

APPLICATION AND PERMIT
TO INSTALL TILE LINES
WITHIN
JASPER COUNTY
SECONDARY ROADS RIGHT OF WAY

Applicant Information:

Name: _____

Address: _____

Telephone No.: _____

Permit No. _____

Date: _____

Township: _____

I hereby make application for permission to enter the Jasper County Secondary Road right of way for the following purpose:

- a. To install a field tile drain line under the county road: _____
- b. To outlet a field tile drain line into the roadside ditch: _____
- c. To install a filed tile drain in the roadside ditch: _____

I also certify that I am fully aware of the Jasper County specifications and requirements covering this type of work, as they regard the county road rights of way, and hereby agree that all work performed within said right of way shall comply with those specifications. I also understand that failure to comply with those specifications will nullify this permit and prevent the issuance and approval of subsequent permits, and that I will be held responsible for all costs and damages that result from my actions and those of my employees.

The proposed work, for which this permit is required, will be performed as follows:

FOR WHOM: _____

THEIR ADDRESS: _____ Owner or Tenant: _____

WHERE WORK SITE IS LOCATED: _____

SITE AND TYPE OF MATERIAL TO BE USED: _____

The estimated cost of the work to be performed within the county road right of way is **\$900.00**, a written copy of which is attached hereto. As applicant, I hereby (agree) (do not agree) to accept payment in the amount of this estimate as payment in full for the proposed work, as witnessed by the following signature.

SPECIAL PROVISIONS: _____

As per adopted specifications of the Jasper County Board of Supervisors, the applicant has posted a cash bond in the amount of **\$900.00** or has filed an annual bond in the minimum amount of \$1,000.00, all, or any part, of which, will be used to pay for damage left unrepaired or corrected by the applicant.

DATE BY WHICH THE WORK MUST BE COMPLETED: _____

Signed _____ By _____
(Applicant)

Title _____ Address _____

JASPER COUNTY ACTION ON APPLICATION:

Approved _____ Disapproved _____ Date _____ Comments _____

Signed _____
(County Engineer)

COMPLETED WORK INSPECTION

Date Work Reported Completed: _____ By Whom: _____

Date Work Site Inspected: _____ By Whom: _____

Right of Way Condition: Acceptable _____ Not Acceptable _____ Reason: _____

Date Applicant Notified of Problem: _____ Ten-Day Expiration: _____

Deduction Necessary From Bond: _____

**Jasper County Specifications
Concerning Tile Line Installations
Within
Jasper County Secondary Road Rights of Way**

The following policy shall cover work within the Secondary Road rights of way in Jasper County, concerning agricultural field tile outlets and crossings of the roads with field tile lines.

General Requirements:

1. In accordance with Section 465.23 of the Code of Iowa, Jasper County will participate in the cost of extending a tile drain or drainage ditch across a county secondary road, provided the following detailed specifications and requirements have been met. Failure to comply with any requirement shall be considered grounds to prevent any payment for work performed within the county road right of way. All new tile lines which will either outlet into a roadside ditch, be installed in the bottom of the roadside ditch, or cross under a county road must have an approved permit before any work can commence within the road right of way. The cost of installing any unauthorized and/or unapproved tile line or ditch within the county road right of way will not be considered by the Jasper County Board of Supervisors for reimbursement.

Prior to Construction:

1. A representative of the firm (known hereafter as the "applicant"), that will be doing the actual tile line installation work, shall secure the approved Application and Permit to install tile liens within Jasper County Secondary Road right of way at the Jasper County Engineer's Office, 910 N 11th Ave E, Newton, Iowa. The application forms will be available in said office, and no other forms will be deemed acceptable. The permit, when approved and issued, will be made out in the name of the firm that will actually be performing the work, with any subsequent reimbursement payment from Jasper County being made directly to the firm securing the permit and performing the work.
2. Prior to, or at the time of, applying for the permit, the installing firm shall provide, in writing, an estimate of the cost of the work to be performed within the county road right of way, for which reimbursement is to be made by Jasper County. This estimate must set forth the name and address of the property owner or tenant for whom the tiling work is being performed, the general location of the proposed work, a dollar-cost estimate for the portion of the work to be performed within the right of way, the type and size of material to be installed under the road, and is to be signed by a representative of the firm making the application. It should also indicate when the proposed work is to be accomplished.
3. Before the permit is listed, a representative from the Jasper County Secondary Road Department, may conduct an on-site inspection of the proposed site, with the applicant's representative present, to verify the need for the crossing, the location of the crossing/crossings, the method of crossing, and to substantiate the estimated cost for the crossing/crossings. It is at this time that any additional information to be considered would also be collected.
4. An assurance that the county right of way is left in a satisfactory condition, following the completion of the work, and to assure that all rock or gravel granular surfacing is removed from the area of the crossing, stockpiled, and spread back over the work area, the applicant is required to provide Jasper County with financial assurance in one of the three following manners:
 - Provide a deposit check in the amount of five dollars (\$5.00) per foot of right of way width, as determined by right of way records in the County Engineer's Office, with a minimum deposit of \$250.00.
 - Secure and file a bond, in the amount of one thousand dollars (\$1,000.00), to cover any repair or restoration work that must be performed within the county road right of way by Jasper County personnel. Said bond shall be made payable to Jasper County and shall cover the period from January 1st of the year through December 31st of the same year. The bond shall be forfeitable in the amount of itemized work that must be performed by Jasper County personnel in each and any instance where repair or restoration of the road and/or right of way is not performed by the applicant or public safety does not permit time to notify the applicant of problems requiring attention.
 - In instances where the time line is to be installed within the right of way, in a manner somewhat parallel to the roadway, as against crossing under the road, a lump sum amount of deposit, to be determined by the County Engineer, shall be required to assure proper repairs and restoration of the county road right of way.
5. Prior to the approval of any permit, the applicant must provide the Jasper County Engineer's Office with a Certificate of Insurance verifying that public liability insurance will be in effect throughout the duration of the installation and will remain in effect until the date of acceptance by Jasper County. The public liability insurance shall be a minimum amount of one million dollars (1,000,000.00), with Jasper County named as an also insured. The statement "The above numbered policy has been endorsed to add Jasper County, Iowa, as an additional insured", shall be shown on the face of the certificate.
6. The applicant shall also provide the Jasper County proof that Workman's Compensation insurance is in effect for the period of the tile line installation, and Jasper County shall be held harmless by the applicant from any claims made by employees of the applicant.
7. The applicant shall have the responsibility of notifying all affected utility companies having facilities located within the county road right of way. Said notification shall be made at least forty-eight (48) hours prior to the commencement of construction, to assure adequate time for location, marking, and protection (if necessary) by the affected utility company. The Jasper County Engineer's Office shall also be notified at least forty-eight (48) hours prior to the commencement of work. Said notice shall be made in person or by telephoning 641-792-5862 between the hours of 7:30 a.m. to 4:00 p.m., Monday thru Friday, excluding holidays.
8. Should it be determined by the Jasper County Engineer's Office that the proposed work is needed, in accordance with provisions of Chapter 465.23 of the Code of Iowa, and that the estimated cost is reasonable, the application shall be approved. A copy of the approved permit will be provided to the applicant, and the work may proceed as set forth in these specifications, with any special provisions being noted on the permit. Should the need for the work itself, or the estimated cost be questionable or seem unreasonable, the application shall be temporarily denied. In those instances, the date, time, and place for a public hearing shall be established by the Board of Supervisors and the affected applicant shall be duly notified. In no instance shall the public hearing be held less than thirty (30) days nor more than ninety (90) days from the date of application. Evidence and testimony shall be presented by the applicant, concerning the need for the crossing and the estimated cost thereof, and a final decision shall be rendered by the Jasper County Board of Supervisors.

Construction:

1. Before any work within the county road right of way commences, and while any work is being performed that would prevent the safe passage of vehicles, the applicant must have the following prescribed signs in place.
 - A 36" x 36", diamond-shaped sign, with black lettering and black border on an orange background, carrying the work message "Road Closed Ahead Tiling Work" must be in place at the first intersection in each direction from the crossing area. These signs shall be placed in the traffic lane that would be used by vehicles heading toward the work area and are to be located within 75 feet of the intersection. The bottom of each sign shall be a minimum of 12 inches above the surface of the roadway.
 - The second pair of signs are 48" x 30" rectangle-shaped signs, with black lettering and borders on a white background, carrying the work message "Road Closed". These signs are to comply with the Iowa Manual on Uniform Traffic Devices for sign R11-2. These signs are to be erected in the center of the roadway, no further than 150 feet in each direction from the actual crossing area.

Inasmuch as all crossings of the county roads must be performed during the daylight hours, none of these signs will need to be reflectorized. Diagrams of the signs are shown on the 1st page of these specifications. Should the applicant desire, the required signs may be acquired at county cost, through the Jasper County Engineer's Office. Should the applicant decide to acquire the signs through Jasper County, sufficient lead-time will be needed to secure said signs from the county suppliers, and the applicant is herein cautioned to make the need for signs known well in advance of the need for them to be in place.