

Permit No. _____

Township _____

UTILITY PERMIT APPLICATION

This is a Utility Permit Application for installation and/or maintenance of telecommunication, fiber optic cable, electric, gas, and/or sewer utilities within the rights of way of the Secondary Roads of Jasper County, Iowa. The Applicant agrees to comply with the following permit requirements. Compliance shall be determined at the sole discretion of the County Engineer, as deemed necessary to promote public health safety and the general welfare. These requirements shall apply unless waived, in writing, by the County Engineer, prior to installation.

Applicant Name: _____

Applicant Address: _____

City, State, & Zip Code: _____

Type of Facility to be Installed: _____

Location of Installation: _____

Contact Person: _____ **Contact Phone Number:** _____

1. **Location Plan.** An Applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.
2. **Notice to Proceed.** At least three (3) working days prior to the proposed installation, the Applicant shall file with the County Engineer a notice stating the time, date, location, and nature of the proposed installation. If the work is to be done for the Applicant by a Contractor, that Contractor’s name, place of business, telephone number, and name of the Contractor’s employee who will be in charge of the installation shall be included in said written notice.
3. **Inspection.** The County Engineer may provide an inspector during the installation of all lines to insure compliance with this Utility Permit. The inspection shall be limited to any construction work performed within the right-of-way as it relates to the condition of the right-of-way. The utility facility owner shall provide reasonable cooperation.
4. **Inspection Costs.** Upon approval of the application by the Board of Supervisors, the Utility Permit will be issued by the County Engineer. By execution of this application, applicant agrees to pay the actual costs directly attributable to the County’s inspection of the installation and appurtenant work, if any. Costs shall not exceed \$1,000.00

Upon completion of the installation, the County Engineer shall provide a statement for services rendered to the applicant. Such statement shall be paid within thirty (30) days of receipt.

5. **Requirements.** The applicant shall assure that the following requirements have been met, or exceeded:
 - A. Construction signing shall comply with the State Manual on Uniform Traffic Control Devices.
 - B. The minimum cover of utility facilities in the right-of-way shall be:
 - (1) 48 inches for electrical cables
 - (2) 30 inches for communication cables
 - (3) 36 inches for all other underground facilities

In critical situations where necessary cover cannot be obtained, other protective measures may be approved. The County reserves the right to waive the minimum depth of installation where rocky terrain and/or other circumstances make it difficult to obtain the desired depth. The County shall determine the minimum depth in these situations. The County Engineer may require additional depth in areas identified as being silted or scheduled for future excavation.
 - C. The applicant shall use reference markers at the right-of-way (R.O.W.) boundary to locate their line and changes in alignment, as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
 - D. All intercepted tile lines shall be marked, with reference plates provided by Jasper County, at the R.O.W. line.
 - E. No underground utility cable or pipeline shall cross over a driveway pipe culvert drainage structure.
 - F. Residents along the utility route shall have an uninterrupted access to public roads. An all-weather access shall be maintained for residents adjacent to the project.
 - G. A joint assessment of the road surfacing shall be made by the Applicant and the County Engineer, or his assigned representative, both before and after construction. After construction, granular surfacing shall be added to the road, by the Applicant and at the Applicant’s expense, if deemed necessary by the County Engineer or his representative, to restore the road to its original condition.
 - H. All damaged areas within the R.O.W., including private tile lines crossing the road, shall be repaired and restored by the Applicant, to at least their former condition or the cost of any repair work caused to be performed by Jasper County will be assessed against the Applicant’s inspection fee.
 - I. Areas disturbed during construction, which present actual or potential erosion problems, shall be resolved by the Applicant in a manner approved by the County Engineer.
 - J. All trenches, excavations, and knifing of utility installations shall be properly compacted.
 - K. All utilities shall be located between the bottom of the back slope and the bottom of the fore slope (the actual ditch bottom), unless otherwise approved, in writing, by the County Engineer, prior to installation. All utilities shall install off the road and into the roadside ditch area around all round pipe culverts, and all rectangular box culverts at the required depth below flow line.

- L. All paved or oiled road crossings shall be bored, with the cable or pipeline being inserted inside a sleeve or casing. Said sleeve or casing shall extend from toe of fore slope to toe of fore slope for the roadway being crossed, and the hole bored for the sleeve or casing shall have a diameter no more than one (1) inch greater than the outside diameter of the casing or sleeve. The depth below the road surface shall match the minimum depth of cover for the respective utility, as shown previously in this permit.
- 6. **Non-conforming Work.** The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit.
- 7. **Emergency Work.** In emergency situations, work may be initiated by an applicant without first obtaining a Utility Permit. However, the County Engineer shall be notified via telephone or fax as soon as possible and a Utility Permit must be requested within five (5) days of initiation of the work. All emergency work shall be done in conformity with the provisions of this permit and may be inspected for full compliance.
- 8. **County Infraction.** Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty for each violation.
- 9. **Hold Harmless.** The utility company shall save this County harmless from any damages resulting from the negligence of the applicant. A copy of a certificate of insurance naming this County as an additional insured for the permit work or proof of self-insurance shall be provided to the County Engineer prior to installation. The minimum limits of liability under the insurance policy or proof of self-insurance shall be \$1,000,000.
 - A. The County shall be held harmless for any unintentional damage to utilities assets that may occur during normal maintenance or construction activities by County personnel.
- 10. **Permit Required.** No applicant shall install any lines unless such applicant has obtained a Utility Permit from the County Engineer and paid the required fee of \$50.00. Applicants agree to hold the County free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.
- 11. **Relocation.** The applicant shall, at any time subsequent to the installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements.
- 12. **Term of Permit.** In accordance with Section 320.5 of the Code of Iowa, applicable gas mains and water mains described in Section 320.4 shall be granted a permit for a period not to exceed twenty (20) years. At the end of the twenty years, if neither of the parties object in writing, the permit will automatically renew itself.

Please Email Permit To: permits@jasperia.org

DATE: _____ BY: _____

RECOMMENDED FOR APPROVAL:

DATE: _____

County Engineer

APPROVAL:

DATE: _____

Chairman, Jasper County Board of Supervisors

SPECIAL PROVISIONS, IF ANY: