, IA 50208

 P: (641) 792-0796
 E: reaton@jasperia.org

Prepared By:
Des Moines Iowa Area Office
 Keri McMahon
 7745 Office Plaza Dr N Suite 150
 West Des Moines, IA 50266

 P: (515) 400-8296
 E: kcmahon@hbs.net

Date Issued:
11.17.2023

 Expires:
12.13.2023

Professional Services		Price	Qty	Ext. Price
HBS-FF-PROJECT	Fixed Fee Project	\$5,740.00	1	\$5,740.00
			Subtotal	\$5,740.00

Quote Summary	Amount
Professional Services	\$5,740.00
Total:	\$5,740.00

This quote may not include applicable sales tax, shipping, handling and/or delivery charges. Final applicable sales tax, shipping, handling and/or delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 15% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a \$25.00 processing fee. No returns, cancellations or order changes are accepted by HBS without prior written approval. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. Customer may issue a purchase order for administrative purposes only. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at <http://www.hbs.net/standard-terms-and-conditions>, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2020.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall supersede the version on the website. Certain purchases also require customer to be bound by end user terms and conditions. A list of end user terms and conditions related to various manufacturers and vendors is set forth at <https://www.hbs.net/End-User-Agreements>. Any purchase that customer makes is also governed by the applicable end user terms and conditions, which are incorporated herein by reference. If customer has questions about whether end user terms and conditions apply to a purchase, customer shall contact HBS. Any order(s) that exceeds the credit limit assigned by HBS shall require upfront payment from customer in an amount determined by HBS. HBS shall make this determination at the time of the order, unless customer has previously submitted the required onboarding paperwork. In such event, HBS shall make this determination at the time of quoting. Customer shall ensure that all invoices are timely paid as stated in Section 2 of the ST&Cs, regardless of whether Customer has a financing or leasing company or other third-party issue the purchase order. In the event that a third-party issues the purchase order, Customer shall be required to sign this Quote for purposes of approving the order. QT.2023.v2.0

Acceptance

Des Moines Iowa Area Office

Jasper County Information Systems

Keri McMahon

Signature / Name

11/17/2023

Date

Signature / Name

Initials

Date

Brandon Talsma
 Board of Supervisors Chairperson

Attest: Jenna Jennings
 County Auditor



SERVICE ORDER

DOCUMENT INFORMATION	
Customer Name	Jasper County Sheriff
Customer ID	New Customer
SO Number	36762 v1
Quote Expiration	12-17-2023

LIGHTEGE CONTACT	
Presented By	Travis Lee
Email Address	tlee@lightedge.com
Address	LightEdge Solutions 909 Locust, Suite 301 Des Moines, IA 50309

CUSTOMER INFORMATION	
Contact Name	Ryan Eaton
Contact Title	Chief Information Officer
Contact Phone	(641) 841-1100
Contact Email	reaton@jasperia.org
Address	2300 Law Center Drive Newton, IA 50208

New Services

QTY	DESCRIPTION	USAGE RATE	MRC(UNIT)	MRC
1435 Northridge Cr NE Altoona, IA 50009				
Storage Replication - (36 Month Term) Q035209				
+12000	Storage Replication (NetApp SnapMirror) - Capacity (per GB) Monthly - Gb <small>NetApp SnapMirror real-time replication storage target; storage is purchased as reserved capacity per GB; designed as a backup target and not intended to run replicated DR workloads; compute not included</small>	-	\$0.13	\$1,560.00
	Storage Replication (NetApp SnapMirror) - Capacity (per GB) Overage	\$0.195	-	-
	Subtotal:			\$1,560.00
NEW SERVICES TOTAL				\$1,560.00

TOTALS	NRC	MRC
New Services		\$1,560.00
Total Service Charges	\$0.00	\$1,560.00



SERVICE ORDER

DOCUMENT INFORMATION

Customer Name	Jasper County Sheriff
Customer ID	New Customer
SO Number	36762 v1

LIGHTEGE CONTACT

Presented By	Travis Lee
Email Address	tlee@lightedge.com

This Quotation is valid for 30 days from the date listed above and is subject to a mutually accepted service agreement. Pricing is not considered in effect or valid until countersigned by LightEdge Solutions management. This Quotation has been customized for your business. It should be held as confidential and not shared with other businesses or competitors.

The present Service Order is subject to, governed by, and forms a part of, (i) the Master Services Agreement entered into between Customer and LightEdge or, if no such agreement has been executed, (ii) the General Terms and Conditions available at: <http://www.lightedge.com/legal> (either of the above, the "Agreement"). Capitalized terms used therein but not defined shall have the meanings set out in the Agreement.

Amendment to the Agreement. The terms "Purchase Agreement", if any, as well as each reference to "Purchase Agreement(s)", if any, in the Agreement are hereby deleted and replaced with "Service Order(s)". Such clerical change is solely limited to the term Purchase Agreement and will not amend all other terms and provisions of the Agreement, which will remain in full force and effect.

Jasper County Sheriff

LightEdge Solutions, LLC

Signature

Ryan Eaton

Name

Chief Information Officer

Title

Date

Signature

Name

Title

Date

Brandon Talsma, Board of Supervisors Chairperson

Attest: Jenna Jennings, County Auditor

FY 2022/2023 ANNUAL FINANCIAL REPORT
Statement of Revenues, Expenditures, and Changes in Fund Balance – Actual and Budget
For the fiscal year ended June 30, 2023
County Name: JASPER COUNTY County Number:50

		General	Special Revenue	Capital Projects	Debt Service	Permanent	Actual Totals	Budgeted Totals	
Revenues & Other Financing Sources									
Taxes Levied on Property	1	12,568,329	3,015,460		905,014		16,488,803	16,488,803	1
Less: Uncollected Delinquent Taxes - Levy Year	2	166,031	19,351		11,260		196,642	75,000	2
Less: Credits to Taxpayers	3	476,510	115,321		33,097		624,928	255,000	3
Net Current Property Taxes	4	11,925,788	2,880,788		860,657		15,667,233	16,158,803	4
Delinquent Property Tax Revenue	5	721	43		49		813	100	5
Penalties, Interest & Costs on Taxes	6	91,605					91,605	40,000	6
Other County Taxes/TIF Tax Revenues	7	278,912	2,386,218	0	18,816	0	2,683,946	1,724,680	7
Intergovernmental	8	5,528,224	6,768,740	1,583,377	45,918	0	13,926,259	11,104,902	8
Licenses & Permits	9	35,454	194,084	0	0	0	229,538	160,000	9
Charges for Service	10	1,454,080	23,791	0	0	0	1,477,871	1,431,777	10
Use of Money & Property	11	641,866	5,194	221	0	54	647,335	175,227	11
Miscellaneous	12	674,503	553,348	13,977	0	0	1,241,828	807,194	12
Subtotal Revenues	13	20,631,153	12,812,206	1,597,575	925,440	54	35,966,428	31,602,683	13
Other Financing Sources:									
General Long-Term Debt Proceeds	14	0	0	0	0	0	0		14
Operating Transfers In	15	2,429,033	5,193,741	1,350,711	505,021	0	9,478,506	5,016,231	15
Proceeds of Capital Asset Sales	16	0	1,553,532	0	0	0	1,553,532	1,500,000	16
Total Revenues & Other Sources	17	23,060,186	19,559,479	2,948,286	1,430,461	54	46,998,466	38,118,914	17
Expenditures & other Financing Uses									
Operating:									
Public Safety and Legal Services	18	8,706,553	377,617			0	9,084,170	8,757,791	18
Physical Health Social Services	19	1,913,106	0			0	1,913,106	2,000,654	19
Mental Health, ID & DD (Polk County only)	20	0	0			0	0		20
County Environment and Education	21	1,343,174	338,005			0	1,681,179	1,739,905	21
Roads & Transportation	22	427,704	11,706,590			0	12,134,294	11,364,981	22
Government Services to Residents	23	1,628,936	23,417			0	1,652,353	1,883,252	23
Administration	24	3,807,667	159,910			0	3,967,577	11,507,525	24
Nonprogram Current	25	77,817	0			0	77,817	35,770	25
Debt Service	26	0	0		1,418,202	0	1,418,202	1,418,953	26
Capital Projects	27	307,066	542,912	2,098,777		0	2,948,755	2,277,526	27
Subtotal Expenditures	28	18,212,023	13,148,451	2,098,777	1,418,202	0	34,877,453	40,986,357	28
Other Financing Uses:									
Operating Transfers Out	29	1,835,185	6,348,016	1,286,334	8,971	0	9,478,506	5,016,231	29
Refunded Debt/Payments to Escrow	30	0	0	0	0	0	0		30
Total Expenditures & Other Uses	31	20,047,208	19,496,467	3,385,111	1,427,173	0	44,355,959	46,002,588	31
Changes in fund balances	32	3,012,978	63,012	-436,825	3,288	54	2,642,507	-7,883,674	32
Beginning Fund Balance - July 1, 2022	33	12,620,696	12,281,766	453,815	650,465	16,419	26,023,161	24,176,559	33
Increase (Decrease) in Reserves (GAAP Budget)	34	0	0	0	0	0	0		34
Fund Balance - Nonspendable	35	0	0	0	0	0	0		35
Fund Balance - Restricted	36	10,118,267	12,344,778	16,990	653,753	16,473	23,150,261	14,230,503	36
Fund Balance - Committed	37	0	0	0	0	0	0		37
Fund Balance - Assigned	38	0	0	0	0	0	0		38
Fund Balance - Unassigned	39	5,515,407	0	0	0	0	5,515,407	2,062,382	39
Total Ending Fund Balance - June 30, 2023	40	15,633,674	12,344,778	16,990	653,753	16,473	28,665,668	16,292,885	40

Additional details are available at: Jasper County Auditor's Office Jasper County Courthouse 101 1st St, Room 202 Newton, IA 50208
 Notes to the financial statement, if any: -
 Telephone: (641) 792-7016

Brandon Talsma, Board of Supervisors Chair

Attest: Jenna Jennings, County Auditor

RESOLUTION _____

WHERE AS: The Jasper County Board of Supervisors no longer needs three parcels of real estate described as parcel # 09.26.400.002 – A tract of land beginning at the Northwest corner of the S.W. ¼ of S.E. ¼ of Section 26, Township 80, Range 18, parcel # 08.29.452.003 – A tract of land beginning at the Northwest corner of the S.W.1/4 of the S.E.1/4 of Section 29, Township 80 North, Range 19 West, and parcel # 08.09.300.006 – A tract of land beginning at a point 1,321.0 feet South of the Northwest corner of the Southwest One-Quarter (SW1/4) of Section 9, Township 80 North, Range 19 West.

WHERE AS: The Jasper County Board of Supervisors finds it in the best interest of the Jasper County Taxpayers to divest itself of the three parcels described as Parcel 09.26.400.002, parcel 08.29.452.003, and parcel 08.09.300.006.

THEREFORE: The Jasper County Board of Supervisors resolves to sell the following three tracts of real estate, separately, each to the highest bidder.

1. Parcel # 09.26.400.002 – A tract of land beginning at the Northwest corner of the S.W. ¼ of S.E. ¼ of Section 26, Township 80, Range 18.
2. Parcel # 08.29.452.003 – A tract of land beginning at the Northwest corner of the S.W.1/4 of the S.E.1/4 of Section 29, Township 80 North, Range 19 West.
3. Parcel # 08.09.300.006 -- A tract of land beginning at a point 1,321.0 feet South of the Northwest corner of the Southwest One-Quarter (SW1/4) of Section 9, Township 80 North, Range 19 West.

Approved, this 28th day of November 2023.

Brandon Talsma, Chairman
Jasper County Board of Supervisors

Attest: _____
Jenna Jennings, Auditor

2nd TIER CANVASS of the CITY/SCHOOL ELECTION

Held November 7, 2023

Monday, November 20, 2023, the Jasper County Board of Supervisors met in special session at 1:00 p.m. with Supervisors Talsma and Stevenson, Auditor Jennings, and Deputy Auditor Springer to canvass the 2nd tier of the City/School Election. The results of the canvass confirmed the results from election night.

A complete copy of the abstract of votes is on file in the Office of the Jasper County Auditor.

The Board of Supervisors concluded the 2nd tier canvass of the November 7, 2023, City/School Election at 2:00 p.m.

Jenna Jennings, Auditor

Brandon Talsma, Chairman

Taylor Springer, Deputy Auditor

Denny Stevenson, Chairman

November 21, 2023

Tuesday, November 21, 2023, the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Talsma, Stevenson and Cupples present and accounted for; Chairman Talsma presiding.

Motion by Cupples, seconded by Stevenson to approve an agreement between Jasper County, Iowa and The Gathering Place, Monroe, Iowa for use of the facilities for Title III C Elderly Nutrition Program in the amount of \$200.00 per month.

YEA: STEVENSON, TALSMA, CUPPLES

Motion by Stevenson, seconded by Cupples to adopt Resolution 23-99, a hiring resolution certifying the following appointment to the Auditor for payroll purposes.

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
Sheriff's Office	Dispatcher (FT)	Naomi Norberg	\$20.05	Hire-In Rate AFSCME Union Scale	11/24/23
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
Sheriff's Office	Dispatcher (PT)	Mariah Webster	\$20.05	Hire-In Rate AFSCME Union Scale	11/27/23

YEA: CUPPLES, TALSMA, STEVENSON

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Cupples, seconded by Stevenson to approve a 28E Agreement for Tobacco, Alternative Nicotine and Vapor Product Enforcement with Iowa Alcoholic Beverage Division.

YEA: CUPPLES, TALSMA, STEVENSON

Motion by Cupples, seconded by Stevenson to approve an Electronic Monitoring Service Agreement between Jasper County Sheriff and BI Incorporated.

YEA: CUPPLES, TALSMA, STEVENSON

Motion by Stevenson, seconded by Cupples to approve an Agreement for FY2024 Governor's Traffic Safety Bureau Iowa Department of Public Safety (GTSB) with a grant reward amount of \$5,000.00.

YEA: CUPPLES, TALSMA, STEVENSON

Motion by Cupples, seconded by Stevenson to approve the Pasture Rent Lease Agreement with the removal of 13 acres more or less of timber and pasture ground Northeast of the road known as Liberty Avenue.

YEA: CUPPLES, TALSMA, STEVENSON

Motion by Cupples, seconded by Stevenson to adopt Resolution 23-100 approving Transfer Order 1507 in the amount of \$50,000.00 from JC Emergency Management Fund to Various Funds.

YEA: CUPPLES, TALSMA, STEVENSON

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Stevenson, seconded by Cupples to approve claims paid through November 21, 2023.

YEA: CUPPLES, TALSMAS, STEVENSON

Motion by Cupples, seconded by Stevenson to approve the City/School Election minutes for the 1st Tier Canvass held on November 13, 2023.

YEA: CUPPLES, TALSMAS, STEVENSON

Motion by Cupples, seconded by Stevenson to approve Board of Supervisors minutes from November 14, 2023.

YEA: CUPPLES, TALSMAS, STEVENSON

Motion by Stevenson, seconded by Cupples to approve the reappointment of Andy Stone to the Conservation Board.

YEA: CUPPLES, TALSMAS, STEVENSON

Motion by Cupples, seconded by Stevenson to approve the reappointment of Jason Morgan for the Treasurer to the Compensation Board.

YEA: CUPPLES, TALSMAS, STEVENSON

Motion by Stevenson, seconded by Cupples to appoint Nancy Parrott as a fill in for Chaz Allen for the Recorder for FY2024 to the Compensation Board.

YEA: CUPPLES, TALSMAS, STEVENSON

Motion by Stevenson, seconded by Cupples to approve the reappointment of Donna Aikens to the Jasper County Board of Health.

YEA: CUPPLES, TALSMAS, STEVENSON

Engineer Mike Frietsch was asked if he would like to have his employee evaluation in Close Session. Frietsch declined. The Board reviewed Mike's contract and made recommendations for a pay increase on August 1, 2024, when the new contract would go into effect. Changes to the contract will be presented to the Board of Supervisors for final approval.

Motion by Cupples, seconded by Stevenson to make the discussed changes to Mike Frietsch's contract and present it back to the Board of Supervisors.

YEA: CUPPLES, TALSMAS, STEVENSON

Motion by Stevenson, seconded by Cupples to adjourn the regular meeting and enter into the work session.

YEA: CUPPLES, TALSMAS, STEVENSON

The Board discussed changing pay scales for Department Heads, Non-Department Heads and Hourly Non-Bargaining employees. Insurance proceeds from the hailstorm on May 7, 2023, were also discussed regarding repairs to County buildings. Rick Thatcher discussed an issue between him and Community Development regarding a conditional use permit. The Board gave Kevin Luetters guidance on moving forward. Remaining ARPA funds were discussed and will be a future conversation to allocate the

remaining funds to projects. The Board would also like to discuss creating a shared position between Veteran Affairs and Community Services.

Motion by Cupples, seconded by Stevenson to adjourn the Tuesday, November 21, 2023, meeting of the Jasper County Board of Supervisors.

YEA: CUPPLES, TALSMA, STEVENSON

Jenna Jennings, Auditor

Brandon Talsma, Chairman